

Resident Relocation Plan

Temporary Resident Relocation Plan for Recent Asbestos Discovery and Cleaning

Project Location: 430 N River Street, Aurora, Illinois 60506

Prepared For: Illinois Environmental Protection Agency (IEPA)

Prepared By: Fox Shore Preservation, L.P.

Date: March 26, 2026

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Temporary Relocation Plan

1. Purpose for Relocation

Fox Shore Apartment management team is committed to our residents' safety and wellbeing. We've developed this Temporary Relocation Plan to protect the health of residents after learning that asbestos-containing materials were potentially disturbed during renovations in vacant units at Fox Shore Apartments, located at 430 N River Street, Aurora, Illinois 60506. It has been determined by the Illinois Environmental Protection Agency (IEPA) that temporary relocation is necessary to protect residents from any additional exposure to asbestos-containing materials, while the building is assessed and cleaning is completed.

The purpose of this plan is to document the procedures that will be implemented to:

- Relocate residents safely and quickly;
- secure temporary lodging appropriate to household size and needs within a reasonable distance of Fox Shore;
- maintain continuity of school attendance, medical care, and daily living needs;
- establish clear communication with residents before, during, and after relocation; and
- coordinate residents safe return after cleaning is complete and clearance has been achieved.

2. Relocation Objective

The project's objective is to ensure the health and safety of residents while they are relocated. The relocation team will prioritize resident health and safety first, followed by continuity of shelter, access to medication, food, transportation, education, and communication. Resident accommodations will be paid for by Fox Shore Preservation, L.P., the building owner, either directly or via stipend.

Residents will be temporarily housed in one of the following arrangements hotel accommodations

- short-term furnished rental; or
- staying with friends or family, if elected by the resident

3. Project Relocation Command Structure

To ensure timely decisions and clear accountability, the following command structure will be used during relocation operations.

3.1 Project Lead – NorthStar Engagement

The Project Lead will have overall responsibility for implementation of this plan. This entity will coordinate among ownership, property management, environmental consultants, legal counsel, the asbestos abatement contractor, and the resident relocation team.

Responsibilities include:

- authorizing activation of relocation;
- approving temporary lodging and transportation contracts; and
- coordinating re-occupancy after clearance documentation is received.

3.2 Relocation Coordinator

A dedicated Relocation Coordination team will serve as the primary resident-facing point of contact. This team will be on site and available to support and serve residents from 9AM – 5PM, Monday through Friday. Our team will also be available to answer phone calls outside of those hours and make appointments with residents to fit their schedules. Interpretation will be available for residents as needed. Our on-site coordinator will be able to receive and respond to accessibility and accommodation requests.

Responsibilities include:

- resident outreach and household interviews;
- documenting household composition and needs;
- placement into temporary accommodations;
- arranging transportation and support services;
- maintaining daily contact logs and relocation records; and
- coordinating resident(s) return.

3.3 Property Management Team - Pratum

Property management staff will support unit access, resident rosters, emergency contact information, key control, building notices, and re-entry coordination throughout this process and coordinate closely with the relocation agent team for any resident needs.

4. Basis for Temporary Relocation and Re-Occupancy

Residents will remain in temporary housing until the project receives confirmation from the appropriate regulatory agency that each floor is safe for re-occupancy.

Re-occupancy will occur only after:

- All asbestos cleaning is completed on a per floor basis;
- Clearance procedures have been performed, as required; and
- The authorized project representative, Daryl Mattis, receives written documentation from IEPA that the unit and floor is acceptable for occupancy.

5. Tenant's Rights and Obligations During Temporary Relocation

5.1 Right to Reasonable Accommodations

Tenants with disabilities have the right to request reasonable accommodations during any period of temporary relocation, just as they would at any other phase of tenancy. This includes the right to request that temporary housing meet specific accessibility needs, or that other adjustments be made to afford them an equal opportunity to use and enjoy the temporary unit. Documentation establishing the disability-related need for an accommodation should be provided to the Relocation Coordinator, but disclosure of a diagnosis or the specific nature of the disability is not required.

