



Illinois  
Environmental  
Protection Agency

Bureau of Land  
2520 West Iles Avenue  
Box 19276  
Springfield, IL 62794-9276

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## **INSTRUCTIONS FOR OPTIONAL ASSESSMENT OF ADVANCE PARTIAL PAYMENT FOR ENROLLMENT IN THE SITE REMEDIATION PROGRAM (FORM DRM-3)**

### General Information

**Persons requesting assessment of the advance partial payment for anticipated services under the Site Remediation Program must complete Form DRM-3.** Please read these directions carefully. All data and information should be typed or legibly printed in ink. The letters "NA" may be used, but only if the requested information is not applicable. Justification must be stated for any failure to provide applicable requested information.

Submit the **original and one copy** of the completed form, along with [Form DRM-1](#) ("Site Remediation Program Application") to:

Illinois Environmental Protection Agency  
Bureau of Land - #24  
Remedial Project Management Section  
Site Remediation Program  
1021 North Grand Avenue East  
P.O. Box 19276  
Springfield, Illinois 62794-9276

Hand carried documents may be delivered (during normal business hours, 8:30 a.m. - 5:00 p.m.) to the above address. You should keep a copy of every submittal and any relevant correspondence sent to the Illinois EPA.

Please fill out the sections on this form that are applicable. The requested information is described in the directions on the following pages.

## **I. Site Identification:**

Include the site name, street address, city, ZIP code, county, approximate size of site (acres), Illinois Inventory I.D. number (if assigned) and U.S. EPA I.D. number (if assigned). An Illinois Inventory I.D. Number (if one does not exist) will be assigned by the Illinois EPA.

## **II. Additional Information about the Site:**

Provide the following information to help the Illinois EPA assess the anticipated costs:

- a) Briefly describe remediation activities completed at the site;
- b) Identify the types of regulated substances are at the site (if known);
- c) Identify the media affected at the site (if known);
- d) Briefly describe any support services being sought from the Illinois EPA in addition to the review of plans and reports;
- e) Identify the current use of the site; and
- f) Identify the projected post-remediation uses of the site.

This information will be utilized by the Illinois EPA to determine the appropriate partial prepayment allowed under Section 58.7(b)(1)(E) of the Illinois Environmental Protection Act (415 ILCS 5/58.7).

All information submitted is available to the public except where specifically designated by the Remediation Applicant to be treated confidentially in accordance with the Illinois Compiled Statutes, Section 7(a) of the Environmental Protection Act, applicable Rules and Regulations of the Illinois Pollution Control Board and applicable Illinois EPA rules and guidelines.

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**FOR ILLINOIS EPA USE:**  
LOG NO. \_\_\_\_\_

**Completed Application Form  
(DRM-1) Included**

**Assessment of Advance Partial Payment for Anticipated Services Application (DRM-3)**

**I. Site Identification:**

Site Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_ P.O. Box \_\_\_\_\_  
City: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
County: \_\_\_\_\_ Approximate Size of Site (Acres): \_\_\_\_\_  
Illinois Inventory I.D. Number: \_\_\_\_\_ USEPA I.D. Number: \_\_\_\_\_

**II. Additional Information About the Site:**

- a. Activities completed at the site:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- b. Types of regulated substances (check those that apply):
- |           |               |                 |            |           |         |
|-----------|---------------|-----------------|------------|-----------|---------|
| Volatiles | Semivolatiles | Pesticides/PCBs | Inorganics | Petroleum | Unknown |
|-----------|---------------|-----------------|------------|-----------|---------|
- c. Media affected (circle those that apply):
- |      |          |               |             |         |
|------|----------|---------------|-------------|---------|
| Soil | Sediment | Surface Water | Groundwater | Unknown |
|------|----------|---------------|-------------|---------|
- d. Brief description of any support services being sought from the Illinois EPA in addition to the review and evaluation of plans and reports (e.g., site reconnaissance, sample collection and analyses, assistance with community relations, coordination and communication between Illinois EPA employees, other State employees, State officials and Remediation Applicant, etc.):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- e. Current Use of the Site: \_\_\_\_\_
- f. Projected Post-Remediation Uses of the Site: \_\_\_\_\_

The Illinois EPA is authorized to require this information under Sections 415 ILCS 5/58 - 58.12 of the Environmental Protection Act and regulations promulgated thereunder. Disclosure of this information is required for calculation of the Advance Partial Payment under the Site Remediation Program. Failure to do so may prevent this form from being processed and could result in your application being rejected. This form has been approved by the Forms Management Center. All information submitted as part of this Application is available to the public except when specifically designated by the Remediation Applicant to be treated confidentially as a trade secret or secret process in accordance with the Illinois Compiled Statutes, Section 7(a) of the Environmental Protection Act, applicable Rules and Regulations of the Illinois Pollution Control Board and applicable Illinois EPA rules and guidelines.