

Failure to Submit Operational Evaluation Report

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

Reporting Requirements Not Met for [System]

Our water system violated a drinking water standard over the past year. Even though this was not an emergency, as our customers, you have a right to know what happened and what we did to correct this situation.

The [system] public water supply failed to submit an Operational Evaluation Level (OEL) Report. The evaluation must include an examination of system treatment and distribution operational practices, including storage tank operations, excess storage capacity, distribution system flushing, changes in sources or source water quality, and treatment changes or problems that may contribute to TTHM and HAA5 formation and what steps could be considered to minimize future exceedances. Failure to submit the evaluation by [date] has resulted in a reporting violation.

What should I do?

There is nothing you need to do at this time.

What happened? What is being done?

[Describe corrective action.]

This is not an emergency. If it had been, you would have been notified immediately. The required reports will be submitted by [date] or were submitted on [date] and approved on [date].

For more information, please contact [name of contact] at [phone number] or [mailing address].

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

This notice is being sent to you by [system].

Water System ID#

Date distributed