

Materials
Management
Advisory Committee
Meeting
May 26, 2020

1. Introductions: quorum met at 1:03 pm, James Jennings called the meeting to order.
Present: Sauve, Stone, Schumacher, Jarland, Willis, Monte, Raitchel, Disbrow, Pausma, Kaar, Holcomb, McKeen, Pai, Griffith, Murphy, Cowley, Girlich, Westerfield
IEPA: Jennings, Suthar, Boring, Buis, Miller, Saladino, Metz, Fiedler
Members of the public: Christina Seibert
Excused: Gale, Mummel, Connell, Laird, Pytel, Wood

2. Approval of past minutes
 - a. Willis moved to approve April meeting minutes; Disbrow seconded. Motion passed unanimously

3. Committee Co-Chair Nomination and Election
Group discussion of the need for Co-Cs for the entire committee.
 - a. Willis nominated Griffith to serve as co-chair. Murphy seconded. Motion passed unanimously.
 - b. Griffith nominated Willis to serve as second co-chair. Jarland seconded. Motion passed unanimously

4. Discussion and Approval Scopes of Work
 - a. Education and Outreach. Schumacher and Buis led group discussion of Education and Outreach Scope of Work. Jarland suggested a toolkit (fliers, press releases, guidelines, website banners, etc.) in the report to the General Assembly to provide an *a la carte* option for public use so organizations or local governments can pick and choose resources based on what is needed for each area to improve waste stream management. No public comments.
 - b. Infrastructure: Willis and Saladino led group discussion of Infrastructure Scope of Work. No public comments.
 - c. Market Development: Disbrow and Jennings led group discussion of the Market Development Cope of Work. No public comments.
 - d. Measurement: Pai and Boring led group discussion of Measurement Scope of Work. Griffith raised questions regarding the impacts of COVID-19 on waste and recyclables generation and related data. Pai noted that answered that the subcommittee is currently exploring (1) the switch from commercial to residential (2) the qualitative

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switch (office to household rates) (3) the reduction or switching of commodities and its effect on market. Public comment from Christina Seibert regarding the possibility of broadly considering how data can be tracked and used for diversion targets and triggers.

- e. Local Government: Jarland and Miller led group discussion of the Local Government Scope of Work. this subcommittee had its first meeting/call last week. Discussion included intent to evaluate use of multiple plan templates tiered to county population, evaluating how to classify counties, and appropriate metrics to gauge program success. Jarland outlined plan to work with Illinois Recycling Association, Food Scrap Coalition, Illinois Product Stewardship Council, ILCSMA, and other relevant stakeholders. Jarland noted the group intends to add “with an awareness of the overall economic impact of business and industry” to show we are aware of concerns with IRMA and IMA to the Scope of Work. Will use this as a contingency to approve this SOW at the end before recirculating it. No public comments.
5. Jennings reviews the qualifications/contingencies identified in discussion of the scopes of work to address group concerns:
 - a. education “and dissemination” to item 1D
 - b. role of funding programs for infrastructure development
 - c. local gov: examine effectiveness of EPR concepts with the awareness of underlying economics.

Jarland moves to approve the scope of work as amended. Saue seconded. Motion passes unanimously.

6. Discussion of General Assembly Report Definitions: Suthar led group discussion on the draft list of defined terms to be included in the General Assembly Report. Willis suggested specifically identifying terms that were not carried over from a 1997 document drafted by the Illinois EPA and ILSCWMA.

Griffith moved to accept all definitions that are derived from Illinois law or Illinois Pollution Control Board regulations. Pai seconded. Motion passed unanimously.

Discussion of additional definitions tabled for future meetings.

7. Old Business:
 - a. Jarland presented her findings from her review of the fourteen Illinois solid waste plans. Document will be shared with the group.
 - b. Cowley presented her findings on eleven state solid waste management plans she reviewed to identify overlapping content.

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- c. Group discussion on necessary notifications for subcommittee meetings.
- 8. New Business
 - a. Discussion of logistics for preparing the General Assembly Report
 - b. IEPA staff to prepare outline to serve as a working document for the General Assembly Report
- 9. Next Meeting Logistics Discussion: Group discussion of items for the June 23 meeting. Content will include:
 - a. copy of working document to date
 - b. clean copy of scopes of work
 - c. updates for work for each subcommittee

Willis moves to adjourn; Westerfield seconded. Motion passed unanimously.
Meeting adjourned at 3:05 pm.