5.2 Right to Return and Continuation of Subsidies

Tenants have the right to return to their unit once the relocation period has ended. This right includes the continuation of any rental subsidy on the same terms that applied prior to relocation — tenants will not be required to reapply for assistance, accept altered subsidy terms, or absorb any

costs resulting from the relocation. Lease terms and tenancy status will remain unaffected throughout the relocation period and upon return.

Obligations of Tenants

5.3 Obligation to Continue Paying Rent

Tenants remain obligated to pay rent during any period of temporary relocation. Tenants who receive a rent subsidy shall not experience any reduction in that subsidy, nor any increase in their tenant-paid share, solely as a consequence of relocation.

Tenants shall cooperate in good faith with reasonable relocation procedures established by the housing provider, including providing timely notice of any special needs or circumstances, such as disability-related accommodation needs, that should be taken into account in planning the relocation. Tenants shall also provide reasonable access to their unit as required for inspection, repair, or rehabilitation work, in accordance with applicable notice requirements.

6. Resident Engagement Plan

A robust resident engagement process is central to this plan. The project recognizes that any relocation is disruptive and it is our goal to be as transparent and expedient as possible. For that reason, the relocation team will engage residents through direct communication, household-specific planning, and repeated check-ins throughout the temporary move.

6.1 Initial Notification

As soon as relocation is activated, residents at the site will be notified through as many of the following methods as are feasible, in order of priority:

- Written notices delivered to units;
- Posted building notices;
- Virtual meetings
- Direct, door-to-door contact;
- Phone calls;
- Text messages, if available; and

Initial communication will explain:

- Why the relocation is necessary;
- The projected temporary relocation period;
- How ownership will assist in the relocation
- How the resident(s) interview and placement process will work; and
- Tenants Rights and Obligations

- Who to contact with questions or any needs.

6.2 Household Interviews and Family Makeup Assessment

Each household will receive a brief but structured interview by relocation staff to identify family makeup and determine the most appropriate temporary housing arrangement. This assessment is critical to deciding

whether a household is best suited for a hotel room, extended stay unit, furnished rental, or a resident-elected stay with friends or family. Interviews will be interpreted to households that require language services.

The interview and survey is included in Exhibit A and includes:

- Number of adults in the household;
- Number and ages of children;
- Any pregnancy, infant, senior, or caregiving needs;
- Disability or accessibility needs;
- Need for separate sleeping arrangements;
- Service animals and pets;
- School locations and transportation needs;
- Employment schedules and commuting needs;
- Medical conditions and medication needs;
- Refrigeration needs for medications;
- Food access concerns; and
- Resident housing preference during the relocation period.

This information will be used to create a household-specific temporary relocation plan.

6.3 Ongoing Resident Contact

After placement, the Relocation Coordinator will maintain ongoing contact with residents, at minimum every other week in the residents preferred contact method collected through the relocation interview to address:

- Move-out and move-in logistics;
- Lodging accommodations;
- Transportation accommodations;
- Food or supply needs;
- Medication continuity; and
- Anticipated timing for return.

The frequency of contact will depend on household needs and the expected duration of relocation, but every displaced household will have a known contact person and a reliable method to reach project staff.

7. Temporary Housing Strategy

7.1 General Standard

Temporary lodging will be identified to provide safe and functional accommodations appropriate to household size and resident needs. Placement decisions will consider:

- Household size;
- Number of beds, including cribs, and sleeping arrangements;
- Accessibility needs;
- Proximity to the project site;
- Proximity to schools, work, and medical providers;
- Registered lease-listed pets; and
- Ability to support a flexible stay if the cleaning period contracts or extends.

7.2 Lodging Types

The project anticipates using a mix of the following lodging types:

Extended Stay Hotels

Extended stay facilities are preferred when the temporary relocation may last multiple days or longer and where households benefit from kitchenettes, on-site laundry, and more flexible occupancy arrangements.

Short-Term Furnished Rentals

Short-term furnished rentals may be used for larger households, households requiring multiple rooms, or accessibility issues not able to be accommodated elsewhere.

Friends and Family Option

Residents may elect to stay with friends or family. In these situations, the project will document the household's choice and determine what support can reasonably be provided, such as transportation, or reimbursement of certain temporary relocation costs.

