



## **EQUIPMENT Instructions**

**JOB NAME** - The Contractor will write the name of the job that the billing is for, i.e., Dutch Boy, LaSalle, etc.

**CONTRACTOR** - The Contractor will write its legal company name on this line.

**BILLING PERIOD** - The Contractor will write the beginning and ending date for the period of time covered in the billing. This will encompass the total period of time covered by the applicable Weekly Work Sheets

**EQUIPMENT USED** - List all the equipment used for the entire billing period as listed on the weekly Equipment Work Sheets.

**TIME USED** - Add the number of weeks, days, or hours used for the entire billing period for each piece of equipment.

**UNIT RATE** - Enter the rate charged.

**TOTAL COST** - The total cost will be automatically calculated.

**TOTAL EQUIPMENT COST** - The total equipment cost will be automatically calculated.