



STATE OF ILLINOIS
PERIODIC PERFORMANCE REPORT

Report Transmittal

1. Grantee Name (per UGA): Village of City		2. Grant Number: C17XXXX		3. Grantee DUNS: 00000000	
		4. CSFA Number: 532-60-3017		5. Grantee FEIN: 00-0000000	
6. Program Name (per UGA): Lead Service Line Inventory (LSLI) Grant Program				7. CFDA Number(s): N/A	
8. State Agency (Grantor): Illinois Environmental Protection Agency					
9. Agreement Period:			10. Report Period End Date:		
Start Date (Month/Day/Year): 02/15/2023		End Date (Month/Day/Year): 04/15/2024		(Month/Day/Year): 05/31/2023	
11. Final Report?		12. Report Frequency:		13. Prepared Date:	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annually <input type="checkbox"/> Other (specify):		06/14/2023	

**Responses to Sections 14 - 22 may be provided in a separate format.
 All grantees must complete Section 23.**

Alternative file or database used.

File Name or Database Source:

14. Deliverable (if applicable): (Separate line for each based on UGA)	15. Due Date (based on UGA)	16. Date Completed	17. Deliverable Explanation:	Add - Delete
Submit to Grantor a fully executed 3rd party service agreement for the completion of a Complete Lead Service Line Inventory	As completed	05/10/2023	Fully executed agreement for completion of a Complete Lead Service Line Inventory signed by both parties on 05/01/2023. Submitted to Grantor via email on 05/10/2023.	ADD DEL
Submit to Grantor a copy of other funding agreements/commitments with 1st Invoice for Disbursement Request, if applicable	With 1st Invoice	05/10/2023	Village approved \$10,000 of local funds at the 05/01/2023 board meeting. Documentation attached to invoice that was submitted to Grantor via email on 05/10/2023	ADD DEL



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14. Deliverable (if applicable): (Separate line for each based on UGA)	15. Due Date (based on UGA)	16. Date Completed	17. Deliverable Explanation:	Add - Delete	
Submit to Grantor Complete Lead Service Line Inventory. Submittal shall be within 90 days of inventory completion.	As completed	In progress	Just beginning work.	ADD DEL	
Submit to Grantor proof of publication of the Complete Lead Service Line Inventory to Grantee's website and/or Illinois EPA website. Complete Lead Service Line Inventory must be publically available.	As completed			ADD DEL	
Submit to Grantor proof of attempted notification to all owners/ occupants of buildings of lead service line existence.	As completed			ADD DEL	
Submit to Grantor Final Invoice for Disbursement Request complete with all supporting documentation as requested per the invoice	As completed			ADD DEL	
Submit to Grantor a certification of bills paid and releasing the State of Illinois of all liabilities, obligations, and claims.	After Final Invoice			ADD DEL	
18. Performance Measures: (Separate line for each based on UGA Exhibit E)	19. Performance Standard-Frequency (Based on UGA Exhibit F)	20. Results - Accomplishments in Reporting Period		21. Required (R) or Inform Only (IO)	Add - Delete
The Grantee shall work towards the completion of the Project as described in Exhibit A of the U-IGA. Grantee shall submit to Grantor Periodic Performance Reports, Periodic Financial Reports, and a brief narrative progress report documenting the progress made to date on the completion of the project with the schedule outlined in Exhibit B.	Quarterly	Will submit quarterly, per schedule		R	ADD DEL
					ADD

EXAMPLE



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18. Performance Measures: (Separate line for each based on UGA Exhibit E)	19. Performance Standard-Frequency (Based on UGA Exhibit F)	20. Results - Accomplishments in Reporting Period	21. Required (R) or Inform Only (IO)	Add - Delete
Upon completion, Grantee shall submit to the Grantor final Periodic Performance Reports, Periodic Financial Reports, and narrative progress report as described in Exhibit B.	End of Grant	Project is currently ongoing.	R	DEL



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22. Performance Explanation - Award to Date:		Add - Delete
<input checked="" type="checkbox"/> All performance accomplishments are on schedule with performance standards. <input type="checkbox"/> Not all performance accomplishments are on schedule with performance standards. Explanation(s) required below: (Separate lines as appropriate.)		
		ADD
		DEL
23. Performance Accomplishments Correlated to Reported Expenses:		Add - Delete
<input checked="" type="checkbox"/> Performance is consistent with grant-to-date expected services and expenditures/earnings. <input type="checkbox"/> Performance is not consistent with grant-to-date expected services and expenditures/earnings. Explanation(s) required below: (Separate lines as appropriate.)		
		ADD
		DEL

