

INSTRUCTIONS FOR COMPLETING THE

APPLICATION FOR A USED TIRE STORAGE AND/OR PROCESSING PERMIT (IL 532-3016,LPC 699)

Pursuant to Section 55(d-5) of the Environmental Protection Act, this permit is required for a used tire storage site that contains more than 10,000 used tires (112.5 tons of used tires) at any one time or a used tire processing facility that processes more than 500 tons of used tires annually. This permit must be in place by July 1, 2016 for existing facilities or prior to storing or processing any used tires on site for new facilities. Permit applications should include one original and one photocopy of the application.

Section I: Site Identification

List the site name and complete physical address, including county. The Illinois EPA (IEPA) Bureau of Land (BOL) site number is a site/location-specific 10-digit number identifying a specific regulated facility. This number is assigned by the Illinois EPA. If you don't know the site number for your location, leave this space blank or contact the Illinois EPA Used Tire Program at 217/785-9407 for assistance.

Section II: Applicant Identification

1. List the owner and operator information here. The owner is the legal owner of the property and the operator is the operator of the business on the property that is the subject of the permit application.
2. List the type of ownership and operator status, as well as requested information on land ownership lease if applicable.

Section III: Location Information

List the legal description of the property as well as zoning classification and restrictions (if any). Include a copy of the USGS quadrangle map and/or topographic map of area that contains the site.

Section IV: Description of this Permit Request

Provide a general description of facility operations that necessitate the acquisition of a permit.

Section V: Facility Background

Provide the facility background information requested.

Section VI: General Facility Information

1. Include a plan sheet of the site identifying all the significant features of the facility.
2. Include a process flow diagram of the operations at the site from receipt of used tires to shipment of product and by-products/waste.
3. Describe all of the site's operations in detail, including the hours of operation.
4. Describe the products, by-products, and wastes generated from site operations and identify the disposition of all materials generated from facility operations.

5. Describe all of the equipment utilized at the site, including transportation and processing equipment.
6. Include a detailed tire storage plan that identifies all areas at the site where used tires and tire-related materials are stored and processed.
7. Identify and describe all residual materials generated from site operations and how each material/waste is treated, stored, transported and disposed.
8. Include the site contingency plan developed in accordance with 35 Ill. Adm. Code 848.203.
9. Identify all systems at the site designed to ensure that site runoff is contained in the event of a fire or other on-site emergency.
10. Include information related to the proper registration and placarding of vehicles utilized to transport used tires in Illinois.
11. Include a description of all inspection procedures utilized in site operations to ensure compliance with all requirements of Title XIV of the Environmental Protection Act and 35 Ill. Adm. Code Part 848.
12. Provide a copy of the facility Daily Tire Record, Annual Tire Summary, and Tire Tracking Receipt, if applicable.
13. Provide the latest written removal cost estimate and proof of financial assurance (surety bond, letter of credit, trust fund), if applicable.
14. Provide a copy of the site closure detailing procedures to be taken upon closure of the facility.
15. Include information related to the suitability of the site as a used tire storage/processing facility.

Section VII: Incineration/Thermal Treatment

Indicate whether any incineration or thermal treatment units are utilized at this facility. Provide a detailed description of the process and equipment utilized, if applicable.

Section VIII: 39(i) Certification

Complete and submit a 39(i) Certification (separate form) for each owner and operator business entity, and for each person who signed or may sign any application for this facility.

Section VIII: Signatures

Provide the appropriate notarized original owner and operator signatures as identified in the description.