

TABLE OF CONTENTS

November 3, 2023 Volume 47, Issue 44

PROPOSED RULES

AGING, DEPARTMENT ON
Community Care Program
89 Ill. Adm. Code 240.....15309

CENTRAL MANAGEMENT SERVICES, DEPARTMENT OF
The Travel Regulation Council
80 Ill. Adm. Code 3000.....15547

LABOR, DEPARTMENT OF
Paid Leave For All Workers Act
56 Ill. Adm. Code 200.....15559

POLLUTION CONTROL BOARD
Definitions and General Provisions
35 Ill. Adm. Code 211.....15589

REVENUE, DEPARTMENT OF
Public Information, Rulemaking and Organization
2 Ill. Adm. Code 1200.....15616
Access to Records of the Illinois Department of Revenue
2 Ill. Adm. Code 1201.....15624
Charitable Games Act
86 Ill. Adm. Code 435.....15629

TRANSPORTATION, DEPARTMENT OF
Diesel Emission Inspection Program
92 Ill. Adm. Code 460.....15634

ADOPTED RULES

ENVIRONMENTAL PROTECTION AGENCY, ILLINOIS
General Grantmaking (EPA)
44 Ill. Adm. Code 7070.....15671

EMERGENCY RULES

AGING, DEPARTMENT ON
Community Care Program
89 Ill. Adm. Code 240.....15675

PEREMPTORY RULES

CENTRAL MANAGEMENT SERVICES, DEPARTMENT OF
Pay Plan
80 Ill. Adm. Code 310.....15712

WITHDRAWAL OF PROPOSED RULES

SECRETARY OF STATE, OFFICE OF THE
Cancellation, Revocation or Suspension of Licenses or Permits
92 Ill. Adm. Code 1040.....15854

NOTICE OF CODIFICATION CHANGES

TRANSPORTATION, DEPARTMENT OF

Diesel Emission Inspection Program	
92 Ill. Adm. Code 460.....	15855
JOINT COMMITTEE ON ADMINISTRATIVE RULES AGENDA	
JOINT COMMITTEE ON ADMINISTRATIVE RULES	
November Agenda.....	15856
JOINT COMMITTEE ON ADMINISTRATIVE RULES STATEMENTS OF	
RECOMMENDATION	
STATE POLICE, ILLINOIS	
Firearm Owner's Identification Card Act	
20 Ill. Adm. Code 1230.....	15864
SECOND NOTICES RECEIVED	
JOINT COMMITTEE ON ADMINISTRATIVE RULES	
Second Notices Received.....	15865
JCAR REVIEW OF EXISTING RULES STATEMENT OF OBJECTIONS	
CHILDREN AND FAMILY SERVICES, DEPARTMENT OF	
Licensing Standards for Day Care Centers	
89 Ill. Adm. Code 407.....	15866
NOTICE OF FAILURE TO REMEDY JCAR OBJECTIONS	
CHILDREN AND FAMILY SERVICES, DEPARTMENT OF	
Licensing Standards for Day Care Centers	
89 Ill. Adm. Code 407.....	15867
NATURAL RESOURCES, DEPARTMENT OF	
Land and Water Conservation Fund (LCD) Grant Program	
17 Ill. Adm. Code 3030.....	15868
Boat Access Area Development Program	
17 Ill. Adm. Code 3035.....	15870
OTHER INFORMATION REQUIRED BY LAW TO BE PUBLISHED IN THE	
ILLINOIS REGISTER	
HEALTHCARE AND FAMILY SERVICES, DEPARTMENT OF	
Notice of Public Information.....	15872

INTRODUCTION

The *Illinois Register* is the official state document for publishing public notice of rulemaking activity initiated by State governmental agencies. The table of contents is arranged categorically by rulemaking activity and alphabetically by agency within each category.

Rulemaking activity consists of proposed or adopted new rules; amendments to or repealers of existing rules; and rules promulgated by emergency or peremptory action. Executive Orders and Proclamations issued by the Governor; notices of public information required by State Statute; and activities (meeting agendas; Statements of Objection or Recommendation, etc.) of the Joint Committee on Administrative Rules (JCAR), a legislative oversight committee which monitors the rulemaking activities of State Agencies; is also published in the Register.

The Register is a weekly update of the Illinois Administrative Code (a compilation of the rules adopted by State agencies). The most recent edition of the Code, along with the Register, comprise the most current accounting of State agencies' rulemakings.

The *Illinois Register* is the property of the State of Illinois, granted by the authority of the Illinois Administrative Procedure Act [5 ILCS 100/1-1, et seq.].

ILLINOIS REGISTER PUBLICATION SCHEDULE FOR 2023

Issue#	Rules Due Date	Date of Issue
1	December 27, 2022	January 6, 2023
2	January 3, 2023	January 13, 2023
3	January 9, 2023	January 20, 2023
4	January 17, 2023	January 27, 2023
5	January 23, 2023	February 3, 2023
6	January 30, 2023	February 10, 2023
7	February 6, 2023	February 17, 2023
8	February 14, 2023	February 24, 2023
9	February 21, 2023	March 3, 2023
10	February 27 2023	March 10, 2023
11	March 6, 2023	March 17, 2023
12	March 13, 2023	March 24, 2023
13	March 20, 2023	March 31, 2023
14	March 27, 2023	April 7, 2023
15	April 3, 2023	April 14, 2023
16	April 10, 2023	April 21, 2023
17	April 17, 2023	April 28, 2023
18	April 24, 2023	May 5, 2023
19	May 1, 2023	May 12, 2023
20	May 8, 2023	May 19, 2023
21	May 15, 2023	May 26, 2023
22	May 22, 2023	June 2, 2023

23	May 30, 2023	June 9, 2023
24	June 5, 2023	June 16, 2023
25	June 12, 2023	June 23, 2023
26	June 20, 2023	June 30, 2023
27	June 26, 2023	July 7, 2023
28	July 3, 2023	July 14, 2023
29	July 10, 2023	July 21, 2023
30	July 17, 2023	July 28, 2023
31	July 24, 2023	August 4, 2023
32	July 31, 2023	August 11, 2023
33	August 7, 2023	August 18, 2023
34	August 14, 2023	August 25, 2023
35	August 21, 2023	September 1, 2023
36	August 28, 2023	September 8, 2023
37	September 5, 2023	September 15, 2023
38	September 11, 2023	September 22, 2023
39	September 18, 2023	September 29, 2023
40	September 25, 2023	October 6, 2023
41	October 2, 2023	October 13, 2023
42	October 10, 2023	October 20, 2023
43	October 16, 2023	October 27, 2023
44	October 23, 2023	November 3, 2023
45	October 30, 2023	November 13, 2023
46	November 6, 2023	November 17, 2023
47	November 13, 2023	November 27, 2023
48	November 20, 2023	December 1, 2023
49	November 27, 2023	December 8, 2023
50	December 4, 2023	December 15, 2023
51	December 11, 2023	December 26, 2023
52	December 18, 2023	December 29, 2023

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 1) Heading of the Part: Community Care Program
- 2) Code Citation: 89 Ill. Adm. Code 240
- 3)

<u>Section Numbers:</u>	<u>Proposed Actions:</u>
240.160	Amendment
240.170	New Section
240.210	Amendment
240.230	Amendment
240.235	Amendment
240.237	Amendment
240.240	Amendment
240.260	Amendment
240.270	Amendment
240.300	Amendment
240.320	Amendment
240.330	Amendment
240.340	Amendment
240.350	Amendment
240.355	New Section
240.400	Amendment
240.405	Amendment
240.410	Amendment
240.415	Amendment
240.420	Amendment
240.425	Amendment
240.430	Amendment
240.435	Amendment
240.436	Amendment
240.440	Amendment
240.445	Amendment
240.450	Amendment
240.451	Amendment
240.455	Repealed
240.460	Amendment
240.465	Amendment
240.470	Amendment
240.475	Amendment
240.480	Amendment

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

240.485	Amendment
240.510	Amendment
240.540	Amendment
240.630	Amendment
240.655	Amendment
240.660	Amendment
240.715	Amendment
240.728	Amendment
240.729	Amendment
240.730	Amendment
240.740	Amendment
240.741	Amendment
240.755	Amendment
240.760	Amendment
240.810	Amendment
240.820	Amendment
240.825	Amendment
240.830	Amendment
240.845	Amendment
240.850	Amendment
240.905	Amendment
240.910	Amendment
240.915	Amendment
240.920	Amendment
240.930	Amendment
240.940	Repealed
240.945	Amendment
240.950	Amendment
240.1010	Amendment
240.1020	Amendment
240.1040	Amendment
240.1050	Amendment
240.1110	Amendment
240.1120	Amendment
240.1130	Amendment
240.1160	Amendment
240.1170	Amendment
240.1310	Amendment
240.1320	Amendment

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

240.1399	Amendment
240.1400	Amendment
240.1410	Amendment
240.1420	Amendment
240.1430	Amendment
240.1440	Amendment
240.1505	Amendment
240.1510	Amendment
240.1520	Amendment
240.1530	Amendment
240.1531	Amendment
240.1535	Amendment
240.1541	Amendment
240.1542	Amendment
240.1543	Amendment
240.1544	Amendment
240.1550	Amendment
240.1555	Amendment
240.1560	Amendment
240.1570	Amendment
240.1575	Amendment
240.1580	Amendment
240.1600	Amendment
240.1605	Amendment
240.1607	Amendment
240.1615	Amendment
240.1645	Amendment
240.1650	Amendment
240.1660	Amendment
240.1661	Amendment
240.1665	Amendment
240.1666	New Section
240.1800	Amendment
240.1910	Amendment
240.1930	Amendment
240.1940	Amendment
240.1950	Amendment
240.1955	Amendment
240.1957	Amendment

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

240.1960 Amendment
240.1970 Amendment
240.2020 Amendment

- 4) Statutory Authority: Implementing and authorized by Sections 4.01(11) and 4.02 of the Illinois Act on Aging [20 ILCS 105/4.01(11) and 4.02].
- 5) A Complete Description of the Subjects and Issues Involved: The purpose of this proposed rulemaking is to implement the 1915(c) Medicaid Persons who are Elderly Waiver amendment. This amendment will update the definition of emergency home response services and add in fall prevention and gps capable devices as options. This amendment will also modernize the rule language by removing outdated citations and language and adding in inclusive language.
- 6) Published studies or reports, and sources of underlying data, used to compose this rulemaking: None
- 7) Will this rulemaking replace any emergency rule currently in effect? Yes
- 8) Does this rulemaking contain an automatic repeal date? No
- 9) Does this rulemaking contain incorporations by reference? No
- 10) Are there any other rulemakings pending on this Part? Yes
- | <u>Section Number:</u> | <u>Proposed Action:</u> | <u>Illinois Register Citation:</u> |
|------------------------|-------------------------|------------------------------------|
| 240.865 | Amendment | 47 Ill. Reg. 7036; May 26, 2023 |
- 11) Statement of Statewide Policy Objective: This change will expand the EHRS services offered to older adults. Participants will be able to choose devices that detect falls and allows for gps monitoring. This rulemaking will also allow legally responsible individuals to serve as home care aide expanding services to more individuals.
- 12) Time, Place and Manner in which interested persons may comment on this proposed rulemaking: Interested Parties may send comments to:

Priscilla Chapman
Deputy General Counsel
Illinois Department on Aging

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

One Natural Resources Way, Suite 100
Springfield, Illinois 62702-1271

(217) 606-1256
aging.rulemaking@illinois.gov

- 13) Initial Regulatory Flexibility Analysis:
 - A) Types of small businesses, small municipalities and not for profit corporations affected: None
 - B) Reporting, bookkeeping or other procedures required for compliance: None
 - C) Types of professional skills necessary for compliance: None
- 14) Small Business Impact Analysis: None
- 15) Regulatory Agenda on which this rulemaking was summarized: July 2023

The full text of the Proposed Amendments begins on the next page:

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

TITLE 89: SOCIAL SERVICES
CHAPTER II: DEPARTMENT ON AGINGPART 240
COMMUNITY CARE PROGRAM

SUBPART A: GENERAL PROGRAM PROVISIONS

Section	
240.100	Community Care Program
240.110	Department Prerogative
240.120	Services Provided
240.130	Maintenance of Effort
240.140	Program Limitations
240.150	Department Headquarters Location
240.160	Definitions
240.170	Variance

SUBPART B: SERVICE DEFINITIONS

Section	
240.210	In-home Service
240.230	Adult Day Service (ADS)
240.235	Emergency Home Response Service
240.237	Automated Medication Dispenser Service
240.240	Information and Referral
240.250	Demonstration/Research Projects
240.260	Care Coordination Service
240.270	Alternative Provider
240.280	Individual Provider (Repealed)

SUBPART C: RIGHTS AND RESPONSIBILITIES

Section	
240.300	Participant Rights and Responsibilities
240.310	Right to Request Services
240.320	Nondiscrimination
240.330	Freedom of Choice
240.340	Confidentiality/Safeguarding of Case Information

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

240.350	Participant /Authorized Representative Cooperation
<u>240.355</u>	<u>Violence by Participant/Authorized Representative</u>
240.360	Reporting Changes
240.370	Voluntary Repayment

SUBPART D: APPEALS

Section	
240.400	Appeals and Fair Hearings
240.405	Representation
240.410	When the Appeal May Be Filed
240.415	What May Be Appealed
240.420	<u>Consolidation of</u> Group Appeals
240.425	Informal Review
240.430	Informal Review Findings
240.435	Withdrawing an Appeal
240.436	<u>Dismissing</u> Cancelling an Appeal
240.440	<u>Exchanging</u> Examining-Department Records <u>and Pre-hearing Conferences</u>
240.445	Hearing Officer
240.450	The Hearing
240.451	Conduct of Hearing
240.455	Continuance of the Hearing (<u>Repealed</u>)
240.460	<u>Continuance or</u> Postponement
240.465	Dismissal Due to Non-Appearance
240.470	Rescheduling the Appeal Hearing
240.475	Recommendations of Hearing Officer
240.480	The Appeal Decision
240.485	Reviewing the Official Report of the Hearing

SUBPART E: REQUEST FOR SERVICES

Section	
240.510	Participant Agreement for Community Care Program
240.520	Who May Make Application (Repealed)
240.530	Date of Application (Repealed)
240.540	Statement to be Included on Participant Agreement and Consent Form
240.550	Person-Centered Planning Process

SUBPART F: ELIGIBILITY FOR COMMUNITY CARE PROGRAM SERVICES

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

Section

240.600	Eligibility Requirements
240.610	Establishing Initial Eligibility
240.620	Home Visit
240.630	Determination of Eligibility
240.640	Eligibility Decision
240.650	Continuous Eligibility
240.655	Redeterminations Process
240.660	Extension of Time Limit

SUBPART G: NON-FINANCIAL REQUIREMENTS

Section

240.710	Age
240.715	Determination of Need
240.727	Minimum Score Requirements
240.728	Maximum Payment Levels for Person-Centered Plans of Care Including In-home Service
240.729	Maximum Payment Levels for Person-Centered Plans of Care Including Adult Day Service
240.730	Person-Centered Plan of Care
240.735	Supplemental Information
240.740	Assessment of Need
240.741	Prerequisites for Automated Medication Dispenser Service
240.750	Citizenship
240.755	Residence
240.760	Social Security Number

SUBPART H: FINANCIAL REQUIREMENTS

Section

240.800	Financial Factors
240.810	Assets
240.815	Exempt Assets
240.820	Asset Transfers
240.825	Income
240.830	Unearned Income Exemptions
240.835	Earned Income

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

240.840	Potential Retirement, Disability and Other Benefits
240.845	Family
240.850	Monthly Average Income
240.855	Applicant/Client Expense for Care (Repealed)
240.860	Change in Income
240.865	Application For Medical Assistance (Medicaid)
240.870	Determination of Applicant/Client Monthly Expense for Care (Repealed)
240.875	Participant Responsibility

SUBPART I: DISPOSITION OF DETERMINATION

Section	
240.905	Prohibition of Institutionalized Individuals From Receiving Community Care Program Services
240.910	Written Notification
240.915	Service Provision
240.920	Reasons for Denial
240.925	Frequency of Redeterminations (Renumbered)
240.930	<u>Memorandum of Understanding</u> Suspension of Services
240.935	Discontinuance of Services to Clients (Repealed)
240.940	Penalty Payments <u>(Repealed)</u>
240.945	Notification <u>of a Change in Service</u>
240.950	Reasons for Termination
240.955	Reasons for Reduction or Change

SUBPART J: SPECIAL SERVICES

Section	
240.1010	Choices for Care <u>Pre and Post Screening and Informed Choice</u> Nursing Facility, Supportive Living Program, and Community-Based Screening
240.1020	Interim Services
240.1040	Intense Service Provision
240.1050	Temporary Service Increase

SUBPART K: TRANSFERS

Section	
240.1110	Participant Transfer Request – <u>Provider</u> Vendor to <u>Provider</u> Vendor – No Change in Service

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 240.1120 Participant Transfer Request – ~~ProviderVendor~~ to ~~ProviderVendor~~ – With Change in Service
- 240.1130 Participant Transfers – Care Coordination Unit to Care Coordination Unit
- 240.1140 Transfers of Pending Requests for Services
- 240.1150 Interagency Transfers
- 240.1160 Temporary Transfers – Care Coordination Unit to Care Coordination Unit
- 240.1170 Caseload Transfer – ~~ProviderVendor~~ to ~~ProviderVendor~~
- 240.1180 Caseload Transfer – Care Coordination Unit to Care Coordination Unit

SUBPART L: ADMINISTRATIVE SERVICE CONTRACT

Section

- 240.1210 Administrative Service Contract

SUBPART M: CARE COORDINATION UNITS AND PROVIDERS

Section

- 240.1310 Standard Contractual Requirements for Care Coordination Units and Providers
- 240.1320 ~~ProviderVendor~~ or Care Coordination Unit Fraud/Illegal or Criminal Acts
- 240.1399 Termination of a ~~ProviderVendor~~ or Care Coordination Unit (CCU)

SUBPART N: CARE COORDINATION UNITS

Section

- 240.1400 Community Care Program Care Coordination
- 240.1410 Care Coordination Unit Administrative Minimum Standards
- 240.1420 Care Coordination Unit Responsibilities
- 240.1430 Care Coordination Staff Positions, Qualifications and Responsibilities
- 240.1440 Training Requirements For Care Coordination Supervisors and Care Coordinators

SUBPART O: PROVIDERS

Section

- 240.1505 Administrative Requirements for Certification
- 240.1510 Provider Administrative Minimum Standards
- 240.1520 Provider Responsibilities
- 240.1525 Standard Requirements for In-home Service Providers
- 240.1530 General In-home Service Staffing Requirements
- 240.1531 Electronic Visit Verification (EVV) Requirements for In-home Service Providers

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

240.1535	In-home Service Staff Positions, Qualifications, Training and Responsibilities
240.1541	Minimum Equipment Specifications for Emergency Home Response Service
240.1542	Administrative Requirements for Emergency Home Response Service Providers
240.1543	Minimum Equipment Specifications for Automated Medication Dispenser Service
240.1544	Administrative Requirements for Automated Medication Dispenser Service Providers
240.1550	Standard Requirements for Adult Day Service Providers
240.1555	General Adult Day Service Staffing Requirements
240.1560	Adult Day Service Staff
240.1565	Adult Day Service Satellite Sites
240.1570	Service Availability Expansion
240.1575	Adult Day Service Site Relocation
240.1580	Standards for Alternative Providers
240.1590	Standard Requirements for Individual Provider Services (Repealed)

SUBPART P: PROVIDER PROCUREMENT

Section

240.1600	Provider Agency Certification
240.1605	Emergency Certification
240.1607	Standard CCP Provider Agreement
240.1615	Provider Initiated Service Area Modifications
240.1645	Objection to Certification Decision
240.1650	Classification, Identification and Receipt of Provider Service Violations
240.1660	Provider Performance Reviews
240.1661	Provider and Care Coordination Unit Right to Appeal
240.1665	Contract Actions for Failure to Comply with Community Care Program Requirements
240.1666	Termination of Provider Agreement

SUBPART Q: CARE COORDINATION UNIT PROCUREMENT

Section

240.1710	Procurement Cycle for Care Coordination Services
240.1720	Care Coordination Unit Performance Review

SUBPART R: ADVISORY COMMITTEE

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

Section
240.1800 Community Care Program Advisory Committee

SUBPART S: PROVIDER RATES

Section
240.1910 Establishment of Fixed Unit Rates
240.1920 Contract Specific Variations
240.1930 Fixed Unit Rate of Reimbursement for In-home Service
240.1940 Fixed Unit Rates of Reimbursement for Adult Day Service and Transportation
240.1950 Adult Day Service Fixed Unit Reimbursement Rates
240.1955 Fixed Unit Rates of Reimbursement for Emergency Home Response Service
240.1957 Fixed Unit Rates of Reimbursement for Automated Medication Dispenser Service
240.1960 Care Coordination Fixed Unit Reimbursement Rates
240.1970 Enhanced Rate for Health Insurance Costs

SUBPART T: FINANCIAL REPORTING

Section
240.2020 Financial Reporting of In-home Service
240.2023 Financial Reporting of Rate-Based Wage Increases for Direct Service Workers
240.2030 Unallowable Costs for In-home Service
240.2040 Minimum Direct Service Worker Costs for In-home Service
240.2050 Cost Categories for In-home Service

AUTHORITY: Implementing Section 4.02 and authorized by Section 4.01(11) and 4.02 of the Illinois Act on the Aging [20 ILCS 105/4.02 and 4.01].

SOURCE: Emergency rules adopted at 4 Ill. Reg. 1, p. 67, effective December 20, 1979, for a maximum of 150 days; adopted at 4 Ill. Reg. 17, p. 151, effective April 25, 1980; amended at 4 Ill. Reg. 43, p. 86, effective October 15, 1980; emergency amendment at 5 Ill. Reg. 1900, effective February 18, 1981, for a maximum of 150 days; amended at 5 Ill. Reg. 12090, effective October 26, 1981; emergency amendment at 6 Ill. Reg. 8455, effective July 6, 1982, for a maximum of 150 days; amended at 6 Ill. Reg. 14953, effective December 1, 1982; amended at 7 Ill. Reg. 8697, effective July 20, 1983; codified at 8 Ill. Reg. 2633; amended at 9 Ill. Reg. 1739, effective January 29, 1985; amended at 9 Ill. Reg. 10208, effective July 1, 1985; emergency amendment at 9 Ill. Reg. 14011, effective August 29, 1985, for a maximum of 150 days; amended at 10 Ill. Reg. 5076, effective March 15, 1986; recodified at 12 Ill. Reg. 7980; amended at 13 Ill. Reg. 11193, effective July 1, 1989; emergency amendment at 13 Ill. Reg. 13638,

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

effective August 18, 1989, for a maximum of 150 days; amended at 13 Ill. Reg. 17327, effective November 1, 1989; amended at 14 Ill. Reg. 1233, effective January 12, 1990; amended at 14 Ill. Reg. 10732, effective July 1, 1990; emergency amendment at 15 Ill. Reg. 2838, effective February 1, 1991, for a maximum of 150 days; amended at 15 Ill. Reg. 10351, effective July 1, 1991; emergency amendment at 15 Ill. Reg. 14593, effective October 1, 1991, for a maximum of 150 days; emergency amendment at 15 Ill. Reg. 17398, effective November 15, 1991, for a maximum of 150 days; emergency amendment suspended at 16 Ill. Reg. 1744; emergency amendment modified in response to a suspension by the Joint Committee on Administrative Rules and reinstated at 16 Ill. Reg. 2943; amended at 15 Ill. Reg. 18568, effective December 13, 1991; emergency amendment at 16 Ill. Reg. 2630, effective February 1, 1992, for a maximum of 150 days; emergency amendment at 16 Ill. Reg. 2901, effective February 6, 1992, to expire June 30, 1992; emergency amendment at 16 Ill. Reg. 4069, effective February 28, 1992, to expire June 30, 1992; amended at 16 Ill. Reg. 11403, effective June 30, 1992; emergency amendment at 16 Ill. Reg. 11625, effective July 1, 1992, for a maximum of 150 days; amended at 16 Ill. Reg. 11731, effective June 30, 1992; emergency rule added at 16 Ill. Reg. 12615, effective July 23, 1992, for a maximum of 150 days; modified at 16 Ill. Reg. 16680; amended at 16 Ill. Reg. 14565, effective September 8, 1992; amended at 16 Ill. Reg. 18767, effective November 27, 1992; amended at 17 Ill. Reg. 224, effective December 29, 1992; amended at 17 Ill. Reg. 6090, effective April 7, 1993; amended at 18 Ill. Reg. 609, effective February 1, 1994; emergency amendment at 18 Ill. Reg. 5348, effective March 22, 1994, for a maximum of 150 days; amended at 18 Ill. Reg. 13375, effective August 19, 1994; amended at 19 Ill. Reg. 9085, effective July 1, 1995; emergency amendment at 19 Ill. Reg. 10186, effective July 1, 1995, for a maximum of 150 days; emergency amendment at 19 Ill. Reg. 12693, effective August 25, 1995, for a maximum of 150 days; amended at 19 Ill. Reg. 16031, effective November 20, 1995; amended at 19 Ill. Reg. 16523, effective December 1, 1995; amended at 20 Ill. Reg. 1493, effective January 10, 1996; emergency amendment at 20 Ill. Reg. 5388, effective March 22, 1996, for a maximum of 150 days; amended at 20 Ill. Reg. 8995, effective July 1, 1996; amended at 20 Ill. Reg. 10597, effective August 1, 1996; amended at 21 Ill. Reg. 887, effective January 10, 1997; amended at 21 Ill. Reg. 6183, effective May 15, 1997; amended at 21 Ill. Reg. 12418, effective September 1, 1997; amended at 22 Ill. Reg. 3415, effective February 1, 1998; amended at 23 Ill. Reg. 2496, effective February 1, 1999; amended at 23 Ill. Reg. 5642, effective May 1, 1999; amended at 26 Ill. Reg. 9668, effective July 1, 2002; emergency amendment at 26 Ill. Reg. 10829, effective July 1, 2002, for a maximum of 150 days; amended at 26 Ill. Reg. 17358, effective November 25, 2002; emergency amendment at 28 Ill. Reg. 923, effective December 26, 2003, for a maximum of 150 days; amended at 28 Ill. Reg. 7611, effective May 21, 2004; emergency amendment at 30 Ill. Reg. 10117, effective June 1, 2006, for a maximum of 150 days; emergency amendment at 30 Ill. Reg. 11767, effective July 1, 2006, for a maximum of 150 days; amended at 30 Ill. Reg. 16281, effective September 29, 2006; amended at 30 Ill. Reg. 17756, effective October 26, 2006; amended at 32 Ill. Reg. 7588, effective May 5, 2008; emergency amendment at 32 Ill. Reg.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

10940, effective July 1, 2008, for a maximum of 150 days; emergency expired November 27, 2008; amended at 32 Ill. Reg. 17929, effective November 10, 2008; amended at 32 Ill. Reg. 19912, effective December 12, 2008; amended at 33 Ill. Reg. 4830, effective March 23, 2009; amended at 34 Ill. Reg. 3448, effective March 8, 2010; emergency amendment at 34 Ill. Reg. 10854, effective July 15, 2010, for a maximum of 150 days; emergency expired December 11, 2010; emergency amendment at 34 Ill. Reg. 12224, effective August 4, 2010, for a maximum of 150 days; emergency expired December 31, 2010; amended at 35 Ill. Reg. 8919, effective June 2, 2011; emergency amendment at 35 Ill. Reg. 13936, effective July 28, 2011, for a maximum of 150 days; amended at 35 Ill. Reg. 20130, effective December 6, 2011; emergency amendment at 37 Ill. Reg. 11381, effective July 1, 2013, for a maximum of 150 days; emergency expired November 27, 2013; amended at 38 Ill. Reg. 5800, effective February 21, 2014; amended at 38 Ill. Reg. 14230, effective June 25, 2014; amended at 41 Ill. Reg. 15233, effective January 1, 2018; recodified at 42 Ill. Reg. 817; amended at 42 Ill. Reg. 20653, effective January 1, 2019; amended at 44 Ill. Reg. 2780, effective January 29, 2020; amended at 44 Ill. Reg. 5995, effective April 3, 2020; amended at 44 Ill. Reg. 8609, effective May 13, 2020; amended at 45 Ill. Reg. 13819, effective October 21, 2021; amended at 46 Ill. Reg. 12492, effective July 1, 2022; emergency amendment at 47 Ill. Reg. 7115, effective May 10, 2023, for a maximum of 150 days; emergency expired October 6, 2023; amended at 48 Ill. Reg. _____, effective _____.

SUBPART A: GENERAL PROGRAM PROVISIONS

Section 240.160 Definitions

"Adequate person-centered plan of care" means a person-centered plan of care that provides the minimum services needed to protect the health, safety and welfare of a participant.

"Adjusted rate" means a rate other than the established fixed rate of reimbursement.

~~"Administrative corrections" means allowable revisions to a proposal permitted and/or performed by the Department in cases of apparent clerical mistakes and in cases where the participant/Department has reason to believe a mistake may have been made and verification from the participant has been provided. These actions shall be taken prior to award.~~

"Administrative costs" means those allowable costs related to the management and organizational maintenance of the provider.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

"Adverse action" means the denial of CCP service; a reduction in dollars in the monthly cost of care according to the Participant Agreement – Person-Centered Plan of Care; a change in service type that could increase the participant's incurred monthly expense for care prior to July 1, 2010; or the termination from CCP service.

"Allegations" means unsubstantiated accusations or statements.

"Allowable costs" means those cost categories, as delineated in Section 240.2050, which will be considered in setting a fixed rate.

"Allowable maximums" means the highest authorized allocation available for services per month based upon Determination of Need assessment tool scores or the corollary scores on any successor assessment tool authorized by the Department to determine need for long term services and supports.

"AMD" means automated medication dispenser.

"Appellant" means the participant/authorized representative initiating an appeal as a result of Department action or inaction.

~~"Assistance with task" means giving aid or support in the performance of a task.~~

"Assistive device" means crutches, walker, wheel chair, hearing aid, etc.

"Authorized representative" means an agent designated, verbally or in writing, by the participant to be his/her representative, or the participant's legal guardian. In the event that a participant is unable to physically write his/her signature, the CCU may sign for the participant at the participant's verbal request.

"Authorized representative of the provider" means an owner, officer, or employee of the provider agency who has the authority to commit the agency to a financial and/or contractual responsibility.

"Authorized provider" or "[provider](#)" means a provider who holds a valid contract with the Department to provide Community Care Program (CCP) services. [CCP services are provided on a reimbursement basis for units of service delivery to specified participants.](#)

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

"Available resources" means assistance provided to a participant by family/friends, church, community, etc.

"Best interest" means the determined needs of the participant population are being met.

"Burial merchandise" means gravesites, crypts, mausoleums, urns, caskets, vaults, grave markers or other repositories for the remains of deceased persons, shrouds, etc.

"Calendar year" means from January 1 through December 31.

"Capable person" means a person who is qualified to perform the functions required.

"Care Coordinator" means a trained individual who is employed to assess needs, conduct eligibility screenings, and perform care coordination services and care coordination functions under the Community Care Program.

"CCP" means Community Care Program.

"CCU" means Care Coordination Unit.

~~"CCU in good standing" (See: Contractor in good standing)~~

"Certified Public Accountant" or "CPA" means a person licensed or authorized to practice accounting under the Illinois Public Accounting Act [225 ILCS 450].

"Choices for Care" means a CCP program under which CCUs conduct prescreening or postscreening assessments to determine eligibility of participants age 60 and over for nursing facility placement, supportive living program placement, or the choice of community-based services. Screenings may be conducted in a hospital, nursing facility, supportive living program, or in the community depending on the circumstances.

"Close-out review" means a review performed at the close of the period of time allowed for correction of findings of non-compliance to determine if those corrections have been made and that the newly drawn review sample of participant/provider files reflects on-going compliance.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~"Closed caseload" means a caseload restricted to those participants already receiving service and refers only to individual providers; no new participants shall be accepted and current participants who discontinue service for any reason will not be reinstated into this caseload.~~

"Community-based services" means services provided in an integrated setting in a participant's community.

"Comparable human service program" means a program that offers services that are similar to CCP services (e.g., home health aide, maid service).

"Compliance" means adherence to the CCP rules, policy and procedures and the contract with the Department, and all applicable federal, State and local laws/rules/ordinances.

"Components" means specified parts of the service as defined in the applicable Section.

"Confused and disoriented" means unable to clearly and accurately differentiate as to time, person and/or place.

"Continuous eligibility" means that the participant has met eligibility requirements each time a subsequent redetermination was administered.

~~"Contractor in good standing" means a CCP contractor who is currently in compliance or within the permitted time frame allotted for remedy to come into compliance with the Department's rules and contract.~~

~~"Control date" means a starting point for purposes of calculating a time frame; the count begins the next work or calendar day.~~

"Cost report" means a report of all categorized allowable costs to a provider that are directly associated with services purchased by the Department for its participants in categories as defined in Section 240.2050. The provider shall use the Direct Service Worker Cost Certification and the Detailed Cost Certification forms.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

"Critical event" means any actual or alleged incident or situation that creates a significant risk of substantial or serious harm to the physical or mental health, safety or well-being of a participant. There are ~~three~~3 subcategories that will be reported to the Department:

"Critical Incidents" include anticipated death, unanticipated death, hospitalization, medication error, serious injury, missing person, emergency department visit, property damage, nursing facility placement, fall (with injury), fall (without injury), special circumstance, criminal activity, and law enforcement interaction;

"Service Improvement Program Complaints" or "SIPs" is a complaint based reporting process with the purpose of identifying and resolving problematic issues related to the provision of home and community based services (HCBS); and

"Request for Change of Status" occurs anytime the condition of a CCP participant changes or there is a change in circumstances that affect the ability of the family and/or caregiver to safely provide support and assistance.

~~"Daily census maximum" means the total square footage of adult day service participant allotted space divided by 40 sq. ft. equals the daily maximum number of participants that may be served in the adult day service facility.~~

"Department" means the Illinois Department on Aging.

"Director" means the Director of the Illinois Department on Aging.

"Discontinuance" means the cessation of CCP services provided to a participant for non-payment of incurred expense for care prior to July 1, 2010.

"Documentation" means tangible documents or supporting references or records used to record participant contact, determine eligibility or substantiate adherence to rules.

"Documenting" means making written and/or electronic entries on the Case Record Recording Sheet regarding contact with a participant; and/or the viewing or receiving of a document to be placed in participant /worker files to substantiate

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

adherence to rules.

"DON" means the Determination of Need, which is a component of the comprehensive assessment tool, or any successor assessment tool authorized by the Department, used to determine CCP eligibility under this Part.

"EHRS" means emergency home response service.

