

## 1. Review the Grant NOFO

- Review NOFO for the program found on the IEPA grant page.
- Review and complete the Criteria checklist found in the NOFO on page 5.

## 2. Complete required materials

- Uniform Application for State Grant Assistance
- □ Narrative Project Plan
- □ Uniform Budget Template
- Programmatic Risk Assessment
- Grantee Conflict of Interest Form
- □ National Environmental Policy Act Compliance Certification

<u>Please Note</u>: Uniform Application, Budget Template, Programmatic Risk Assessment, and NEPA certification forms are found on the IEPA Grant Page. Guidance on the Narrative Project Plan and cover letter can be found in the NOFO.

## 3. Submission

□Submit all required materials and submit electronically to epa.energygrants@illinois.gov

□Submission email should have the subject line "[Applicant Name] EETF Grant Program Application Materials."

□All documents that are signed must be signed by a person authorized by their organization to enter into formal contractual agreements.

All applications will be reviewed for completeness and adherence to the grant evaluation criteria described in this NOFO. Applications found to be complete will undergo a comprehensive review performed in compliance with GATA and 2 CFR 200 Uniform Requirements.