

# MATERIALS MANAGEMENT ADVISORY COMMITTEE

## Meeting Notice:

**Who:** Materials Management Advisory Committee Open to the Public

**When:** Tuesday, November 24, 2020 1:00 pm – 3:00 pm

**Due to the COVID-19 outbreak, this meeting will be held remotely. Members of the public are welcome to attend by using any of the connection options listed below.**

**Attendance via WebEx is preferred to enable participants to view the presentation, raise their hands, or vote by chat.**

Meeting number (access code): 289 611 329

Meeting password: J3MrppCgW28

Thursday, November 24, 2020

1:00 pm

[Join meeting](#)

### Other ways to join:

- **Join from a video system or application**  
Dial [284128695@illinois.webex.com](mailto:284128695@illinois.webex.com)  
You can also dial 173.243.2.68 and enter your meeting
- **Join using Microsoft Lync or Microsoft Skype for Business**
- Dial [286820866.illinois@lync.webex.com](mailto:286820866.illinois@lync.webex.com)
- Need help? Go to <http://help.webex.com>
- **Join by Phone** (loses some content and functionality)  
[+1-312-535-8110](tel:+1-312-535-8110) United States Toll (Chicago)  
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[Global call-in numbers](#)



# *Statewide Materials Management Advisory Committee*

**Meeting Agenda**  
**November 24, 2020 1:00 pm**  
**Illinois Environmental Protection Agency**  
**By Teleconference: (312) 535-8110**  
**Access Code: 289 611 329**

1. Introductions (5 minutes)
2. Approval of Past Minutes (5 minutes)
2. Measurement Subcommittee Update, *Suzanne Boring and Shantanu Pai* (35 minutes)
  - a. Discussion of Materials to Target for Diversion
  - b. Discussion of Surveys to Local Government
3. Education and Outreach Subcommittee Update, *Kay McKeen and Don Buis* (25 minutes)
5. Local Government Subcommittee Update, *Jennifer Jarland and Jessica Miller* (20 minutes)
5. Market Development Subcommittee Update, *Lisa Disbrow and James Jennings* (10 minutes)
6. Infrastructure Subcommittee Update, *Walter Willis and Sunil Suthar* (5 minutes)
7. Old Business (5 minutes)
  - a. State ethics training
  - b. Document availability
8. New Business (5 minutes)
9. Next Meeting Discussion (5 minutes)

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1. Introductions. Quorum met at 1:02pm, James Jennings called the meeting to order.
  - a. Committee members present: Stone, McKeen, Laird, Cowhey, Mummel, Holcomb, Disbrow, Westerfield, Pai, Willis, Griffith, Raithel
  - b. IEPA employees present: Jennings, Suthar, Foxworth, Miller, Boring, Buis, Froidcoeur, Ferree, Metz
  - c. Public: Joy Hinz, Marta Keane, Ben Krumstock, Christina Seibert, Karen, Paloma Campillo,
2. Approval of Past Minutes: Jennifer motions to approve the minutes, Shantanu seconds. Motions passes unanimously.
3. Administrative Matters
  - a. State Ethics and Sexual Harassment Training. Reminder for voting members to complete and sign relevant training documents.
4. Materials to Target for Diversion Discussion (35 min). Discussion led by Pai.
  - a. Group discussion of data sourcing and recovery potential of individual commodities.
  - b. Pai committed to circulating an updated matrix in advance of the October meeting.
5. Subcommittee Updates
  - a. Education and Outreach: McKeen and Buis led group discussion regarding speakers from Michigan recycling programs. Contemplating October vote on committee targets.
  - b. Infrastructure: Willis and Suthar led group discussion on September meeting update on end market enhancements.
  - c. Market Development: Disbrow and Jennings led group discussion. Provided updates on speakers from Pennsylvania on the stat's market development grant program.
  - d. Measurement: Pai and Boring provided update on survey status and requested comments on circulated document.
  - e. Local Government
    - i. Local government plan update, Jarland and Miller led discussion of draft of Local Gov Section of State Plan (see attachment, 7 pages).
    - ii. Willis comments: Table of Contents. Waste management facilities- it is important that they be very specific about pollution control facilities. A plan can dictate if you have a facility or not. Policy tool for downstate is franchising of waste collection- brings costs down. Recommend removing the BUD section.
    - iii. Stone comments: Not all of this applies to us in Cook County... Is mentioning the Product Stewardship Council appropriate?
6. Old Business
  - a. Committee Report Discussion, IEPA: working on developing language for placeholder parts of the reports- background/generic information, definitions, etc.
7. New business
  - a. Meetings for this month should be coordinated with the individual members of the subcommittees to meet the deadlines for the deliverables on the scope of work. Have made progress on some of the initial substantive items.
  - b. Several state holidays coming up. James will send an email regarding rescheduling meetings that may fall on holidays.