8. Hotels / Extended Stays Identified and Pricing

The following facilities have been preliminarily identified as possible temporary lodging options, subject to confirmation of current room availability and appropriateness for household size:

Facility	Typical Features
Candlewood Suites – Aurora/Naperville	Kitchenette, in-room refrigerator, longer-stay suitability, laundry, possible pet-friendly options
Homewood Suites	Kitchenette, in-room refrigerator, longer-stay suitability, laundry, pet-friendly options

Final room assignments will be based on household composition, needs, and immediate availability.

9. Transportation Arrangements

9.1 Transportation to Temporary Housing

The project will arrange transportation from the property to temporary accommodations for households that do not have a personal vehicle . Transportation may be provided through:

- Hired shuttle or van service;
- Rideshare service; and/or
- Transportation vendor arranged by the project.

Transportation planning will include:

- Pickup timing;
- Passenger count;
- Child safety seat needs, if disclosed;

- Luggage and essential belongings;
- Mobility devices; and
- Transport of medications and critical personal items.

9.2 Transportation for Schools

The relocation team will work with families to ensure school transportation has as little disruption as possible. Transportation support may include:

- Coordination with the school district, where available;
- Project-arranged rideshare or shuttle transportation;
- Selection of lodging that supports continued access to the child’s existing school.

School needs will be identified during the household interview and revisited if relocation continues longer than initially anticipated.

10. Food Arrangements

Food support will depend on the type of temporary accommodation and household circumstances. Every effort will be made to house residents where they can store and prepare their own food.

Available arrangements may include:

- Hotels with complimentary breakfast and kitchenettes; and
- Food stipends, if necessary.

The relocation team will assess each household for:

- Infants or small children;
- Accessibility of cooking facilities; and
- Inability to travel independently to obtain meals.

11. Medication Arrangements

Medication continuity is a priority in a relocation. During the household interview and move coordination process, residents will be asked whether any household member:

- Uses daily prescription medication;
- Requires refrigerated medication;
- Uses oxygen, CPAP, nebulizers, or other medical devices;
- Needs pharmacy access close to the temporary lodging; or
- May require assistance refilling prescriptions during the relocation period.

The project will implement the following measures as needed:

- Remind residents to bring all essential medications during the move;
- Prioritize accommodations with refrigeration for temperature-sensitive medications;
- Help identify nearby pharmacies; and
- Coordinate practical support if a resident reports urgent medication concerns.

12. Mail Arrangements

The relocation team will provide guidance and support for temporary mail continuity. Depending on the expected duration of relocation, households may:

- Place mail on hold with USPS; and
- Coordinate pickup of mail directly from their assigned USPS branch.

13. Packing, Belongings, and Essential Items

Because this is a relocation, residents may initially move with essential items only, with follow-up support for additional belongings if needed. The relocation team will instruct residents to prioritize essential items such as:

- Medications;
- Identification and important papers;
- Work and school items;
- Toiletries;
- Infant and childcare supplies;
- Pet supplies; and
- Essential electronics.

These items will be cleaned in accordance with the IEPA approved cleaning plan, found in the Appendix.

14. Projected Implementation Timeline

Phase 1: Activation

- Activate relocation team and command structure
- Secure temporary lodging inventory
- Prepare notices and resident contact list

Phase 2: Resident Contact and Needs Assessment (3/18/26 – 4/3/26)

- Notify all households via notice and resident meeting
- Conduct household interviews and distribute surveys
 - Identify medical, school, transportation, and accessibility needs
- Match households to appropriate temporary housing

Phase 3: Move Execution (4/6/26 – 4/17/26)

- Arrange transportation
- Move households to temporary lodging
- Confirm check-in and immediate needs
- Distribute \$150 gift cards
- Provide contact information and support instructions

Phase 4: Temporary Occupancy Support (4/17/26 – 6/8/26)

- Conduct resident follow-up
- Address food, medication, transportation, and lodging issues

- Track relocation status and reimbursement needs
- Coordinate updates from abatement contractor and consultant

Phase 5: Clearance and Return (5/5/26 – 6/8/26)

- Confirm completion of cleaning
- Obtain clearance documentation
- Notify residents of return schedule
- Arrange transportation back to units, if needed
- Document closeout of temporary relocation
- Close out all reimbursement requests

15. Documentation and Record-keeping

The project will maintain documentation sufficient to show that the emergency relocation was planned and implemented in a structured manner. Records may include:

- Resident roster;
- Household interview data;
- Housing assignments;
- Transportation logs;
- Resident communication logs;
- Medication-related accommodation notes, as appropriate; and
- Clearance and return-to-unit documentation.