"Emergency" means a sudden unexpected occurrence demanding immediate action (e.g., participant illness, illness/death of a member of the participant's family).

~~"Emergency home response service" or "EHRS" means a 24-hour emergency communication link to assistance outside the participant's home based on the participant's health and safety needs and mobility limitations. This service is provided by a 2-way voice communication system consisting of a base unit and an activation device worn by the participant that will automatically link the participant to a professionally staffed support center. The support center assesses the situation and directs an appropriate response whenever this system is engaged by a participant.~~

"Errands" means performance of services outside the home such as essential shopping, picking up medications, and essential business needs as indicated in the person-centered plan of care.

"Escort" means accompanying those participants who are dependent on personal physical assistance to enable them to reach and use community resources in order to ensure their access to local services and to allow them to maintain independent living as required by the person-centered plan of care.

"Essential" means basic, indispensable or necessary.

~~"Exit conference" means the meeting at the Illinois Department on Aging between representatives of the Department and the Director, or his/her designee, and of the reviewed agency to resolve the agency's objection to the findings of the Compliance Review Report. These conferences shall be called when the findings indicate evidence of serious participant-related concerns (e.g., Type I findings).~~

"Extraordinary care" means care provided by a legally responsible individual: that

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

exceeds what would ordinarily be provided to a person of the same age without a disability or chronic condition, and is necessary to assure the health and welfare of the participant and avoid institutionalization, as documented by the Care Coordination Unit; in instances when the CCU documents there are no other qualified homecare aides available to provide the services required under the participant's person-centered plan of care; or in instances when the CCU documents the legally responsible individual has a unique ability to meet the needs of the participant, and services provided by the legally responsible individual are in the best interest of the participant.

"Face-to-face" means direct communication while physically in the presence of another person or persons.

"Face-to-face review" means an informal review (see Section 240.425) conducted in the appeal process by the Department in the home of an appellant with the participant (and appellant, if appellant is other than the participant) present. ~~(A hearing is conducted by a Hearing Officer—see Section 240.450.)~~

"FUTA" means the Federal Unemployment Tax Act.

"Fiscally sound agency" means a CCU or provider that has on file at the Department documentation that supports that the CCU or provider has adequate financial resources to perform the terms of the contract (e.g., a line of credit from a financial institution).

"Fraudulent information" means purposely erroneous or untruthful information.

"Geographic area" means a physical area (e.g., county) of the State within which a contractor is authorized to provide services to Community Care Program participants.

"Good standing" means a provider or CCU who is currently in compliance or within the permitted time frame allotted for remedy to come into compliance with the Department's rules and contract.

~~"Historical costs" means the total allowable costs incurred for all programs the provider provided for the previous reporting year, which are presented via certified report by the provider.~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

"Home maintenance and repairs" means those non-routine tasks, excluding any work requiring a ladder or requiring specialized skills on the part of the worker, necessary to maintain a safe and healthful environment for the participant as required by the person-centered plan of care (e.g., defrosting the refrigerator; cleaning the oven; dusting walls and woodwork; cleaning closets, cupboards and insides of windows; changing filters on and cleaning humidifiers; replacing light bulbs; clearing hazards from outside steps and sidewalks if transportation and/or escort is required by the person-centered plan of care).

"Imminent" means likely to occur (e.g., injury or nursing facility care).

~~"Incomplete proposal" means the written offer to the Request for Proposal (e.g., attachments, appendices) that fails to include all requirements as stated in the Request for Proposal.~~

"Incurred monthly expense" means the participant's share of the cost of care for CCP services provided during a previous monthly period prior to July 1, 2010.

"Informal review" means the act of determining the facts relating to an appeal in an informal manner by the Department. ~~(see Section 240.425).~~

"Informality" means an irregularity that is a matter of form or variation from the exact requirement of the Request for Proposal, the correction or waiver of which would not be prejudicial to other applicants (e.g., failure to return number of copies of signed proposals as required by the Request for Proposal).

"In-home services" means services provided in the participant's residence with the participant present or on behalf of the participant (e.g., homecare aide).

~~"Intermediate Care Facility" or "ICF" means a facility that provides basic nursing care and other restorative services under periodic medical direction. Many of these services may require skill in administration. ICFs are for residents who have long term illnesses or disabilities that may have reached a relatively stable plateau.~~

"Legal guardian" means an individual who has been appointed guardian of another adult by a court.

"Legally Responsible Individual" or "LRI" means any individual who has a legal

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

duty to provide care for a participant and includes the participant's spouse, power of attorney (medical, legal, or financial), or representational payee who is hired by a CCP in-home service provider to deliver extraordinary care to a CCP participant. An LRI is not an alternative provider as described in 240.270 or a legal guardian.

"Licensed Practical Nurse" or "LPN" means a person licensed to practice practical nursing under the Nurse Practice Act [225 ILCS 65]. ~~nurse who has graduated from a formally approved program of practical nursing education and has been licensed by the appropriate State authority.~~

"Mandated time period" means the time frame required by pertinent rule.

~~"M.D." means medical doctor who is registered in the State of Illinois.~~

"Memorandum of Understanding" or "MOU" means a written document, executed by the participant/authorized representative, CCU representative and provider representative in which all parties agree to cooperate and in which activities are specified that must be fulfilled by each party.

"Observing participant's functioning" means watching for any change in the participant's needs that could indicate that a redetermination of eligibility and/or a revision in the CCP Participant Agreement – Person-Centered Plan of Care is necessary (e.g., participant is experiencing increasing difficulty in walking; participant is becoming increasingly confused and disoriented; participant's family member is no longer available to prepare meals for the participant).

"Occupancy costs" means the costs of depreciation, amortization of leasehold improvements, rent, property taxes, interest and other related costs.

"On-Notice" means the Department sanction imposed on a provider or CCU requiring that provider or CCU to bring specified services or requirements into compliance.

~~"Parent organization" means an entity to which the contractual party is a subsidiary.~~

"Participant" means a person who made a request for services, receives services, or is appealing benefits decisions under the Community Care Program.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~"Performance of task" means to carry out an action, function or process.~~

~~"Period of stay" means period of time during which implementation of a contract action is temporarily delayed.~~

"Person-centered planning" means that service planning for participants in the Persons who are Elderly Waiver shall be developed through a person-centered planning process that addresses health and long-term services and supports (paid and unpaid) needs in a manner that reflects participant personal preferences, choices and goals. The person-centered planning process is directed by the participant and may include an authorized representative that the participant has freely chosen to contribute to the process. The planning process, and the resulting person-centered plan of care, will assist the participant in achieving personally defined outcomes in the most integrated community setting, including the assurance of their health, safety and welfare.

"Physician" or "MD" means a person licensed to practice medicine in all of its branches under the Medical Practice Act of 1987 [225 ILCS 60].

"Planning and Service Area" or "PSA" means a designated geographic area.

"Post-screening" means screening performed after a participant has entered a nursing facility due to an emergency situation or oversight without prescreening.

"Potentially" means having the capability of occurring, but not yet in existence (e.g., deterioration in the participant's condition).

"Program support costs" means those allowable costs not included as direct service or administrative costs.

"Proposal" means the written offer made by an applicant in response to Department Request for Proposal.

"Provider certification" means a provider has a valid contract with the Department.

"Provider Agreement" means purchase of service agreement.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~"Provider community experience" means documentation of having provided service within the community in which the provider has applied to provide CCP services.~~

~~"Provider in good standing" (See: Contractor in good standing)~~

~~"Providers" means those service providers with whom the Department does business through contracts on a reimbursement basis for units of service delivery to specified participants.~~

"Reasonable" means using and showing reason or sound judgement, sensible, not excessive.

"Reasonable and diligent effort" means perseverance on the part of the participant/client in his/her attempt to dispose of the asset (e.g., as evidenced by copies of the advertisement for the sale of the asset).

"Registered Nurse" or "RN" means a [person licensed to practice nursing under the Nurse Practice Act \[225 ILCS 65\]](#). ~~nurse who has graduated from a formal program of nursing education and has been licensed by the appropriate state authority.~~

"Reinstatement" means the resumption of services, within an established time frame, at the same level provided prior to a suspension/discontinuance of the services.

"Related parties" means any other entities having a legal or contractual relationship with the contractual party.

"Request for Proposal" or "RFP" means a form of invitation to bid that the Department uses to obtain care coordination services and demonstration/research projects under the CCP. The RFP explains the purpose of the invitation to bid, outlines the scope of the work and solicits proposals from provider agencies for the funding of services undertaken by the Department.

"Responsible person" means a capable person who does not appear to be disoriented or confused and is presumed to be acting in the best interest of another individual.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

"Risk mitigation" means the process in which events or experiences that place the health, welfare and safety of program participants in jeopardy are evaluated in terms of nature, frequency and circumstance with the intent of providing services and supports aimed at reducing risk and the likelihood of its reoccurrence.

"Rotation plan" means a Department approved plan for the equitable distribution of participants to providers (used only if participant does not indicate a choice of providers).

"Routine procedures" means procedures performed in a hospital that result in no perceptible change in the participant's physical/mental health needs (e.g., tests, blood work-ups, x-rays, dialysis).

"Service area" means any area in which a provider has been awarded a contract to provide CCP services.

~~"Skilled Nursing Facility" or "SNF" means a group care facility licensed by the Illinois Department of Public Health that provides skilled nursing care, continuous skilled nursing observations, restorative nursing and other services under professional direction with frequent medical supervision. SNFs are provided for patients who need the type of care and treatment required during the post-acute phase of illness or during reoccurrences of symptoms in long-term illness (89 Ill. Adm. Code 101.20).~~

"Special diet" means a dietary restriction based upon the health and safety needs of the participant and prescribed by a physician (e.g., sodium free, fat, protein, diabetic, etc.); whereas a modified diet relates to a diet containing easy to chew foods. A modified diet may be part of a specialized diet.

"State fiscal year" means from July 1 through June 30.

"Supportive Living Program" or "SLP" means the program that provides an affordable assisted living model offering limited personal and health services integrated within apartment-style housing. The SLP operates under the authority of a 1915(c) ~~Home and Community Based Services (HCBS)~~ Waiver. The SLP serves persons who would otherwise need nursing facility (NF) care, but whose individual needs can be met by the SLP. HFS is the operating agency for the SLP Waiver.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

"Suspension" means the temporary cessation of the provision of Community Care Program services provided to a participant.

"Suspension of referrals" means closed intake of new participants to a specific contractor.

"Termination" means the permanent cessation of the provision of Community Care Program services and eligibility of services.

"Threat" means the existence of circumstances that indicate the intent of an individual or group to destroy the property of or to injure or punish another individual or group, or the display of a weapon at an adult day services center or home.

"Too highly impaired participant" means a participant who needs 24 hour a day care, for whom CCP cannot develop a person-centered plan of care to protect his/her physical, mental and environmental needs and who does not have sufficient outside support from family, friends, church et. al., to provide for those needs (as determined by Part B – Unmet Need for Care – of the Community Care Program – Determination of Need). (Refer to Section 240.715.)

"Unallowable costs" means those costs that will not be considered in determining the fixed rate or in meeting the required minimum direct service expenditure.

"Unit of service" means a measured length of service, such as an hour, a day, a visit, a one-way trip, or some other measurable service component that will enable the Department to determine the amount of service provided individually or in aggregate to or on behalf of a participant.

~~"Validation of provider community experience" means the documentation of letters from community agencies attesting to experience with the provider within the community.~~

~~"Validity of participant billing" means the accuracy of the billing and documentation for participant services.~~

"Work days" means Monday through Friday at a minimum, excluding provider designated holidays.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.170 Variance

The Director may grant variances from this Part in individual cases when they find that:

- a) The provision from which the variance is granted is not statutorily mandated;
- b) No party will be injured by the granting of the variance; and
- c) The provision from which the variance is granted would not, in the particular case, be reasonable or unnecessarily burdensome.

(Source: Added at 48 Ill. Reg. _____, effective _____)

SUBPART B: SERVICE DEFINITIONS

Section 240.210 In-home Service

In-home service is defined as general non-medical support by supervised homecare aides who have received specialized training in the provision of in-home services. The purpose of providing in-home service is to maintain, strengthen and safeguard the functioning of participants in their own homes in accordance with the authorized person-centered plan of care.

- a) Specific service components of in-home service shall include the following:
 - 1) Teaching/performing of meal planning and preparation; light housekeeping tasks (e.g., making and changing beds, dusting, washing dishes, vacuuming, cleaning floors, keeping the kitchen and bathroom clean and laundering the participant's linens and clothing); shopping skills/tasks; and home maintenance and repairs.
 - 2) Performing/assisting with essential shopping/errands may include handling the participant's money (proper accounting to the participant of money handled and provision of receipts are required). These tasks shall be:
 - A) performed as specifically required by the person-centered plan of care; and

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- B) monitored by the homecare supervisor.
- 3) Assisting with self-administered medication, which shall be limited to:
 - A) reminding the participant to take his/her medications;
 - B) reading instructions for utilization;
 - C) uncapping medication containers; and
 - D) providing the proper liquid and utensil with which to take medications.
 - 4) Assisting with following a written special diet plan and reinforcement of diet maintenance (can only be provided under the direction of a physician as required by the person-centered plan of care).
 - 5) Observing participant's functioning and condition and reporting to the supervisor, as outlined by the person-centered plan of care.
 - 6) Performing/assisting with personal care tasks that are not medical in nature, such as the examples set forth at 77 Ill. Adm. Code 245.40(c) (e.g., shaving, hair shampooing, drying and combing, bathing and sponge bath, shower bath or tub bath, toileting, dressing, nail care, respiratory services ~~(as authorized by 20 ILCS 105/4.02(5)(F))~~, brushing and cleaning teeth or dentures and preparation of appropriate supplies, positioning/transferring participant, and assisting participant with exercise/range of motion), as defined by the person-centered plan of care.
 - 7) Escort/transportation to medical facilities, or for essential errands/shopping, or for essential participant business with or on behalf of the participant, as defined by the person-centered plan of care. This escort/transportation service may be provided directly by the homecare aide, directly by the provider, by the provider through contract, or by public transportation.
 - 8) Identifying and reporting critical events, including critical incidents, service improvement program complaints, and requests for change of

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

status in the Department's automated reporting system. Completing initial critical event reports will occur within seven⁷ days after the date the event occurred or was identified to have occurred. Assisting CCUs in their efforts to safeguard participant health, safety and welfare by demonstrating a willingness to collaborate, discuss and resolve issues that likely place a participant at increased risk for experiencing future critical events. Supporting CCU risk mitigation efforts by demonstrating a willingness to communicate about necessary adjustments to a participant's care plan in response to a critical event.

- b) Unit of Service
 - 1) One unit of in-home service is one hour of direct service provided to the participant in the participant's home, while providing transportation/escort, or while running errands and/or shopping on behalf of the participant.
 - 2) Refer to Section 240.1930 for further information regarding reimbursement. ~~For services that the provider was unable to provide due to either the participant's absence without prior provider notification or refusal to admit the worker into the home to provide service (see Section 240.350), one unit of documented in-home service per occurrence will be reimbursed to the provider at a maximum of 2 units per participant per State fiscal year.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.230 Adult Day Service (ADS)

Adult day service is the direct care and supervision of adults aged 60 and over in a community-based setting for the purpose of providing personal attention and promoting social, physical and emotional well-being in a structured setting. These services shall be provided pursuant to an ADS Addendum to the participant's person-centered plan of care.

- a) Required Service Components
 - 1) Assessment of the participant's strengths and needs and development of an individual written person-centered plan of care for each participant that establishes specific participant goals for all service components to be provided or arranged for by the service provider.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- A) The individual ADS Addendum will be developed by the adult day service team consisting of participant/authorized representative, Program Coordinator/Director and Program Nurse, and may include other staff at the option of the program Coordinator/Director.
 - B) The participant, caregiver and other service providers will have the opportunity to contribute to the development, implementation and evaluation of the individualized ADS Addendum.
 - C) The individualized ADS Addendum is to be established not later than the fourth week of service.
 - D) The individualized ADS Addendum shall address the needs identified by the CCU, as described in the comprehensive assessment.
 - E) The individualized ADS Addendum to the person-centered plan of care shall address the need identified by the service provider's staff and participant/authorized representative/caregiver during the individualized ADS Addendum process.
 - F) Reassessing the participant's needs and reevaluating the appropriateness of the individualized person-centered plan of care shall be done as needed, but at least annually.
- 2) A balance of purposeful activities to meet the participant's interrelated needs and interests (social, intellectual, cultural, economic, emotional, physical and spiritual) designed to improve or maintain the optimal functioning of the participant.
- A) Activity programming shall take into consideration participant differences in age, health status, sensory deficits, lifestyle, ethnicity, religious affiliation, values, experiences, needs, interests and abilities by providing for a variety of types and levels of involvement.
 - B) Time for rest and relaxation shall be provided as needed or

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

prescribed.

- C) Activity opportunities shall be available whenever the service provider's facility is in operation and participants are in attendance.
 - D) A monthly calendar of activities shall be prepared and posted in a visible place.
 - E) Opportunities to participate in other activities outside of the ADS shall be provided. The setting will be integrated in, and support access to, the greater community.
- 3) Assistance with or supervision of activities of daily living (e.g., walking, eating, toileting and personal care), as needed.
 - 4) Provision of health-related services appropriate to the participant's needs as identified in the provider's assessment and/or physician's orders, including health monitoring, nursing intervention on a moderate or intermittent basis for medical conditions and functional limitations, medication monitoring, medication administration or supervision of self-administration, and coordination of health services.
 - 5) Provision of a daily meal that meets the Dietary Guidelines for Americans, [2020-2025, 9th](#) ~~2015-2020, 8th~~ edition, published by the Secretary of Health and Human Services and the Secretary of Agriculture; and that provides each participant a minimum of 33.5% of the Dietary Reference Intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences. Supplementary nutritious snacks shall also be provided. Special diets shall be provided as directed by the participant's physician.
 - 6) Agency provision or arrangement for transportation, with at least one vehicle physically accessible, to enable participants to receive adult day service at the adult day service provider's site and participate in sponsored outings.
 - 7) Provision of emergency care as appropriate in accordance with established adult day service provider policies and Section 240.1510.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 8) Identifying and reporting critical events including critical incidents, service improvement program complaints, and requests for change of status in the Department's automated reporting system. Completing initial critical event reports will occur within ~~seven~~⁷ days after the date the event occurred or was identified to have occurred. Assisting CCUs in their efforts to safeguard participant health, safety and welfare by demonstrating a willingness to collaborate, discuss and resolve issues that likely place a participant at increased risk for experiencing future critical events. Supporting CCU risk mitigation efforts by demonstrating a willingness to communicate about necessary adjustments to a participant's person-centered plan of care or ADS Addendum in response to a critical event.
- b) Ancillary Service Components
- 1) Ancillary services, including physical, occupational, speech and creative arts therapies may be provided by site staff or through contractual arrangements when needed by participants. If provided, ancillary services shall be within the framework of the individualized person-centered plan of care and ADS Addendum and shall be in accordance with professional practice standards and applicable State and federal regulations.
 - 2) Skilled nursing services, including, but not limited to, catheter installation, irrigations and care, dressings, enemas, oxygen therapy, suction/posturing, ostomy care and restorative nursing such as bladder retraining. (All these procedures/interventions require physician orders and shall be administered by a Registered Nurse or a Licensed Practical Nurse, in accordance with the Illinois ~~Nurse Practice~~^{Nursing} Act [225 ILCS 65].)
 - 3) Shopping assistance.
 - 4) Escort to medical and social services.
 - 5) ~~AGENCY NOTE:~~ Reimbursement for costs of ancillary services is not included in the unit rate paid by the Department and will not be paid by the Department.
- c) Unit of Service

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 1) One unit of ~~ADS adult day service~~ is defined as one direct participant contact hour (excluding transportation time) provided to a participant. A direct participant contact hour is defined as 60 consecutive minutes of active programming, i.e., providing one or a combination of the service components listed in subsections (a)(2) through (7).
- 2) One unit of documented ~~ADS adult day service~~ transportation, provided by the ~~ADS adult day service~~ provider, is defined as a one-way trip per participant to or from the adult day service provider's site and the participant's home. No more than two units of transportation shall be provided per participant in a 24-hour period, and shall not include trips to a physician, shopping, or other miscellaneous trips.
- 3) ~~For services (including transportation, if specified in the individualized ADS Addendum) which the provider was unable to provide due to the participant's absence without prior notification (see Section 240.350), the provider shall be reimbursed as follows:~~
 - A) ~~Two and one half units of documented adult day service per occurrence to a maximum of 5 units per participant per State fiscal year.~~
 - B) ~~One unit of documented adult day service transportation, provided by the adult day service provider, per occurrence to a maximum of 2 units per participant per State fiscal year.~~
- 34) Refer to Section 240.1950 for further information regarding reimbursement.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.235 Emergency Home Response Service

- a) **Service Definition**

Emergency home response service (EHRS) is defined as a 24-hour emergency communication link to respond to emergent participant needs. ~~EHRS assistance outside the participant's home based on the participant's health and safety needs and mobility limitations. This service~~ is provided by a two-way ~~2-way~~ voice communication system which may consist ~~consisting~~ of a base unit ~~and an~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~activation device worn by the participant~~ that can be activated using landline, cellular, and/or internet-based access and a water-resistant activation device worn by the participant that will automatically link the participant to a professionally staffed support center. When the system is engaged by a participant, the support center shall assess~~assesses~~ the situation and direct~~directs~~ an appropriate response ~~whenever this system is engaged by a participant.~~ EHRIS equipment shall include a variety of remote or specialty activation devices from which the participant can choose in accordance with their specific need as outlined in their authorized person-centered plan of care.~~The purpose of providing EHRIS is to improve the independence and safety of participants in their own homes in accordance with the authorized person-centered plan of care, and thereby help reduce the need for nursing facility care.~~

- b) A EHRIS provider shall provide the participant with a base unit, when it is required for the equipment to function, and an activation device with all connectors, parts and equipment necessary for installation.~~Specific components of EHRIS shall include the following:~~
- c) A participant may choose an activation device capable of sensing at least a 36-inch drop when the participant has fallen and automatically alerting the support center for assistance.
- d) A participant may choose to switch from the standard activation device to a mobile device that is not connected to a landline and that is capable of providing the support center with the participant's latest location using GPS. The device must allow for two-way interactive communication and include an optional all-in-one device. The device must have at least a five-day battery life, depending on usage, and be compatible with a fall detection device if the participant so chooses.
- e) The activation device shall be adaptive for participants with functional limitations (visual, audio, physical, etc.). These devices shall be provided at no extra cost to the participant.
- f) A participant shall inform their EHRIS provider if they are away from home for longer than 30 consecutive calendar days. A participant who resides outside of the State for more than 60 calendar days may lose eligibility to received EHRIS services and may have their services terminated.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 1) ~~provide a base unit and, when necessary, adaptive activation devices, together with all connectors, parts and equipment necessary for installation, that can be used in a home by up to 2 participants with hearing, mobility and/or visual impairments.~~
 - A) ~~Wireless adaptive activation devices (e.g., sip and puff, rocking lever switch) must be available when a participant cannot physically activate the call button.~~
 - B) ~~The system must be useable by visually and hearing impaired participants through visual and audible indications of alarm activation.~~
 - C) ~~Adaptive activation devices shall be provided at no extra cost to the participant;~~

g) An EHRS provider shall:

- 12) ~~deliver and install the EHRS equipment~~activation device to the participant ~~and install the base unit, including connection of a seizure line jack, into a functioning telephone system in the participant's home~~ within 15 calendar days after the date of referral. This service shall not be subcontracted and shall be completed by trained employees who must have identification that they work for the EHRS provider~~identified by picture ID with an ID number that can be verified by the participant;~~
- 23) train the participant and ~~their~~his or her designated emergency ~~contacts~~responders on the proper use of the ~~equipment~~base unit and activation device at the time of installation and provide easy to use written instructions on how to use the equipment. Instructions must be provided in a language or format easiest for the participant to use;~~The training must include:~~
 - A) ~~demonstration of use and maintenance of EHRS equipment;~~
 - B) ~~explanation of the EHRS provider's services and response protocol;~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ~~C) information on the general care of the base unit and activation device;~~
 - ~~D) instruction about the monthly testing of the base unit and how to transmit the test results to the support center; and~~
 - ~~E) providing the participant with easy to understand written instructions in the use of EHRS devices, including how to report a malfunction of the equipment. These instructions shall also be available in Braille or tape recorded to meet the participant's needs;~~
- 34) assist the participant in selecting and designating up to three~~3~~ local emergency contacts~~responders~~, which must be updated by the EHRS provider at least every six~~6~~ months. Each contact~~responder~~ shall receive both verbal and written instructions from the provider;
- 45) obtain participant's/authorized representative's signature to document that the EHRS equipment~~unit~~ was delivered and installed and that instructions and demonstration were given and understood. A copy of this receipt must be sent to the CCU;
- 56) ~~have own and operate~~ a support center to provide live monitoring on a continuous basis, direct an appropriate response whenever the EHRS system is activated, and provide necessary technical support for fault conditions, including a language line that provides interpreter service for ~~at least 140~~ languages most commonly spoken by older adults in the state and communication facilitated by a teletypewriter (TTY) communication device for the deaf, as appropriate;
- 67) ~~have own and operate~~ a back-up support center that provides all components specified in subsection ~~(e)~~~~(b)~~(56) and operates on a separate power grid;
- 78) maintain adequate local staffing levels of qualified personnel to service necessary administrative activities, installation, in-home training, signal monitoring, technical support and repair requests in a timely manner. A provider agency must have a ~~written~~ training program for personnel and be able to demonstrate staff qualifications;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ~~89~~) in the event of a malfunction, repair or replace the base unit or activation device within 24 hours after receiving the malfunction report;
 - ~~910~~) alert the participant when electric power to the base unit has been interrupted (e.g., unplugged) and the unit is operating on a standby power source;
 - ~~1011~~) notify the CCU within ~~one~~ business day after activation of the base unit and work with the appropriate care coordination supervisor to resolve service complaints from the participant or emergency responder;
 - ~~1112~~) notify the CCU immediately if EHRS services cannot be initiated or must be terminated; and
 - ~~1213~~) maintain records in accordance with Section 240.1542 relating to participant referral and service statistics, including equipment delivery; device activation; participant and responder training; signal monitoring and test transmission activity; equipment malfunction, repair and replacement; power interruption alerts; and notification of the CCUs, plus billing and payment information, and personnel matters.
- ~~h~~e) Units of Service
- 1) One unit of installation service is the one-time fee to the EHRS provider ~~agency~~ for the activity associated with the installation of the base unit in the participant's home.
 - 2) One unit of monthly service is the fixed unit rate of reimbursement, per month, for the EHRS provider ~~agency~~ activity associated with providing EHRS to each participant.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.237 Automated Medication Dispenser Service

- a) Service Description

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 1) AMD service is defined as a portable, mechanical system for individual use that can be programmed to dispense or alert the participant to take non-liquid oral medications through auditory, visual or voice reminders; to provide notification of a missed medication dose; and to provide 24-hour technical assistance for the AMD service in the participant's residence. The service may include medication specific directions or reminders to take other types of medications such as liquid medications or injections based on individual need. The AMD unit is connected to a Department approved support center through a telephone line or wireless/cellular connection in the participant's residence.
 - 2) The purpose of the service is to provide eligible participants with medication reminders to foster timely and safe administration of a medication schedule, thereby promoting independence and safety of all participants in their own residence, as well as reducing the need for nursing home care.
 - 3) The authorization to receive this service is determined by the care coordinator through a screening process set forth in Section 240.741, which requires the participant/authorized representative to designate an assisting party to manage the AMD unit and medications. ~~as set forth in Section 240.741.~~
 - 4) The Department does not perform medication management, oversight or handling of the participant's medications.
 - 5) Provision of this service is contingent upon it continuing to be an approved service under the HCBS Waiver for Persons Who are Elderly.
- b) Specific components of AMD service must include, at a minimum, the following:
- 1) an AMD unit installed in the participant's residence with all connectors, parts and equipment necessary for installation, and adaptations for operation by individuals who have functional, hearing or visual impairments, or who exhibit language barriers.
 - 2) delivery of the AMD unit to the participant and installation of the unit within 48 hours after the referral when the participant is at imminent risk

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

of institutionalization and within 15 calendar days from the date of the referral in all other instances.

- A) This timeline can be extended if requested by the participant/authorized representative/assisting party.
 - B) This service shall not be subcontracted and shall be provided by trained employees who will identify themselves by picture identification that can be verified by the participant/authorized representative/assisting party.
 - C) Delivery and installation of the AMD unit may include coordination of [EHR](#)~~emergency home response service (see Section 240.235)~~ for a participant.
 - D) Provider shall make every effort to schedule and conduct the installation when the participant, authorized representative (if applicable), and assisting party are present. Documentation of such efforts shall be provided to the Department upon request.
- 3) training for the participant/authorized representative and assisting party on the proper use of the AMD system at the time of installation and subsequently when needed. The training will include:
- A) demonstration of the use, including any adaptations for operation, general care, and maintenance of the unit/equipment;
 - B) explanation of the AMD provider's services and notification processes;
 - C) instruction on any testing or monitoring used to assure the proper functioning of the AMD unit/equipment, including how to report any malfunctions; and
 - D) providing the participant/authorized representative/assisting party with easy to understand written instructions in the use, general care and maintenance of the AMD unit/equipment. These instructions will be available in options such as non-English languages, large

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

print, Braille, and audible recordings to meet the participant's needs.

- 4) ensuring the participant/authorized representative reviews their assisting party designation at least every ~~six~~6 months. Any changes in this designation must be sent to the CCU within ~~five~~5 calendar days after the date of execution of the assisting party change. If there is a change in designation, the AMD provider must complete new training as required under subsection (b)(3) within ~~seven~~7 calendar days after the date of execution of the assisting party change.
- 5) both:
 - A) obtaining the signature of the participant/authorized representative to verify that:
 - i) the AMD unit/equipment was delivered and installed; and
 - ii) instructions and demonstration were given and understood by the participant/authorized representative; and.
 - B) providing to the CCU and the participant/authorized representative a copy of the verification, to be kept on file at the CCU.
- 6) maintaining adequate local staffing levels of qualified personnel to conduct and provide necessary administrative activities, installation, in-home training, unit/equipment monitoring, technical support, AMD unit programming, and repair requests in a timely manner. An AMD provider must have a written training program for personnel and be able to demonstrate that its staff members are qualified and have passed background checks.
- 7) repairing or replacing the AMD unit/equipment within 24 hours after receiving a malfunction report. This timeline will be extended if requested by the participant/authorized representative/assisting party.
- 8) alerts to the participant/authorized representative and assisting party when electric power to the AMD unit has been interrupted (e.g., unplugged) and the unit is operating on a standby power source.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 9) notification to the CCU within one calendar~~1-business~~ day after installation of the AMD unit and working with the appropriate care coordinator to resolve service complaints from the participant/authorized representative/assisting party.
 - 10) notification to the CCU within two~~2~~ calendar days if the AMD service cannot be initiated or must be terminated.
 - 11) maintaining records in accordance with Section 240.1544 relating to participant referral and service statistics, including unit/equipment delivery; unit installation and programming; participant/authorized representative and assisting party training; missed medication notifications and dispositions; other AMD unit/equipment monitoring and test transmission activity; unit/equipment malfunction, repair and replacement; power interruption alerts; notifications to the CCUs; billing and payment information; and personnel qualifications, training and background checks.
 - 12) making available participant reports on missed medication doses, power and battery status, and other reporting features on an ongoing basis to the participant/authorized representative, assisting party and care coordinators via a privacy-protected and secure website or other modality.
 - 13) providing access to individual and aggregate reports and AMD system performance measures on an ongoing basis to authorized persons through a privacy-protected and secure website or other modality.
 - 14) providing ad hoc reports to the Department upon request.
- c) Units of Service
- 1) One unit of installation service is the one-time fee to the AMD provider for the activity associated with the installation of the AMD unit/equipment in the participant's residence and training of the participant/authorized representative and assisting party.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 2) One unit of monthly service is the fixed unit rate of reimbursement, per month, for the provider agency activity associated with providing the AMD service to each participant.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.240 Information and Referral

Information and Referral service is defined as assistance to participants to enable them to gain access to appropriate services and to receive services.

- a) Service components of information and referral include:
 - 1) A brief assessment of the participant's needs to facilitate appropriate referral to and follow-up with community resources;
 - 2) Assisting participants in applying for benefits provided by federal, state and local agencies;
 - 3) Follow-up to ensure that participant was linked to community-based services and supports;
 - 4) Information and referral may also encompass program-related public information efforts.
- b) Unit of Service
One unit of Information and Referral service is **one+** incoming telephone call received by the professional information and referral staff.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.260 Care Coordination Service

Care coordination service is defined as the provision of a comprehensive needs assessment and service coordination by CCUs to assist an older person to gain access to and receive needed services. The participant/authorized representative is provided the opportunity to lead the person-centered planning process.

- a) Service Components

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

Specific components of care coordination service include the following:

- 1) Review of all inquiries to determine if a request for CCP services is desired, and maintenance of a referral request log.
- 2) Distribution and assistance with completion of CCP applications for charitable, private, and public benefits provided by federal, State and local agencies, including assistance with the initial application and redetermination for Medicaid benefits.
- 3) Performance of determinations/redeterminations of eligibility, including a comprehensive needs assessment, the development of a person-centered plan of care and authorization/referral of CCP services.
- 4) Completion of a minimum of ~~one~~¹ face-to-face contact with the participant in between initial assessment and annual reassessment. The face-to-face visit is to occur between ~~four~~⁴ and ~~eight~~⁸ months after the last determination or redetermination of eligibility.
- 5) Reporting of critical events includes critical incidents, service improvement program complaints, and requests for change of status in the Department's automated reporting system. Completing initial critical event reports will occur within ~~seven~~⁷ days after the date the event occurred or was identified to have occurred. All critical event reports will be closed to reflect mandatory follow-up with CCP participants within 60 days after the date the event occurred or was identified to have occurred. Critical event report closure will occur through completion of the 60-day review summary housed in the Department's automated reporting system.
- 6) Availability to receive inquiries and requests for services and supports, by telephone or in person, and respond to those inquiries and requests.
- 7) Choices for Care prescreenings and postscreenings (see Section 240.1010).
- 8) Department of Healthcare and Family Services (HFS) ~~OBRA-1~~ (Level I ~~ID~~-Screen).
- 9) Provide referrals to other needed services.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 10) Implementation of services and participant transfers.
 - 11) Authorization of all actions related to the disposition of CCP services as required by this Part.
- b) Comprehensive Assessments
- 1) A comprehensive assessment is required when a participant needs services to remain living independently in the community or is at imminent risk of nursing facility placement.
 - 2) A comprehensive assessment is not warranted when a participant only requires a referral to services (e.g., providing contact information for a vendor).
 - 3) Conditions triggering a comprehensive assessment may include, but are not limited to:
 - A) multiple or complex health problems which are often chronic in nature, and may affect the ability of the participant to live independently, such as musculoskeletal disorders, strokes, heart disorders, or mental health issues (e.g., Alzheimer's disease, major depression, or organic brain syndrome);
 - B) lack of sufficient formal or informal supports; or
 - C) sudden and permanent loss of a primary caregiver.
 - 4) The Care Coordinator will appropriately complete the comprehensive assessment tool authorized by the Department, or any successor assessment tool, used to determine need for community-based or long-term services and supports, that is relevant to the participant in a manner consistent with the responsibilities set forth under Section 240.1420.
- c) Goals of Care
- 1) Each participant/authorized representative is provided the opportunity to lead the person-centered planning process where possible. The

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

participant's authorized representative should have a participatory role, as needed and defined by the participant, unless State law confers decision-making authority to the legal representative.