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- c. "Homework assignments"
  - i. Will get confirmation on logistics for proposal for affirmative recommendations
  - ii. Review Shantanu's memo for the methodology on the matrix.
  - iii. Review [local governments document](#).
  - iv. Sexual Harassment and raining
  - v. Notify chairs for substantive motions needed for next month
  - vi. Shantanu: unhide the GHG column for materials to target for diversion matrix
8. Next meeting discussion: May be able to start in-person meetings at a socially distanced atmosphere. Jen moves; Shantanu seconded to adjourn.

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1. Introductions (30 participants). Quorum met at 1:04pm, James Jennings called the meeting to order.
  - a. Committee members present: Stone, McKeen, Laird, Cowhey, Mummel, Holcomb, Disbrow, Westerfield, Pai, Monte, Griffith, Jarland, Pausma, Willis, Kaar, Connell, Mora
  - b. IEPA employees present: Jennings, Suthar, Foxworth, Miller, Boring, Buis, Jayne, Metz, Ferree, Froidceour
  - c. Public: Benjamin Krumstock, Andi Deirich, Elizabeth Kinney, Jim Morphew, Liz Kunkle, Rose Naseef, Marta Keane
  - d. Committee members absent: Raithel, Gale, Murphy
2. Motions to Adopt Items for the Report to the General Assembly, *Walter Willis*
  - a. Motion to Recommend that the General Assembly include recycling grant funding in future state budgets.
    - i. Willis moved; Jarland seconded.
    - ii. Discussion regarding impacts on existing state services, proposed funding levels, and timing of motion.
    - iii. Willis retracted motion and tabled for discussion at a later meeting.
  - b. Motion to recommend that the report to the General Assembly include greenhouse gas emissions data from USEPA's WARM model
    - i. Willis moves, McKeen seconds
    - ii. Discussion regarding the use of WARM model data within the report to the General Assembly, the impact on the modeling work Pai's team has performed to this point, and whether the WARM data would be used as one of the criteria for selecting materials to target for landfill diversion. Following the discussion, the motion was revised to be "a motion to authorize ISTC to include WARM model data on its materials matrix that will be used to decide which materials to target for landfill diversion."
    - iii. Public comments: Krumstock indicated that the Committee would be remiss not to include this information.
    - iv. Vote:

In favor: Stone, Jarland, Connell, Pausma, Kaar, Disbrow, Cowhey, Westerfield, Mummel, McKeen, Monte, Mora

Opposed: Laird, Holcomb, Griffith

Abstain: Pai

Motion carries.
3. Measurement Subcommittee Update, *Suzanne Boring and Shantanu Pai*
  - a. Discussion of materials to target for diversion: Pai noted that ISTC will rework the materials matrix to include the GHG measures. ISTC will circulate an updated matrix that includes updated data sets in advance of the November meeting.

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- b. Discussion of surveys to local governments: Pai requested comments from the entire Committee be submitted on the draft surveys before November 13. Pai agreed to recirculate the drafts to the Committee.

Disbrow moved that the Committee authorize ISTC to send the previously-circulated surveys, with minor edits. Griffith seconded. No public comments. Pai abstained from voting. All other members voted in favor.

4. Education and Outreach Subcommittee Update, *Kay McKeen and Don Buis*. Group discussion of the subcommittee's draft proposal. McKeen encouraged committee members to attend the next subcommittee meeting for detailed evaluation of the proposal.
5. Local Government Subcommittee Update, *Jennifer Jarland and Jessica Miller*. Group discussion of the subcommittee's work to date.
6. Market Development Subcommittee Update, *Lisa Disbrow and James Jennings*. Group discussion of the subcommittee's work to this point and planned November agenda.
7. Infrastructure Subcommittee Update, *Walter Willis and Sunil Suthar*. No report.
8. Old Business (10 min)
  - a. Definitions Document, *James Jennings and Sunil Suthar*. Group discussion of the reworked version of the definitions document discussed in late summer. Group proposed adding an acronyms list and using separate definitions for "Recycling, Reclamation or Reuse", because these are generally already understood as separate terms. Discussion of additional terms that require minor clarifications. Jennings requested the committee provide additional comments prior to the November meeting.
  - b. Attendance. Group discussion of recent Committee resignations because of job duty changes and the need to attend future meetings.
9. New business. Jennings will send a poll to the group to confirm availability for the November and December meetings given the proximity to Thanksgiving and Christmas. Requested that members respond by November 6.
10. Griffith moved to adjourn the meeting; Disbrow seconded. All in favor. The meeting adjourned at 2:45p.