As part of this process, the team will provide regular updates on project status and relocation progress to the appropriate agencies and oversight bodies. Notifications will be provided, at a minimum, every 2 weeks, and as required, to ensure transparency, regulatory compliance, and alignment with agency reporting requirements. Documentation of these communications will be maintained as part of the project’s official relocation record.

16. Communications Timeline & Phased Messaging

Initial Notification & Asbestos FAQ

Trigger: Upon confirmation that hazardous material may have been disturbed

Date: February 25, 2026

Audience: All building residents

Method: Written notice (**Exhibit B**) (hand-delivered and posted in common areas)

Agency Findings & Relocation Decision

Trigger: Regulatory agency determines full building evacuation and cleaning is required

Date: March 13, 2026

Audience: All building residents

Method: Written formal notice (**Exhibit C**) (hand-delivered with acknowledgment of receipt required) + in-person resident meeting (to be scheduled)

Resident Meeting Agenda

1. Welcome and introductions — [Property Manager / Relocation Coordinator]

2. Overview of what happened — factual timeline (see below)
3. What the agency found and what it means — [Environmental Contractor Representative, if available]
4. Relocation process — housing options, timeline, reimbursements
5. What happens to your belongings during remediation
6. The clearance process — what has to happen before you can return
7. Your rights — URA protections, Reasonable accommodation requests, right to return, grievance procedures
8. Q&A
9. Distribution of formal written notices and survey forms

Ongoing Updates During Cleaning

Trigger: Ongoing throughout cleaning work

Timing: Minimum every 2 weeks or upon any material change

Audience: All building residents

Method: Written update letter + dedicated phone/email contact for questions

Key Messages

- Provide status updates on cleaning progress
- Confirm estimated return timeline or notify of any changes
- Remind residents of reimbursement claim deadlines
- Reassure residents that clearance air testing will be completed before return is authorized

Deliverable

- Status Update Letter (template to be drafted separately)

Clearance & Return Notice

Trigger: Licensed air sampling professional confirms clearance; agency authorizes reoccupancy

Timing: Minimum [10] days written notice before return date

Audience: All building residents on a given floor

Method: Written Return Notice (hand-delivered or certified mail)

Key Messages

- IEPA has determined that all appropriate steps have been completed and that the building is ready for residents to return.
- Clearance will be determined on a floor by floor or unit-by-unit basis.
- Testing will be conducted by an independent third-party, licensed by the Illinois Department of Public Health.
- Your move-in date will be determined, and details on logistics will be distributed by our relocation specialist.
- Final reimbursement claim submission deadline reminder.

Deliverable

- Official Return Notice (to be drafted separately)

17. Conclusion

This Temporary Relocation Plan is intended to protect residents during asbestos cleaning by pairing immediate health and safety action with organized resident support. The project will use direct resident engagement, household-level needs assessment, and active coordination among environmental, construction, management,

and relocation personnel to implement temporary relocation in a safe, respectful, and operationally sound manner.

Exhibit A

NOTICE TO RESIDENTS

Date: February 23rd, 2026

Re: Important Information Regarding Renovation Activities and Building Materials

Dear Residents:

We are writing to update you on a matter that recently came to our attention regarding the renovation work at Fox Shore Apartments over the past two months. We want to keep you informed and share what we know at this time.

We recently received an asbestos survey report that identified the presence of asbestos-containing materials (ACM) in the ceilings of unoccupied units. This information was contained in a prior report that was not made available to us before renovation activities commenced. The renovation work that disturbed ceilings identified as ACM had been conducted in unoccupied units only; however, because some units in the building remain occupied, there is a possibility that residents may have been inadvertently exposed to asbestos fibers during the course of this work.