- 2) If a participant's Goals of Care cannot be developed to create an adequate person-centered plan of care, the Care Coordinator is required to discuss the risks associated with the preferences and selections made regarding one or more specific goals by the participant/authorized representative and suggest any alternative options and/or referrals that might be available to mitigate risk.
 - 3) Each participant will be advised by the Care Coordinator of ~~their~~his/her right to accept or refuse some or all offered services developed in participants' Goals of Care.
- d) Reassessments
- 1) A reassessment will be conducted face-to-face on at least an annual basis to determine if the participant remains eligible for the program or if changes in the participant's services under the person-centered plan of care are needed and/or the Goals of Care need to be revised.
 - 2) A reassessment will also be conducted when requested by a participant/authorized representative or when a participant may have experienced a change in ~~their~~his/her needs.
 - 3) The participant/authorized representative develops ~~their~~his/her own revised Goals of Care with input from the Care Coordinator consistent with the responsibilities set forth in Section 240.1420.
- e) Unit of Service
- Several different types of assessments constitute a care coordination unit of service for which reimbursement is made.
- 1) Completion of ~~one~~1 initial eligibility determination for CCP services constitutes ~~one~~1 unit.
 - 2) Completion of ~~one~~1 required continuous eligibility redetermination of CCP eligibility constitutes ~~one~~1 unit. A redetermination shall be

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

completed at least annually.

- 3) Completion of either one+ face-to-face prescreening or postscreen of a participant constitutes one+ unit.
- 4) Completion of one+ HFS Interagency Certification of Screening Results form constitutes one+ unit.
- 5) Availability to receive participant inquiries and requests, by telephone or in person, and to respond to those inquiries and requests for each active participant per month constitutes one+ unit.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.270 Alternative Provider

- a) An alternative provider is defined as an individual ~~or an agency~~ selected by the participant, assisted by the CCU and authorized by the Department to provide CCP services to a participant only if the following criteria are met:
 - 1) a contractual provider has failed to provide the services as required by the person-centered plan of care; and
 - 2) there is no contractual provider available to provide the services as required by the person-centered plan of care.
- b) The alternative provider must meet all the requirements for employment by the contractual provider.
- c) The contractual provider is required to supervise the alternative provider. ~~Alternative providers may be supervised by the participant or agency providing the services, as required by the person-centered plan of care.~~ The service components and hours of service to be provided, as required by the person-centered plan of care, shall conform to the service components as defined in Section 240.210.
- e) ~~The appropriate CCU shall be responsible for monitoring of alternative provider services.~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- d) An alternative provider shall be authorized by the Department prior to provision of services to the participant.
- e) Unit of Service
- 1) One unit of alternative in-home service is ~~one~~ hour of direct service provided to the participant while in the participant's home, while providing transportation/escort to the participant to medical facilities, or while performing essential errands/shopping or conducting essential participant business with or on behalf of the participant.
- 2) ~~For services that the provider was unable to provide due to either the participant's absence without prior provider notification or refusal to admit the worker into the home to provide service (see Section 240.350), 1 unit of documented in-home service per occurrence will be reimbursed to the alternative in-home provider to a maximum of 2 units per participant per State fiscal year.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART C: RIGHTS AND RESPONSIBILITIES

Section 240.300 Participant Rights and Responsibilities

The Department will administer CCP to assure certain rights to participants in accordance with the Home Care Participant Bill of Rights (see 20 ILCS 2405/17.1 and 320 ILCS 42/40) and the Medicaid Recipient Bill of Rights (see 305 ILCS 5/11-28). In addition, the Department will assure that participants receive an explanation of their rights and responsibilities. A copy of the rights and responsibilities shall be provided in written format to all participants during the initial visit for determination of eligibility ~~and~~ upon request by the participant.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.320 Nondiscrimination

- a) No eligible participant with a disability or protected person under other federal and State civil rights laws who requests/receives services may be discriminated against under CCP.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- b) A participant/authorized representative may file a discrimination complaint with a ~~provider~~~~vendor~~, a CCU, the Department, or other federal or State agency with jurisdiction over civil rights laws (see 4 Ill. Adm. Code 1725).

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.330 Freedom of Choice

- a) A participant has the right to request and, if eligible, to receive available CCP services. A participant may choose at any time not to receive services for which eligibility has been determined.
- b) A participant/authorized representative shall be informed of, and have the right to choose from, choices regarding available services, supports and ~~providers~~~~vendors~~ in the participant's CCU service area:
- 1) at the time of initial determination of eligibility or subsequent redetermination of the participant;~~of~~
 - 2) at the time of determination of presumptive eligibility for interim services;
~~of~~
 - 3) at any time the participant/authorized representative requests a change of ~~providers~~~~vendors~~; or
 - 4) at the time of a Department-initiated total or partial caseload transfer.
- c) The person-centered planning process includes a method for the participant/authorized representative to request updates to the person-centered plan of care.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.340 Confidentiality/Safeguarding of Case Information

- a) For protection purposes, any information about a participant's case is confidential and may be used only for purposes directly related to the administration of the CCP. Information that is considered to be included in the administration of the program is as follows:

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 1) Establishing a participant's initial/continuing eligibility, preventing duplicate coverage under another Home and Community-Based Service (HCBS) Waiver, and providing assistance in transitioning to other programs in appropriate instances.
 - 2) Establishing the extent of a participant's: assets and income; determination of need under CCP; [person-centered plan of care](#); [case notes](#) and other benefits. This includes recovery of payments and investigating allegations of fraud or other abuse of publicly funded benefits. This information may be shared in a secure manner by and among the Department and the Social Security Administration, the Department of Employment Security, HFS, the Department of Human Services, the Department of Revenue, the Secretary of State, the U.S. Department of Veterans Affairs, and any other governmental entity only to the extent that there is no conflict with any federal or State law or regulation.
 - 3) Finding and linking needed services and resources available to an eligible participant, including information about new laws or changes in public benefit programs.
 - 4) Assuring the health, safety, and welfare of the participant, [submission of required critical events reports](#), ~~including~~ reporting alleged or suspected abuse, neglect, financial exploitation, or self-neglect, assisting with investigations conducted under the Adult Protective Services Program, and making referrals to the State/Regional Long Term Care Ombudsman Programs.
 - 5) Collecting data for the Department's demonstration/research projects.
 - 6) Compliance with legal proceedings in response to valid court or administrative agency orders.
 - 7) Directing and planning programming to transform long-term services and supports in Illinois and to maximize Federal Financial Participation in State expenditures under Medical Assistance Programs.
- b) Use of information for commercial, personal, political or other purposes not specified in this Section is specifically prohibited. Information about a

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

participant's case under the CCP is exempt from disclosure under the Freedom of Information Act [5 ILCS 140].

- c) The Department, CCUs and vendors shall inform all agencies and governmental departments to whom information is furnished that this material is confidential and must be so considered by the agency or governmental department.
- d) Any information received from other agencies or persons, which includes the express statement that the information is not to be released to the participant/authorized representative or to any other person or agency under any circumstances, is prohibited from release as case information. Requests for this information shall be referred to the originator of the restricted information.
- e) If any information about a participant or document contained in the participant's case file is to be used for any purpose other than the administration of CCP, the CCU ~~or the vendor~~ shall obtain a Release of Information form signed by the participant /authorized representative. The Release of Information form shall be placed in the participant's case record.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.350 Participant/Authorized Representative Cooperation

Participants/authorized representatives shall cooperate with the representatives of the Department/CCUs/providers in determinations of eligibility, redeterminations, other necessary or required face-to-face visits, or provision of CCP services.

- a) ~~The~~ Failure to cooperate in the actions specified below shall be considered non-cooperative and may result in a MOU as set forth in Section 240.930 or termination from CCP services; ~~and shall be cause for suspension.~~
 - 1) Repeated absences that disrupt the provision of in-home services or ADS services without advising the provider. Such absences should result in a reassessment before pursuing a MOU; ~~A participant/authorized representative shall notify the office of the provider at least 1 day in advance when the participant will not be present in his/her home to receive scheduled services.~~
 - A) ~~If the participant's absence from his/her home on a day services are~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~scheduled is due to an emergency, the participant/authorized representative shall advise the office of the provider as quickly as possible and it will not be considered non-cooperative.~~

- B) ~~The provider shall document the absences of the participant without prior notification (except any absence caused by an emergency) and shall be reimbursed by the Department for 2 such absences (see Section 240.210).~~
 - C) ~~Two such documented absences within a State fiscal year shall be cause for suspension of the participant's services pending termination. The provider has the option of not reporting non-cooperative absences; however, if the second non-cooperative absence is reported with request for reimbursement, suspension procedures shall be implemented.~~
 - D) ~~The provider shall verbally advise the CCU on the same day, if possible, but not later than the next work day after the date of the second non-cooperative absence. A written report including, at a minimum, the names of the participant and the worker, and the dates of the first and second non-cooperative absence, shall be submitted by the provider to the CCU within 2 work days after the date of the second non-cooperative absence. The written report may be submitted in person or through mail, facsimile or electronic means.~~
 - E) ~~Upon receipt of verbal notification of the second documented non-cooperative absence within a State fiscal year, the CCU shall suspend the participant's services as required in Section 240.930. The date of suspension shall be the date that the second non-cooperative absence occurred.~~
- 2) Refusing to allow the provider to enter the home to provide services;~~A participant/authorized representative shall notify the office of an adult day service provider at least 1 day in advance when the participant will not be attending the adult day service site or will not be in need of transportation to or from the adult day service site, as scheduled and required by the person-centered plan of care.~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- A) ~~If the participant's absence from the adult day service site or refusal to accept transportation to the adult day service site is due to an emergency, the participant/authorized representative shall advise the office of the provider as quickly as possible and it will not be considered non-cooperative.~~
- B) ~~The provider shall document the participant's absence or refusal to accept transportation without prior notification thereof (except any absence caused by an emergency) and shall be reimbursed by the Department for 2 such absences or refusals (refer to Section 240.230).~~
- C) ~~Two such documented absences or refusals within a State fiscal year shall be cause for suspension of the participant's services pending termination. The provider has the option of not reporting non-cooperative absences; however, if the second non-cooperative absence is reported with request for reimbursement, suspension procedures shall be implemented.~~
- D) ~~The provider shall verbally advise the CCU on the same day, if possible, but not later than the next work day after the date of the second non-cooperative absence or refusal. A written report including, at a minimum, the names of the participant and the worker and the dates of the first and second non-cooperative absence or refusal, shall be mailed by the provider to the CCU within 2 work days after the date of the second non-cooperative absence or refusal. The written report may be submitted in person or through mail, facsimile or electronic means.~~
- E) ~~Upon receipt of verbal notification of the second documented non-cooperative absence or refusal within a State fiscal year, the CCU shall suspend the participant's adult day service (including transportation if specified in the person-centered plan of care) as required in Section 240.930. The date of suspension shall be the date that the second non-cooperative absence or refusal occurred.~~
- 3) Interfering with any provision of the services specified in the person-centered plan of care;~~A participant/authorized representative shall not refuse to allow the provider into the participant's home to provide services.~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- A) ~~The provider shall document the refusal to allow services to be provided and shall be reimbursed by the Department for 2 such refusals (see Section 240.210).~~
- B) ~~Two such documented refusals within a State fiscal year shall be cause for suspension of the participant's services pending termination. The provider shall verbally advise the CCU on the same day, if possible, but not later than the next work day after the date of the second refusal. A written report including, at a minimum, the names of the participant and the worker and the dates of the first and second refusal, shall be mailed by the provider to the CCU within 2 work days after the date of the second refusal. The written report may be submitted in person or through mail, facsimile or electronic means.~~
- C) ~~Upon receipt of verbal notification of the second documented refusal within a State fiscal year, the CCU shall suspend the participant's services as required in Section 240.930. The date of suspension shall be the date that the second refusal to allow service occurred.~~
- 4) Residing outside the State for longer than 60 days while receiving EHRIS services without an exemption from the CCU; or ~~A participant/authorized representative shall not interfere with provision of the services specified in the person-centered plan of care, either in the participant's home or in any adult day service site.~~
- A) ~~The provider shall document the interference with provision of the services specified in the person-centered plan of care.~~
- B) ~~Two such documented instances of interference within a State fiscal year shall be cause for suspension of the participant's services pending termination. The provider shall verbally advise the CCU on the same day, if possible, but not later than the next work day after the date of the second occurrence. A written report including, at a minimum, the names of the participant and the worker and the dates of the first and second occurrence, shall be submitted by the provider to the CCU within 2 work days after the~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~date of the second occurrence. The written report may be submitted in person or through mail, facsimile or electronic means.~~

- ~~C) Upon receipt of verbal notification of the second documented occurrence of interference within a State fiscal year, the CCU shall suspend the participant's services as required in Section 240.930. The date of suspension shall be the date of the second occurrence of interference occurrence.~~

- 5) Purposefully damaging or losing AMD equipment or EHRS base unit or activation devices without a law enforcement report of theft or intentional damage. ~~A participant/authorized representative or any family member/friend/acquaintance of the participant/authorized representative shall not threaten or act abusively (e.g., physical, verbal, sexual) or display a weapon (e.g., gun, knife) against any representative of the Department, CCU or provider who is present in the participant's home or at an adult day service site. The participant/authorized representative shall be responsible for any animal present in the home of the participant and shall prevent the animal from physically harming a representative of the Department/CCU/provider.~~

- ~~A) If the threat or abuse takes place in a participant's home, the party who has been threatened or abused shall leave the premises immediately and verbally advise the CCU on the same day, if possible, but not later than the next work day.~~
- ~~B) If the threat or abuse takes place in an adult day service site, the family/authorized representative shall be advised immediately and the CCU shall verbally be advised on the same day, if possible, but not later than the next work day.~~
- ~~C) A written report including, at a minimum, the name of the participant and the in-home worker/adult day service site worker, and the date and details of the threat or abuse, shall be submitted by the provider to the CCU within 2 work days after the date that the threat or abuse occurred. The written report may be submitted in person or through mail, facsimile or electronic means.~~
- ~~D) Upon receipt of verbal notification of threat or abuse, the CCU~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~shall, on the same day, if possible, but not later than the next work day:~~

- ~~i) suspend a participant's services in the participant's home and/or at an adult day service site, as required in Section 240.930; or~~
 - ~~ii) suspend a participant's determination of eligibility process as required in Section 240.930.~~
- ~~E) The date of suspension shall be the date that the threat or abuse occurred.~~
- 6) ~~A participant/authorized representative and/or any family member/friend/acquaintance of the participant/authorized representative will be responsible for damages to or loss of the AMD equipment or Emergency Home Response base unit or activation devices unless a law enforcement report of theft or intentional damage has been filed.~~
- ~~A) The provider will document the damages/loss of the equipment.~~
 - ~~B) One documented occurrence of intentional damages/loss of equipment will be cause for suspension of the participant's services, pending termination. The provider shall verbally advise the CCU on the same day, if possible, but not later than the next work day after the date of the occurrence. A written report, including, at a minimum, the names of the participant and the worker and the date of the occurrence, will be submitted by the provider to the CCU within 2 work days after the date of the occurrence. The written report may be submitted in person or through mail, facsimile or electronic means.~~
 - ~~C) Upon receipt of verbal notification of the documented occurrence of intentional damages or loss of equipment within a State fiscal year, the CCU will suspend the participant's services as required in Section 240.930. The date of suspension will be the date of the occurrence of damages to or loss of equipment.~~
- 7) ~~The CCU shall notify the participant/authorized representative and the~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~provider of the suspension in accordance with Section 240.930(c) and (d).~~

- ~~8) The CCU shall develop a memorandum of understanding between the participant/authorized representative of the CCU and the provider, in accordance with Section 240.930(e).~~
 - ~~9) Upon the execution of the memorandum of understanding, the participant's services or the participant's determination of eligibility process, as appropriate, shall be reinstated in accordance with Section 240.930(f).~~
 - ~~10) Failure to sign a memorandum of understanding shall be grounds for termination or denial, as appropriate.~~
 - ~~11) If, following reinstatement, the requirements of the memorandum of understanding have not been adhered to by the participant/authorized representative, the request for services shall be denied or services shall be terminated, as appropriate.~~
 - ~~12) Notification of denial or termination shall be in accordance with Section 240.910 or 240.945, as appropriate.~~
- b) The provider must document each time the participant is non-cooperative. If the action is due to an emergency, then it will not be considered non-cooperative. ~~Failure to cooperate in the actions specified in this subsection (b) shall be considered non-cooperation and shall be cause for denial of a request for services or termination of service, as appropriate.~~
- ~~1) A participant/authorized representative or any family member/friend/acquaintance of the participant/authorized representative shall not inflict physical injury upon any representative of the Department, CCU or provider, either in the participant's home or while the participant is attending an adult day service site.~~
 - ~~A) If the infliction of physical injury takes place in the participant's home, the injured party shall leave the premises immediately and verbally advise the CCU on the same day, if possible, but not later than the next work day.~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ~~B) If the infliction of physical injury takes place in an adult day service site, the family/authorized representative shall be advised immediately and the participant shall be removed immediately. The CCU shall verbally be advised on the same day, if possible, but not later than the next work day.~~
- ~~C) A written report including, at a minimum, the names of the participant and the worker/adult day service site worker, and the date and details of the infliction of physical injury, shall be mailed by the provider to the CCU within 2 work days after the date that the physical injury was inflicted. The written report may be submitted in person or through mail, facsimile or electronic means.~~
- ~~D) Upon receipt of verbal notification of physical injury the CCU shall, on the same day, if possible, but not later than the next work day:~~
- ~~i) institute immediate denial of a request for services or termination of services. The effective date of denial or termination shall be the date that the infliction of physical injury occurred;~~
 - ~~ii) verbally notify the participant/authorized representative of the denial or termination. Written notification shall be sent by certified mail to the participant/authorized representative, and by regular mail to the provider within 5 calendar days after the date of the verbal notification; and~~
 - ~~iii) verbally notify the Department of the denial or termination followed by a written report within 5 calendar days after the date of the verbal notification.~~
- ~~2) Participants/authorized representatives shall provide assistance in securing documentation and/or factual information to be utilized in the determination of initial and continuing eligibility for CCP services, as well as the type, level and amount of services to be provided. Refusal to provide the specified assistance needed shall be cause for denial of a request for service or termination of a participant's services as appropriate.~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ~~3) Participants/authorized representatives shall provide a mailing address, including sufficient information to enable the Department/CCU/provider to locate the participant/authorized representative (i.e., the name, address and telephone number of a contact through whom the participant may be located; it may be necessary to provide directions to the participant's home). Refusal to provide the specified assistance needed shall be cause for denial of a request for service or termination of a participant's services as appropriate.~~
- ~~4) Notification of denial or termination shall be in accordance with Section 240.910 or 240.945, except as specified in subsection (b)(1)(D).~~
- c) The provider shall verbally notify the CCU on the same day, if possible, but no later than the next work day, that the participant was non-cooperative. Within two working days after the verbal notification, the provider shall submit to the CCU a written report including, at a minimum, the names of the participant and the worker, the dates a brief description of the incident.
- d) The actions specified in this subsection (d) shall be considered non-cooperation and shall be cause for denial of a request for services or termination of service, as appropriate.
- 1) Refusal to sign a MOU
- 2) Failure to adhere to the terms of a MOU
- 3) Refusal to provide the necessary documentation needed to determine initial and continuing eligibility for CCP services
- 4) Refusal to provide a mailing address and/or an email address, including sufficient information to enable the Department/CCU/provider to locate the participant/authorized representative (i.e., the name, address and telephone number of a contact through whom the participant may be located; it may be necessary to provide directions to the participant's home).
- e) Each action specified in subsection (d) shall be documented by the provider and the documentation submitted to the CCU within two work days. The written

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

report must include the names of the participant and/or the worker, the dates the action occurred, and a brief description of the action.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.355 Violence By Participants/Authorized Representatives

- a) A participant/authorized representative or any family member, friend, or acquaintance of the participant/authorized representative shall not threaten or act abusively (e.g., physical, verbal, sexual) or display a weapon (e.g., gun, knife) against any representative of the Department/CCU/provider who is present in the participant's home or anyone at an ADS site. The participant/authorized representative shall be responsible for any animal present in the home of the participant and shall prevent the animal from physically harming a representative of the Department/CCU/provider.
- 1) If the threat or abuse takes place in a participant's home, the party who has been threatened or abused shall leave the premises immediately and verbally advise the CCU on the same day, if possible, but not later than the next work day.
 - 2) If the threat or abuse takes place in an ADS site, the family/authorized representative shall be advised immediately and the CCU shall verbally be advised on the same day, if possible, but not later than the next work day.
 - 3) The provider shall submit to the CCU a written report including, at a minimum, the name of the participant and the in-home worker/ADS site worker, and the date and details of the threat or abuse, within two work days after the date that the threat or abuse occurred.
 - 4) Upon receipt of verbal notification of threat or abuse, the CCU shall, on the same day, if possible, but not later than the next work day:
 - A) suspend a participant's services in the participant's home and/or at an ADS site pending the issuance of a MOU, and
 - B) suspend a participant's determination of eligibility process pending the issuance of a MOU.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 5) The CCU must inform the participant/authorized representative of the suspension within one calendar day of the suspension. The date of suspension shall be the date that the participant/authorized representative is notified.
 - 6) The CCU shall have five calendar days from the date of suspension to execute a MOU with the participant.
- b) A participant/authorized representative or any family member/friend/acquaintance of the participant/authorized representative shall not inflict physical injury upon any representative of the Department/CCU/provider, either in the participant's home or while the participant is attending an ADS site.
- 1) If the infliction of physical injury takes place in the participant's home, the injured party shall leave the premises immediately and verbally advise the CCU on the same day, if possible, but not later than the next work day.
 - 2) If the infliction of physical injury takes place in an ADS site, the family/authorized representative shall be advised immediately, and the participant shall be removed immediately. The CCU shall verbally be advised on the same day, if possible, but not later than the next work day.
 - 3) The provider shall submit to the CCU a written report including, at a minimum, the names of the participant and the worker/ADS site worker, and the date and details of the infliction of physical injury, within two work days after the date that the physical injury was inflicted.
 - 4) Upon receipt of verbal notification of physical injury, the CCU shall, on the same day, if possible, but not later than the next work day:
 - A) institute immediate denial of a request for services or termination of services. The effective date of denial or termination shall be the date that the infliction of physical injury occurred;
 - B) verbally notify the participant/authorized representative of the denial or termination. Written notification shall be mailed or emailed to the provider within five calendar days after the date of the verbal notification; and

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- C) verbally notify the Department of the denial or termination followed by a written report within five calendar days after the date of the verbal notification.

(Source: Added at 48 Ill. Reg. _____, effective _____)

SUBPART D: APPEALS

Section 240.400 Appeals and Fair Hearings

- a) Any participant who requests or receives CCP services of ~~any kind~~ has the right to appeal a decision or; ~~action or inaction~~ of the ~~Department/CCU/Provider~~ Department, a CCU or a provider. If the decision, action or inaction is based on automatic, non-discretionary changes in eligibility, rates or benefits required by federal or State statute or regulation, that adversely affect some or all participants, the appeal will be automatically denied, and the participant will not be afforded a hearing.
- b) The participant/authorized representative shall be informed in writing by the CCU of ~~their~~ his/her right to appeal at the initial home visit, at the time the action is taken and upon request. ~~time the participant/authorized representative is notified of the action taken. The participant shall be given an explanation of the right to appeal at the time of the initial home visit at which the action is taken and upon request. A copy of the rights and responsibilities of participants who request services under CCP and an explanation of the right to appeal shall be provided in written format during the initial home visit for determination of eligibility and upon request.~~
- cb) ~~It shall be the responsibility of each~~ participant/authorized representative may file an appeal with the Department by completing and submitting a Notice of Appeal form. ~~to advise the Department of his/her intent to appeal.~~
- e) ~~The effective date of the appeal is the date a participant/authorized representative indicates to the Department the intent to appeal either by telephone or in writing.~~
- d) If the Department is advised of the intent to appeal either by letter or by telephone, the Department shall, within two business ~~2 work~~ days, send to the appellant a Notice of Appeal form. ~~to Department on Aging form to be completed and signed by the appellant/authorized representative.~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- e) ~~The written notice of appeal must be filed with the Department on a Notice of Appeal to Department on Aging form and shall be completed and executed by the appellant/authorized representative and returned to the Department.~~
- f) ~~The executed Notice of Appeal to Department on Aging form must be submitted to the Department at its main office in Springfield.~~
- g) ~~No later than 10 work days after the date of receipt of Notice of Appeal to Department on Aging form, the Department shall send written acknowledgment of receipt to the appellant/authorized representative and to all other parties to the appeal.~~
- h) ~~The written Notice of Appeal to Department on Aging shall include the following:~~
 - 1) ~~the name, address and telephone number of the participant filing the appeal, or on whose behalf the appeal is filed; and~~
 - 2) ~~the name, address and telephone number of the authorized representative, if any, filing the appeal on behalf of the participant;~~
 - 3) ~~the specific action being appealed, including the date of notice advising the participant/authorized representative of the action appealed and the effective date of that action; and~~
 - 4) ~~the name of the CCU, as indicated on the notice of the action being appealed.~~
- ei) CCUs are to provide a copy of any notice of adverse action to any participant's authorized representative, if the participant has earned ~~ten~~10 points on the Mini-Mental State Examination (MMSE). A single notice to a residence will suffice if the authorized representative is a family member living with the appellant.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.405 Representation

- a) The appellant may represent him/herself and/or may authorize legal counsel, a relative, a friend or other spokesperson to represent him/her.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- b) ~~Written authorization is not required unless the appellant is not present at the hearing and:~~
- 1) ~~the representative is an employee, agent or representative of a hospital; or~~
 - 2) ~~the representative is an employee, agent or representative of a group care facility; or~~
 - 3) ~~the representative is a provider of Community Care services or an employee of an Area Agency on Aging; or~~
 - 4) ~~the Hearing Officer, in his/her judgment, has reason to question the representative's authority to serve as a representative.~~
- e) ~~A legal guardian or other appointed representative may represent a participant as authorized by a court of law. The Department may request identification and other verification; however, a statement signed by the participant is not required.~~
- d) ~~Any action or inaction by the appellant's representative is considered action or inaction by the appellant.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.410 When the Appeal May Be Filed

- a) The ~~request for an~~~~right to~~ appeal must be on a Notice of Appeal form and must be filed~~exercised~~ within 60 calendar days after the date the notice of the action being appealed was sent to the participant, ~~advising the action being taken by the CCU, such as:~~
- 1) ~~the date the notice was sent by a CCU of a decision on a request for a determination of eligibility for CCP services;~~
 - 2) ~~the date the notice was sent by a CCU or the Department of a reduction or termination of CCP services, except for instances involving automatic, non-discretionary changes in eligibility, rates or benefits required by federal or State statute or regulation; or~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ~~3) the date the notice was sent by a CCU or the Department of denial of a request or other action that aggrieves the participant, when that denial or action was other than an eligibility determination or a decision to reduce or terminate services.~~
- b) If a ~~Notice~~notice of ~~Appeal form~~appeal is filed after the 60 calendar day time period, the ~~appeal will be automatically denied.~~right to appeal is not affected. However, the final administrative decision of the Department will not be favorable to the appellant if it is determined that the 60-calendar day time period applies to the situation and has expired.
- e) ~~The 60-calendar day time limitation does not apply when:~~
- ~~1) a CCU or the Department fails to send the required written notification of the action taken that is being appealed;~~
 - ~~2) a CCU or the Department fails to allow 15 calendar days from the date of the notice to the effective date of the action appealed;~~
 - ~~3) a CCU, provider or the Department fails to take any action on a specific request made by a participant within 15 calendar days after the date of request as required in Section 240.1520;~~
 - ~~4) a CCU, provider or the Department denies a request without informing the participant in writing within 15 calendar days after the date of request, as required in Section 240.1520;~~
 - ~~5) a CCU or provider failed to advise the participant/authorized representative of the right to appeal; or~~
 - ~~6) a CCU or provider has violated CCP rules.~~
- d) ~~If a participant/authorized representative advised the Department by telephone of his/her intent to appeal and subsequently files a written appeal with the Department, the date of the documented telephoned intent shall be the date of filing of the appeal.~~
- ce) ~~If the intent to appeal by or on behalf of a participant is filed within 10 calendar days after the date of the notice of adverse action (see to Section 240.160) and is~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~followed by a written appeal as requested by the Department.~~ CCP services shall be continued at the level in effect prior to the notice of adverse action until the final decision in the appeal is reached, except for instances involving automatic, non-discretionary changes in eligibility, rates or benefits required by federal or State statute or regulation. In addition, if~~The participant/authorized representative and all other interested parties to the appeal shall be notified in writing by the Department of the continuation of the participant's services at the previous level.~~ ~~If~~ the Department determines that the health, safety or welfare of the provider/direct service worker will be jeopardized if service is continued (see Section ~~240.355~~240.350), the participant's right to continued service may be denied until the appeal decision is reached.

