Materials Management Advisory Committee Meeting
April 30, 2020

1. Introductions: Quorum met at 1:03pm, James Jennings called the meeting to order.

   Present: Sauve, Stone, Schumacher, Murphy, Wood, Griffith, Jarland, Pausma, Connell, Kaar, Disbrow, Cowhey, Westerfield, Monte, Willis, Girlich, McKeen, Pai, Holcomb.

   IEPA: Jennings, Suthar, Foxworth, Miller, Boring, Saladino, Buis, Metz, Titlow, Froidceour

   Members of the public: Christina Seibert, Susan Casey, Becky Broadski
   Excused: Raithel, Gale, Pytel, Laird

2. Approval of past minutes.

   Willis moves to approve previous meeting minutes, as drafted. Griffith seconds. No public comments. All vote in favor; none opposed or abstained.

3. Discussion of scopes of work.

   Group discussion on scopes of work developed by subcommittee co-chairs and IEPA. Scopes of work have three primary functions: architecture to proceed, inform meeting discussion, and identify any additional needed information.

   Murphy proposes revising agenda to begin with measurement subcommittee; Willis seconds. No public comments All vote in favor; none opposed or abstained.

   a. Measurement Subcommittee. Boring and Pai presented information on the subcommittee's draft scope of work. Willis requested clarification on use of census data to generate statewide estimates. Monte requested express reference to HHW. Pai requested clarification on which subcommittee should develop standard definitions. Jennings suggested having IEPA staff generate initial roster of definitions for standard use. Disbrow requested to include reference to USEPA's WARM data tool. Pai proposed offering each committee member two weeks to review and comment on each scope of work before returning to the Committee for an approval vote.
   Request for public input. Christina Seibert requested clarification on the process for the public to comment on the proposed scopes of work. Jennings requested that public comments be submitted to the IEPA contact on each respective scope of work.

   b. Education and outreach subcommittee. Buis and Schumacher presented and provided an overview of the research completed to date. Discussed two possible approaches to developing a statewide education campaign: an a la carte program that- that allowed a municipality to select what they need for their area or a categorized approach with developed free outreach material for a rural, suburban, or urban areas. Willis suggested researching statewide education campaign effectiveness in other state. Pai suggested inclusion of reuse element in an education campaign. No public comments.

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    c. Infrastructure subcommittee: Willis and Saladino presented. Discussion of the relationship between the work of the Infrastructure subcommittee and the Measurement subcommittee. Group discussion on the need to include evaluation of emerging recycling and diversion technologies. No public comments.

    d. Market development subcommittee: Jennings and Disbrow presented. Discussion of whether to conduct a holistic market evaluation or focus primarily on items for which there are existing markets. Willis suggested inclusion of information on reuse of industrial materials in a manner similar to other midwestern states. No public comments.

    e. Local Government subcommittee: Jarland and Miller presented. Willis suggested including greenhouse gas data as part of local government reporting. No public comments.

4.   Old Business: Group discussion of deadline concerns in light of COVID-19-related closures. Willis discussed procedural items related to electing Committee co-chairs.

5.   New Business: Discussion of information to be circulated by IEPA staff

6.   Next Meeting Logistics Discussion. Next meeting to occur in mid-May, with rolling meetings the last week of each month thereafter. Jennings to circulate Doodle polls to determine availability. No public comments.

Disbrow moved to adjourn; Willis seconded. All voted in favor; none opposed or abstained. Meeting adjourned at 3:10 pm. Lisa Motion to adjourn, Walter seconded. All approve; none opposed.