All renovation work at the property has been halted. We have engaged a qualified environmental contractor to conduct air quality sampling and asbestos testing throughout the building. These measures are designed to assess any potential exposure and to ensure the safety of all residents.

On the week of February 22nd we expect to receive these results, we will provide you with information about any findings and any additional steps that may be necessary.

In the meantime, if you have any questions or concerns, please contact Kelechi Akusobi at (929) 701-1688 or email info@essencedev.com.

We understand this news may cause concern, and we appreciate your patience as we work to gather more complete information. The health and safety of our residents is our highest priority, and we are committed to keeping you informed as this matter develops.

Sincerely,

Fox Shore Preservation, L.P.

Exhibit B

Fox Shore Apartments ACM FAQ

- We recently received an asbestos survey report that identified the presence of asbestos-containing materials (ACM) in the ceilings of certain unoccupied units in the building.
- Your health and safety are our top priorities. We will provide ongoing updates as testing progresses and the results and next steps are confirmed.
- These materials typically do not pose a health risk unless they are disturbed.
- The renovation work that disturbed materials identified as ACM had been conducted in unoccupied units only.
- All renovation work at the property has been stopped to ensure that all abatement and renovation activities are conducted in compliance with applicable requirements.
- We have engaged a qualified contractor to conduct air quality sampling and asbestos testing throughout the building.
- Currently, **no action is required by residents**. However, as a precaution, we ask you:
 - Avoid disturbing building materials (walls, ceilings, flooring, etc.).
 - Do not drill, cut, sand, or remove any materials inside your apartment.
 - Immediately report any visible damage or deterioration to the management office.
- Should future construction disturb any ACM, all necessary remediation will be performed by licensed and certified professionals in accordance with federal, state, and local regulations.

Exhibit C

Fox Shore Apartments Relocation Survey

This survey will assist in ensuring a smooth and comfortable relocation process for all residents.

1. Resident Name*
2. Unit Number*
3. Email*
4. Please provide your email so we can reach out in case we have additional questions
5. Phone Number*
6. Alternate Contact Information*
7. Household Size*
8. Household Members and Ages*
9. Number of School Aged Children*
10. School(s) Name*
11. School(s) Transportation Details*
12. Any Special Medical Equipment Used?
13. *Medical Equipment Details*
14. Are there any accessibility accommodations required for this household?*
15. Accessibility Details*
16. Do you have any pets or service animals?*
17. Please list all pets and their type*
18. Do you have a personal vehicle?*
19. Do you need transportation to temporary housing?*
20. Please detail any transportation needs for work, school or medical needs*
21. Please outline any dietary restrictions in your household*
22. Would you prefer to be housed in a hotel or with friends and family?*
23. Please outline any additional needs and concerns below*

Exhibit D



March 18, 2026

RESIDENT NAME

430 North River Street, Apt # XXX
Aurora, IL 60506

FOR HAND DELIVERY

Dear RESIDENT NAME,

Fox Shore Apartment's management team is committed to the health and safety of its residents. As a valued member of our community, we wanted to keep you updated regarding a concern impacting your building at 430 North River Street.

Out of an abundance of caution for our residents' wellbeing, we contacted the Illinois Environmental Protection Agency (IEPA) after learning that asbestos-containing materials may have been disturbed during renovations in vacant units. We also brought in a licensed asbestos contractor to assess the situation and determine whether additional steps are needed. Your safety remains our top priority, and we want to be transparent with you about the steps we are taking to address the issue and keep residents safe.

WHAT THIS MEANS FOR YOU

The asbestos-containing materials that are believed to have been disturbed were located in vacant units and are currently being assessed by third party professionals. While asbestos presents a health risk only when fibers are inhaled, IEPA has advised us that all households will be required to be relocated while testing and cleaning is ongoing. We will provide additional details about the relocation process as soon as possible.

We understand that being asked to temporarily leave your home is disruptive and may cause concern. Our team is working to make this process as smooth as possible and will be in touch soon with information about vouchers to help cover certain personal expenses. We will also follow up with clear guidance on how the temporary relocation will work and steps involved.