- df) Services shall not be continued during the appeal process for a participant receiving interim services. Those participants receiving interim services have not received full eligibility for the CCP and are only presumed eligible until a full determination of eligibility has been completed.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.415 What May be Appealed

The following actions of CCUs,~~providers~~ or the Department may be appealed:

- a) Refusal to accept a referral for CCP services.
- b) Failure to act upon a referral form within the mandated time period, unless delayed in any manner by the participant/authorized representative in the determination of eligibility process.
- c) A decision to deny, reduce, terminate, or in any way change CCP services or how those services are provided. If the decision to reduce, terminate or in any way change CCP services is based on automatic, non-discretionary changes in eligibility, rates or benefits required by federal or State statute or regulation, which adversely affects some or all participants, the appeal will be automatically denied, and the participant affected will not be afforded a hearing.
- ~~d) Failure to advise prescreened participants/authorized representatives that they have a choice of:~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 1) ~~nursing facility care, if eligible;~~
 - 2) ~~supported living program provider care, if eligible;~~
 - 3) ~~receiving in-home or community-based services, if eligible; or~~
 - 4) ~~declining any of these options.~~
- e) ~~A decision to reduce, terminate or in any way change CCP services or how those services are provided. If the decision to reduce, terminate or in any way change CCP services is based on automatic, non-discretionary changes in eligibility, rates or benefits required by federal or State statute or regulation, which adversely affects some or all participants, the appeal will be automatically denied and the participant affected will not be afforded a hearing.~~
- df) A decision to deny a request for redetermination.
- eg) Failure to make a decision or take appropriate action on any reasonable request made by a participant within 15 calendar days after the date of the request.
- fh) A decision to place a participant on a MOU, ~~by a CCU to uphold a provider decision with which the participant/authorized representative does not agree.~~
- gi) A decision to renew a MOU, ~~Failure to advise the participant/authorized representative of his/her right to choose a Department authorized provider in the service area of the participant to provide the services required by the person-centered plan of care.~~
- hj) The outcome of the determination of the eligibility for nursing facility level of care or the supportive living program setting, ~~Failure of a CCU to advise a participant/authorized representative of any of his/her rights under CCP.~~
- k) ~~Failure of a CCU or provider to comply with CCP rules in this Part and 89 Ill. Adm. Code 220.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.420 Consolidation of Group Appeals

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

The Department may consolidate a number of participant appeals for the purpose of conducting a single group informal review and subsequent hearing if it determined. ~~The consolidation must be based upon the Department's determination~~ that all of the appeals involve the same complaint, and the only issue in question is one of State or federal law or policy. Consideration shall be given to the geographic proximity and the physical condition of the appellants. Each appellant has the option of withdrawing from the group and presenting their appeal individually.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.425 Informal Review

- a) The ~~When an appeal is received by the Department, the~~ Department will review each Notice of Appeal form and make a recommendation to the Director. ~~shall proceed to conduct an informal review of the action or inaction serving as the basis of the appeal.~~
- ba) The Department may contact the appellant/authorized representative to discuss the appeal request and/or request additional information. ~~purpose of an informal review shall be to determine the facts in the appealed action or inaction.~~
- cb) The recommendation will be submitted to the Director within 60 calendar days after the receipt of the Notice of Appeal form or receipt of the additional information, whichever is later. ~~If the basis for the appeal involves the functioning of the participant in his/her environment or if the Department is unable to arrive at a decision based upon the facts presented, the Department or its designated agent may conduct a face-to-face review in the participant's home.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.430 Informal Review Findings

- a) Based on the recommendation, the Director may: ~~Within 60 calendar days after the date of receipt of the Notice of Appeal to Department on Aging form, the Department shall conduct an informal review and issue an Appeal Findings Notice that may be delayed pending an extension of time caused by the appellant.~~
 - 1) Dismiss the appeal based on any of the factors listed in Section 240.436 and the appellant/authorized representative may request reconsideration within 15 days consistent with Section 240.436;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 2) Uphold the appeal and the appeal file shall be closed;
 - 3) Modify the original action and the appellant/authorized representative may request a hearing within 15 calendar days; or
 - 4) Deny the appeal and the appellant/authorized representative may request a hearing withing 15 calendar days.
- b) The Director's decision shall be in writing and sent by mail or email to the appellant/authorized representative. ~~Appeal Findings Notice shall clearly state the facts determined and decision of the Department based upon the informal review. Copies shall be sent to all parties to the appeal.~~
- 1) ~~If the appeal is upheld, based upon the Department decision resulting from the informal review, the appeal file shall be closed.~~
 - 2) ~~If the original action is modified, based upon the Department decision resulting from the informal review, the appeal shall automatically proceed to hearing unless the appellant/authorized representative withdraws the hearing request in writing.~~
 - 3) ~~If the appeal is denied, based upon the Department decision resulting from the informal review, the appeal shall automatically proceed to hearing unless the appellant/authorized representative withdraws the hearing request in writing.~~
- c) The appellant/authorized representative may request a hearing by contacting the Department. ~~CCUs are to provide a copy of any notice of adverse action to a participant's authorized representative, if the participant has earned 10 points on the Mini-Mental State Examination (MMSE). If the authorized representative is a family member residing with the participant, the single notice to the participant will suffice.~~
- d) If a hearing is not requested, the Director's decision is a final administrative decision. The Department will make any planned change in services, which had been delayed pending the outcome of the appeal, immediately and will notify all parties to the appeal in writing.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.435 Withdrawing an Appeal

a) The appellant/authorized representative, may withdraw the appeal at any time prior to or during the appeal process. The withdrawal ~~must~~ may be submitted in writing and upon receipt, the Department will close the file. ~~or by telephone.~~

- b) ~~The Department shall acknowledge the withdrawal of appeal and advise the appellant/authorized representative that the appeal is formally closed, in writing, by certified mail, return receipt requested.~~
- c) ~~The Department shall furnish copies of the acknowledgment of withdrawal to all interested parties to the appeal.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.436 Dismissing ~~Cancelling~~ an Appeal

- a) The Department may ~~dismiss~~ cancel an appeal at any time during the appeal process for any of the following:
 - 1) Appellant's death;
 - 2) Appellant never received a notice of adverse action from the Department;
 - 3) Appellant is not a CCP participant;
 - 4) Appellant moves out of State;
 - 5) Appellant's appeal is upheld by the Department;
 - 6) The Department does not have jurisdiction; ~~Appellant/ authorized representative does not submit a Notice of Appeal to the Department within 60 calendar days after the date the notice of adverse action was sent;~~
 - 7) Appeal is not related to any CCP services; and/or

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 8) Appeal is filed by an unauthorized representative.
- b) The Department shall advise the appellant/authorized representative that the appeal is dismissed by mail or email and shall include the reason for the appeal was dismissed and the right to request reconsideration.~~cancelled and formally closed, in writing, by certified mail, return receipt requested.~~
- c) If the appellant/authorized representative does not agree with the reason for dismissal~~cancellation~~, the appellant/authorized representative may request reconsideration of the dismissal. The request must be~~must notify the Department, in writing and submitted;~~ within ten calendar~~10 work~~ days after receipt of the dismissal~~Notice of Cancellation~~. The request should include any documentation that disproves the Department's finding.
- d) The Department shall review the request for reconsideration and determine if the appeal should be reinstated.~~If the appellant/authorized representative notifies the Department, in writing, within 10 work days after receipt of the Notice of Cancellation, the~~ Department may~~shall~~ reinstate the appeal and continue the appeal process.
- e) The Department shall furnish copies of the dismissal~~Notice of Cancellation~~ to all interested parties to the appeal.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.440 Exchanging~~Examining Department~~ Records and Pre-hearing Conferences

~~The~~Before or during the appeal hearing, if requested, the Department and shall permit the appellant/~~appellant's~~ authorized representative will provide copies of relevant documents, a list of potential witness, and a summary of potential testimony to be used at the hearing, to the other party. The Hearing Officer may schedule one or more pre-hearing conferences.~~to examine all portions of the case record and any other documents to be used at the hearing. Department records may be examined only in the presence of a Department employee. Copies of case material shall be provided by the Department upon request of the appellant/appellant's authorized representative. A charge of ten (10) cents per sheet shall be made for each copy provided.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.445 Hearing Officer

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

All hearings will be conducted by an impartial Hearing Officer authorized by the Director ~~of the Department~~ to conduct the hearing.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.450 The Hearing

The hearing will be conducted in accordance with Article 10 of the Illinois Administrative Procedure Act [5 ILCS 100/10] unless otherwise specified in this Part. The appellant has the burden of proof. ~~informal but the rules of evidence and privilege as applied in civil cases in the circuit courts of this State shall be followed. Evidence not admissible under those rules of evidence may be admitted, however, (except where precluded by statute) if it is of a type commonly relied upon by reasonably prudent men in the conduct of their affairs. (Illinois Administrative Procedure Act [5 ILCS 100/10-10 through 10-40])~~ The proceedings will be recorded. The appellant may present the case or have an authorized representative present it, and may bring witnesses to the hearing. The appellant/authorized representative shall have the opportunity before and during the hearing to examine material the Department plans to have available, which must include:

- a) ~~Statement of Facts; and~~
- b) ~~Pertinent case information, including all documents to be used at the hearing.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.451 Conduct of Hearing

The hearing may be conducted in person or with some or all parties, including the Hearing Officer~~hearing officer~~, present at different locations connected with each other by telephone, videoconference, or other electronic means. The proceedings will be recorded.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.455 Continuance of the Hearing (Repealed)

- a) ~~During the hearing, the appellant/authorized representative may request a continuance from the Hearing Officer. The continuance shall be granted if:~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 1) ~~the appellant needs additional information;~~
 - 2) ~~a necessary witness is absent;~~
 - 3) ~~the appellant is ill;~~
 - 4) ~~the appellant's authorized representative is unavailable; or~~
 - 5) ~~for any other reason that necessitates a continuance in order for the appellant to present the appeal.~~
- b) ~~The appeal shall be continued to the next available docket opening, if acceptable to the appellant.~~
- e) ~~If the continuance is allowed, the ninety (90) calendar day time limitation of the appeal process shall be extended by the number of calendar days of the allowed continuance.~~

(Source: Repealed at 48 Ill. Reg. _____, effective _____)

Section 240.460 Continuance or Postponement of the Hearing

- a) ~~A hearing shall be postponed for a reasonable period if:~~
- 1) ~~the appellant needs additional information;~~
 - 2) ~~a necessary witness is absent;~~
 - 3) ~~the appellant is ill;~~
 - 4) ~~the appellant's authorized representative is unavailable; or~~
 - 5) ~~for any other reason that necessitates a postponement in order for the appellant to present the appeal.~~
- a**b) The appellant/authorized representative or the Department Representative may request a continuance or postponement, which shall be in writing to the Hearing Officer before the scheduled hearing date. A verbal request may be made when the hearing is convened.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- be) The Hearing Officer may continue or postpone the hearing to another date.~~appeal shall be continued to the next available docket opening, if acceptable to the appellant.~~
- d) ~~If the request is approved, the Hearing Officer will send the appellant/authorized representative and all interested parties to the appeal a letter (with the original appeal number) rescheduling the hearing. If the postponement is denied, the appellant/authorized representative will be notified in writing as well as all parties to the appeal. If the delay is allowed, the ninety (90) calendar day time limitation of the appeal process is extended by the number of calendar days of allowed delays and all parties to the appeal will be notified in writing.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.465 Dismissal Due to Non-Appearance

- a) ~~If neither the appellant nor the appellant's authorized representative appears at the time and place designated for the hearing, and a postponement has not been requested in writing, the appeal is considered abandoned and is dismissed.~~
- ab) The failure to appear~~refusal~~ by the appellant/authorized representative to proceed with the hearing is considered a non-appearance. The appeal is considered abandoned and shall be~~is~~ dismissed.
- be) Dismissal of an appeal is a final administrative decision. The Department will make any planned change in services, which had been delayed pending the outcome of the appeal, immediately upon receipt of written notification from the Hearing Officer and will notify all parties to the appeal in writing.
- cd) The Department will send a written notice to the appellant/authorized representative and all parties to the appeal advising that the appeal has been dismissed for non-appearance.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.470 Rescheduling the Appeal Hearing

- a) Within ten~~10~~ calendar days after the date of the dismissal notice, the

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

appellant/authorized representative may submit a written request to reschedule the appeal hearing. The written request to reschedule the appeal hearing must be sent to the Hearing ~~Officer~~~~Section~~ as shown on the ~~dismissal notice~~~~Dismissal Notice~~ issued by the Hearing Officer. The dismissal will be vacated if good cause can be shown for the non-appearance that led to the dismissal. Good cause is defined as:

- 1) Death in the family;
 - 2) Personal injury or illness that reasonably prohibits the appellant from attending the hearing; or
 - 3) Sudden and unexpected emergencies.
- b) If the appeal hearing is rescheduled, a Hearing Officer will send a letter rescheduling the hearing to the appellant/authorized representative with copies to all parties to the appeal. The Department shall restore any benefits due the participant that were terminated or reduced as a result of the dismissal, shall send a letter so advising to the appellant/authorized representative, and shall send copies of the letter to all parties to the appeal.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.475 Recommendations of Hearing Officer

The ~~Hearing Officer~~~~hearing officer~~ shall certify the entire record of the hearing to the Director ~~of the Department~~ and shall recommend a decision on each issue in the hearing. The ~~Hearing Officer~~~~hearing officer~~ shall not render a final decision relevant to any issue in the hearing.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.480 The Appeal Decision

- a) The decision resulting from the appeal shall be made in writing no later than 90 calendar days after the ~~Hearing Officer's recommendation~~~~close of the hearing record~~. The appellant/authorized representative and all other parties to the appeal shall be notified by sending to them a copy of the decision by ~~U.S. mail~~ or email. The decision shall be made by applying Department rules to the particular case situation. Appeals shall be considered on a case-by-case basis.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- b) The Director shall issue the final ~~administrative~~administrative decision shall be issued by the Director of the Department and it shall either:
- 1) ~~accept~~uphold or modify the Hearing Officer's recommendation; ~~or in the appeal;~~
 - 2) ~~reject~~not uphold the Hearing Officer's recommendation; ~~or~~
 - 3) ~~determine a lack of Department jurisdiction.~~
- c) The decision shall instruct the ~~provider~~vendor/CCU/Department to take corrective action as appropriate. ~~In the event that the participant who is a party to the appeal purchased services not provided by the vendor during the period in which the appeal was conducted, the Department will reimburse the participant under the following conditions:~~
- 1) ~~the decision rendered by the Department is in favor of the participant in whose behalf the appeal was taken; and~~
 - 2) ~~the appeal was based upon the denial of a request for services.~~
- d) ~~Payment shall be authorized only for the level, type and amount of services for which payment would have been made through CCP during the same time period. Payment shall not exceed the amount that would have been paid through CCP for the same services.~~
- de) The decision resulting from the appeal and the recorded transcript shall become a part of the record of the appeal.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.485 Reviewing the Official Report of the Hearing

At any time within 5 years after the date of the release of the Department's final administrative decision, upon written request to the Office of General Counsel, the appellant/authorized representative may review the official report of the hearing. ~~The official report, including documents presented at the proceedings, findings of fact, and findings of law, will be made available by the Department on Aging upon request. The Springfield office of the Department is the only location where the official report of the hearing may be reviewed.~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART E: REQUEST FOR SERVICES

Section 240.510 Participant Agreement for Community Care Program

If an individual is determined eligible for CCP, he/she or an authorized representative shall sign a written Participant Agreement and Consent Form to request services.

- a) Any participant requesting CCP services orally or in writing, shall be contacted by the CCU within ~~five~~⁵ calendar days after the date of the inquiry/request.
- b) The signed Participant Agreement and Consent Form will accompany an appropriately completed person-centered comprehensive assessment.
- c) The participant/authorized representative shall be informed in writing of eligibility requirements to receive services under CCP and of the participant's right to appeal under this Part.
- d) When a participant has a legally appointed guardian, the guardian shall sign the Participant Agreement and Consent Form – Person-Centered Plan of Care. A legally appointed guardian may serve as the "guardian of the person" and/or "guardian of the estate". One legally appointed guardian may serve as guardian of the person while a second legally appointed guardian may serve as guardian of the estate. If ~~two~~² different persons are appointed guardian for an individual, one of the person and one of the estate, the guardian of the person determines which one is to sign the Participant Agreement and Consent Form.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.540 ~~Statement to be Included on~~ Participant Agreement and Consent Form

A participant must be notified~~The following statement shall be included~~ on the Participant Agreement and Consent Form that:

- a) A decision regarding eligibility from CCP services must be made within 30 calendar days of the submission of the Participant Agreement and Consent Form;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- b) The participant must be notified in writing the of the decision within 15 calendar days of decision;
- c) Services must be provided within 15 calendar days after the notice is sent to the participant; and
- d) Any delays attributable to the participant will extend the required time frame.

NOTICE

~~I understand that a decision regarding my eligibility for Community Care services must be made within 30 calendar days after the date of this completed form. I must be notified in writing of the decision within 15 calendar days after it is made, and I will receive services, if I am eligible, within 15 calendar days after the notice of eligibility is mailed to me. However, any delay I cause in failing to provide information requested by the Department on Aging will extend these time limits.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART F: ELIGIBILITY FOR COMMUNITY CARE PROGRAM SERVICES

Section 240.630 Determination of Eligibility

- a) A determination of eligibility is an examination of each participant's circumstances to determine the functional need for receipt of CCP, nursing facility, or supported living program provider services. This determination shall consist of analyzing, evaluating and documenting, when necessary, current, full and complete information obtained from the face-to-face comprehensive assessment of the participant in ~~their~~his/her place of residence.
- b) The assessment shall include the comprehensive assessment tool and all required CCP forms authorized by the Department, or any successor assessment tool and forms used to determine the need for long-term services and supports.
- c) A participant's request/services may be denied or terminated when eligibility criteria are not met, as required by Sections 240.710 through 240.875.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

Section 240.655 Redeterminations Process

Redetermination of CCP shall be conducted by the CCU at least annually; whenever requested by the participant/authorized representative; or whenever the participant may have experienced a change in ~~their~~his/her needs that indicates the need for a redetermination to assure continued eligibility (see Section 240.630).

- a) A decision on the redetermination shall be made within 30 calendar days after the date the redetermination process begins, except as extended by the Department.
- b) Redeterminations conducted at the request of the participant/authorized representative or whenever the participant may have experienced a change in needs shall be accomplished and a decision rendered within 30 calendar days after the date of the request for redetermination, except as extended by the Department.
- c) The 30 calendar day time limit for completion of a redetermination of a participant's eligibility shall be extended by any delay caused by the participant/authorized representative.
 - 1) Participant delay is defined as the number of calendar days a redetermination of eligibility is delayed because of the participant's/authorized representative's failure to provide documentation supporting ~~their~~his/her eligibility or otherwise cooperate as set out in Section 240.350.
 - 2) In the event that a participant's eligibility cannot be determined due to the participant's/authorized representative's failure to provide documentation within 30 calendar days after the date it is verbally requested by the CCU, the CCU shall extend the time limit for an additional 60 calendar days, after which services shall be terminated if documentation is not provided.
- d) The participant shall maintain eligibility and services shall continue to be provided throughout the redetermination process unless the participant/authorized representative delays the process beyond the additional 60 calendar days specified in subsection (c)(2).
- e) Written notification to the participant/authorized representative shall be made as required by Section 240.945.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- f) Any change in services shall be initiated within 15 calendar days after the date the written notice is mailed or emailed to the participant/authorized representative, as required by Section 240.945.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.660 Extension of Time Limit

The 30 calendar day time limit for completion of a determination of a participant's eligibility may be extended by any delay caused by the participant.

- a) Participant delay is defined as the number of calendar days a determination of eligibility is delayed because of the participant's/authorized representative's failure to provide documentation supporting their~~his/her~~ eligibility.
- b) In the event that a participant's eligibility cannot be determined due to the participant's/authorized representative's failure to provide documentation within 90 calendar days after the date of receipt of the completed referral form, the request for services shall be denied.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART G: NON-FINANCIAL REQUIREMENTS

Section 240.715 Determination of Need

- a) To be eligible to receive CCP services, a participant shall exhibit a need for nursing facility, supportive living program, or home and community-based services. The Determination of Need assessment tool or any successor assessment tool authorized by the Department specifies the factors that together, determine the participant's need for long term care or home and community-based services.
- b) The need for long term care is based upon the determined need for a continuum of in-home and community-based services to prevent inappropriate or premature placement in a nursing facility.
- c) The extent and degree of a participant's need for long term care shall be determined on the basis of impaired cognitive and functional status as well as the

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

available physical/environmental supports provided to the participant by family, friends or others in the community.

- d) The Determination of Need assessment tool consists of ~~two~~² parts:
- 1) The Mini-Mental State Examination (Folstein, Folstein and McHugh, 1975, no later editions or amendments included) measures cognitive functioning of the participant.
 - A) The participant who receives a score of 21 or higher shall be considered cognitively intact and zero points shall be added to the Part A, Level of Impairment, score on the Determination of Need assessment tool.
 - B) The participant who receives a score of 20 or less or who has been diagnosed by a physician or psychiatrist as having dementia, Alzheimer's disease, or organic brain syndrome shall be considered cognitively impaired and ~~ten~~¹⁰ points shall be added to the Part A, Level of Impairment, score on the Determination of Need assessment tool.
 - C) Ten additional points shall be added to the Part A, Level of Impairment, score on the Determination of Need assessment tool for the participant who meets the following ~~three~~³ criteria:
 - i) Participant has been adjudicated disabled or incompetent by a Probate Court judge or judge assigned to render a decision on such matters in a court of competent jurisdiction;
 - ii) a physician or psychiatrist licensed by the State of Illinois has certified that, in ~~their~~^{his/her} professional judgement, the participant suffers from Alzheimer's disease, organic brain syndrome, or dementia; and
 - iii) a physician or psychiatrist licensed by the State of Illinois has certified that, in ~~their~~^{his/her} professional judgement, the participant requires 24-hour home and community-based services to remain in the home.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 2) The Determination of Need assessment tool measures the participant's ability to perform the following activities of daily living (ADLs) and instrumental activities of daily living (IADLs):

A) Activities of Daily Living

- i) Eating
- ii) Bathing
- iii) Grooming
- iv) Dressing
- v) Transferring
- vi) Incontinence

B) Instrumental Activities of Daily Living

- i) Preparing meals
- ii) Being alone
- iii) Telephoning
- iv) Managing money
- v) Routine health
- vi) Special health
- vii) Outside home
- viii) Laundry
- ix) Housework

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- e) The Determination of Need assessment scale includes the ~~six~~⁶ ADLs and ~~nine~~⁹ IADLs identified. Each function is scored in ~~two~~² parts: Part A – Level of Impairment, and Part B – Unmet Need for Care.
- 1) Part A – Level of Impairment, of the Determination of Need assessment tool measures the ability of the participant to perform each ADL and IADL function. A scoring range of zero through ~~three~~³ indicates the degree of impairment of the participant in the performance of ADLs and IADLs.
- A) A score of zero for any function indicates that the participant performs or can perform all essential components of the activity, with or without an existing assistive device, such that:
- i) no significant impairment of function remains;
- ii) activity is not required by the participant (routine health and special health only);
- iii) the participant may benefit from but does not require supervision or physical assistance.
- B) A score of ~~one~~¹ for any function indicates that the participant performs or can perform most essential components of the activity, with or without an existing assistive device, but some impairment of function remains such that the participant requires some supervision or physical assistance to accomplish some or all components of the activity. This includes the participant who:
- i) experiences minor, intermittent fatigue in performing the activity;
- ii) takes longer time to accomplish than an unimpaired person requires; or
- iii) must perform the activity more frequently than an unimpaired person.
- C) A score of ~~two~~² for any function indicates that the participant

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

cannot perform most of the essential components of the activity, even with an existing assistive device, and requires a great deal of assistance or supervision to accomplish the activity. This includes the participant who:

- i) experiences frequent fatigue in performing the activity;
 - ii) takes an excessive amount of time to perform the activity;
or
 - iii) must perform the activity much more frequently than an unimpaired person.
- D) A score of ~~three~~³ for any function indicates that the participant cannot perform the activity and requires someone to perform the task, although the participant may be able to assist in small ways, or requires constant supervision.
- 2) Part B, Unmet Need for Care, of the Determination of Need assessment tool measures the need of the participant for assistance/performance/supervision for each ADL and IADL function that is not being met by non-CCP resources in the community (e.g., family, friends, local services).
- A) A score of zero for any function indicates that there is no impairment, or that the participant's need for assistance is met to the extent that the participant is at no risk to health or safety if additional assistance is not acquired, or that additional assistance will not benefit the participant, or that the participant's needs are being met by non-CCP resources and, therefore, the participant has no need for assistance.
 - B) A score of ~~one~~¹ for any function indicates that the participant's need for assistance is met most of the time, but the participant's health and safety are at minimal risk if additional assistance is not acquired.
 - C) A score of ~~two~~² for any function indicates that the participant's need for assistance is not met most of the time, and the

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

participant's health and safety are at moderate risk if additional assistance is not acquired.

- D) A score of ~~three~~3 for any function indicates that the participant's need for assistance is rarely, or never, met and the participant's health and safety are at severe risk, which would require acute medical intervention, if additional assistance is not acquired.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.728 Maximum Payment Levels for Person-Centered Plans of Care Including In-home Service

Maximum monthly service dollars are calculated according to the participant's total DON score and approved person-centered plan of care for in-home service or other combination of options, excluding ~~ADS adult day service~~. These maximum monthly service dollars will be adjusted by the Department to be consistent with any future unit rate adjustments for CCP providers and will be posted and updated on the Department's website.

DON SCORE	SERVICE MAXIMUM LEVEL (Effective on and after January 1, 2022)
29	\$—627
30	701
31	777
32	852
33	926
34	1,002
35	1,077
36	1,150
37	1,226
38	1,301
39	1,375
40	1,451
41	1,526
42	1,599
43	1,676
44	1,750
45	1,827
46	1,899

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

47	1,975
48	2,051
49	2,123
50	2,200
51	2,275
52	2,350
53	2,424
54	2,496
55	2,573
56	2,648
57	2,725
58	2,797
59	2,874
60	2,949
61	3,022
62	3,098
63	3,174
64	3,247
65	3,322
66	3,399
67	3,471
68	3,547
69	3,622
70	3,696
71	3,772
72	3,847
73	3,920
74	3,997
75	4,071
76	4,147
77	4,221
78	4,296
79	4,372
80	4,444
81	4,521
82	4,596
83	4,671
84	4,745
85	4,822

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

86	4,895
87	4,969
88	5,046
89	5,118
90	5,195
91	5,270
92	5,343
93	5,419
94	5,495
95	5,568
96	5,643
97	5,720
98	5,792
99	5,868
100	5,944

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.729 Maximum Payment Levels for Person-Centered Plans of Care Including Adult Day Service

Maximum monthly service dollars are calculated according to the participant's total DON score and approved person-centered plan of care for ~~ADS adult day service~~ or other combination of options including ~~ADS adult day service~~. These maximum monthly service dollars will be adjusted by the Department to be consistent with any future unit rate adjustments for CCP providers and will be posted and updated on the Department's website.

DON SCORE	SERVICE MAXIMUM LEVEL (Effective on and after January 1, 2022)
29	\$1,284
30	1,493
31	1,717
32	1,937
33	2,161
34	2,382
35	2,518
36	2,652
37	2,786
38	2,920

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

39	3,055
40	3,191
41	3,325
42	3,460
43	3,595
44	3,729
45	3,865
46	4,000
47	4,135
48	4,268
49	4,403
50	4,538
51	4,673
52	4,809
53	4,941
54	5,076
55	5,212
56	5,344
57	5,481
58	5,615
59	5,750
60	5,884
61	6,019
62	6,154
63	6,287
64	6,424
65	6,557
66	6,693
67	6,830
68	6,961
69	7,098
70	7,233
71	7,367
72	7,502
73	7,637
74	7,771
75	7,905
76	8,041
77	8,175

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

78	8,311
79	8,445
80	8,578
81	8,714
82	8,849
83	8,983
84	9,118
85	9,254
86	9,386
87	9,522
88	9,656
89	9,789
90	9,926
91	10,059
92	10,196
93	10,332
94	10,463
95	10,600
96	10,735
97	10,870
98	11,004
99	11,138
100	11,273

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.730 Person-Centered Plan of Care

- a) A person-centered plan of care will be developed using the person-centered planning process in accordance with Section 240.550.
- b) The person-centered plan of care, and any subsequent revisions, shall be written in plain language and shall reflect the participant's goals, preferences and desired outcomes, indicating services and supports important to the participant, based upon the functional needs identified by the comprehensive assessment, including:
 - 1) a description of the conditions that directly correspond to the assessed functional needs, including:

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- A) the strengths and preferences of the individual, and resources available to that individual~~him/her~~;
 - B) the clinical and support needs as identified through a comprehensive assessment of functional needs;
 - C) paid and unpaid services and supports that will assist the participant to achieve identified goals, and natural supports and vendors available to meet those needs;
 - D) risk factors and measures in place to minimize harm, including possible interventions that may be used if aid is necessary for adherence to program requirements, and the customized strategies and back-up plans to minimize any risk factors for the individual;
 - E) identification of the Care Coordinator and other individuals/vendors responsible for monitoring the person-centered plan of care;
 - F) any measures that will be used to support how to evaluate the effectiveness of the services and supports; and
 - G) the time limits for periodic reviews to determine if services and supports are still appropriate, need to be modified, or can be terminated.
- 2) a summary of the alternatives and settings considered by the participant/authorized representative and their~~his/her~~ final selections of services, supports and providers/vendors as reinforcement that the right of freedom of choice may be exercised.
- A) The CCU will list all providers or programs in the service area and document the available options discussed with the participant/authorized representative.
 - B) The CCU will also afford the participant/authorized representative an opportunity to visit all of the adult day facilities in their~~his/her~~ service area before finalizing any selections.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 3) an acknowledgement of informed consent by the participant/authorized representative.
- c) Services are to be offered to each participant who meets the minimum required scores on the DON; who meets all other eligibility requirements; for whom an adequate person-centered plan of care has been developed; and whose service costs are within the allowable maximums. Care coordinators and participants/authorized representatives shall develop the person-centered plan of care in the best interest of the participant/authorized representatives, based on services selected by the participants/authorized representatives from among those available in the community. Maximum monthly service dollars are only available to fund services provided through the CCP.
- d) If a person-centered plan of care cannot be developed that adequately meets the participant's needs within the allowable maximums for cost of service, CCP services shall be denied or services terminated, as appropriate to the case.
- e) Each participant/authorized representative must be advised by the CCU of ~~their~~ ~~his/her~~ right to refuse the offered services, to choose to enter a long-term care facility or to choose neither.
- f) The allowable monthly cost for services provided to an eligible participant and paid for through the CCP cannot exceed the maximum monthly cost as determined by the score attained on the CCP DON that is determined by the CCU based on current, full and complete information on the specific needs of the participant. A person-centered plan of care shall be based upon the number of days in a month.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.740 Assessment of Need

- a) The CCP comprehensive assessment tool and determination of need for CCP services shall be administered by CCU care coordinators or Department personnel who are technically competent persons certified by the Department to conduct the comprehensive assessment and determinations of need.
- b) The certification shall result from the successful completion of training, which includes, but is not limited to, the following topics.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 1) financial eligibility determination (see Sections 240.800 through 240.875);
 - 2) administration of the DON (see Section 240.715);
 - 3) person-centered plan of care development and implementation;
 - 4) performance of Choices for Care screenings (see Section 240.1010); and
 - 5) form utilization and flow.
- c) Scoring of the CCP DON shall be accomplished without regard to the capability of CCP ~~providers~~~~vendors~~ to totally meet the determined needs of the participant.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.741 Prerequisites for Automated Medication Dispenser Service

- a) Authorization for the AMD service is determined based on a participant's need for the service, including the participant's medication, medical, cognitive and physical needs that indicate the potential to benefit from the AMD service.
- b) To be authorized for the service, the participant must:
 - 1) meet all of the following criteria:
 - A) eligibility for CCP services;
 - B) take ~~one+~~ or more medications that necessitate the medications be taken at a set schedule to avoid complications;
 - C) have the potential to benefit from the service, understand the need to take medications, respond to alerts to take medication and is physically able to take medication independently from the AMD unit;
 - D) designate an assisting party to assist with the AMD unit and medications; and

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- E) commit to using the AMD unit appropriately; and
- 2) exhibit at least one+ of the following issues or diagnoses:
 - A) a history of non-adherence to treatment, medication or therapy regimens;
 - B) resides alone or lacks assistance from others to assist with regular medication administration;
 - C) impaired motor function that causes difficulty in handling medication receptacles and small pills;
 - D) attempts at using less costly alternatives (e.g., pill reminders, medication organizers with alarms and telephone reminders/prompts) have failed;
 - E) recent transition from a more restrictive care setting, such as a hospital or nursing facility;
 - F) has a diagnosis of cognitive impairment;
 - G) has a diagnosis of diabetes;
 - H) has a diagnosis of congestive heart failure;
 - I) has a diagnosis of hypertension;
 - J) has a diagnosis of depression/mental illness; or
 - K) has a diagnosis of cancer.
- c) Other criteria may be developed by the Department to assist in determining what is the most appropriate AMD system to meet the participant's needs.
- d) The participant/authorized representative and/or the assisting party shall complete documentation acknowledging that the AMD was installed. Whenever possible, the assisting party should be present during the AMD installation.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- e) The assisting party must complete documentation requested by the Department agreeing that ~~he/she/they~~ will be responsible for:
- 1) administration and oversight of the participant's medications;
 - 2) manually filling or arranging for another person, who could be the participant, to fill the AMD unit in accordance with prescribing instructions;
 - 3) working with the AMD provider to program the dispenser for the initial medication schedule and subsequent changes;
 - 4) using best efforts to ensure no illegal substances are placed in the AMD unit;
 - 5) serving as a point of contact for the AMD provider and taking reasonable and necessary actions based on any notifications of missed medication doses and other system issues;
 - 6) receiving and understanding the instructions and demonstration given by the AMD provider for the AMD equipment;
 - 7) understanding how to access reports about the unit and medication regimen and contacting the AMD provider when medication schedules are changed; and
 - 8) providing reasonable advance notice to the AMD provider, CCU, and participant/authorized representative if unable to continue acting as the assisting party.
- f) A participant/authorized representative will be responsible for damages to or loss of the AMD equipment unless a law enforcement report of theft has been filed.
- 1) The provider will document the damages/loss of equipment.
 - 2) One documented occurrence of damages/loss of equipment may be cause for ~~a MOU or suspension of the participant's AMD services pending~~ termination, in accordance with the Participant Agreement and Section 240.350. ~~The provider will verbally advise the CCU on the same day, if~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~possible, but not later than the next work day after the date of the occurrence. A written report, including, at a minimum, the names of the participant and the worker and the date of the occurrence, will be submitted by the provider to the CCU within 2 work days after the date of the occurrence. The written report may be submitted in person or through mail, facsimile or electronic means.~~

~~3) Upon receipt of the written report documenting the occurrence of damages/loss of equipment, the CCU may suspend the participant's AMD services in accordance with Section 240.930. The date of suspension may be the date of the occurrence of damages to or loss of equipment.~~

- g) Whenever an assisting party can no longer meet the obligations set out in subsection (e), it is the responsibility of the participant/authorized representative to identify a new assisting party and cooperate with arrangements for that individual to be trained by the AMD provider. Notification of the change shall be communicated to the AMD provider and the CCU before the change is made.
- h) An assisting party cannot be an individual or entity providing other services under CCP, such as an in-home service provider.
- i) Failure to have a current assisting party designation may result in the participant's termination from the AMD service, ~~in accordance with Section 240.930.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.755 Residence

- a) To be eligible for CCP, a participant must be a resident of the State of Illinois as defined in Section 2-10 of the Public Aid Code [305 ILCS 5].
- b) Only those persons who are legally admitted to the U.S. can be found to be residents of the State of Illinois. The residency of a participant is based on [one+](#) of the following factors:
 - 1) A participant whose residence is located in Illinois, but whose U.S. Post Office address indicates a state other than Illinois (i.e., a participant residing near the State line), is a resident of Illinois;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 2) An individual currently living in Illinois and receiving a State Supplementary Payment (as defined in 42 CFR 435.4), Mandatory State Supplement or Optional State Supplement from a different state, is not a resident of Illinois for purposes of CCP eligibility;
 - 3) A participant who is incapable of stating ~~their~~^{his/her} intent to remain in Illinois is a resident of Illinois if ~~they~~^{he/she} currently lives in Illinois.
- c) ~~The Department~~^{Illinois} cannot deny eligibility to a participant who, although currently residing in Illinois, has not lived in this State for a specific period of time. An Illinois resident who is temporarily absent from the State retains Illinois residency if the individual intends to return to Illinois when the reason for the absence is accomplished. If an individual remains outside of Illinois for a continuous period of more than 12 months, ~~they~~^{he/she} will provide evidence (e.g., a copy of ~~their~~^{his/her} most recent State Income Tax return) documenting that the absence was not due to an intent to change ~~their~~^{his/her} residency.
- d) ~~The Department~~^{Illinois} cannot deny eligibility to a participant who is temporarily absent from Illinois and plans to return when the purpose of his/her absence has been completed unless the absence will exceed 60 calendar days or unless the other state has determined that the participant is a resident of that state.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.760 Social Security Number

- a) To be eligible for CCP, each participant must furnish a Social Security Number (SSN). If more than ~~one~~¹ SSN has been used by a participant, then all SSNs are to be furnished.
- b) If any CCP participant does not have an SSN, the Department or CCU shall assist ~~them~~^{him/her} in making the application.
- c) CCP services will not be denied, delayed or discontinued pending the issuance or validation of an SSN if the participant has applied for the SSN.
- d) Participants who refuse to furnish an SSN, and/or apply for an SSN when requested, are ineligible for CCP.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART H: FINANCIAL REQUIREMENTS

Section 240.810 Assets

- a) To be eligible to receive CCP services, a participant shall not own interest in non-exempt assets having a combined value in excess of \$17,500, if:
- 1) unmarried; or
 - 2) married and:
 - A) spouse is receiving CCP services;
 - B) spouse is in a nursing facility;
 - C) spouse does not reside on a permanent basis with, and does not receive support from or give support to, the participant;
 - D) spouse is abandoned; or
 - E) spouse is potentially abusing the participant.

EXCEPTION: A participant, who is married and the spouse does not receive CCP services, shall not own interest in non-exempt assets having a total value in excess of the asset disregard amount allowed by HFS for Medicaid in a pre-paid burial plan or life insurance policy + burial merchandise. Non-exempt assets having value over the asset disregard amount up to the amount allowed by the Community Spouse Asset Allowance, as adopted by HFS at 89 Ill. Adm. Code 120.379(d), must be transferred to or for the sole benefit of the community spouse. If the couple owns assets that exceed the asset disregard and prevention of spousal impoverishment amounts allowed by statute, the excess (up to the amount of non-exempt assets allowed after transfer, and/or up to the amount of countable monthly income allowed after diversion) shall be designated as a spend down, to be spent before Medicaid enrollment is established.

