

## 1. Review the Grant NOFO

- Review NOFO for the program found on the IEPA grant page.
- Review and complete the Criteria checklist found in the NOFO on page 4.

## 2. Complete required materials

- Uniform Application for State Grant Assistance
- □ Narrative Project Plan
- Uniform Budget Template
- Programmatic Risk Assessment
- National Environmental Policy Act Compliance Certification

<u>Please Note</u>: Uniform Application, Budget Template, Programmatic Risk Assessment, and NEPA certification forms are found on the IEPA Grant Page. For guidance on the Narrative Project Plan see page 3 of the NOFO.

## 3. Submission

□Submit all required materials to electronically to epa.energygrants@illinois.gov

- □Submission email should have the subject line "[Applicant Name] EETF Grant Program Application Matierals."
- □All documents that are signed must be signed by a person authorized by their organization to enter into formal contractual agreements.

<u>Please Note</u>: This NOFO is designed to fund energy efficiency improvements at single family or duplex residential properties. Only public housing authorities, units of local government (municipalities, counties or townships), or nonprofit organizations are eligible to apply.

All applications will be reviewed for completeness and adherence to the competitive grant evaluation criteria described in this NOFO. Applications found to be complete will undergo a comprehensive review performed in compliance with GATA and 2 CFR 200 Uniform Requirements.