



# Illinois Environmental Protection Agency

2520 West Iles Avenue • P.O. Box 19276 • Springfield • Illinois • 62794-9276 • (217) 782-3397

## **Instructions for Application for an Operating Permit LPC-PA4**

This form is to be used when requesting permission to operate under a previously approved permit. If other changes are to be made to the facility a supplemental request must also be made and the review period will be 90 days, to coincide with the supplemental permit request. If any certifications, reports, test results etc., are required by the development permit prior to operation, these must accompany the operating permit (OP) application. This form is for all non-hazardous waste facilities. This form is not to be used for RCRA Part B Permits.

In accordance with the Environmental Protection Act all information submitted as part of the Application is available to the public except when specifically designated by the Applicant to be treated confidentially as regarding a trade secret or secret process in accordance with Section 7(a) of the Environmental Protection Act.

Read the enclosed instructions carefully to acquire an understanding of permit application requirements. The application form is to be supplemented by plans and reports which are required to describe the development and/or operation of the site.

The information submitted by the Applicant must provide the Illinois Environmental Protection Agency with assurance that no violation of the Environmental Protection Act or Regulations adopted thereunder will result as a consequence of the development or operation of the site.

All data and information should be typed or legibly printed in ink.

**THIS FORM MUST BE ACCOMPANIED BY THE "GENERAL APPLICATION FOR PERMIT" (LPC-PA1).**

For any information requested but not provided, justification demonstrating the reasons for not doing so must be stated. The letters "NA" may be used if requested information is not applicable.

Submit the original and two copies of all information requested in the application to:

Illinois Environmental Protection Agency  
Bureau of Land, Permit Section, Mail Code #33  
2520 West Iles Avenue  
P.O. Box 19276  
Springfield, Illinois 62794-9276

It is recommended that the applicant retain a record copy of the application and all correspondence sent to the Agency. Plans and reports must be certified by a Licensed Professional Engineer registered to practice in Illinois and must bear his/her seal and signature along with the signature and/or seal of any Registered Land Surveyor who has supplied data contained in the submittal. When such data is obtained from published sources, references are to be included.

## Inspection

The Field Operation Section (FOS) will be contacted by the Permit Section to schedule a pre-operational site inspection prior to an Operating Permit being issued. The applicant may contact FOS to coordinate the inspection if needed.

## Instructions

### I. Site Identification

### II. Applicant Identification and Site Ownership

Fill in:

A. Applicant (owner/operator) name, title, street address (P.O. Box if applicable, city, state, zip + 4 and telephone number.

III. This application should be used for any area(s) or unit(s) proposed to accept waste for the first time only. This application should not be used to apply for modifications that include changes in the development of area(s) or unit(s) or operation changes, (i.e. changing hours, alternate work, etc.).

IV. Attach any plans, specifications, reports, and liner certifications that demonstrate all conditions of the development permit were met and the site was developed in accordance with the development permit. You must provide sufficient information and documentation to demonstrate compliance with 35 IAC 807.207(c) and 807.316(b).

V. Certification must be by an Illinois Licensed Professional Engineer as required in 35 IAC 807.205(d). Include the necessary documentation as required by 35 IAC 807.316(b) such as boring logs, laboratory analysis sheets, etc.