- b) The value of non-exempt assets shall be considered in determining eligibility for CCP.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- c) All assets not specifically exempt are non-exempt.
- d) When a participant's non-exempt assets are greater than the allowable disregard as specified in subsection (a), consideration of non-liquid assets may be deferred as follows:
 - 1) real property may be deferred from consideration for ~~six~~ months;
 - 2) the participant shall sign an agreement to dispose of the real property in excess of the allowable disregard within ~~six~~ months after the date of the agreement; and
 - 3) the ~~six~~-month period for disposition may be extended an additional ~~six~~ months if the participant fails to dispose of the asset (through no fault of ~~their~~~~his~~~~her~~ own) despite reasonable and diligent effort.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.820 Asset Transfers

- a) The following transactions are considered transfers of assets:
 - 1) when a participant buys, sells or gives away real or personal property; or
 - 2) if the participant changes the way real or personal property is held.
- b) Transfers of assets that are exempt at the time of transfer do not affect eligibility.
- c) Transfers of non-exempt assets completed within 60 months before the date of request for CCP services shall be considered in determining eligibility. If a fair market value was not received, the value of the transferred asset shall be considered toward non-exempt assets and any excess amount shall be considered available to meet service costs unless it is proven that the participant did not transfer the property to qualify for or increase the need for CCP.
 - 1) If real property was transferred, fair market value is to be determined by use of statements from reputable realtors or other community members recognized as knowledgeable of property value (e.g., bankers, tax

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

assessors, auctioneers).

- 2) If personal property was transferred, fair market value is to be determined by use of a statement from an institution having knowledge of the property at the time of the transfer, or from an individual who has specific knowledge of the transfer and/or the value of the asset at the time of the transfer.
- 3) Factors to be considered when determining whether a transfer of property was made to qualify for or increase the need for CCP include but are not limited to:
 - A) the participant's physical and mental condition at the time of transfer;
 - B) the participant's financial situation at the time of transfer;
 - C) the participant's need for services at the time of transfer;
 - D) changes in the participant's living arrangements at the time of transfer; and
 - E) how soon after the transfer the participant applied for services.
- d) If after consideration of these factors the participant is ineligible, the period of ineligibility begins at the date of request for services for participants and the date of termination for participants. The period of ineligibility lasts from the initial date for as long as the asset would meet the cost of CCP services if it were available to the participant, but in no case shall it last longer than 60 months after the date of transfer.
- e) A participant determined ineligible under subsection (d) may become eligible if the following occurs:
 - 1) the property is reconveyed to the participant; or
 - 2) an adequate consideration is paid to the participant.
- f) It shall be the responsibility of a participant to report all property transfers to the

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

CCU within ~~five~~ 5 days after the date of the transaction.

- g) If an unreported transfer of property was made by a participant within 60 months prior to the date of request for services or was made after the submission of the request for services but before CCP services were authorized, and services to which the participant was not entitled were received as a result of the failure to report the transfer, services shall be terminated.
- h) Involuntary transfers do not affect eligibility.
- i) When the property transfer was made to obtain support or care, and the terms of the agreement are being met, only those needs not included in the agreement may be met through CCP.
- j) Transfers because of separation, divorce or other settlement shall not affect eligibility if:
 - 1) they are court ordered; or
 - 2) if there is no court order and the participant and ~~their~~~~his/her~~ spouse divide the property in half.
- k) Transfers from an individual bank account to a joint bank account do not affect eligibility if the participant retains access to the money and the money continues to be used for the participant's needs.
- l) Income tax refunds are available assets. If the refund is based on a joint income tax return, one-half of the refund is to be considered as belonging to the participant.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.825 Income

- a) Documentation of all currently available income that is not specified as exempt shall be provided during the participant's determination/redetermination of eligibility for CCP.
- b) In accordance with provisions of 89 Ill. Adm. Code 120.379, a participant whose

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

spouse (i.e., community spouse) is not receiving CCP services may divert income to ~~their~~his/her spouse so that the spouse may have exempt income up to the amount exempted by HFS (see 89 Ill. Adm. Code 120.379(e)) for a community spouse.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.830 Unearned Income Exemptions

Unearned income is all income other than that received in the form of salary or wages for services performed as an employee or profits from self-employment.

- a) The following unearned income shall be exempt from consideration in determining eligibility:
 - 1) Any allotment under SNAP (7 [U.S.C.](#) ~~USE~~ 2017(b));
 - 2) The value of the U.S. Department of Agriculture donated foods (surplus commodities);
 - 3) Any payment received under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 [U.S.C.](#) ~~USE~~ 4636);
 - 4) Any per capita judgment funds paid under Public Law 92-254 to members of the Blackfeet Tribe of the Blackfeet Indian Reservation, Montana and Gros Ventre Tribe of the Fort Belknap Reservation, Montana (25 [U.S.C.](#) ~~USE~~ 1264);
 - 5) Any benefits received under Title III, Nutrition Program for the elderly, of the Older Americans Act of 1965, as amended (42 [U.S.C.](#) ~~USE~~ 3030(e));
 - 6) Any compensation provided to individual volunteers under the Retired Senior Volunteer Program (42 [U.S.C.](#) ~~USE~~ 5001) and the Foster Grandparent Program (42 [U.S.C.](#) ~~USE~~ 5011) and Older Americans Community Service Programs (42 [U.S.C.](#) ~~USE~~ 3056) established under Title II of the Domestic Volunteer Service Act, as amended (42 [U.S.C.](#) ~~USE~~ 5001 through 5023);
 - 7) Income in an amount not greater than the current amount allowed received

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

by a beneficiary of life insurance which is expended on the funeral and burial of the insured;

- 8) Income received under Section 4(c) of the Senior Citizens and Persons with Disabilities Property Tax Relief Act. This includes both the benefits commonly known as the "circuit breaker" and "additional grants";
- 9) Payments to volunteers under the 1973 Domestic Volunteer Service Act (48 [U.S.C.](#) ~~USC~~ 5044(q)). These include:
 - A) Vista Volunteers;
 - B) volunteers serving as senior health aides, senior companions, or foster grandparents;
 - C) persons serving in the Service Corps of Retired Executives (SCORE) or the Active Corps of Executives (ACE);
- 10) Social Security death benefits expended on a funeral/burial;
- 11) The value of home produce that is used for personal consumption;
- 12) The value of supplemental food assistance received under the Child Nutrition Act of 1966, as amended, (42 [U.S.C.](#) ~~USC~~ 1780(b)) and the special food service program for children under the National School Lunch Act, as amended (42 [U.S.C.](#) ~~USC~~ 1760);
- 13) Any payments distributed per capita or held in trust for members of any Indian tribe under Public Law 92-254, 93-134 or 94-450 (25 [U.S.C.](#) ~~USC~~ 1407);
- 14) Tax exempt portions of payments made pursuant to the Alaska Native Claims Settlement Act (43 [U.S.C.](#) ~~USC~~ 1626);
- 15) Experimental Housing Allowance Program payments made under Annual Contributions Contracts entered into prior to January 1, 1975 under Section 23 of the U.S. Housing Act of 1937, as amended (42 [U.S.C.](#) ~~USC~~ 1437(f));

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 16) That portion of an educational benefit that is actually used for items such as tuition, books, fees, equipment or transportation, necessary for school attendance:
- A) Veterans Educational Assistance –
Income from educational benefits paid to a veteran or to a dependent of a veteran shall be exempt only to the extent that it is applied toward educational expenses;
 - B) Social Security Administration (SSA) Benefits –
Income received as a SSA benefit paid to or for an individual and conditioned upon the individual's regular attendance in a school, college or university, or a course of vocational or technical learning, shall be exempt to the extent that it is applied toward educational expenses;
 - C) Loan and Grants –
Income from educational loans and grants obtained and used under conditions that prevent their use for current living costs shall be exempt;
- 17) Income from educational loans and grants made or insured under any program administered by the Secretary of Education is totally exempt whether the grant is paid directly to the schools or to the student. These loans and grants include the National Direct Student Loans, Basic Educational Opportunity Grants, Supplementary Educational Opportunity Grant, Work Study Grant, and the Guaranteed Loan Program;
- 18) The following incentive allowances:
- A) National Training Services Grant –
Incentive payments which the Department of Rehabilitation Services authorizes to be paid for a maximum of ~~two~~2 years to disabled persons receiving categorical public assistance and enrolled in the National Training Service Project;
 - B) Jobs Training Partnership Act (JTPA) –
Needs based payments (e.g., transportation); case assistance (e.g., uniforms and lunches); compensations in lieu of wages; and

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

allowances received under JTPA are exempt.

- b) Unearned Income In-Kind
 - 1) Unearned income in-kind is payment made by a person other than a member of a participant's family on behalf of or in the name of a member of the participant's family (e.g., payment of CCP incurred expense for care, medical bills, etc.).
 - 2) Unearned income in-kind shall be exempt.
 - 3) When the participant's family shares a dwelling unit with another family or individuals, the exchange of cash for purposes of satisfying payment of shelter related obligations shall not constitute an income in-kind payment and shall not be considered available to the person who receives and disburses the shelter-related payment.
- c) Earmarked Income
 - 1) Earmarked income is income restricted for the use of a specified participant by court order or by legal stipulation of a contributor.
 - 2) Earmarked income shall be considered as income of the specified participant only.
- d) Lump Sum Payments
 - 1) Lump sum payments shall be considered available for the eligibility period in which it is received and are not exempt.
 - 2) Supplemental Security Income (SSI) lump sum payments are exempt income. SSI lump sum payments that are kept separately and are not combined with other monies remain exempt.
- e) Protected Income

SSI is protected income and not considered available to be applied toward the incurred expense for CCP services of anyone other than the SSI recipient.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

Section 240.845 Family

For purposes of this Subpart, family means the participant, ~~their~~~~his~~~~her~~ spouse or partner in a civil union if residing in the same household, and any persons declared by the participant and spouse or civil union partner, if applicable, as dependents for federal income tax purposes. Any income received by any family member shall be considered family income.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.850 Monthly Average Income

Income to be received on a monthly basis during the twelve-~~(12)~~ month period is to be added to the total amount of income received during the previous twelve-~~(12)~~ months from irregular (other than monthly) sources: e.g., farm, interest and/or dividend income. The total amount of income thus determined is to be divided by twelve-~~(12)~~ to arrive at the monthly average.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART I: DISPOSITION OF DETERMINATION

Section 240.905 Prohibition of Institutionalized Individuals From Receiving Community Care Program Services

- a) CCP services shall not be provided to:
 - 1) any participant who is eligible for those services while an in-patient of any institution that is subject to licensure as required by the ~~Illinois~~ Nursing Home Care Act [210 ILCS 45].
 - 2) any individual residing in a public institution (see 42 CFR 435.1009).
 - 3) any individual confined or detained in any local or State penal or correctional institution or by a federal law enforcement agency.
- b) A resident of a private institution who has a contract with the institution providing total needs throughout life is ineligible for this program, as no needs remain to be met.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- c) A resident of a private institution (other than those who have purchased life care contracts) is ineligible for this program when he/she has purchased care and maintenance to provide for all ~~their~~^{his/her} needs in the institution and the amount paid has not been wholly consumed for care.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.910 Written Notification

Each participant requesting CCP services shall receive written notification of eligibility or ineligibility to receive CCP services.

- a) Written notification shall be sent to the participant/authorized representative within 15 calendar days after the date of the completed determination of eligibility.
- b) If the participant has not received a homecare aide within 15 days of the Notice of Eligibility, the participant/authorized representative may find their own homecare aide in accordance with Section 240.270. Payment for those services shall be issued a manner determined by the Department. The Notice of Eligibility must contain a statement informing the participant/authorized representative of this right. ~~The written notification shall contain the following statement:~~

NOTICE

~~If you have been found eligible for Community Care services, you should begin receiving services within 15 calendar days after the date of this Notice. If a homecare aide has not come to help you within 15 calendar days, you can hire your own homecare aide (including a friend or relative) to provide the amount and type of Community Care services specified in this Notice. The Department on Aging will pay the homecare aide you have hired to the extent authorized by the CCP Participant Agreement. Payment shall continue until the Department's approved provider initiates provision of Community Care services to you.~~

- c) If it is necessary for the participant/authorized representative to hire ~~their~~^{his/her} own homecare aide due to the failure of the authorized provider to provide CCP services within 15 calendar days, the temporary services and payment for those services shall terminate immediately upon initiation of service provided by a CCP approved provider. (See Section 240.1580(c).)

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- d) If a participant is determined ineligible and request for CCP services is denied, the written notification shall be sent to the participant/authorized representative by ~~certified~~ mail, ~~email return receipt requested~~, or given to the participant/authorized representative personally, in which case the participant/authorized representative shall provide a signed and dated receipt for the notice. The notice shall clearly state the reason for the denial and shall advise the participant/authorized representative of ~~their~~ his/her right to appeal the decision. ~~(See Section 240.400.)~~
- ~~e) If a participant is denied because of death, the notice may be sent by regular mail.~~
- ~~ef)~~ The date of the written notice of eligibility or ineligibility shall be the same date as the date of mailing or emailing. The provider shall be notified on the same date ~~of mailing~~ as the participant.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.915 Service Provision

If a participant is determined eligible for CCP, services shall be provided in accordance with the person-centered plan of care within 15 calendar days after the date of the notification of eligibility, ~~as required by Section 240.910~~, unless delayed by the participant/authorized representative.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.920 Reasons for Denial

Denial of CCP eligibility shall be based upon one+ or more of the reasons identified in this Section:

- a) Participant is less than 60 years of age at the time of the determination of eligibility.
- b) Participant is not in need of CCP services: scored less than 29 total points/less than 15 points on Part A, Level of Impairment, of the DON.
- c) Participant/legal guardian/authorized representative refuses to sign the Participant Agreement – Person-Centered Plan of Care.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- d) Participant/authorized representative does not agree with the person-centered plan of care/hours of service and an agreement could not be reached during the person-centered planning process.
- e) Participant is deceased.
- f) Participant has been institutionalized or is not otherwise available for services for more than 60 calendar days after the date of referral.
- g) Participant/authorized representative voluntarily withdraws a request.
- h) Participant cannot be located to determine eligibility for or to provide CCP services.
- i) Participant/authorized representative has not provided reasonable documentation supporting eligibility as required by the Department or its CCU within 90 calendar days after the date of receipt of referral.
- j) Participant/authorized representative has not cooperated with the Department/CCU/provider ~~vendor as required and as specified by Section 240.350.~~
- k) Participant does not meet citizenship requirements.
- l) Participant does not meet residency requirements.
- m) The CCU determines that an adequate person-centered plan of care cannot be developed that adequately meets the participant's determined needs under Section 240.715.
- n) The total value of participant's non-exempt assets is in excess of \$17,500.
- o) Eligibility could not be established for a participant who was receiving interim services based upon presumptive eligibility ~~as required by Sections 240.1020 and 240.865.~~
- p) Participant/authorized representative provided fraudulent information.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- q) Participant whose request for CCP services was previously denied or whose services were terminated for non-cooperation as set forth in Section 240.350 or 240.255 shall be denied services upon a subsequent request for services, unless the situation or condition that led to MOU~~the memorandum of understanding (see Section 240.350)~~ has been permanently resolved.
- r) Participant/authorized representative refuses to sign the Participant Agreement and Consent Form ~~in accordance with Section 240.330~~
- s) Participant/authorized representative has transferred non-exempt assets or failed to report a transfer within the past 60 months for the purpose of obtaining CCP services.
- t) Participant/authorized representative has not reported or refused to provide documentation of changes in circumstances that have occurred prior to eligibility determination ~~as required by Section 240.360~~.
- u) Participant/authorized representative refuses to apply for and, if eligible, enroll in medical assistance under Article V of the Illinois Public Aid Code ~~as required by Section 240.865~~.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.930 Memorandum of Understanding~~Suspension of Services~~

- a) A provider may request a MOU from the~~CCP services may be suspended by a~~ CCU when a participant has not cooperated with the provider~~vendor~~ in the provision of services as set forth in Section 240.350. ~~Services shall be reinstated when the participant has met and continues to meet the requirements in the memorandum of understanding (MOU) (see Section 240.350).~~
- b) When determining if a MOU is appropriate, the provider and CCU must consider whether the participant's behavior is due to a diminished mental capacity or mental illness and the participant's ability to comply with the terms of the MOU. Prior to the issue of a MOU, the CCU must document efforts to resolve the conflict in coordination with the participant and the provider.~~The vendor shall notify the CCU of the need for suspension in accordance with Section 240.350.~~
- c) Upon receipt of the provider's~~vendor's~~ verbal request for a MOU~~suspension~~, the

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

CCU shall immediately, but not later than the next work day, begin the process of preparing the MOU. ~~verbally advise the participant of the suspension and the date of the suspension of services. This date shall be the date the vendor left or was unable to render service.~~

- d) A MOU must include a detailed account of the actions or behaviors that resulted in the need for a MOU and outline the corrective steps that the participant needs to take to address the actions or behaviors. ~~Notification of the suspension of services shall be sent to the participant /authorized representative and the vendors by the CCU by regular mail within 5 calendar days after the verbal notification by the CCU to the participant.~~
- e) The CCU must provide the participant with a copy of the MOU in their primary language. ~~in accordance with Section 240.350, shall obtain the signature of all parties to the MOU within 30 calendar days after the effective date of suspension.~~
- f) A copy of the executed MOU must be provided to the participant/authorized representative by mail or email. A copy shall be placed in the participant's file. ~~Upon execution of the MOU (see Section 240.160), reinstatement of service shall be authorized in writing by the CCU, to be effective on or before 15 calendar days after the date of the last signature on the MOU. The written notice shall be provided to the participant and vendors by regular mail.~~
- g) The CCU must complete an annual review of each MOU it has issued. The CCU must determine if the participant has successfully complied with the terms of the MOU and if the MOU should be terminated. The CCU must send the participant a letter detailing its decision to terminate or renew the MOU. The decision to renew a MOU may be appealed by the participant/authorized representative. ~~Suspension of services may not be appealed because a suspension is not a final decision.~~
- h) A MOU does not automatically transfer when a participant transfers to a new provider or CCU. The CCU must review the participant's case file and determine if a MOU is still necessary. If the CCU determines that a MOU is necessary, a new agreement must be executed.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.940 Penalty Payments (Repealed)

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~The Department shall pay \$100 to each eligible participant to whom a Notice of Eligibility is not mailed within 45 calendar days after the date on which eligibility is determined, as defined in Section 240.510, by the Department or a CCU. It shall be the responsibility of the participant/authorized representative to notify the Department in writing when this occurs.~~

(Source: Repealed at 48 Ill. Reg. _____, effective _____)

Section 240.945 Notification of a Change in Service

- a) Any participant whose CCP services are being changed in the following manner shall be advised of the change by written notice: change of service type; reduced amount of service; increased amount of services; or termination.
 - 1) The written notice shall be sent to a participant/authorized representative by ~~certified~~ mail, email ~~return receipt requested~~, or given personally, ~~in which case the participant/authorized representative is to provide a signed and dated receipt for the notice, except for instances involving automatic, non-discretionary changes in eligibility, rates or benefits required by federal or State statute or regulation. In these instances, regular mail is acceptable. Also, in the event of the death of a participant, regular mail is acceptable for notification purposes.~~
 - 2) The notice shall clearly state the reason for the action being taken.
 - 3) The participant/authorized representative shall be notified of the action being taken no later than 15 calendar days after the date of assessment or redetermination and the action shall be effective no sooner than 15 calendar days after the date of the notice if the action is adverse to the participant ~~(see Section 240.160 for a definition of adverse action)~~. This time frame does not apply to termination as a result of the non-cooperative act specified in Section 240.355~~240.350(b)(1)~~.
 - 4) In instances involving an automatic, non-discretionary change in eligibility, rates or benefits required by federal or State statute or regulation, the participant/authorized representative will be notified of the action being taken at least 15 calendar days prior to the implementation by the CCU of the change affecting the participant. The action will be effective no sooner than 15 calendar days after the date of notice if the action is adverse to the participant.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 5) In the event of a death, the termination shall be effective the date of the participant's death. The form shall be dated and mailed/hand-delivered upon the Department or the CCU being informed of the death.
- b) CCP services may be changed, reduced or terminated at the request of the participant/authorized representative and do not require the 15-calendar day notice period under the following circumstances:
- 1) the participant/authorized representative provides the CCU with a signed statement that the change, reduction or termination is at ~~their~~his/her request;
 - 2) the CCU, participant/authorized representative and provider mutually agree to the initiation of the change, reduction or termination on the agreed upon date (which may be less than the required 15 calendar days after the date of the notice to the participant/authorized representative);
 - 3) a written notice is provided to the participant/authorized representative (~~either by certified mail, return receipt requested, or handed to the participant/authorized representative, with a receipt provided by the participant/authorized representative for the notice~~) prior to the initiation of the change or reduction. The notice shall indicate the agreed upon effective date; and
 - ~~4) rights of appeal shall not be denied to a participant/authorized representative who has requested a change or reduction in CCP services; and~~
 - 45) the CCU has documented all of the requirements of this subsection (b) and placed the participant's statement in the case record.
- c) When an assessment or reassessment for services requires an increase, or no change in service, the participant/authorized representative and the provider shall be notified in writing. The notice shall be mailed or emailed~~by regular mail to the participant/authorized representative~~ within 15 calendar days after the date of the assessment or reassessment.
- ~~d) A copy of any notification mailed/hand delivered to a participant/authorized~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~representative shall be mailed/provided to the appropriate provider on the same date it is mailed/hand-delivered to the participant/authorized representative.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.950 Reasons for Termination

- a) A participant shall be terminated from CCP for one~~1~~ or more of the reasons identified in this Section:
- 1a) participant is deceased;
 - 2b) participant has been institutionalized or is otherwise not available for services for more than 60 calendar days;
 - 3e) participant's condition has improved and there is no longer a need for CCP services as measured by the CCP DON to determine need for long-term services and supports;
 - 4d) participant cannot be located;
 - 5e) participant/authorized representative has requested termination of services;
 - 6f) participant/authorized representative refuses transfer to a different provider~~vendor~~/CCU and the current provider~~vendor~~/CCU cannot provide services needed by the participant;
 - 7g) participant/authorized representative has failed to cooperate with the Department/CCU/provider~~vendor~~ as required and as specified in Section 240.350;
 - 8h) participant no longer meets citizenship requirements;
 - 9i) participant no longer meets residency requirements;
 - 10j) the CCU determines that an adequate person-centered plan of care cannot be developed that meets the participant's determined needs under Section 240.715.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ~~11k)~~ the total value of a participant's non-exempt assets has increased and exceeds \$17,500;
- ~~12l)~~ participant/authorized representative failed to report the transfer of non-exempt assets within the past 60 months for the purpose of obtaining CCP services;
- ~~13m)~~ participant/authorized representative has failed to report or refused to provide documentation of changes in circumstances, as required by Section 240.360;
- ~~14n)~~ participant/authorized representative refuses to sign a Participant Agreement – Person-centered Plan of Care;
- ~~15o)~~ participant refuses to sign the Participant Agreement and Consent Form in accordance with Section 240.330; ~~or~~
- ~~16p)~~ ~~participant~~~~Participant~~/authorized representative refuses to apply for and, if eligible, enroll in medical assistance under Article V of the Public Aid Code, as required by Section 240.865; ~~or~~
- ~~17)~~ participant/authorized representative threatened violence or committed actual violence against a Department representative/CCU/provider as specified in Section 240.355; or
- ~~18)~~ participant has been convicted of fraud or an OIG investigation has determined that fraud has occurred.
- b) A participant cannot be terminated for attempting to exercise or exercising their right to appeal an action by the CCU or provider.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART J: SPECIAL SERVICES

Section 240.1010 Choices for Care Pre and Post Screening and Informed Choice~~Nursing Facility, Supportive Living Program, and Community-Based Screening~~

- a) Choices for Care ~~nursing facility, supportive living program, and community-~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~based~~ prescreening is the ~~determination~~assessment of the need for institutional long term care services and/or other long term services and supported programs that require an institutional level of care, including the supportive living program settings. ~~All of all~~ participants age 60 and over, regardless of the payment source, must be determined eligible prior to placement in a nursing facility (licensed under the Nursing Home Care Act; certified to participate in the Medicare program under Title XVIII of the Social Security Act (42 ~~U.S.C.~~USC 301 et seq.), or certified to participate in the Medicaid program under Title XIX of the Social Security Act; placement in a supportive living program (Medicaid waiver)); or to determine if the participant/authorized representative chooses community-based services and supports.

- b) Except as indicated in subsections (j) and (l), any participant seeking admission to a nursing facility or supportive living program must be screened to determine their level of care~~his/her~~ need for nursing facility or supportive living program services pursuant to this Section.
- c) Prescreening includes the completion of the level of care to determine eligibility for institutional level of care or supported living program setting placement.~~shall be accomplished by completion of the DON, completion of the HFS Interagency Certification of Screening Results form, and completion of an HFS OBRA Level I Screen if the participant is determined appropriate for nursing facility or supportive living program placement.~~ In addition, the participant will receive ~~copies a copy~~ of brochures related to the following subject matters:
- 1) Privacy Practices~~Notice of Privacy Practices~~ brochure; and
 - 2) Adult Protective Services~~Your need to know about Adult Protective Services~~ brochure.
- d) In compliance with federal Preadmission Screening and Resident Review (PASRR) requirements, when CCUs completing the HFS-~~OBRA~~ Level I Screen for individuals residing in the community to determine if there is a suspicion of and a reasonable basis to suspect mental illness and/or developmental disability, the CCU shall make the appropriate referral to the state designed entity~~contracted providers of DHS-Division of Mental Health or DHS-Division of Developmental Disabilities~~ within one~~1~~ day to determine if an HFS-~~OBRA~~ Level II Screen is required. If it is determined that no further screening is required ~~by the DHS contracted providers~~, the CCU shall complete the required forms. If further

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

screening is required by the state designated entity~~DHS contracted providers~~, that entity shall complete the required forms.

- e) The hospital shall notify the CCU at least 24 hours prior to discharge.
- f) CCUs will have the capacity to complete face-to-face prescreenings seven~~7~~ days per week, at a minimum of seven~~7~~ hours per day.~~CCUs are not required to complete screens on federal holidays.~~
- g) Responsibility for prescreenings shall be vested in the CCUs. The CCU is responsible for ensuring that copies of the HFS Interagency Certification of Screening Results form and the HFS ~~OBRA~~ Level I Screen shall be submitted to the state designated entity within the required timeframe.~~are sent to the appropriate nursing facility or supportive living program.~~
- h) The participant who is prescreened shall:
 - 1) be afforded informed choice including an explanation of all support~~appropriate~~ options, including nursing facility, supportive living program setting, ~~in~~-home and community-based services; and
 - 2) be advised of their~~his/her~~ right to refuse nursing facility, supportive living program setting, ~~in~~-home and; community-based, or all services.
- i) Postscreening shall occur if a participant is admitted to a nursing facility or supportive living program setting without benefit of prescreening.
 - 1) Postscreening may occur for any of the following reasons:
 - A) after nursing facility or supportive living program setting placement in an emergency situation when there is a pre-existing condition of need for a caregiver and the caregiver is no longer able to provide care. The CCU shall conduct prescreening within two~~2~~ calendar days after the date of the request for postscreening;
 - B) for nursing facility or supportive living program admissions from a hospital emergency department~~room~~ or outpatient services; or
 - C) for nursing facility or supportive living program setting admissions

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

for participants coming from out-of-state.

- 2) The CCU shall conduct a postscreening within ~~two~~² calendar days after the date of the request for postscreening.
- j) Nursing facility prescreening does not apply to the following:
- 1) Transfers from ~~one~~¹ nursing facility to another.
 - 2) Admissions to a continuing care retirement community with which the participant has a life care contract.
 - 3) Participants who are receiving or will be receiving hospice services.
 - 4) Returns to a nursing facility from a hospital.
 - 5) Admissions to a nursing facility from the community for respite care for a period of no more than 15 calendar days.
 - 6) Admissions to sheltered care facilities.
 - 7) Participants who resided in a nursing facility on June 30, 1996.
 - 8) Participants who resided in a nursing facility for a period of at least 60 calendar days who are returning to a nursing facility after an absence of not more than 60 calendar days.
- k) A prescreening or postscreening for supportive living program setting admissions is not required for:
- 1) Hospice services;
 - 2) Caregiver respite services;
 - 3) Transfers from nursing facilities licensed under the Nursing Home Care Act and certified to participate in the Medicaid program or another supportive living program setting without a break in service. It is the admitting supportive living program setting's~~program's~~ responsibility to ensure that a screening document is received from the transferring nursing

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

facility or supportive living program [setting](#); or

- 4) Residents who were admitted to a supportive living program [setting](#) from a hospital to which they were transferred for the purpose of receiving care.
- l) Any participant who has been admitted to a nursing facility that operates under the Hospital Licensing Act [210 ILCS 85], or provider licensed under Section 35 of the Alternative Health Care Delivery Act [210 ILCS 3/35], whose actual length of stay in the facility exceeds 21 calendar days, shall be screened to determine the participant's need for continued services.
- m) Nursing facility conversion screening is the assessment of the appropriateness of in-home and community-based care for nursing facility residents age 60 and over who have applied for and been found eligible for Medicaid assistance.
 - 1) Conversion screens shall be initiated by a referral from HFS.
 - 2) Conversion screens shall be accomplished in accordance with Deinstitutionalization (see Section 240.1960(g)). A Deinstitutionalization assessment will be conducted within 60 days after the date of admittance to the nursing facility if the participant chooses to have follow-up by the CCU.
 - 3) Conversion screens shall include the option of CCP transitional services for those participants who are appropriate for in-home and community-based services.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1020 Interim Services

Interim services are CCP services provided to participants age 60 and over on an interim basis, dependent upon the participant's presumptive eligibility and following prescreening of the participant.

- a) Presumptive eligibility shall be based upon the following criteria:
 - 1) A referral has been received from a participant age 60 or over, or from the participant's authorized representative, following prescreening.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 2) Notification has been received by the CCU from a hospital or from a participant/authorized representative or agency in the community that the participant is at imminent risk of nursing facility placement within ~~three~~³ calendar days.
 - 3) The DON to determine need for long-term services and supports has been administered.
 - 4) The participant/authorized representative has provided declared information on all other CCP eligibility requirements.
 - 5) The participant/authorized representative has signed a Participant Agreement and Consent Form.
 - 6) After presumptive eligibility has been determined, the CCU shall notify the ~~provider~~^{vendor} within the next business day and services will start within ~~two~~² business days.
- b) When presumptive eligibility has been determined and interim services are approved in accordance with the person-centered plan of care, services shall be initiated by the ~~provider~~^{vendor} to the participant within ~~two~~² work days after the date of notification to the ~~provider~~^{vendor} of the participant's presumptive eligibility.
- c) A comprehensive assessment shall be administered in the residence of the participant by the CCU.
- 1) When the assessment is not conducted in the community, the CCU will make the follow-up home visit within 15 calendar days after the date of the participant's discharge.
 - 2) When the assessment is conducted in the community, the CCU will make the follow-up home visit within 30 calendar days after the date of the interim assessment.
 - 3) The formal determination of eligibility for CCP services shall be completed within 90 calendar days after the date of receipt of the referral.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- d) Interim services may continue up to a maximum of 90 calendar days after the date of referral, pending finalization of the formal determination of eligibility by the CCU. Services shall be denied at any time during the 90 calendar day interim service period:
- 1) if evidence of ineligibility, based upon any eligibility requirement, is determined;
 - 2) if the participant/authorized representative fails to cooperate in the determination of eligibility process;
 - 3) as specified in Section 240.660, in the event that a participant's eligibility cannot be determined due to the participant's/authorized representative's failure to provide accurate and verifiable documentation regarding eligibility within 90 calendar days after the date of receipt of the referral; or
 - 4) if a person-centered plan of care cannot be developed that adequately meets the participant's determined needs (see Section 240.920(n)).
- e) Notification of eligibility or ineligibility shall be provided in writing. If eligibility is denied, provision of interim services shall cease on the date of receipt by the ~~provider~~~~vendor~~ of the Participant Agreement – Person-Centered Plan of Care.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1040 Intense Service Provision

Several CCP workers' services (not to exceed ~~four~~4) may be utilized, on a ~~one~~1-time basis only, to clean a new participant's home, thereby making it possible to maintain the health and safety of the participant. However, the total monthly service costs may not exceed the maximum monthly cost allowable as indicated on the participant agreement.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1050 Temporary Service Increase

A participant who is currently receiving services under CCP may request a temporary service increase when ~~they~~he/she is at imminent risk of nursing facility care or has been hospitalized for

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

not more than 60 calendar days.

- a) The CCU will conduct the DON to determine need for long-term services and supports within ~~two~~2 calendar days after notification.
- b) The CCU will assist the participant/authorized representative with the completion of the Participant Agreement and Consent Form. The CCU shall verbally authorize a temporary increase in services if the need is indicated by the determination. The CCU shall notify the ~~provider~~vendor by telephone to reinstate services, giving the date of discharge and the temporary increase.
- c) Notification shall be given to the participant/authorized representative and the ~~provider~~vendor immediately following completion of the required forms. The notification shall be confirmed in writing. Both the verbal and written notification shall indicate the increase and the temporary nature of the increase.
- d) The CCU shall make a home visit to the participant for the purpose of redetermination of need to determine if the temporary increase should be continued or reduced. (See Section 240.620(c).)

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART K: TRANSFERS

Section 240.1110 Participant Transfer Request – ~~Provider~~Vendor to ~~Provider~~Vendor – No Change in Service

- a) The Department, a CCU or a participant/authorized representative may request a transfer for provision of CCP services from ~~one provider~~1 vendor to another ~~provider~~vendor, within the same service area, and without any change in service needs. The transfer request may be initiated by verbally advising the CCU of the desired change in ~~provider~~vendor. The CCU shall verbally advise the participant of the ~~provider~~vendor choices available. The CCU shall complete a new Participant Agreement and Consent Form – Person-Centered Plan of Care, including choice of vendor based upon that verbal advice from the participant/authorized representative as to ~~their~~his/her selection.
- b) Reasons for the CCU to authorize a ~~provider~~vendor to ~~provider~~vendor transfer with no change in services provided may include:

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 1) the needs of a participant are not being met by the current ~~provider~~~~vendor~~; or
 - 2) the participant has exercised ~~their~~~~his/her~~ right of freedom of choice and requested transfer.
- c) Within ~~five~~~~5~~ work days after the date of receipt of a verbal request to effect a transfer, the CCU shall forward a new Participant Agreement and Consent Form and new CCP Participant Agreement to the participant/authorized representative for signature.
- d) Within 30 calendar days after the date of receipt of the signed Participant Agreement and Consent Form:
- 1) the CCU shall:
 - A) complete a person-centered plan of care establishing the effective date of transfer; and
 - B) forward:
 - i) the person-centered plan of care to the participant/authorized representative;
 - ii) a copy of the Participant Agreement – Person-Centered Plan of Care to the receiving ~~provider~~~~vendor~~ on the same day the Participant Agreement – Person-Centered Plan of Care is sent to the participant; and
 - iii) a copy of the Participant Agreement – Person-Centered Plan of Care to transferring ~~provider~~~~vendor~~.
 - 2) upon receipt of the ~~provider's~~~~vendor's~~ signature on the Participant Agreement – Plan of Care, the CCU shall place a copy of the executed Participant Agreement – Plan of Care in the CCU's participant file and a copy shall be forwarded to the participant/authorized representative.
- e) The effective date of the transfer shall be within 15 calendar days after the date of

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

the Participant Agreement – Person-Centered Plan of Care and service shall be initiated by the receiving provider~~vendor~~ without service interruption.