With your safety in mind, please refer to our previous notice dated February 23, 2026, and avoid disturbing building materials (walls, ceilings, flooring, etc.). Please do not drill, cut, or sand any surfaces inside your apartment, and immediately report any visible damage or deterioration to the management office.

PLEASE COMPLETE OUR PLANNING SURVEY

To help us better support you during this relocation, we ask that you complete a short planning survey by **Friday, March 20th** so that we can begin arranging temporary housing that meets your household's needs.

Survey Link: <https://bit.ly/3NxlqpZ> or, scan the QR code with your mobile device on the next page.

The survey asks about:

- Number of people in your household
- Any accessibility or medical needs
- Pet ownership
- Any scheduling considerations or constraints

WHAT TO EXPECT NEXT

We know that you may have questions as this process moves forward. Fox Shore is actively completing the assessment under IEPA oversight, and we expect to follow up with your individual household by 3/23/26. Once the assessment is complete and our plan is finalized, you will receive a formal written notice that will include:

- Confirmation of the remediation and cleanup that may be required for your unit
- The scope and expected duration of cleaning and testing work
- Your temporary housing arrangements
- Moving assistance and cost reimbursement information
- Your right to return to your unit upon completion
- Grievance and appeal procedures

If you have questions or concerns in the meantime, please contact us.

Sincerely,

Fox Shore Apartments Management

(630) 635-7009

foxshore@northstarengagement.org



Scan the above QR code to complete the planning survey.

Exhibit E



Official Notice of Temporary Relocation

March [], 2026

RESIDENT NAME

430 North River Street, Apt # XXX
Aurora, IL 60506

FOR HAND DELIVERY

Dear **RESIDENT NAME**,

Fox Shore Apartments' management team is committed to the health and safety of all residents. As a valued member of our community, we are writing to notify you about the required temporary relocation of all residents pursuant to the Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA), 49 CFR Part 24, and applicable HUD guidelines.

We understand that being asked to temporarily leave your home is disruptive and may cause concern. Our team is working to make this process as smooth as possible. Below is more information about why the temporary relocation is necessary and how it will work.

REASON FOR RELOCATION

An environmental assessment of 430 North River Street has confirmed that asbestos-containing materials were disturbed in certain vacant units within the building during a recent renovation. Out of an abundance of caution, and in accordance with federal, state, and local regulations, we have alerted the Illinois Environmental Protection Agency (IEPA) and engaged licensed environmental professionals to conduct the necessary cleaning and clearance procedures. While this cleaning and clearance process is underway, residents are not permitted to stay in their apartments. This is a standard process and steps are already underway to address the matter in a timely manner.

DURATION OF TEMPORARY RELOCATION

The temporary relocation could potentially last up to 12 weeks. The plan is to clean, test, and receive clearance to reoccupy on a floor-by-floor basis, starting with the fourth floor. This estimate is subject to change depending on the date of completion of remediation, testing, and clearance by the IEPA. You will be notified in writing and by phone as soon as your unit has been cleared and certified safe for re-occupancy by a licensed environmental professional.

This relocation is temporary. You retain the full right to return to your home upon successful completion of clearance testing.

TEMPORARY HOUSING ASSISTANCE

As a valued resident, you will receive one of the following forms of housing assistance. The Relocation Coordinator will work with you individually to determine which option best meets your household's needs:

Option A: Hotel Placement We will arrange and directly cover the cost of a hotel room with a kitchenette and appropriate number of beds for your household size for the duration of the relocation period. Details of your placement will be provided separately.

Option B: Housing Stipend If you prefer to arrange your own temporary housing, you will receive a weekly stipend of \$500.00 to cover lodging costs for the duration of the approved relocation period. Stipend payments will be issued every two weeks beginning on **March [], 2026**. Prior to your first payment being issued, you will be required to provide your temporary lodging address to the Relocation Coordinator.

Additional Vouchers

Families relocated under Option A with school-age children whose pick-up and drop-off is not coordinated by the local School Authority may receive a transportation voucher. This voucher will be provided on a case-by-case basis and is intended to cover extraordinary transportation situations for which ownership is unable to make alternative arrangements. Families without access to a personal vehicle may also be eligible for a transition transportation voucher, the value of which will be determined in consultation with your assigned Relocation Coordinator.

