



### 1. Review the Grant NOFO

- Review NOFO for the program found on the IEPA grant page.
- Review and complete the Criteria checklist found in the NOFO on page 7.

### 2. Complete Required Materials

- GATA Uniform Application for State Grant Assistance
- Narrative Project Plan(s)
- Budget Narrative using Uniform Budget Template
- National Environmental Policy Act (NEPA) Compliance Checklist
- Disclosure of Conflicts of Interest
- Programmatic Risk Assessment Form

Please Note: Uniform Application, Budget Template, Programmatic Risk Assessment, and NEPA checklist forms are found on the IEPA Grant Page. For guidance on the Narrative Project Plan(s) see page 5 of the NOFO.

### 3. Submission

- Submit all required materials electronically to [epa.energygrants@illinois.gov](mailto:epa.energygrants@illinois.gov)
- Submission email should have the subject line “[*Applicant Name*] EECBG Application Materials”.
- All documents that are signed must be signed by a person authorized by their organization to enter into formal contractual agreements.

Please Note: This NOFO is designed to fund energy planning, energy audits, and municipal energy efficiency building upgrades. Only municipalities and counties are eligible to apply. Municipalities and counties eligible for direct formula funding through the USDOE EECBG Program or on the final list of formula grant funding allocations are **not eligible** for funding through this NOFO.

All applications will be reviewed for completeness, technical merit, and adherence to the grant criteria described in this NOFO. Applications that have been found to be complete will undergo a merit-based review performed in compliance with GATA and 2 CFR 200 Uniform Requirements.