- f) If a delay in any of the time frames established in this Section is caused by the documented action or inaction of the participant/authorized representative, time frames shall be extended by the number of calendar days of the delay.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1120 Participant Transfer Request – Provider~~Vendor~~ to Provider~~Vendor~~ – With Change in Service

- a) A request for transfer of a CCP participant from one provider~~1 vendor~~ to another provider~~vendor~~ within the same service area that requires a change in the services provided shall be completed by the CCU following a redetermination of need. The request may be initiated by the Department, CCU, the vendor, or the participant/authorized representative verbally or in writing to the CCU. The CCU shall complete the redetermination of need, including obtaining a completed and signed Participant Agreement and Consent Form – Person-Centered Plan of Care from the participant/authorized representative, within 30 calendar days after the date of the request unless delayed by the participant/authorized representative.
- b) Reasons for a provider~~vendor~~ to provider~~vendor~~ transfer with a required change in service may include:
- 1) a change in the participant's condition; and
 - 2) the provider's~~vendor's~~ inability to meet the service needs of the participant, as required by the person-centered plan of care.
- c) The CCU shall:
- 1) no later than 15 calendar days after the date of redetermination, complete in accordance with Section 240.945 and forward:
 - A) the Participant Agreement – Person-Centered Plan of Care to the participant/authorized representative;
 - B) a copy of the Participant Agreement – Person-Centered Plan of

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

Care, the CCP Participant Agreement to the receiving provider~~vendor~~ on the same day the Participant Agreement – Person-Centered Plan of Care is sent to the participant/authorized representative;

- C) a copy of the Participant Agreement – Person-Centered Plan of Care to the transferring provider~~vendor~~.
- 2) Upon receipt of the provider's~~vendor's~~ signature on the Participant Agreement – Person-centered Plan of Care, a copy of the executed Participant Agreement – Person-centered Plan of Care shall be placed in CCU's participant file and a copy shall be forwarded to the participant/authorized representative.
- d) The effective date of transfer shall be no later than 15 calendar days after the date of the Participant Agreement – Person-Centered Plan of Care and service shall be initiated by the receiving provider~~vendor~~ without service interruption.
- e) If any delay in any of the time frames established in this Section is caused by the documented action or inaction of the participant/authorized representative, time frames shall be extended by the number of calendar days of delay.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1130 Participant Transfers – Care Coordination Unit to Care Coordination Unit

- a) A CCP participant may transfer from one~~+~~ CCU service area to another CCU service area with continuous eligibility pending a redetermination of eligibility by the receiving CCU. The transfer may be requested by the Department, a CCU, or the participant/authorized representative verbally or in writing.
- b) A reason for transfer from CCU to CCU shall be a geographic change in the participant's residence.
- c) The effective date of transfer shall be within 15 calendar days after the date of the Participant Agreement – Person-Centered Plan of Care and services shall be initiated by the receiving provider~~vendor~~ without service interruption.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- d) To implement the transfer, the transferring CCU, within ~~five~~5 work days after the date of a request or notice of need to transfer, or ~~five~~5 work days prior to the effective date of transfer, whichever provides the most notification to the receiving CCU, shall:
- 1) notify the receiving CCU of the impending transfer and the desired date of transfer;
 - 2) forward to the receiving CCU the original case record of the transferring participant; and
 - 3) forward the Participant Agreement – Person-Centered Plan of Care to the participant/authorized representative and a copy to the transferring ~~provider~~vendor.
- e) The receiving CCU shall:
- 1) Upon receipt of the participant's case record, advise the participant/authorized representative as to the ~~providers~~vendors in the CCU's area that are authorized, and appropriate, to provide the participant's service needs in accordance with the participant's person-centered plan of care. The participant shall advise the CCU as to ~~their~~his/her selection and the CCU shall complete a new Participant Agreement and Consent Form – Person-Centered Plan of Care.
 - 2) Forward to the participant/authorized representative a new completed Participant Agreement and Consent Form – Person-Centered Plan of Care for signature.
 - 3) Upon receipt of the signed Participant Agreement and Consent Form – Person-Centered Plan of Care, establishing the effective date of the transfer.
 - 4) Forward:
 - A) the Participant Agreement – Person-Centered Plan of Care to the participant/authorized representative;
 - B) a copy of the Participant Agreement – Person-Centered Plan of

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

Care and the old Participant Agreement – Person-Centered Plan of Care and a copy of the applicable pages of the comprehensive assessment to the receiving ~~provider~~~~vendor~~ on the same day the Participant Agreement – Person-Centered Plan of Care is sent to the participant/authorized representative.

- 5) Upon receipt of the ~~provider's~~~~vendor's~~ signature on the new Participant Agreement – Person-Centered Plan of Care, a copy of the executed Participant Agreement – Person-Centered Plan of Care is to be placed in CCU's participant file and a copy shall be forwarded to the participant/authorized representative.
- f) If any delay in any of the time frames established by this Section is caused by the documented action or inaction of the participant/authorized representative, time frames shall be extended by the number of days of delay.
- g) The receiving CCU shall perform an initial determination of eligibility of the participant and develop a new person-centered plan of care within 30 calendar days after the date of receipt of the case record.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1160 Temporary Transfers – Care Coordination Unit to Care Coordination Unit

- a) A CCP participant/authorized representative may request a transfer from the participant's CCU service area to another CCU service area for a temporary period of time, not to exceed 31 calendar days, when the participant is temporarily residing with a relative, or other responsible individual, but intends to return to the participant's permanent residence. When the temporary transfer exceeds 31 calendar days, the transfer is considered to be permanent (see Section 240.1130).
- b) The managing CCU shall retain primary responsibility for the participant and maintenance of the participant's original records.
- c) To implement the temporary transfer, the managing CCU, within ~~five~~~~5~~ work days after the date of request or notice of need to transfer, shall:
 - 1) notify the temporary CCU of the impending transfer, the participant's

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

name, temporary address and telephone number, the anticipated length of stay and the type and amount of CCP service to be provided, and whether the participant has an authorized representative;

- 2) obtain from the temporary CCU, and provide to the participant/authorized representative, a list of authorized and appropriate [providers](#)~~vendors~~ in the temporary CCU's service area;
 - 3) complete a Participant Agreement and Consent Form and obtain signatures from the participant/authorized representative;
 - 4) complete a new Participant Agreement – Person-Centered Plan of Care, obtain signatures and forward copies as appropriate;
 - 5) provide the temporary CCU with a copy of the Case Documentation for Determination of Need;
 - 6) prepare and forward a Participant Agreement – Person-centered Plan of Care;
 - 7) authorize the temporary [provider](#)~~vendor~~ to receive payment for CCP services provided, beginning on the effective service date;
 - 8) provide the temporary [provider](#)~~vendor~~ with information required for billing for CCP services provided to the participant.
- d) The temporary [provider](#)~~vendor~~ shall advise the temporary CCU of any needed adjustments in the participant's person-centered plan of care.
- e) The temporary CCU shall:
- 1) if advised by the temporary [provider](#)~~vendor~~, make a home visit to the participant and identify possible needed changes;
 - 2) advise the managing CCU and the temporary [provider](#)~~vendor~~ of any changes needed in the participant's person-centered plan of care;
 - 3) monitor the provision of services to the participant;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 4) advise the managing CCU of the date of the participant's expected return to his/her permanent residence.
- f) The participant/authorized representative shall advise the temporary CCU of the date of the participant's expected return to their~~his/her~~ permanent residence no later than five~~5~~ work days prior to the date of the participant's return.
- g) Upon the participant's return to their~~his/her~~ permanent residence, the managing CCU shall:
 - 1) terminate the authorization of the temporary provider~~vendor~~ to receive payment for CCP services provided to the participant;
 - 2) reinstate authorization for the permanent provider~~vendor~~ to receive payment for CCP services provided to the participant;
 - 3) notify the permanent provider~~vendor~~ of the reinstatement and the first day that services shall be provided to the participant by the permanent vendor;
 - 4) prepare and forward a Participant Agreement – Person-Centered Plan of Care.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1170 Caseload Transfer – Provider~~Vendor~~ to Provider~~Vendor~~

- a) A caseload transfer shall occur when the serving provider's~~vendor's~~ contract for provision of CCP services has been terminated by either party to the contract.
- b) The Department shall notify the appropriate CCU of the impending transfer and the effective termination date, and forward a copy of each notification to the respective transferring and receiving providers~~vendors~~.
- c) The participant/authorized representative shall complete the Participant Agreement and Consent Form and forward it to the CCU by the date specified in the Department notice (no later than 15 calendar days after the date of mailing by the Department).
- d) Within five~~5~~ work days after the date specified by the Department in subsection

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

(c), the CCU shall identify the receiving ~~provider~~~~vendor~~ for each participant in the caseload, using the completed Participant Agreement and Consent Form or the approved rotation plan, if a Participant Agreement and Consent Form has not been received.

- e) Upon adequate notification by the Department of the ~~provider's~~~~vendor's~~ intent to terminate its contract, the CCU shall:
- 1) advise the receiving ~~provider~~~~vendor~~ verbally of the impending transfer of the participants and the date that service must be initiated for each participant to prevent interruption of service;
 - 2) send written notification to the participants/authorized representatives giving the date of initiation of service by the receiving ~~provider~~~~vendor~~; and
 - 3) send a new Participant Agreement – Person-Centered Plan of Care and applicable pages of the comprehensive assessment for each transferring participant to the appropriate receiving ~~provider~~~~vendor~~.
- f) The time frame specified in subsection (e) does not apply when an emergency procurement action is required due to contract termination and to prevent interruption of participant services.
- g) The participant's/authorized representative's signature shall be obtained on the new Participant Agreement – Person-Centered Plan of Care and copies distributed as appropriate.
- h) The transfer of a caseload must be completed no later than the effective termination date of the contract.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART M: CARE COORDINATION UNITS AND PROVIDERS

Section 240.1310 Standard Contractual Requirements for Care Coordination Units and Providers

- a) The contract shall be an agreement between the Department and the CCU or

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

provider agency as evidence of the terms and conditions of the contract. The terms and conditions shall, at a minimum, include the following:

- 1) the contractual agreement between the Department and the CCU/provider may be terminated without cause by either party upon 60 calendar days written notice;
 - 2) the contractual agreement between the Department and the CCU/provider may be amended, with the mutual consent of both parties, at any time during the term of the contract; and
 - 3) all program and financial records, reports, and related information and documentation, including participant files, that are generated as a result of the agreement shall be considered the property of the Department.
- b) Upon written notification from the Department of a change in the fixed unit rates of reimbursement, the CCU/provider may exercise its 60 calendar day termination rights if the CCU/provider no longer wishes to provide service at the newly established fixed unit rates of reimbursement.
- c) CCUs and providers shall have sufficient personnel to ensure service to all CCP participants.
- d) At the time of application for award of contracts, CCUs and providers shall submit documentation specified by the Department to confirm the legal structure under which they are doing business.
- e) CCUs and providers may be units of State government, units of local government, for-profit or not-for-profit corporations, limited liability companies, sole proprietorships, partnerships or individuals.
- 1) An agency of State government must submit a letter from the Director or head of the agency citing the statutory authority for the agency to enter into a contract to provide the proposed CCP service.
 - 2) A unit of local government must submit a copy of the resolution or ordinance duly passed by the governing body of the unit of government authorizing the execution of the contract. The resolution or ordinance shall designate the individual authorized to execute the agreement in

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

behalf of that unit of government.

- 3) A partnership, individual or sole proprietorship must submit copies of "Certificate of Ownership of Business" issued by the County Clerks for the counties in which the applicant agency is proposing to provide service.
- 4) A corporation or limited liability company must submit a "Certificate of Good Standing" from the Office of the Illinois Secretary of State certifying that the corporation has complied with the requirement to file an annual report and has paid required franchise taxes.
- 5) A not-for-profit corporation shall submit:
 - A) a "Certificate of Good Standing" from the Office of the Illinois Secretary of State certifying that the corporation has complied with the requirement to file an annual report; and
 - B) a current letter from the Office of the Illinois Attorney General certifying that the corporation is in full compliance with or is exempt from the charitable trust laws of the State of Illinois. Thereafter, a non-exempt provider shall provide a letter, certified by the provider's Board of Directors, to the Department upon request, stating that the provider remains in compliance or is exempt.
- 6) A nongovernmental agency shall certify that:
 - A) CCU/provider or any of its officers, agents or employees have not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois nor made an admission of guilt of such conduct which is a matter of record; and
 - B) CCU/provider is not in arrears or not in default to the State of Illinois upon any debt or contract, and that it is not in default as to the surety, or otherwise, upon any obligation to the State of Illinois, and that it has not failed to perform faithfully any previous contract with the State of Illinois.
- f) CCUs and providers shall certify that their respective agency acknowledges and

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

complies with the Illinois Human Rights Act [755 ILCS 5]; the Equal Employment Opportunity Act of 1974, as amended (Title VII of the U.S. Civil Rights Act of 1964, as amended (42 ~~U.S.C.~~~~USC~~ 2000e et seq.)); the Civil Rights Act of 1964, as amended (42 ~~U.S.C.~~~~USC~~ 2000d et seq.); section 504 of the Rehabilitation Act of 1973, as amended (29 ~~U.S.C.~~~~USC~~ 790 et seq.); and the Immigration Reform and Control Act of 1986 (8 ~~U.S.C.~~~~USC~~ 1101 et seq.).

- g) CCUs and providers shall certify to the Department that their respective agencies are fiscally sound, as defined in Section 240.160, or demonstrate the ability to obtain financial resources as required during the performance of their contract.
- h) Assignment by a CCU or provider of a contract awarded between the CCU or provider and the Department to any other organizations or entities shall result in the immediate termination of the CCU or provider contractual agreement.
- i) Failure by CCUs or providers to seek and obtain written Department approval prior to entering into subcontracts with other entities for the provision of CCPCCP services shall result in the immediate termination of the CCU or provider contractual agreement.
- j) The Department shall be immediately notified in the event of a merger/consolidation/sale of assets of a CCU or provider by the CCU or provider and provided with copies of all relevant supporting documents.
 - 1) Following review of the merger/consolidation/sale of assets documents by General Counsel, the Department will determine whether the merger/consolidation/sale of assets has resulted in an assignment of the contract (see subsection (h)).
 - 2) If the merger/consolidation/sale of assets has not resulted in an assignment, the Department retains the right to terminate the contract if performance of the contract by the new corporate structure is not in the best interests of the CCP, such as a merger or consolidation with an entity that has been subject to previous contract action by the Department or some other state or federal agency.
 - 3) Failure to notify the Department shall result in termination of the CCU or provider contract.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- k) The CCU/provider must notify the Department and receive approval before initiating any pilot program involving participants. Failure to receive approval may result in contract action.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1320 Provider~~Vendor~~ or Care Coordination Unit Fraud/Illegal or Criminal Acts

- a) Reporting of Illegal Acts
- 1) Any entity involved in the administration of the CCP or in the provision of CCP services, upon receipt of any report of or evidence of an improper or unlawful act having been committed by their employees, for the purpose of illegally obtaining money or extorting payment for care, goods, services or supplies, shall immediately:
 - A) inform the appropriate law enforcement authorities; and
 - B) report to the Department, including any documentation which may have been obtained, regarding any alleged theft or missing items having value over \$50.00 or such unlawful activities which result in a police report.
 - 2) Failure of a CCU or provider~~vendor~~ to make a report to the appropriate law enforcement authorities and to the Department shall result in contract action as delineated in Section 240.1665 ~~for vendors and Subpart N for CCUs.~~
- b) Department staff, designated by the Director, shall make an immediate investigation of the alleged improper or unlawful acts. When the result of the Department's investigations produces evidence that indicates CCU/provider~~vendor~~ improprieties or unlawful activities, the Department shall make an immediate report to the appropriate law enforcement authorities.
- c) Any entity or individual provider involved in the administration/provision of CCP services shall not bill the Department for more services than were provided to or on behalf of CCP participants.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 1) Anyone in receipt of information that the Department has been improperly billed for services shall report the incident to the Department and provide the Department with any report/documentation that may have been obtained.
- 2) Department staff, designated by the Director, shall complete an immediate review of the report.
- 3) If the Department determines that the allegations in the report are factual, based upon the above cited-review, the Department will advise the CCU or ~~provider~~~~vendor~~ in writing regarding what action shall be taken (e.g., no action, if in the best interests of the participant; suspension; termination). ~~(See Sections 240.1399 and 240.1665 for vendors and Subpart N for CCUs.)~~
- d) Any entity or individual involved in the provision of CCP services shall cooperate with and provide assistance to the Department/law enforcement authorities in any investigation of any alleged illegal or criminal act. ~~(See Section 240.1665 for vendors and Subpart N for CCUs.)~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1399 Termination of a ~~Provider~~~~Vendor~~ or Care Coordination Unit (CCU)

In the event conditions warrant termination of an Agreement or a Contract, termination shall be in accord with provisions in the Agreement or Contract.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART N: CARE COORDINATION UNITS

Section 240.1400 Community Care Program Care Coordination

- a) A designated CCU, as outlined in 89 Ill. Adm. Code 220.600 through 220.675, shall be contracted with as a CCU by the Department for a specific geographic area by executing a contract for the provision of CCP care coordination services.
- b) All providers of CCP care coordination services shall meet all standards promulgated by the Department relating to the services provided, upon

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

completion of the procurement, ~~as specified in 89 Ill. Adm. Code 220.610 through 220.675~~ All Department funded CCUs must adhere to the equal opportunity requirements of the Illinois Department of Human Rights and the contract executed between the CCU and the Department.

- c) Care coordination services shall be purchased only from providers determined capable and competent by the Department to provide those services, ~~as described in 89 Ill. Adm. Code 220.600 through 220.675~~ once a procurement has occurred ~~under 89 Ill. Adm. Code 220.610 through 220.675~~.
- d) CCU contracts with the Department to provide CCP care coordination services shall not be assigned.
- e) CCUs shall not subcontract for the direct provision of CCP care coordination services unless prior written approval has been obtained from the Department.
- f) A CCP provider may not serve as a CCU in the same contract service area except temporarily to provide for the orderly transition of duties while the Department seeks a replacement CCU or the Department seeks a replacement provider, as indicated in the particular case. In no instance shall that arrangement exist for longer than a ~~three~~3 month period.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1410 Care Coordination Unit Administrative Minimum Standards

- a) A CCU must meet the Standard Contractual Requirements of Section 240.1310.
- b) A CCU shall be open for business at least ~~seven~~7 hours each weekday (Monday through Friday) and shall have and utilize an alternative method approved by the Department, and on file at the CCU, for receiving requests from participants on any weekdays (excluding holidays) when the CCU is not open for business.
- c) All program records, reports, and related information and documentation, including participant files, that are generated in support of the contract between the CCU and the Department shall be considered the property of the Department.
 - 1) The CCU shall submit, upon demand, or otherwise make available at the option of the Department, all such records, information and documentation

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

to the Department/Department authorized designee.

- 2) All the records, information and documentation shall be maintained by the CCU in accordance with provisions of 89 Ill. Adm. Code 220.100.
- 3) All records, case notes or other information maintained on persons served under the contract shall be confidential and shall be protected by the CCU from unauthorized disclosure as required by 89 Ill. Adm. Code 220.100 and Section 240.340 of this Part.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1420 Care Coordination Unit Responsibilities

CCUs, in the performance of their CCP contract, shall have the following responsibilities for purposes of care coordination:

- a) ~~Intake~~intake to address public inquiries regarding services and supports and making preliminary decisions regarding need for a home visit for a comprehensive assessment.
- b) Determine functional and financial eligibility for services, including:
 - 1) scheduling a face-to-face meeting between a certified Care Coordinator and a participant/authorized representative;
 - 2) utilizing the comprehensive assessment tool, or any successor assessment tool used to determine need for long-term services and supports authorized by the Department, including all addenda, to assess the participant's functional needs, cognitive, psychological, and social well-being, including but not limited to participant demographics, physical health history and assessment, behavioral health, medications, nutritional screening, caregiver, transportation, environment, financial, legal status, and person-centered goals of care, as well as other factors contributing to quality of life and the ability to live independently in the community;
 - 3) reporting alleged or suspected abuse, neglect, financial exploitation, or self-neglect; assisting with investigations conducted under the Adult

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

Protective Services Program; and making referrals to the State/Regional Long Term Care Ombudsman Programs.

- 4) identifying existing informal and formal support systems and the need for further evaluation by other disciplines, and/or services that would assist the participant in maintaining independent living and coordinating available resources to assist the participant/authorized representative to gain access to and receive needed services and supports, whether paid or unpaid, that will assist the participant to achieve identified goals, including distributing and assisting with completion of applications and forms required to access services identified in the goals of care; and
 - 5) maintaining relationships with DHS, HFS, managed care entities, physicians, hospital discharge personnel, and ~~providers~~~~providers/vendors~~ for the purpose of receiving input that may be beneficial to the CCU in exercising these responsibilities.
- c) ~~Full~~~~full~~ responsibility for the performance of CCP determinations/redeterminations of eligibility, including residents of nursing homes seeking to return to the community, and development of a Participant Agreement – Person-Centered Plan of Care for each CCP client. (The Participant Agreement – Person-Centered Plan of Care can be revised only by the CCU.) CCUs should maintain liaison with DHS, HFS, physicians, hospital discharge personnel, and ~~providers~~~~vendors~~ for the purpose of receiving input that may be beneficial to the CCU in exercising these responsibilities.
- d) ~~Develop~~~~develop~~ a Participant Agreement – Person-Centered Plan of Care for each participant receiving CCP services based on person-centered planning and freedom of choice in the selection of services, supports and ~~providers~~~~vendors~~.
- e) ~~Monitor~~~~monitor~~ the person-centered plan of care, including the Goals of Care, to ensure that services/resources are being provided.
- f) ~~Implement~~~~implement~~ transfer of a participant as required by Sections 240.1110 through 1180.
- g) ~~Sends~~~~send~~~~hand~~ deliver a person-centered plan of care to the participant/authorized representative ~~as required by Sections 240.910 and 240.945~~. Also send/hand-deliver to ~~providers~~~~vendors~~, on same day the CCU sends the form to the

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

participant/authorized representative, the following:

- 1) the applicable sections of the comprehensive assessment tool; and
 - 2) copy of the Participant Agreement – Person-Centered Plan of Care.
- h) ~~During~~during the face-to-face/in-person visit and, upon subsequent request, advise participants/authorized representatives of all rights and responsibilities under the CCP and furnish each participant/authorized representative with a copy of those rights and responsibilities, including a copy of "Things You Need to Know" brochures and Home Care Participant Bill of Rights brochures. Also provide a copy of the Request for Appeal form as promulgated by the Department and rendering assistance in filing the Request for Appeal form as requested or needed.
- i) ~~Arrange~~arrange for the implementation of CCP services by CCP ~~providers~~vendors in accordance with the person-centered – plan of care, and develop memoranda of understanding when needed to maintain service. ~~(See Section 240.350.)~~
- j) ~~Submit~~submit to HFS all requested records for issues under the Medical Assistance Program, and any other information or records for HFS to discharge its responsibilities as the Single State Agency under Title XIX of the Social Security Act.
- k) ~~Send~~send notification to the participant/authorized representative ~~as required by Section 240.910~~ if a participant is determined ineligible for CCP services and providing linkage to other indicated services (e.g., Older Americans Act (42 ~~U.S.C.~~USC 3001 et seq.) services).
- ~~l) advise the participant/authorized representative of his/her right to receive a penalty payment as specified in Section 240.940 if the notice of eligibility is not mailed within 45 calendar days after the date on which a completed request is received by the Department or CCU.~~
- ~~l~~m) ~~Inform~~inform and assist the participant in the exercise of his/her rights to obtain an alternative provider as specified in Section 240.270 if provision of CCP service is delayed beyond the required time frame.
- ~~m~~n) ~~Maintain~~maintain a record of all participants receiving services under the CCP

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

being served within the CCU's jurisdiction.

- ne) ~~Address~~address any request by participant/authorized representative/~~provider~~vendor relating to CCP services and respond verbally/in writing within 15 calendar days after the date of request and so document in the participant's file.
- op) ~~Document~~document in the participant's file all contact, verbal or written, with or on behalf of participants/authorized representatives.
- pe) ~~Monitor~~monitor for critical event notifications coming from Adult Protective Services, Emergency Home Response, In-Home and Adult Day Service providers. CCUs will respond to all critical event notifications by providing mandatory follow-up with CCP participants who have experienced a critical event. All critical event reports will be closed to reflect mandatory follow-up with CCP participants within 60 days after the date the event occurred or was identified to have occurred. CCUs will close critical event reports through completion of the 60-day review summary housed in the Department's automated reporting system.
- qf) ~~Complete~~complete and submit CCP assessment billing data to the Department; review and correct rejects; and provide assistance to ~~providers~~vendors with billing errors.
- rs) ~~Provide~~provide, in a timely manner, copies of all participant documents requested by the Department for participant appeals or other Departmental matters.
- st) ~~Attend~~attend hearings on appeals affecting participants under the CCU's jurisdiction and testify as requested. The CCU shall make available the appellant's case records at the hearing.
- tt) ~~Complete~~conduct Choices for Care pre and post screening requirement within the required time frames and provide informed choice to participate~~prescreening, postscreening, and Deinstitutionalization~~ in accordance with Section 240.1010.
- uw) Comply with deinstitutionalization requirement as outlined in Section 240.1010.~~conduct HFS OBRA-1 (Level HD Screen).~~
- vw) ~~Provide~~provide the Department with an annual financial audit report completed in accordance with Generally Accepted Audit Standards and Audit Guidelines

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

issued by the Department.

- 1) The financial audit report shall be filed within ~~six~~6 months after the close of the CCU's business fiscal year. The annual financial audit report must include, at a minimum, an income and expense statement and a balance sheet with the auditor's opinion and findings.
- 2) The annual financial audit report shall be filed with the ~~Illinois~~ Department at its main office in Springfield.

- ~~w*~~) ~~Maintain~~maintain all records and documentation as specified in this Part and applicable procedures.
- ~~xy~~) ~~Respond~~respond to correspondence as required in performing all specified responsibilities.
- ~~yz~~) ~~Obtain~~obtain any necessary consent and cooperation for release of information when required to document case record material and to take subsequent indicated action.
- ~~zaa~~) ~~Develop~~develop and maintain resource listings for the geographic area served by the CCU, which will be shared with the Department upon request, to ensure that choices are presented to participants/authorized representatives in an objective manner that also allows for a rotation system for referrals to providers/~~vendors~~ when the participant/authorized representative elects not to make a choice.
- ~~aa~~~~bb~~) ~~Perform~~perform other activities as required by State or federal or local rules, regulations and ordinances as they relate to the CCP.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1430 Care Coordinator Staff Positions, Qualifications and Responsibilities

- a) A CCU shall have specified staff to carry out the following functions:
 - 1) care coordination; and
 - 2) supervision of care coordinators.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- b) Care coordination supervisor qualifications shall be as specified in 89 Ill. Adm. Code 220.605(a)(2).
- c) Care coordination qualifications shall be as specified in 89 Ill. Adm. Code 220.605(b)(2).
- d) Care coordinator activities and responsibilities shall, at a minimum, include:
 - 1) administration of the DON;
 - 2) development of a Participant Agreement – Person-Centered Plan of Care;
 - 3) performance and/or approval of Choices for Care screening;
 - 4) performance of HFS ~~OBRA-1~~ (Level I ~~ID~~ Screen);
 - 5) authorization of CCP services; and
 - 6) attendance at appeal hearings.
- e) Required activities that may be performed by a care coordinator or other CCU staff include:
 - 1) screening of inquiries;
 - 2) arranging for service implementation in accordance with each specific Participant Agreement – Person-Centered Plan of Care;
 - 3) completing required billing activities with the Department;
 - 4) reviewing and correcting required billing activities with the Department;
 - 5) assisting providers with Vendor Request for Payment (VRFP) rejects;
 - 6) timely provision of documents requested by the Department for participant appeals or other Departmental matters;
 - 7) implementing case transfers; and

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 8) assisting with completion and submission of participant Medicaid applications.~~referral of participants to HFS for Medicaid application as requested.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1440 Training Requirements For Care Coordination Supervisors and Case Coordinators

CCUs in the performance of their CCP contracts, shall adhere to the following training requirements ~~immediately upon adoption of this Section regardless of whether a procurement has occurred pursuant to 89 Ill. Adm. Code 220.610 through 220.675.~~

- a) Care Coordinator (CC) Certification and Recertification~~Coordination Supervisors~~
- 1) Prior to performing CCP eligibility determinations and developing person centered plans of care, each care coordinator and each supervisor acting as a care coordinator shall successfully complete Department sponsored training on the CCP training comprehensive assessment tool, care planning, dementia training, and Choices for Care screening.~~Either prior to or within 60 calendar days after the date of employment with the CCU, each care coordination supervisor shall successfully complete:~~
- A) ~~Department sponsored CCP training on the DON eligibility determination, care planning, Choices for Care screening, and OBRA-1 (Level I HD Screen).~~
- B) ~~Successful completion of this training shall be established by certification.~~
- 2) Successful completion of this training shall be established by certification.~~Each care coordination supervisor shall meet the following in-service training requirements:~~
- A) ~~Recertification of CCP training within the 18-month anniversary of each previous recertification (e.g., recertification in September, subsequent recertification no later than March of the second following year);~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ~~B) 18 hours of documented in-service training on aging related subjects within each calendar year. For partial years of employment, training shall be prorated to equal 1.5 hours for each full month of employment. Documented participation in in-house staff training and/or local, State, regional or national conferences on aging related subjects, and the recertification required in subsection (a)(2)(A), will qualify as in-service training on an hour-for-hour basis.~~
- 3) Recertification of CCP training must be completed within the 18 months anniversary of each previous certification.
- b) In-Services Training Requirements ~~Care Coordinators~~
- 1) Annually, each care coordinator supervisor and care coordinator shall compete 20 hours of documented in-service training on aging related subjects. 2 of those hours shall be dementia training which shall include subjects related to Alzheimer's Dementia and Related Disorders; Safety Risks; and Communication and Behavior. ~~Prior to performing CCP eligibility determinations and developing person-centered plans of care, each case manager and each supervisor acting as a care coordinator shall successfully complete:~~
- A) ~~Department sponsored CCP training on the DON, eligibility determination, care planning, Choices for Care screening and OBRA-1 (Level I HD Screen).~~
- B) ~~Successful completion of this training shall be established by preliminary certification which shall expire 6 months from completion of training.~~
- 2) For partial years of employment, training shall be prorated to equal 1.5 hours for each full month of employment. Documented participation in in-house staff training and/or local, State, regional or national conferences on aging related subjects will qualify as in-service training on an hour-for-hour basis. Recertification hours will not qualify for successful completion of this training. Completion of this training shall be established by certification. ~~Each care coordinator and each supervisor acting as a care coordinator manager shall meet the following training requirements:~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- c) All CCU employees not in receipt of Department training certificates must complete two hours of dementia training within 30 days of their employment and every calendar year thereafter. This training must include the following subjects: Alzheimer's Dementia and Related Disorders; Safety Risks; and Communication and Behavior.
- ~~A) certification of CCP training within 6 months from the preliminary certification (e.g., preliminary training in January, full certification no later than July); and~~
- ~~B) recertification of CCP training within the 18 month anniversary of each previous certification (e.g., full certification in April, subsequent recertification no later than October of the second following year); and~~
- ~~C) 18 hours of documented in-service training on aging related subjects within each calendar year. For partial years of employment, training shall be prorated to equal 1.5 hours for each full month of employment. Documented participation in in-house staff training and/or local, State, regional or national conferences on aging related subjects, in addition to the certification required in subsection (b)(2)(A), will qualify as in-service training on an hour-for-hour basis.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART O: PROVIDERS

Section 240.1505 Administrative Requirements for Certification

- a) In order to qualify for certification as a provider of CCP services, a provider agency must, to the satisfaction of the Department, meet the following administrative requirements:
- 1) Serve an entire CCP geographic area.
- A) Other than in Cook County, the geographic area will be the county.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- B) In Cook County outside the City of Chicago, the geographic area will be the township.
 - C) Within the City of Chicago, the geographic area will be the following subareas, defined by Zip Code:
 - i) 60626, 60640, 60645, 60659, 60660
 - ii) 60625, 60630, 60631, 60646, 60656
 - iii) 60634, 60639, 60641
 - iv) 60613, 60614, 60618, 60647, 60657
 - v) 60601, 60602, 60603, 60604, 60605, 60606, 60607, 60610, 60611, 60622, 60642, 60654, 60661
 - vi) 60615, 60616, 60637, 60649, 60653
 - vii) 60609, 60623, 60629, 60632, 60638
 - viii) 60619
 - ix) 60620, 60621, 60636, 60643, 60652, 60655
 - x) 60608, 60612, 60624, 60644, 60651.
 - xi) 60628
 - xii) 60617, 60633, 60827.
- 2) The Department reserves the right to adjust this geographic area requirement to assure that:
- A) no geographic area remains unserved.
 - B) the following entities are not excluded from participation as service providers in the CCP:

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- i) entities serving limited- or non-English-speaking participants;
 - ii) providers that are, or are controlled by, a unit of local government and cannot operate outside the jurisdiction of that local government; and
 - iii) regional benevolent, charitable, social or religious organizations that have as their charter providing services to a specific population or geographic area smaller than a county, township or CCP subarea.
 - C) transportation to/from adult day service facilities can be completed in a reasonable period of time.
- 3) Submit a request for certification providing the information described in this Section and Sections 240.1600 and 240.1605, in the form and manner prescribed by the Department, including all required supporting compliance material or other information documenting its administrative and operational ability, and institute all necessary action based on the outcome of the Department's review.
 - 4) Document the legal structure under which it is organized to do business as set forth in Section 240.1607(h).
 - 5) Provide a list of the directors, officers or owners, as applicable to the legal structure of the provider agency.
 - 6) Verify experience in providing service comparable to the CCP, as defined in Sections 240.210, 240.230, 240.235 and 240.237, for which certification is requested, and that is consistent with the requirements set forth in this Part.
 - A) Required Experience
 - i) For prospective emergency home response service provider agencies: A minimum of ~~five~~5 years experience in business operations providing emergency home response service.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ii) For prospective adult day service provider agencies: A minimum of ~~two~~² years experience providing direct social services programming.
 - iii) For prospective in-home service providers: A minimum of ~~three~~³ years experience in business operations providing in-home service, one of which must be in Illinois.
 - iv) For prospective AMD service provider agencies: a minimum of ~~five~~⁵ years experience in business operation providing AMD services.
- B) At the Department's discretion, the~~The~~ Department ~~may~~^{reserves} ~~the right to:~~
- ~~i) adjust the experience requirements specified in subsection (a)(6)(A) if the provider agency submits proof of current accreditation or certification by an appropriate national organization for the service for which Department certification is being requested.~~
 - ~~i~~ⁱⁱ) issue provisional certification to provider agencies, including, but not limited to, those that have not previously been certified or are not in operation at the time the application is made. The provisional certification shall not exceed two years and the Department will conduct additional oversight during the provisional period to protect participant health, safety and welfare. A provider with a provisional certification cannot expand until they have received their first successful review.
 - ~~ii~~ⁱⁱⁱ) adjust the experience requirement (e.g., substituting management team experience for agency experience)~~when it is in the best interests of the CCP~~. The Department will continue to assure that any adjustment of the experience requirement will occur only when the health, safety and welfare of CCP participants and the quality of services provided will not be adversely affected. The Department

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

will not consider any substituted experience that has been used to support another application.