Additionally, each household will receive a \$150 stipend in the form of a gift card. The purpose of this stipend is to help cover unforeseen expenses associated with the temporary relocation process, such as the replacement of perishable food items that cannot be transported. The gift card will be available for pickup at the time residents collect their cleaned belongings prior to departing for their temporary housing accommodations.

If you have not already, please schedule time to meet with our on-site relocation coordinator to discuss your household's specific needs and develop your individualized relocation plan.

RELOCATION TEAM

Please reach out to our relocation coordinator, Clemmie Carthans, at ccarthans@northstarengagement.org or at (630) 635-7009.

IMPORTANT NOTICE REGARDING PERSONAL BELONGINGS

Due to the nature of the potential asbestos disturbance, and in order to prevent the potential spread of asbestos fibers, residents will not be permitted to remove personal belongings from their units at this time. This restriction is required by environmental safety protocols and is in place to protect you, your household, and others in the building.

Your personal belongings will remain secured in your unit throughout the cleaning process. Upon clearance and prior to your return, you will be informed of any steps required to ensure your belongings are safe for use.

The Relocation Coordinator will complete a valuables and sentimental items inventory form with each head of household, documenting all identified items within the unit and will photograph these items.

RETURNING TO FOX SHORE

This is a temporary relocation. You have the right to return to your home once cleaning is complete and the unit has been certified safe for occupancy by a licensed environmental contractor. You will receive a separate written Return Notice no less than 10 days before your scheduled return date.

RELOCATION ACCOMMODATION APPEALS

You have the right to appeal any determination made in connection with this relocation, including the type or amount of assistance offered. To file an appeal, submit a written request for review within 30 days of receipt of this notice to:

Mail: Fox Shore Preservation
6 Greene Street, Suite 500
New York, NY 10013

Email: foxshore@northstarengagemnt.org

Your appeal will be reviewed and a written response provided within 15 days. If you are not satisfied with the outcome, you may escalate your complaint to the U.S. Department of Housing and Urban Development (HUD) at hud.gov or by calling HUD's Illinois Project Based Contract Administrator at 888-530-8266.

If you need assistance understanding this notice or require translation services, please contact us and we will provide support at no cost to you.

We understand that this is a lot of information to process and our team is available to help answer any questions or address any concerns you may have.

Sincerely,

Fox Shore Preservation L.P.
(630) 635-7009
foxshore@northstarengagemnt.org

ACKNOWLEDGMENT OF RECEIPT

I, _____, acknowledge receipt of this Notice of Temporary Relocation dated March [], 2026 for the unit located at 430 North River Street.

Signature: _____

Printed Name: _____

Date: _____

**Exhibit F
Mail Notice**



Important Notice Regarding Your Mail Action Required — Temporary Relocation

Due to your temporary relocation, it is important that you make arrangements with the **United States Postal Service (USPS)** to ensure your mail is not interrupted. You may choose to **hold your mail** at your local post office or **forward it** to your temporary address.

Your relocation coordinator is available to help you with this transition, please contact Clemmie at (630) 635-7009 or foxshore@northstarengagement.org

YOUR TWO OPTIONS

Hold My Mail

USPS will securely hold all your mail at your local post office for **3 to 30 days**. You can pick it up at your convenience or have it delivered on a chosen date.

Forward My Mail

USPS will automatically redirect your mail to a temporary address. Ideal if you want your mail delivered to you while away.

HOW TO SUBMIT YOUR REQUEST

1

Online (Fastest): Visit usps.com/manage → "Hold Mail" or "Change of Address."

2

By Phone: Call USPS Customer Service at **1-800-275-8777** to speak with a representative and submit your request.

3

In Person: Visit your nearest post office and complete a **PS Form 8076** (Hold Mail) or **PS Form 3575** (Mail Forwarding). Bring a valid photo ID.

WEBSITE	PHONE	HOURS
usps.com	1-800-275-8777	Mon-Fri 7am-7pm CT

Please submit your request at your earliest convenience. Requests should be placed at least 1 business day before you need the hold or forwarding to begin. Thank you

Exhibit G

[Insert Approved Cleaning Plan]