GRANTEE CERTIFICATION (2 CFR 200.415)

By signing [authorizing] this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the [related] expenditures, disbursements, cash receipts and reported performance are for the purposes and objectives set forth in the terms and conditions of the award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

24. Name and Title of Authorized Individual from <u>Grantee Organization</u> : 	25. Phone Number (000) 000-0000
	26. Email Address: Joe.Shmoe@villageofcity.com

STATE AGENCY USE ONLY

27. Name and Title of <u>State Agency PPR Approver</u> :	28. Date Received:	28. Date Approved:



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PERIODIC FINANCIAL REPORT

(a) Grantee Name Village of City		(b) Grant Number C170000	(c) CSFA 532-00-2477	(d) CFDA(s) N/A	(e) Appropriation Number(s) (State Agency Use Only)	
(f) FEIN Number 00-0000000	(g) DUNS 000000000	(h) Program Name and/or Code LEAD SERVICE LINE INVENTORY GRANT PROGRAM			(i) Date Prepared 06/14/2023	
(j) Agreement Period 02/15/2023 thru 04/15/2024		(k) Report Period 03/01/2023 thru 05/31/2023		(l) Final Report for Award Period <input type="checkbox"/>	(m) No changes from prior reporting period and/or No new expenses <input checked="" type="checkbox"/>	
(n) Indirect Cost Rate: %		(o) Approved Indirect Cost Base:				
(p) Program Restrictions: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		(q) List of Restrictions:				
(r) Mandatory Match %: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		(s) Specify Match:				
(t) Program Income (Award to Date) \$40,000.00		(u) Program Income (In current reporting period) \$0.00		(v) Interest earned (Award to Date) \$0.00	(w) Interest earned (In current reporting period) \$0.00	

(x) Category/Program Expenses	(y) Current Approved Budget			(z) Grant Expenditures				(aa) Current Period Match			(bb) Total Match (Award to Date)	Add/ Delete Row
	Approved Budget	Remaining Balance Available	Expend %	Current Period Grant Expense	Prior Approved Grant Expenses	Grant Expense Adjustment	Post-Adjustment Grant Expenses (award to date)	Cash	In-kind	Total		
Complete Lead Service Line Inventory	40,000.00	40,000.00	0.00									ADD DEL
(cc) TOTAL DIRECT EXPENSES	40,000.00	40,000.00	0.00									
(dd) Indirect Costs			0.00									
(cc) TOTAL EXPENDITURES	40,000.00	40,000.00	0.00									



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GRANTEE CERTIFICATION (2CFR 200.415)

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(ff) Name and Title of Authorized Grantee Representative: <i>Joe Shmoe</i>		(gg) Date Submitted: 06/14/2023
(hh) E-mail: joeshmoe@villageofcity.com	(ii) Telephone Number: (000)000-0000	

STATE AGENCY USE ONLY

(jj) Name and Title of <u>State Agency</u> Individual Authorized to Approve Report:	(kk) Date Received:	(ll) Date Approved:
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EXAMPLE



ENGINEERS & ASSOCIATES

June 14th 2023

Illinois Environmental Protection Agency
PO Box 19276; Mail Code #15
Springfield, Illinois 62794-9276

Attn: Ms. Lanina Clark, Ms. Jillian Fowler & Ms. Rachael Heaton

Re: Village of City, Illinois
Lead Service Line Inventory Grant Program C17XXXX
Progress Report

Dear Ms. Clark, Ms. Fowler, and Ms. Heaton:

This letter is our Progress Report per the requirements in Exhibit B - Deliverables or Milestones in the Grant Agreement for LSLI Grant C17XXXX.

The Village executed a service agreement with Engineers & Associates for the completion of a Complete LSLI on 05/01/2023 and submitted it to the IEPA via email on 05/10/2023. The Village approved \$10,000 in local funds at the 05/01/2023 board meeting for funding the remainder of the LSLI.

Records review is anticipated to begin in the upcoming quarter, no inventory work has begun yet.

Please feel free to reach out with any questions.

Sincerely,

The Engineer