- 7) Disclosure of information regarding past business practices of the provider agency and its affiliates, including the managers, directors or owners, relevant to the service applied for, involving, but not limited to, the following circumstances:
 - A) denial, suspension, revocation or termination for cause of a license or Provider Agreement, or any other enforcement action, such as civil court or criminal action;
 - B) termination of a Provider Agreement or surrender of a license before expiration or allowing a contract or a license to expire in lieu of enforcement action;
 - C) any federal or state Medicaid or Medicare sanctions or penalties relating to the operation of the agency, including, but not limited to, Medicaid abuse or fraud;
 - D) any federal or state civil or criminal felony convictions;
 - E) operation of an agency that has been decertified in any state under Medicare or Medicaid; or
 - F) citations for participant abuse, neglect, injury, financial exploitation or inadequate care in any state.
- 8) Document its written policies and procedures in compliance with the applicable administrative standards imposed on provider agencies under the CCP, as set forth in Section 240.1510.
- 9) Document its ability to comply with all applicable responsibilities imposed on provider agencies under the CCP, as set forth in Section 240.1520, including proof of required insurance coverages.
- 10) Submit audited financial reports from the last complete business fiscal year, unless the provider agency is a newly established business entity.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- A) Newly established for profit business entities, regardless of relationship to any other provider agency, shall:
- i) submit proof that employee tax accounts are ~~reestablished~~reestablished with the State of Illinois and the U.S. ~~Treasury~~Treasury; and
 - ii) submit either:
 - a bank approved business plan with approved financial backing; or
 - if financial resources are from individuals, the most recent ~~two~~2 years of tax returns, ~~and if applicable~~as well as any bank approved individual financial backing for use in the business.
- B) Newly established not-for-profit business entities, regardless of relationship to any other provider agency, shall submit:
- ~~i~~1) Bank approved business plan with approved financial backing or a signed financial statement illustrating restricted and nonrestricted funding; and
 - ~~ii~~2) Proof that employee tax accounts are established with the State of Illinois and the U.S. Treasury.
- 11) Submit proof that it is fiscally sound, as that term is defined in Section 240.160, by verifying assets (e.g., audited financial statements with accompanying notes, bank statements, investment statements, or letters of credit from financial institutions) sufficient to cover 90 days of operating expenses for the service line applied for (i.e., specifically ADS, In-Home Services, EHRS or AMD), as defined by the agency business plan. No more than 30 of the 90 days should be based on a line of credit.
- 12) Provide assurance that its business operations comply with the service, staffing and training requirements imposed on provider agencies under this Part.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 13) Provide a minimum of ~~five~~5 references from such entities as persons who have been served by the provider, nonprofit or business organizations or governmental bodies that have observed the operations and/or services of the provider, employees of the provider, an Area Agency on Aging, etc., attesting to the provider agency's qualifications relevant to providing CCP services. The references shall be from independent anda diverse group of knowledgeable entities. The Department will not accept reference letters from entities or persons who are affiliated with the applicant and/or entities who have common control/owners with the applicant.
- 14) Comply with all applicable federal, State and local laws, regulations, rules, service standards and policies or procedures pertaining to the provider agency in its business operations and to the services provided under the CCP.
- b) If a provider agency is not able or is unwilling to meet the administrative requirements in subsection (a), the Department shall deny its request for certification.
- c) The Department reserves the right to accept documentation of Illinois Department of Public Health (DPH) home service licensure for applicable administrative requirements. (See 77 Ill. Adm. Code 245.Subpart B.)

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1510 Provider Administrative Minimum Standards

The provider shall establish and comply with written policies and procedures. Provider policies shall include the following:

- a) Confidentiality of participant records is maintained as required by Section 240.340, including:
- 1) Ensure access to participant records is limited to specific areas within the office and only available to personnel with need for the information.
 - 2) Establish and maintain current and archived files in a secure and confidential manner.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- b) The type and amount of service is provided in accordance with the Participant Agreement – Person-centered Plan of Care as developed and authorized by the CCU in collaboration with the participant/authorized representative.
- c) Money handling activities related to necessary shopping/errand activities, including receipt procedures, are monitored.
- d) Staff development plans that show each job category and include a job description and a wage range plus personnel policies that include benefits, promotion and evaluation criteria so:
 - 1) Each employee is provided a written job description that applies to his/her job category.
 - 2) A copy of current written personnel policies for the specific job category is available to all employees.
 - 3) Each employee is informed of the wage range for the specific job category at the time of employment and upon any subsequent revisions.
 - 4) Employee benefits and grievance procedures are clearly stated in writing and comply with both State and federal regulations.
 - 5) Personnel records are maintained for each employee and include at least the following:
 - A) employee application;
 - B) annual face-to-face performance evaluation;
 - C) documentation of participation in pre-service, in-service and other pertinent training (orientation in agency policies) in accordance with Department training required by Sections 240.1535 and 240.1555;
 - D) documentation of supervisory visits, quarterly conferences and evaluations;
 - E) documentation to support qualifications;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- F) documentation of vehicle insurance for those employees who provide participant transportation in their own vehicles;
 - G) documentation that the websites for the federal Department of Health and Human Services (HHS) and HFS, Office of Inspector General, were checked for excluded providers; and
 - H) documentation of a criminal background check and waiver, if applicable, as required by the Illinois Healthcare Worker Background Check Act [225 ILCS 46] and an online check of the Adult Protective Services Registry, as required by the Adult Protective Services Act [320 ILCS 20/7.5(c)].
- e) All Department required documentation to support units of service requested for reimbursement shall be retained in paper or electronic format for a minimum of ~~six~~6 years after the ending year for its creation date or the ending year when it was last in effect, whichever is later.
- f) Ongoing quality improvement, reviewed at least annually, through:
- 1) staff and community agency surveys;
 - 2) program and service reviews; and
 - 3) implementation of changes:
 - A) based upon program and service review findings and submission of documentation of those changes to the Department, in accordance with Department policy; and
 - B) to comply with Medicaid waiver quality assurance regulations.
- g) U.S. Department of Labor, Occupational Safety and Health Administration (OSHA) Regulation (29 CFR 1910.1030) (2008).
- h) National Labor Relations Act (29 ~~U.S.C.~~ ~~usc~~ 151-169) and any applicable collective bargaining agreements.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- i) U.S. Department of Homeland Security, U.S. Citizenship and Immigration Services (8 [U.S.C.](#)~~USE~~ 1324(a) et seq.).
- j) Drug Free Workplace Act [30 ILCS 580].
- k) Patient Self-Determination Act (42 [U.S.C.](#)~~USE~~ 1396(a) et seq.).
- l) Health Care Surrogate Act [755 ILCS 40].
- m) Control of the spread of infectious diseases and compliance with universal precautions.
- n) Assure nondiscrimination in accordance with Section 240.320 and the Department's civil rights program.
- o) Develop, maintain and protect administrative and participant records, including observance of confidentiality in the maintenance and transmission of records, as required by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (42 [U.S.C.](#)~~USE~~ 1320d et seq.).
- p) Receive and resolve complaints as required by Section 240.1650.
- q) Develop an all hazards disaster operations plan to respond to emergency situations, including, but not limited to, medical emergencies, home or site-related emergencies, emergencies related to the participant, weather-related emergencies, and vehicle/transportation emergencies.
- r) Adequate supervision of all persons, both staff and volunteers, having direct service contact, as required by Section 240.1535 or 240.1555, respectively.
- s) Mandated reporting of all conditions or circumstances that place the participant, or the participant's household, in imminent danger (e.g., situations of abuse or neglect), as required by 89 Ill. Adm. Code 270.
- t) Prohibiting the use of seclusion and/or restraint against a participant, unless supported by documentation in the person-centered plan of care and the employees have received training on restraint and seclusion practices.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- u) Participate in all Department-mandated training for staff and volunteers, including, but not limited to:
 - 1) Training on universal precautions as required by OSHA (29 CFR 1910.1030) (2008);
 - 2) Training on emergency procedures; and
 - 3) Training for abuse, neglect, exploitation and incident reporting required by the Adult Protective Services Act [320 ILCS 20].
- v) Develop and adhere to marketing standards for services that:
 - 1) require all persons involved with marketing and sales efforts to refrain from incomplete service comparisons or otherwise misleading representations (twisting) and high pressure sales tactics (playing on explicit or implicit fear and threats);
 - 2) ensure the confidentiality and security of sensitive personal identification, financial and health information of current and prospective program participants that is obtained during discussions;
 - 3) prohibit unsolicited telephone calls (cold-calling) and door-to-door solicitations; sales activities, as opposed to educational or informational activities, at community meetings, educational events and health care facilities; and cross-selling of non-CCP-related services to current and prospective participants in the program;
 - 4) prohibit the use of independent agents for marketing of CCP-related services to participants; and
 - 5) limit the value of any incentives and promotional products offered to current and prospective participants in the program.
- w) Documentation that employees having direct contact with participants are annually educated about: the significant risks (including death) frail older adults face when exposed to the influenza virus; the steps homecare aides can take to minimize the risks of exposure, including immunizations; and the locations of resources within the provider's service area where immunizations are available,

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

highlighting those that offer the vaccination for free or nominal costs. The provider shall maintain records of employees with direct participant contact who have received influenza vaccine by January 31 of each calendar year.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1520 Provider Responsibilities

- a) CCP services shall be purchased only from providers certified by the Department to provide those services.
- b) Providers shall carry occurrence based general liability insurance in the single limit minimum amount of \$1,000,000 per occurrence, \$3,000,000 in the aggregate.
- c) Providers shall also carry the following insurance coverages:
 - 1) worker's compensation for direct service staff;
 - 2) volunteer protection equivalent to employees' coverage, including coverage for volunteer drivers/escorts, if applicable; and
 - 3) motor vehicle liability, uninsured motorist and medical payments, if agency staff transport participants in agency vehicles, or proof of minimum motor vehicle liability, uninsured motorist and medical payments, if agency staff transport participants in the staffs' own vehicles.
- d) The policies or current letters documenting all provider agency insurance coverage and policies or current letters documenting staff coverage specified in subsection (b) or (c) shall be available to the Department upon request.
- e) All providers of CCP services must comply with all applicable local, State and federal statutes, rules and regulations.
- f) A provider shall provide services to all CCP participants referred by the CCU, with the following exceptions:
 - 1) The person-centered plan of care is determined to be inappropriate in the professional judgement of the provider.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- A) The provider shall immediately notify the CCU of the provider's assessment and evaluation of the situation.
 - B) The provider and the CCU shall work together to determine if a person-centered plan of care that adequately meets the participant's needs can be developed.
 - C) In the event the provider and the CCU cannot reach an agreement, the Department shall be contacted and shall determine the final resolution.
- 2) The provider is unable to accept all CCP referrals.
- A) The provider shall request a cap on the number of participants to be served (service cap), in writing, to the Department.
 - B) The Department will not approve a service cap for a provider that is the only provider of in-home service in the service area or when it is not in the best interest of the program.
 - C) Upon approval of the request, the provider assumes responsibility for managing intake to maintain the cap.
- g) Any temporary change or deviation from the person-centered plan of care must be documented by the provider in the participant's file. A provider shall not deviate from the participant's person-centered plan of care without receipt of verbal (followed up, within ~~two~~ two working days, with written instruction to be placed in the participant's file) or written instruction from the Department or the CCU, except in cases of emergency, refusal of service or failure of a participant to be home to receive service.
- h) It shall be the responsibility of the provider to advise the CCU of any change in the participant's physical/mental/environmental needs that the provider, through the direct service worker/supervisor, has observed, when the change would affect the participant's eligibility or service level or would necessitate a change in the person-centered plan of care.
- i) All providers shall reply to requests by a participant, by telephone or in writing,

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

within 15 calendar days after the date of the request. The request and the response shall be documented in the participant's file.

- j) Providers shall electronically submit a Vendor Request for Payment (VRFP) that shall be received by the Department no later than the 15th day of the month following the month in which services were provided.
 - 1) The VRFP shall state the number of units of service provided to each identified participant during the service month.
 - 2) Providers shall be reimbursed by the Department for the entire rate for each unit of service. Providers shall bill the Department for service rendered to participants in increments of quarter units.
- k) Providers shall provide the Department with an annual audit report to be completed by an independent ~~Certified Public Accountant (CPA)~~ and in accordance with 74 Ill. Adm. Code 420.Subpart D. The audit report shall be filed at the main office of the ~~Illinois Department on Aging, Springfield, Illinois,~~ within ~~six~~6 months after the date of the close of the provider's business fiscal year.
- l) Providers must accept all correspondence from the Department. Failure to do so may lead to contract action ~~(see Section 240.1665).~~
- m) Records
 - 1) Providers must maintain records for administration, audit, budgeting, evaluation, operation and planning efforts by the Department in offering CCP services, including:
 - A) records of all CCP referrals to the provider, including the disposition of each referral;
 - B) records for participants, which shall include, but are not limited to, applicable forms as required by the Department;
 - C) administrative records, including:

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- i) data used by the Department to provide information to the public;
 - ii) service utilization;
 - iii) complaint resolution; and
 - iv) billing and payment information, plus the underlying documentation to support the units of service submitted to the Department for reimbursement.
 - 2) These records shall be available at all times to the Department, HFS, HHS, and/or any designees, and shall be maintained for at least ~~six~~⁶ years after the termination date of the Provider Agreement. Any records being maintained under this subsection (m) by a provider who ceases to provide the agreed services shall be transmitted in accordance with Subpart K.
- n) Providers must notify the Department within ~~seven~~⁷ days after any change in agency information (e.g., acquisition, assignment, consolidation, merger, sale of assets ~~or stock~~, transfer, etc.) or contact information (e.g., address, telephone, fax, email address, contact person, authorized representative, etc.).
- 1) Providers must notify the Department at least 30 days in advance of any relocation of their administrative office.
 - 2) Providers must submit documentation of changes in provider name, corporate structure and/or Federal Employer Identification Number to the Office of General Counsel. This documentation shall be reviewed to determine if an assignment of the Provider Agreement has occurred (see Section 240.1607(k)).
- o) Providers must conduct a criminal background check, as required by the Illinois Healthcare Worker Background Check Act; an online check of the Adult Protective Services Registry, as required by the Adult Protective Services Act [320 ILCS 20/7.5(c)]; and a check of the HHS exclusion database and the HFS Office of Inspector General database on all agency staff and all regularly scheduled volunteers having access to financial information or one-on-one contact with CCP participants.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 1) Provider agencies shall comply with the requirements of the Health Care Worker Background Check Act and the Adult Protective Services Act.
- 2) Staff refusing to submit to a background check shall not have contact with CCP participants in any capacity.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1530 General In-home Service Staffing Requirements

- a) Each in-home service provider shall have specified staff adequate in number to comply with Section 240.1520(f) to carry out the following functions:
 - 1) A designated individual who has responsibility for administration of the CCP in-home service program.
 - 2) Qualified in-home service staff to meet the needs of all cases referred for the provision of in-home services. In determining what services are sufficient, the Department shall look to whether in-home services are adequate. Inadequate in-home services are characterized by delays or interruptions in the provision of in-home services or by failure to provide in-home services as required by the person-centered plan of care.
- b) The in-home service provider shall assign responsibilities to staff, including the following:
 - 1) Planning and administration of the in-home service program; assuring adequate staff to provide required services at all times; serving as liaison between the staff and the community; implementing policies according to regulations promulgated by the Department that govern the program; recommending policy and program changes to the Department; and recruiting, training and supervising staff.
 - 2) Supervising of homecare aides shall be accomplished by qualified staff who have responsibility to ensure that the aides are scheduled and that assignments are kept.
- c) Each in-home service provider shall ensure that supervisors maintain a maximum 15-minute response time when homecare aides they supervise are serving in a

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

participant's home and request information, assistance or direction as it relates to the participant's status, health or welfare. A supervisor must be available to respond to a homecare aide by available technology, such as by the participant's phone, or the aide's/provider's electronic equipment, email, cell phone, 24/7 live answering system, ~~two-2~~-way radio, or any other similar or suitable technology, according to the provider's written procedures.

- d) In-home service providers shall not subcontract for management, supervisory or in-home staff.
- e) In-home service providers shall make ~~one~~+ hour service segments available when needed to meet participant needs.
- f) Electronic Visit Verification
 - 1) The Department requires in-home service providers to maintain electronic visit verification (EVV), based on global positioning systems or other cost-effective technology, for monitoring and verifying the work schedules of, and the work performed by, all homecare aides.
 - 2) EVV systems must meet the requirements set forth in Section 240.1531.
- g) In-home service providers shall make evening and weekend service available to CCP participants as required by the person-centered plan of care.
 - 1) Evening service shall be available until at least 8 p.m. Monday through Friday.
 - 2) Weekend service shall be available from at least 8 a.m. until 8 p.m. on Saturday and Sunday.
 - 3) Provider offices are not required to be open for business during evening and weekend hours; however, a supervisor must be on-call and available whenever service is being provided.
- h) In-home service providers shall provide escort/transportation when required by the person-centered plan of care.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- i) ~~In-home~~Subject to the following restrictions, in-home service providers may hire relatives and legal guardians of a participants, legally responsible individuals,~~family caregivers of participants,~~ or homecare aides who are recommended by a participant~~participants,~~ once they have met all applicable CCP requirements and any other agency employment requirements. A relative, legal guardian, legally responsible individual, or homecare aide who is recommended by the participants shall not be required to care for other participants served by the in-home service provider.:
- 1) ~~A family caregiver shall not be required to care for other participants served by the in-home service provider agency.~~
- 2) ~~A family caregiver cannot be the spouse of, or otherwise legally responsible for, a participant.~~
- j) In-home service providers shall report and regularly update, as required by law, any registry of individuals certified as homecare aides (e.g., the DPH Health Care Worker Registry).

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1531 Electronic Visit Verification (EVV) Requirements for In-home Service Providers

- a) EVV is based on global positioning systems or other cost-effective technology and secure applications for monitoring work schedules of homecare aides supplied by and paid for by the in-home service provider agency, including:
- 1) cellular phone or other mobile devices with activated global positioning systems;
 - 2) Telephony/Integrated Voice Recognition (IVR); or
 - 3) an alternative auditable technology when a phone is not available in the participant's home, such as, but not limited to, a fixed visit verification device installed in the participant's home.
- b) An EVV system must meet the following minimum standards:

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 1) Functional Capacity
 - A) Verification of Hours Worked
 - i) The system must maintain accurate time reporting and allow for review/approval of time by the participant or participant designee, including participants with visual and physical disabilities.
 - ii) The system must allow the participant or designee to manually or electronically verify that services were delivered and that time reporting is accurate.
 - B) Multiple Input Options
 - i) The system must include electronic verification options, including a cellular phone or other mobile devices with activated global positioning systems, telephony/IVR, or an alternative auditable technology, when a phone is not available in the participant's home, such as, but not limited to, a fixed visit verification system installed in the participant's home for authentication purposes.
 - ii) The electronic verification options must include the ability to create and manage related work schedule timesheets and participant service calendars, as authorized in the participant's person-centered plan of care.
 - C) Flexibility
 - i) The system must support the addition of services, participants, and homecare aides, as needed.
 - ii) The system must accommodate multiple participants and/or service provider agencies.
 - iii) The system must accommodate multiple work shifts (e.g., more than ~~one~~ participant and/or homecare aide in the same home or at the same phone number; participants and

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

homecare aides who live at the same address; multiple work shifts per day per participant/homecare aide combination; homecare aides who work for multiple participants; and participants who have multiple homecare aides).

- D) Capacity
 - i) The system must record new EVV data.
 - ii) The system must retain all EVV data for up to ~~six~~6 years from the last date of service.
 - iii) The system must retrieve archived data in a timely manner.
- E) Tracking
 - i) The system must document and track unedited sign-in and sign-out times of all homecare aide visits.
 - ii) The system should allow for multiple sign in/out activities per day to accommodate time tracking for breaks in service, meals, and other service provider agency reporting requirements.
- F) Recording Increments: The system must record homecare aide visits in quarter-hour increments and bill to the nearest quarter-hour, consistent with the federal Fair Labor Standards Act (29 USC 201) and related regulations (29 CFR 785.48(b)).
- G) Identification (ID) Capture: The system must electronically capture all relevant service visit data, including:
 - i) participant ID;
 - ii) service provider agency ID;
 - iii) homecare aide ID;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- iv) date and time that service delivery begins and ends;
 - v) location of the service; and
 - vi) CCU and Care Coordinator ID.
- H) Access: The system must be accessible for input and/or service approval 24-hours per day, 7 days per week for participants and homecare aides with hearing, physical or visual impairments.
- I) Alerts: The system must notify supervisory staff at the service provider agency of any untimely and missed shifts or deviation in schedules.
- 2) Billing Integration and Data Sharing
- A) Real-Time Data
- i) The system must enable service provider agencies to obtain real-time data to arrange regular scheduled visits.
 - ii) The system must enable service provider agencies to respond in a timely manner to missed visits to ensure reliability in the delivery of care.
 - iii) The system must enable the use of the recorded EVV data for billing, verification, automated billing, and improved administrative efficiencies.
- B) Secured Transaction Data
- i) The system must enable service provider agencies to upload transactions data to the Department in a secured manner that would facilitate, at a minimum, daily billing data.
 - ii) The system must enable service provider agencies to securely handle internal billing and/or payroll functions pursuant to the recorded EVV data.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- C) Modifications and Adjustments
 - i) The system must track and report modifications after the direct care staff input their time.
 - ii) The system must record justification of manual time reporting adjustments or exceptions.
 - D) Reports and Queries

The system must create user-friendly reports and data files that enable the service provider agency and Department staff to run data queries and facilitate management reports.
- 3) Data Storage and Security
- A) Confidentiality

The system must be compliant with electronic data interchange standards for electronic healthcare transactions pursuant to the Medicaid Information Technology Architecture under the Health Insurance Portability and Accountability Act to ensure security of confidential participant information and medical data.
 - B) Backup and Recovery
 - i) The system must maintain reliable backup and recovery processes in the event of a system malfunction or disaster situation.
 - ii) The system must provide an alternative system for timekeeping due to a service provider agency's temporary failure or inability to use the system for a start or end of the homecare aide's shift.
- 4) Electronic Reporting Interface
- A) The system must be able to provide a secured interface to transmit the EVV visits to the Department's electronic Community Care Program Information System.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- B) The interface file must include the homecare aide's Social Security Number or another unique personal identifier acceptable to the Department, visit start times and end times, and any other billing data required by the Department.
- 5) Disaster Recovery
- A) The EVV system must maintain a Disaster Recovery Plan that complies with electronic data interchange standards for electronic healthcare transactions pursuant to the Medicaid Information Technology Architecture under the Health Insurance Portability and Accountability Act, identifying every resource that requires backup, to what extent backup is required and that conducts backup minimally on a daily basis in the event of a system failure.
 - B) The plan must include offsite electronic and physical storage in the United States, preferably in Illinois, and should include, at a minimum, the following:
 - i) recovery procedures for all events ranging from a minor malfunction to a major disaster;
 - ii) for offsite environments, roles and responsibilities of vendor and outsourcer staff;
 - iii) checkpoint/restart capabilities;
 - iv) retention and storage of backup files and software;
 - v) hardware backup for the main processor;
 - vi) application and operating system software libraries, including related documentation;
 - vii) identification of the core business processes involved in the system;
 - viii) documentation of contingency plans;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ix) definition of triggers for activating contingency plans; and
 - x) plan for replacement of hardware and software.
- 6) A system is subject to review and audit by the Department.
- c) An in-home service provider agency must adopt internal policies and procedures regarding the EVV system.
- d) An in-home service provider agency must provide training resources and technical support for their employees on the proper utilization of their EVV systems.
- e) An in-home service provider agency must provide help desk or call center access for participants and homecare aides regarding the delivery of services.
- f) All in-home service provider agencies are required to file certification and documentation with the Department to verify compliance and implementation of their EVV system.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1535 In-home Service Staff Positions, Qualifications, Training and Responsibilities

- a) Homecare Supervisor
- 1) Activities of a homecare supervisor shall include:
 - A) documenting participant contacts and activities related to participant services in the participant's file;
 - B) preparing or reviewing reports and service calendars;
 - C) monitoring receipt procedures in the conduct of essential shopping and errands as stated in the person-centered plan of care;
 - D) providing input to the care coordinator on the services that are

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- needed for each participant as a result of conferences with the
homecare aide or in-home visits;
- E) planning, preparing and documenting contact and quarterly conferences with each assigned homecare aide;
 - F) evaluating each assigned homecare aide annually;
 - G) coordinating the homecare aide's activities with other components of the person-centered plan of care as required;
 - H) making and documenting semi-annual in-home supervisory visits to a participant's home for each assigned homecare aide;
 - I) making home visits, as necessary, to provide hands-on training and assistance; and
 - J) initiating and/or participating in participant staffing discussions with the case manager, as necessary.
- 2) Qualifications for a homecare supervisor shall include:
- A) a high school diploma or general education diploma;
 - B) combination of skills and experience that indicate that the participant has the ability to perform the supervisory activities; and
 - C) certification of completion of Department sponsored CCP training required by subsection (a)(3)(A).
- 3) Homecare supervisors shall meet the following training requirements:
- A) Within 90 calendar days after the date of employment with the provider agency in a homecare supervisor position, each supervisor shall complete Department sponsored CCP training on policy and procedures, billings, evaluations, homecare aide and participant files; ~~and~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- B) Within each calendar year, each supervisor shall complete ~~26~~²⁴ hours of documented in-service training on aging related subjects, including documented participation in in-house staff training and/or local, State, regional or national conferences. Two of those hours shall be dementia training which shall include subjects related to Alzheimer's Dementia and Related Disorders; Safety Risks; and Communication and Behavior. At~~In-service supervisor training shall include at~~ least 16 of the remaining hours of training shall be selected from among the following topics:
- i) Promoting participant dignity, independence, self-determination, privacy, choice and rights;
 - ii) Person-centered care planning;
 - iii) Special characteristics of the elderly population; physical, emotional and developmental needs of the participant;
 - iv) Recognizing participant abuse, neglect, exploitation, and self-neglect; abuse and neglect prevention and reporting requirements;
 - v) Communication skills;
 - vi) Universal precautions, blood-borne pathogens and infection control;
 - vii) Fire and life safety, including emergency procedures to be implemented under the agency's all hazards disaster operations plan;
 - viii) Dealing with adverse behaviors (e.g., mental illness, depression and aggression);
 - ix) Family dynamics;
 - x) Diseases of the elderly; ~~understanding Alzheimer's Disease and dementia;~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- xi) Body mechanics and normal range of motion, transfer techniques and positioning;
 - xii) Chronic illness, death and dying;
 - xiii) Medicaid fraud and abuse;
 - xiv) Appropriate and safe techniques in performing and assisting with personal care;
 - xv) First aid and/or cardiopulmonary resuscitation (CPR);
 - xvi) Understanding advance directives;
 - xvii) Respiratory services;
 - xviii) Use of seclusion and restraint.
- b) Homecare Staff
- 1) Activities of homecare aides include the following:
 - A) following a participant's written person-centered plan of care;
 - B) carrying out duties as assigned by the supervisor;
 - C) observing the participant's functioning and reporting to the homecare supervisor;
 - D) providing necessary receipts and documentation in the conduct of essential shopping/errands;
 - E) maintaining records of daily activities, observations, and direct hours of service; and
 - F) attending pre-service training, in-service training sessions and staff conferences.
 - 2) Qualifications of a homecare aide shall include:

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- A) one of the following types of education or experience:
 - i) a high school diploma or general education diploma;
 - ii) one year of employment in a comparable human service capacity, or experience in care for a dependent child or adult family member; or
 - iii) demonstration of continued progress towards meeting the educational requirement of a general education diploma by current registration and evidence of successful completion of course work (successful completion means achievement of a grade of "C" or higher); and
 - B) the training required in subsection (b)(3).
- 3) Homecare aides shall meet the following training requirements:
- A) ~~new employees shall receive~~ 24 hours of initial pre-service training, including agency orientation of not more than ~~two~~2 hours, prior to assignment to provide services to a CCP participant without a supervisor or trainer present (not to exceed a ~~six~~6 month period from the training to first assignment). Initial homecare aide training shall be subject to a competency evaluation conducted by the agency and include all in-home services (see Section 240.210), as well as the following additional topics:
 - i) The homecare aide's job responsibilities and limitations;
 - ii) Communication skills, including communicating with special participant populations such as the hearing impaired and participants with dementia or other special needs;
 - iii) Observation, reporting and documentation of participant status and of the service furnished;
 - iv) Performance of specific service components of in-home services authorized under Section 240.210(a), including,

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

but not limited to, personal care tasks for participants that are not medical in nature (e.g., shaving, hair shampooing and combing, bathing and sponge bath, shower bath or tub bath, toileting, dressing, nail care, respiratory services, brushing and cleaning teeth or dentures and preparation of appropriate supplies, positioning/transferring participant, and assisting participant with exercise/range of motion);

- v) Ability to assist in the use of specific adaptive equipment, if the aide will be working with participants who use the device;
 - vi) Basic hygiene and basic infection control practices;
 - vii) Maintenance of a clean, safe and healthy environment;
 - viii) Basic personal and environmental safety precautions;
 - ix) Use of seclusion and restraint;
 - x) Recognizing emergencies and knowledge of emergency procedures;
 - xi) Confidentiality of participant personal, financial and health information;
 - xii) Knowledge and understanding of abuse and neglect prevention and reporting requirements;
 - xiii) Respiratory services;
- B) a new employee may be exempt from pre-service training, but not mandated dementia training, if the employee:
- i) has had previous documented and supervised training within the past ~~two~~² years prior to this employment, equivalent to 24 hours of homecare aide pre-service training, as determined by the provider with appropriate documentation in the employee's personnel file; or

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ii) has ~~a valid~~~~successfully completed~~ RN, LPN, MD, physician assistant license or certification as a CNA ~~training in the past~~ and has been employed in the field within the past ~~two~~² years; or
 - iii) has been employed as a CCP homecare aide within the past year;
- C) ~~thereafter~~, a minimum of ~~14~~¹² hours per calendar year of interactive, (face-to-face, audiovisual presentations, computer-based instruction, etc.) in-service training approved by the provider agency shall be mandatory for all homecare aides. Two of those hours shall be mandatory dementia training which shall include subjects related to Alzheimer's Dementia and Related Disorders; Safety Risks; and Communication and Behavior. Pre-service training shall fulfill the first ~~three~~³ hours of in-service training required for new employees, except for homecare aides exempted under subsection (b)(3)(B). In-service training for homecare aides shall include at least 9 hours of training selected from among the following topics:
- i) Promoting participant dignity, independence, self-determination, privacy, choice and rights;
 - ii) Special characteristics of the elderly population; physical, emotional and developmental needs of the participant;
 - iii) Recognizing participant abuse, neglect and/or exploitation; abuse and neglect prevention and reporting requirements;
 - iv) Confidentiality of participant information;
 - v) Communication skills;
 - vi) Universal precautions, blood-borne pathogens and infection control;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- vii) Fire and life safety, including emergency procedures to be implemented under the agency's all hazards disaster operations plan;
- viii) Dealing with adverse behaviors (e.g., mental illness, depression and aggression);
- ix) Family dynamics;
- x) Diseases of the elderly; ~~understanding Alzheimer's Disease and dementia;~~
- xi) Body mechanics and normal range of motion, transfer techniques and positioning;
- xii) Chronic illness, death and dying;
- xiii) Medicaid fraud and abuse;
- xiv) Cultural diversity;
- xv) Food, nutrition and meal planning and preparation, including special diets;
- xvi) Maintenance of a clean, safe and healthy environment, including laundry and house cleaning skills;
- xvii) Appropriate and safe techniques in performing and assisting with personal care;
- xviii) Assistance with self-administered medications;
- xix) Recognizing changes in bodily functions that should be reported to the supervisor;
- xx) Respiratory services;
- xxi) Use of seclusion and restraint;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- xxii) First aid and/or CPR;
- xxiii) Understanding advance directives; and
- D) progress toward certification in a related field (e.g., CNA) may be used for up to ~~three~~³ hours of in-service training per calendar year.
- 4) All provider employees not in receipt of Department training certificates must complete two hours of dementia training within 30 days of the start of their employment and every calendar year thereafter. This training must include the following subjects: Alzheimer's Dementia and Related Disorders; Safety Risks; and Communication and Behavior.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1541 Minimum Equipment Specifications for Emergency Home Response Service

- a) All EHRS equipment must be tested, approved, conform to current industry standards, and meet the requirements in the Department's EHRS equipment and service policies. ~~and listed to meet Underwriters Laboratories safety standards for home health care signaling equipment, UL 1637 (available from Underwriters Laboratories, 2600 N.W. Lake Rd., Camas WA 98607-8542, 877/854-3577; October 26, 1998, no later amendments or editions included), and digital alarm communicator systems units, UL 1635 (January 31, 1996, no later amendments or editions included), if applicable.~~
- b) All home units must be capable of signaling from both the activation device remote and the base unit.
- c) Activation Device Specifications
 - 1) The activation device must be a portable and water-resistant~~waterproof~~ type of wireless remote that conforms to current industry standards and meet the requirements in the Department's EHRS equipment and service policies.~~configured with:~~
 - A) ~~a crystal or Surface Acoustic Wave (SAW) resonator controlled transmitter frequency for long-term reliability;~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ~~B) digital encoding capability for at least 10 combinations sufficient for high density situations;~~
 - ~~C) a minimum transmission range of 300 feet;~~
 - ~~D) an internal battery capable of operating as a power source for a minimum 5 years;~~
 - ~~E) a low battery charge signal; and~~
 - ~~F) components certified as appropriate by the Federal Communications Commission under 47 CFR 15 (2008).~~
 - 2) The activation device must be capable of conducting automatic battery testing and transmitting the results through the base unit to the support center on a regular basis.
 - 3) An adaptive version of the activation device must be available that can be used by hearing, mobility and visually-impaired participants.
- d) Base Unit Specifications
- 1) The base unit must conform to current industry standards and meet the Department's requirements including~~have~~:
 - ~~A) an integrated unit that connects to either a rotary dial or touchtone telephone via a modular jack that does not interfere with the normal use of the telephone;~~
 - ~~B) an Underwriters Laboratory (UL) approved plug as the connector to a standard residential electrical outlet for its power supply;~~
 - ~~C) an appropriate connection for a seizure line jack so the support center can be signaled even in the event the telephone receiver is off its hook;~~
 - AD) an easily identifiable indicator~~"ready"~~ light to verify whether the batteries on the activation device and base unit are charged;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- BE) an easily identifiable indicator~~"confirmation" light~~ that notifies the participant~~indicates~~ when the support center has received a signal;
- CF) a battery that automatically charges whenever the base unit is powered and that maintains a charge for at least 12 hours when the electric power to the base unit is interrupted;
- DG) transmission capability to signal the support center if the base unit battery fails or has a low charge, or electric power to the base unit is interrupted;
- ~~H)~~ ~~a configuration that allows signaling service through 1 base unit for up to 2 participants in a home;~~
- EI) the ability to allow two-way~~microphone and speaker to enable 2-way voice~~ communication between the participant's home and the support center. The support center must be able to control both the microphone sensitivity and speaker volume; and
- FJ) appropriate certification by the Federal Communications Commission under 47 CFR 15-~~(2008)~~ and 47 CFR 68-~~(2008)~~.
- 2) The base unit must give both audible and visual confirmation of the signal status using digitized voice technology and lighting cues to help the participant stay calm while waiting on his or her designated emergency contact~~responder~~ or other appropriate response to the situation directed by the support center.
- 3) The base unit must reattempt signaling on a regular basis until the support center confirms its receipt.
- e) Support Center Specifications
- 1) The EHRS support center must have back-up monitoring capacity to take over all monitoring functions and handle all incoming emergency signals. ~~The back-up monitoring center must be at a location different from the primary center, on a different power grid system and on a different~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~telephone trunk line.~~ It must have a back-up battery and electrical generating capacity, as well as telephone line monitoring abilities.

- 2) All EHRS support center and back-up center equipment, at a minimum, must:
 - A) monitor the EHRS system for the receipt of incoming signals from connected base units in participants' homes, including test transmissions and fault conditions, on a continuous basis;
 - B) have an audible and visual alarm for the notification of all ~~incoming~~ signals, including test transmissions and fault conditions;
 - C) direct an appropriate response within ~~one~~ minute of the receipt of a signal as an operational average without disrupting or terminating the connection to the base unit in the participant's home, 24 hours a day, 365 days a year, including interpretation services and communication facilitated by a teletypewriter (TTY) communication device for individuals experiencing hearing loss or impairment~~the deaf~~;
 - D) provide technical support as required, 24 hours a day, 365 days a year;
 - E) identify each participant and simultaneously record all communication among the participant, support center and responder, as applicable, for all signals, including test transmissions and fault conditions;
 - F) display, print and archive the participant identifier, date, time, communication and response period for each incoming signal, which must be maintained for at least a three ~~3~~-year period for quality control and liability purposes;
 - G) have an uninterruptible power supply ~~(UPS)~~ back-up that will automatically take over system operation in the event electric power to the support center is interrupted, other type of malfunction occurs, or repairs are needed. The back-up power

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

supply must be sufficient to operate the entire system for a minimum of 12 hours;

- H) have separate and independent primary and back-up receivers, computer servers, databases, and other components to provide an uninterruptible monitoring system in the event of equipment malfunction;
- I) perform self-diagnostic testing for malfunctions in equipment in participant homes and at the support center, and for fault conditions in the primary and back-up operating systems and power supply at the support center, that could interfere with receiving and responding to signals, such as non-operational receivers and transmitters, signals received with no communications, telephone line outages, power loss, etc.; and
- J) maintain appropriate certification by the Federal Communications Commission under 47 CFR 15 and 47 CFR 68.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1542 Administrative Requirements for Emergency Home Response Service Providers

- a) In order to qualify for certification, a provider agency must, to the satisfaction of the Department:
 - 1) meet the administrative requirements under Section 240.1505;
 - 2) meet the certification requirements under Section 240.1600 or 240.1605;
 - 3) provide assurance that its equipment and support center are in continual compliance with the technology requirements imposed ~~on provider agencies~~ under Section 240.1541;
 - 4) maintain adequate records for administration, audit, budgeting, evaluation, operation and planning efforts by the Department in offering EHRS as a service through the CCP, including participant records, which shall include, but are not limited to:

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- A) dates and times of all signaling, and the name of the emergency responder for each signaling;
 - B) dates and times of all equipment tests; and
 - C) disposition of all emergency signaling;
- 5) ensures equipment complies with the current industry standards and meets the requirements in the Department's equipment and service policies;~~comply with the following requirements:~~
- A) ~~this Part;~~
 - B) ~~Underwriters Laboratories safety standards for home health care signaling equipment, UL-1637; and~~
 - C) ~~Underwriters Laboratories safety standards for digital alarm communicator systems units, UL-1635.~~
- 6) complete management training provided by the Department or its designee:
- A) Training shall be completed by management staff (e.g., managers, supervisors, billing agents) of the EHRs provider prior to the award of a ~~CCP~~ EHRs contract ~~from the Department;~~
 - B) At a minimum, the individuals~~individual~~ responsible for administration of the ~~CCP~~ EHRs program at the provider agency shall complete this training;
 - C) The Department is authorized to charge a reasonable fee for this training to cover related administrative costs.
- b) If a EHRs provider ~~agency~~ is not able to meet these administrative requirements, then the Department shall deny its request for a certification of qualifications under Section 240.1600.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- c) All employees of an EHRS provider must complete two hours of dementia training within 30 days of the start their employment and every calendar year thereafter. This training must include the following subjects: Alzheimer's Dementia and Related Disorders; Safety Risks; and Communication and Behavior.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1543 Minimum Equipment Specifications for Automated Medication Dispenser Service

- a) An AMD unit/equipment must be capable of portability to be temporarily transferred to another non-institutional residence in Illinois without additional fees.
- b) AMD Unit Specifications
- 1) The AMD unit must be a portable mechanical system configured with:
- A) all the cords and interfaces needed for installation;
- B) an internal battery:
- i) capable of operating as a power source for a minimum of three years;
- ii) that automatically charges whenever the base unit is powered; and
- iii) maintains a charge for at least 12 hours when the electric power to the base unit is interrupted;
- C) the ability to verify whether the batteries on the base unit are charged and when the battery charge is low;
- D) components certified as appropriate by the Federal Communications Commission (FCC) under 47 CFR 15 and 68;
- E) appropriate Underwriters Laboratories (UL) safety standards (UL

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 60950 and 60950-1) certification for battery powered technology equipment;
- F) an integrated unit that connects to either a telephone line or wireless/cellular system that does not interfere with the normal use of the telephone or other devices using the telephone line, such as Emergency Home Response Service;
 - G) an Underwriters Laboratory (UL) approved plug as the connector to a standard residential electrical outlet for its power supply; and
 - H) transmission capability to signal the support center or notify the participant/authorized representative/assisting party if the base unit battery fails or has a low charge, or if electric power to the base unit is interrupted.
- 2) The AMD unit must have the following operating features:
- A) ability to be loaded, programmed and changed to add and remove medications, including:
 - i) local or remote programming accessibility;
 - ii) medication dispensed at least ~~four~~⁴ times a day; and
 - iii) alerting the participant at the times programmed for dispensing medication;
 - B) ability to be filled with medications, including:
 - i) holding at least ~~seven~~⁷ days' supply of medications;
 - ii) holding multiple medications in individual compartments;
 - iii) access to medication for an early dose option; and
 - iv) locking after the medication is loaded;
 - C) ability to alert the participant when it is time to take medications at

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

least every ~~five~~⁵ to ~~ten~~¹⁰ minutes for at least 60 minutes until the dose is taken or the dose is locked, including:

- i) using verbal, auditory or visual prompts such as flashing lights and audible tones or verbal instructions, which may also provide messages to take medication that cannot be stored in the machine (e.g., take medications with food; time to take insulin) based on the individual's needs; and
 - ii) dispensing medications at the correct time of day in the correct combinations and in the correct quantities;
- D) use privacy-protected and secure methods of communication with the participant/authorized representative/assisting party, including:
- i) notification when battery is low or unit is jammed, or if the participant has not taken the medication within 90 minutes after the prescribed time;
 - ii) contact by the unit or support center to the participant/authorized representative/assisting party to assure adherence or needed intervention; and
- E) ability to securely transmit information and provide data to the participant/authorized representative/responsible party, the Department or its designees.
- 3) The AMD unit must be capable of conducting automatic battery testing and transmitting the results through the AMD unit to the support center on an ongoing basis.
- 4) If an AMD unit is a Class I medical device, the AMD unit is subject to the General Controls mandated by the Federal Food and Drug Administration, including provisions that relate to adulteration (21 ~~U.S.C.~~^{USC} 351); misbranding (21 ~~U.S.C.~~^{USC} 352); device registration and listing (21 ~~U.S.C.~~^{USC} 360); notification, including repair, replacement, or refund (21 ~~U.S.C.~~^{USC} 360h); records and reports (21 ~~U.S.C.~~^{USC} 360i); and restricted devices (21 ~~U.S.C.~~^{USC} 520(e)). In addition, the manufacturer of the device must fulfill requirements under 21 CFR 820.180 (Record

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

keeping) and 820.198 (Complaint files). If an AMD unit has enhanced features, such as remote capability, it may be classified as a Class II medical device and must then meet applicable Special Controls under the FDA.

- 5) The AMD unit must have adaptations for operation by participants who have functional, hearing or visual impairments, and language barriers at no extra cost to the participants.
- c) Support Center Specifications
- 1) The AMD support center must have back-up monitoring capacity to take over all medication dispenser notification functions, monitoring and technical support functions.
 - 2) The AMD back-up monitoring center must be at a location different from the primary center, on a different power grid system, and on a different telephone trunk line. It must have a back-up battery and electrical generating capacity, as well as telephone line and wireless/cellular system monitoring abilities. If the back-up center is in the same city as the support center, the AMD provider must provide assurances that back-up can be maintained in the event of a natural disaster.
 - 3) All AMD support center and back-up center equipment, at a minimum, must:
 - A) monitor the AMD system for the receipt of incoming signals from an installed and programmed AMD unit in a participant's residence, including missed medication doses, power interruptions and outages, and test transmissions and fault conditions, on a continuous basis;
 - B) direct an appropriate response to the receipt of a signal immediately via texts/emails to the assisting party and other designees and call the assisting party and other designees within 90 minutes after missed medications and within eight8 hours after power interruptions and outages;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- C) provide technical support as required, 24 hours a day, 365 days a year;
- D) identify each participant and simultaneously record all communication between the participant/authorized representative/assisting party and the support center, as applicable, for all signals, including missed medication doses, test transmissions and fault conditions;
- E) display, print and archive the individual identifier, date, time, communication and response for each signal, test and fault condition, which must be maintained for at least a three-year~~3-year~~ period of time for quality control and liability purposes;
- F) have an uninterruptible power supply ~~(UPS)~~ back-up that will automatically take over system operation in the event electric power to the support center is interrupted, other type of malfunction occurs, or repairs are needed. The back-up power supply must be sufficient to operate the entire system for a minimum of seven~~7~~ calendar days;
- G) have separate and independent primary and back-up systems, computer servers, databases, and other components to provide an uninterruptible monitoring system in the event of equipment malfunction;
- H) perform self-diagnostic testing for malfunctions in the unit/equipment in a participant's residence and at the support center, and for fault conditions in the primary and back-up operating systems and power supply at the support center, that could interfere with receiving and responding to signals, such as non-operational AMD units, messages sent from the AMD unit to the participant/authorized representative/assisting party or designees without confirmation of receipt, telephone line outages, power loss, etc.;
- I) capability to centrally generate medication compliance data and reports as requested by the Department;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- J) have quality management systems that include tracking and trending of data, response times and dispositions; and
- K) maintain appropriate certification by the FCC under 47 CFR 15 and 68, if applicable.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1544 Administrative Requirements for Automated Medication Dispenser Service Providers

- a) In order to qualify for certification, an Automated Medication Dispenser (AMD) provider must, to the satisfaction of the Department, meet and comply with all applicable rules, including but not limited to:
 - 1) meet the administrative requirements and minimum administrative standards under Sections 240.1505 and 240.1510;
 - 2) meet the applicable responsibilities imposed on provider agencies ~~under the Community Care Program (CCP)~~ set forth in Section 240.1520;
 - 3) meet the certification requirements under Sections 240.1600 or 240.1605;
 - 4) provide assurance that its equipment and support center are in continual compliance with the business and technology requirements imposed on provider agencies under Section 240.1543;
 - 5) provide assurance that its business operations comply with the service, staffing and training requirements under Section 240.237;
 - 6) attend and complete management training provided by the Department or its designee:
 - A) Training shall be attended and completed by management staff (e.g., managers, supervisors, billing agents) of the AMD provider prior to the award of a CCP AMD contract from the Department;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- B) At a minimum, the individual responsible for administration of the CCP AMD program at the provider agency shall attend and complete this training;
 - C) The Department is authorized to charge a reasonable fee for this training to cover related administrative costs;
- 7) accept all correspondence from the Department and maintain adequate records for administration, audit, budgeting, evaluation, operation and planning efforts by the Department in offering the AMD service through the CCP, which shall include, but are not limited to:
- A) records of all referrals, including the disposition of each referral;
 - B) participant records, which shall include, but are not limited to:
 - i) applicable forms required by the Department;
 - ii) dates and times of all AMD notifications and communications with the participant/authorized representative/assisting party or designees;
 - iii) disposition of all participant/authorized representative/assisting party or designees communications;
 - iv) dates and times of all equipment tests and system interruptions; and
 - C) administrative records, including but not limited to:
 - i) service statistics;
 - ii) complaint resolution;
 - iii) billing and payment information plus the underlying documentation to support the units of service submitted to the Department for reimbursement; and

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 8) comply with all applicable federal, State and local laws, regulations, rules, service standards and policies or procedures pertaining to the AMD provider in its business operations and to the services provided under the CCP.
- b) If an AMD provider is not able to meet these administrative requirements, the Department shall deny its request for a certification of qualifications under Section 240.1600.
- c) All employees of an AMD provider must complete two hours of dementia training within 30 days of the start of their employment and every calendar year thereafter. This training must include the following subjects: Alzheimer's Dementia and Related Disorders; Safety Risks; and Communication and Behavior.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1550 Standard Requirements for Adult Day Service Providers

- a) An adult day service provider shall have on file and utilize written procedures to manage storage and administration of medications, including:
 - 1) storing and locking medications;
 - 2) labeling medications brought to the adult day service provider's site; and
 - 3) ensuring that:
 - A) prescribed medication is administered by an appropriately licensed professional to those adult day service participants who are determined to be unable to self-administer medications;
 - B) judgment of a participant's inability to self-administer medications shall be documented by a physician's order or the CCU person-centered plan of care and/or the adult day service person-centered plan of care addendum by the program nurse;
 - C) administration of all medications administered by the adult day service provider staff (prescription and non-prescription) are recorded in the participant's case record; and

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- D) physician orders for medication are utilized and filed in the participant's case record.
- b) A facility that houses an adult day service program (including satellite sites) shall meet the following criteria:
- 1) A location will have a home and community-based setting that allows for services to be provided in the most integrated setting appropriate for each participant without having the effect of isolating any participant from the broader community. (See 42 CFR 441.301(c)(5)(v) and 42 CFR 441.301(c)(4)(i).)
 - A) An integrated setting will:
 - i) ensure a participant's rights of privacy, dignity and respect and freedom from coercion and restraint;
 - ii) optimize, but not regiment, participant initiative, autonomy, and independence in making life choices, including daily activities, physical environment, and with whom to interact (See 42 CFR 441.301(c)(4)(iv)); and
 - iii) facilitate participant choice regarding services and supports, and who provides them.
 - B) A location is not presumed to be a home and community-based setting if set in a publicly or private-owned facility providing inpatient treatment; on the grounds of, or adjacent to, a public institution; or with the effect of isolating participants from the broader community of individuals not receiving Medicaid Waiver services, as determined by the federal Centers for Medicare and Medicaid Services on a case-by-case basis.
 - 2) There shall be a minimum of 40 square feet of activity area per participant. (Multiple-use areas must be pro-rated on both time and participant basis.) The activity area in the square feet per participant requirement is exclusive of exit passages and fire escapes, administrative space, storage areas, bathrooms, kitchen used for meal preparation, space required for

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

equipment and gymnasiums or other areas when used exclusively for active sports.

3) All adult day service providers shall comply with the applicable provisions of the following codes and standards.

A) State of Illinois Codes and Standards

	Code or Standard	Agency
i)	Ill. Plumbing Code (77 Ill. Adm. Code 890)	Department of Public Health or its authorized local designee
ii)	Illinois Accessibility Code (71 Ill. Adm. Code 400) Environmental Barriers Act [410 ILCS 25]	Capital Development Board offers guidance to design professionals and building code officials regarding the interpretation and application of the Illinois Accessibility Code NOTE: It shall be incumbent upon the provider to assure that its facility meets all applicable requirements as promulgated by the Capital Development Board. (No written documentation shall be required.)
iii)	Fire Prevention and Safety (41 Ill. Adm. Code 100)	Office of State Fire Marshal
iv)	Illinois Vehicle Code [625 ILCS 5]	Secretary of State of Illinois
v)	Food Service Sanitation (77 Ill. Adm. Code 750)	Department of Public Health or its authorized local designee

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

B) Other Codes and References

	Code or Standard	Agency
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- | | | |
|-----|--|---|
| i) | National Fire Protection Association, 1 Batterymarch Park, Quincy MA 02169-7471 (NFPA 101 Life Safety Code: Chapters 16 and 17; 2018 edition; this incorporation includes no later editions or amendments) | National Fire Protection Association and Office of State Fire Marshal shall inspect |
| ii) | Americans With Disabilities Act (42 U.S.C. 12101 et seq.) | |

C) In addition to compliance with the standards set forth in this subsection (b)(3), all applicable local and State building, fire, health and safety codes, ordinances and regulations that are enforced by city, county or other local jurisdictions in which the facility is, or will be, located must be observed and documented through required inspections by appropriate officials.

- 4) Each facility shall have posted an emergency plan for evacuation and shall conduct quarterly fire drills in accordance with subsection (b)(3)(B)(i). Written documentation of the dates of the quarterly fire drills must be on file at the facility. A diagram of emergency evacuation routes shall be posted, at a minimum, in all corridors and common areas. All personnel employed on the premises shall be aware of the routes.
- 5) Each facility shall maintain room temperatures in the facility of not less than 70 degrees Fahrenheit and not more than 85 degrees Fahrenheit by utilizing heating system/air conditioning/circulating fans.
- 6) Each facility shall designate a dining area (equipped with enough chairs

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

and table space) to accommodate the daily number of participants.

- 7) Each facility shall have and maintain in working order during operating hours at least one+ bathroom facility that is physically accessible to persons with disabilities for up to 12 participants and a minimum of 2 bathroom facilities (one+ accessible to persons with disabilities) to serve 13 or more participants.
- 8) Each facility shall have locked space for storage of office equipment, chemicals/cleaning products and other hazardous supplies.
- 9) Hot water temperatures shall be controlled to not exceed 119 degrees, but shall not be less than 100 degrees, Fahrenheit in all locations where participants have access to dispensing hot water, including bathroom facilities through appropriate plumbing mechanisms (e.g., anti-scald devices, pumps, and/or hot water tank thermostat settings). Hot water temperatures at all locations within the ADS shall be checked weekly and a written log shall be securely kept in the main administrative office.
- 10) Unsupervised participants shall not be allowed in the kitchen if water temperatures are not controlled as required in subsection (b)(9). Participants should not be allowed in areas where supplies/medications are stored or where a microwave is in use unless supervised.
- 11) Each facility shall have at least one+ quiet place equipped with a reclining chair, cot or bed where a participant may rest.
- 12) Exit areas shall be clear of equipment and debris at all times and shall be equipped with monitoring or signaling devices to alert staff to participants leaving the facility unattended.
- 13) One landline telephone capable of accessing and being located by a 911 emergency response system, if available in the area, shall be immediately available within the activity area for participants. A list of emergency numbers shall be posted by the telephone.
- 14) Supplies and equipment for emergency first aid shall be immediately accessible to activity areas for participants.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- c) An adult day service provider (including each satellite site) shall meet the following criteria relative to meals provided to participants (prepared on-site or contractual):
- 1) The adult day service provider shall provide to each participant one⁺ meal at mid-day that meets the Dietary Guidelines for Americans, 2015-2020, 8th edition, published by the Secretary of Health and Human Services and the Secretary of Agriculture; and provide each participant a minimum of 33½ percent of the Dietary Reference Intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences. Supplementary nutritious snacks shall also be provided. The adult day service provider shall provide modified diets as directed by the participant's physician.
 - 2) Adult day service providers (whether meals are prepared on-site or contractually) shall:
 - A) Have menus approved and so documented by the registered dietitian. Menus shall reflect portion sizes as appropriate.
 - B) Post menus in advance in a location visible to the participants within the adult day service facility.
 - C) Assure that menus are planned for a minimum of four⁺ weeks on a menu form.
 - D) Develop methods and follow written procedures to control portion sizes and to meet the one-third daily dietary reference intakes recommended.
 - E) One employee at each adult day service site, either handling/preparing or supervising the handling/preparing of foods, shall meet DPH Food Service Sanitation rules (77 Ill. Adm. Code 750).
 - F) Have on file and follow written procedures for receiving and storing food that must include:
 - i) verification of food quantities;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ii) checking and documentation of food temperatures at time of delivery and serving;
 - iii) equipment to be utilized;
 - iv) procedures to follow for foods that arrive above or below temperature, deteriorated food and food shortages.
- G) Ensure that catered meals are transported in equipment that maintains temperatures of hot food at 140 degrees Fahrenheit, or above, and cold foods at 41 degrees Fahrenheit, or below. Foods shall be maintained and served at the above temperatures at the adult day service site.
- H) Ensure that potentially hazardous foods (i.e., food that consists in whole or in part of milk, milk products, eggs, meat, poultry, fish, shellfish or other ingredients, including synthetic ingredients, in a form capable of supporting rapid and progressive growth of infectious or toxigenic microorganisms) intended to be served cold shall be pre-chilled and transported/maintained at a temperature of 41 degrees Fahrenheit, or below. Potentially hazardous food intended to be served hot shall be transported/maintained at a temperature of 140 degrees Fahrenheit, or above.
- I) Ensure that potentially hazardous foods prepared on-site shall be prepared in accordance with required cooking temperatures as specified by 77 Ill. Adm. Code 750 and maintained until service at 140 degrees Fahrenheit, or above, for hot foods and 41 degrees Fahrenheit, or below, for cold foods.
- J) If food is prepared by a caterer, the adult day service provider shall keep a copy of the current caterer's inspection certificates/letters on file to verify that the operation complies with all health, safety and sanitation regulations.
- d) An adult day service provider (including each satellite site) shall comply with applicable requirements of the current Illinois Vehicle Code [625 ILCS 5] and

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

meet the following criteria relative to transportation provided to participant's (directly or contractually):

- 1) Adult day service provider vehicles that transport participants shall be equipped with a working ~~two-way~~^{2-way} communications device and written procedures to be followed in the event of an emergency.
 - 2) An adult day service provider that uses its own vehicles to transport participants shall have on file and utilize written procedures to ensure, to the extent possible, that safe transportation is provided.
 - 3) An adult day service provider that subcontracts with another entity to transport participants shall have on file and incorporate written procedures in the service agreement to ensure, to the extent possible, that safe transportation is provided.
- e) Adult day service providers shall acquire and have on file an emergency contact and a recent photograph of each participant for emergency purposes.
- f) An adult day service provider shall provide services to all participants in the CCP referred by the CCU, except:
- 1) participants who do not meet the adult day service provider's admission criteria; and
 - 2) participants whose condition warrants discharge under the adult day service provider's discharge criteria.
- g) It is the adult day service provider's responsibility to advise the primary caregiver, the participant's care coordinator and/or appropriate professional of any changes in the participant's health or functional ability.
- h) Management staff of the adult day service provider shall be required to complete adult day service management training.
- 1) Training shall be completed by the provider prior to the award of a CCP adult day service contract from the Department.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 2) At a minimum, the provider Program Administrator, or Program Coordinator/Director if also functioning as the Program Administrator, shall complete this training.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1555 General Adult Day Service Staffing Requirements

- a) A separate and identifiable staff must be designated for sole use by the adult day service program.
- b) Each adult day service provider shall have at the adult day service site adequate personnel in number and skill to comply with subsection (c) ~~of this Section~~ and Section 240.1520(f) and to provide for:
 - 1) program and fiscal administration;
 - 2) nursing and personal care services;
 - 3) nutritional services;
 - 4) planned therapeutic/recreational activities;
 - 5) obtaining prompt services of emergency personnel and hospitalization, if needed;
 - 6) immediately notifying the participant's authorized representative or family member of any illness, accident or injury to the participant;
 - 7) provision/arrangement of transportation services to and from the adult day service site;
 - 8) record keeping;
 - 9) development, implementation and semi-annual review of individualized person-centered plans of care;
 - 10) program evaluation and marketing;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 11) supervision and evaluation of staff;
 - 12) monitoring and meeting staff training needs; and
 - 13) maintenance of a clean and safe physical environment.
- c) The minimum ratio of full-time staff (qualified adult day service staff, trained volunteers or substitutes) or full-time equivalent (FTE) staff present at the adult day service site to participants, when participants are in attendance, shall be:

Staff	Participants
2	1 to 12
3	13 to 20
4	21 to 28
5	29 to 35
6	36 to 45

- 1) Add ~~one~~⁴ additional staff person for each ~~seven~~⁷ additional participants.
 - 2) Fifty percent or more of a staff member's time shall be spent in on-site direct service or supervision on behalf of ~~one~~⁴ or more participants in order to be considered in the ratio.
 - 3) Staff included in the staff-participant ratio shall include only those who work on site, are actively involved with the participants, and are immediately available in the activity area, except for during client drop-off and pick-up times in normal business hours, to meet the participants' needs.
- d) Each adult day direct service contact employee shall have:
- 1) Pre-service Training
Pre-service training totaling a minimum of ~~26~~²⁴ hours training within the first week of employment (exclusive of orientation). Two of those hours shall be mandatory dementia training which include shall include subjects related to Alzheimer's Dementia and Related Disorders; Safety risks; and Communication and behavior. A worker may be exempted from pre-service training, but not dementia training, by the provider if the worker has had previous documented training equivalent to 24 hours, with another

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

CCP agency, or in a related field, within the past ~~two~~2 years prior to this employment or ~~is an~~~~holds a valid~~, active CNA ~~or CMA or holds a valid~~; RN or LPN license, and/or a BA, BS, BSW or higher degree. ~~At~~~~Pre-~~~~service training shall include at~~ least 18 hours of the remaining training selected from the following topics:

- A) Purpose and goals of adult day service;
- B) Facility, environmental and safety considerations;
- C) Assistance with activities of daily living;
- D) Basic principles of personal care;
- E) Dealing with adverse behaviors: wandering, aggression, mental illness and depression;
- F) Promoting participant dignity, independence, self-determination, privacy, choice and rights;
- G) Understanding aging and functionally-impaired persons;
- H) Recognizing participant abuse, neglect and/or exploitation; abuse and neglect prevention and reporting requirements;
- I) Confidentiality of participant information;
- J) Communication/interaction skills;
- K) Universal precautions, blood-borne pathogens and infection control;
- L) Fire and life safety, including emergency procedures to be implemented under the agency's all hazards disaster operations plan;
- M) Family dynamics;
- ~~N) Understanding Alzheimer's Disease and dementia;~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ~~NQ~~) Body mechanics and normal range of motion, transfer techniques and positioning;
- ~~OP~~) Cultural diversity;
- ~~PQ~~) Recognizing changes in bodily functions that should be reported to the supervisor;
- ~~QR~~) Nutrition and safe food handling;
- ~~RS~~) CPR and first aid;
- ~~ST~~) Participant activities;
- ~~TU~~) Respiratory services;
- ~~UV~~) Use of seclusion and restraint.

2) In-service Training

A minimum of ~~14~~¹² hours of in-service training for continuing education per year shall be mandatory for all adult day service employees. Pre-service training received under subsection (d)(1) shall fulfill the continuing education requirement for new employees for the first year.

Two of those hours shall be mandatory dementia training which include shall include subjects related to Alzheimer's Dementia and Related Disorders; Safety Risks; and Communication and Behavior. At~~In-service training shall include at~~ least the remaining nine⁹ hours of training selected from among the following topics:

- A) Responding to emergency situations, including, but not limited to, site-related emergencies (e.g., late pick-up of participants), participant-related emergencies (e.g., participants leaving the site unattended), choking prevention and intervention techniques;
- B) Appropriate and safe techniques in performing and assisting with personal care;
- C) Developing and improving participant centered activities;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- D) Modification of the environment to support engagement/well-being;
- E) Promoting participant dignity, independence, self-determination, privacy, choice and rights;
- F) Special characteristics of the elderly population; physical, emotional and developmental needs of the participant;
- G) Recognizing participant abuse, neglect and/or exploitation; abuse and neglect prevention and reporting requirements;
- H) Confidentiality of participant information;
- I) Communication skills;
- J) Universal precautions, blood-borne pathogens and infection control;
- K) Fire and life safety, including emergency procedures to be implemented under the agency's all hazards disaster operations plan;
- L) Dealing with adverse behaviors, e.g., mental illness, depression, aggression and wandering;
- M) Family dynamics;
- ~~N) Diseases of the elderly; understanding Alzheimer's Disease and dementia;~~
- N) Body mechanics and normal range of motion, transfer techniques and positioning;
- O) Chronic illness, death and dying;
- P) Medicaid fraud and abuse;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ~~QR~~) Cultural diversity;
 - ~~RS~~) Recognizing changes in bodily functions that should be reported to the supervisor;
 - ~~ST~~) CPR and first aid;
 - ~~TU~~) Understanding advance directives;
 - ~~UV~~) Nutrition and safe food handling;
 - ~~VW~~) Respiratory services;
 - ~~WX~~) Use of seclusion and restraint.
- 3) Progress toward certification in a related field (e.g., CNA) may be used for up to ~~three~~³ hours of in-service training per calendar year.
- 4) All provider employees not in receipt of Department training certificates must complete two hours of dementia training within 30 days of the start of their employment and every calendar year thereafter. This training must include the following subjects: Alzheimer's Dementia and Related Disorders; Safety Risks; and Communication and Behavior.
- e) At least ~~two~~² program adult day service staff shall be certified in CPR and trained in first aid, and at least ~~one~~¹ trained staff shall be on-site when participants are present.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1560 Adult Day Service Staff

- a) The following staff qualifications shall be required throughout the term of the contract of all adult day service providers (with specified exceptions):
- 1) An Adult Day Service Program Administrator shall:
 - A) Meet the following qualifications:

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- i) have a bachelor's degree in a health or human services or related field (including social or health sciences, public administration or physical education) or be a Registered Nurse or Health Services Administrator; or
 - ii) demonstrate ~~two~~² years of progressively responsible supervisory experience in a program serving the elderly for each year of education being replaced (up to 4) in the disciplines defined in subsection (a)(1)(A)(i).
 - B) The responsibilities of the Administrator may be performed by the Program Coordinator/Director. If the Administrator's function is also performed by the Program Coordinator/Director, only the qualification requirements for Program Coordinator/Director apply.
- 2) An Adult Day Service Program Coordinator/Director shall:
 - A) Meet the following qualifications:
 - i) have a bachelor's degree in health or human services, social or health sciences, physical education, or related field;
 - ii) be a Registered Nurse; or
 - iii) demonstrate ~~two~~² years of progressively responsible supervisory experience in a program serving the elderly for each year of education being replaced (up to ~~four~~⁴) in the disciplines defined in subsection (a)(2)(A)(i).
 - B) Be on duty full time when participants are in attendance or have a qualified substitute (meets or exceeds the qualifications set out in subsection (a)(2)(A)(i) through (iii)).
- 3) A program nurse shall be:
 - A) ~~be~~ a RN or LPN under the supervision of a RN (RN may be contractual and must meet with the LPN at least monthly to review person-centered plans of care and medication administration

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

records, and be available to provide direction as needed);

- ~~i) Registered Nurse (RN) licensed by the State of Illinois; or~~
 - ~~ii) Licensed Practical Nurse (LPN) licensed by the State of Illinois under the supervision of an RN (RN may be contractual and must meet with the LPN at least monthly to review person-centered plans of care and medication administration records, and be available to provide direction as needed);~~
 - B) ~~be~~ on duty at least one-half of a full-time (FTE) work period each day when participants are in attendance, either as staff or on a contractual basis; and
 - C) ~~be~~ full time, if also serving as the Program Administrator or Program Coordinator/Director, and shall meet the qualifications for a program nurse and fulfill responsibilities for all assigned positions.
- 4) A transportation Driver/Escort (provider employed or contractual) for those adult day service providers who provide the transportation service component shall:
- A) meet all applicable requirements of the Illinois Vehicle Code [625 ILCS 5];
 - B) be certified in CPR and trained in first aid; and
 - C) have the appropriate driver's license or endorsements based upon the size and type of the vehicle being driven.
- 5) Nutrition Staff:
- A) Nutrition staff (provider employed or contractual) shall include:
 - i) at least one+ staff person who meets the requirements of the Food Service Sanitation Code (77 Ill. Adm. Code 750).

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- ii) a Nutrition Consultant/Dietitian, either paid or in-kind, who shall be licensed by the Department of Financial and Professional Regulation with experience in an agency setting and who shall approve menus for adult day service providers to meet requirements stated in subsection (a)(5)(B).
- B) The nutrition staff is responsible for providing daily meals meeting requirements specified in Section 240.230(a)(5).
- b) The following optional staff, either contractual or employed by an adult day service provider, shall meet the specified qualifications:
 - 1) A social service worker shall:
 - A) be under the direction of the Program Coordinator/Director;
 - B) possess a Bachelor's degree in Social Work or a related field and have at least ~~one~~⁴ year's work experience, preferably with programs for the elderly and disabled; and
 - C) if the social service worker function is performed by the Program Administrator or Program Coordinator/Director, that person must be full time, and must meet the qualifications for a social worker and fulfill responsibilities for all assigned positions.
 - 2) Program assistants shall have a high school diploma or general education diploma, or ~~two~~² years of prior documented experience working in programs for the elderly, or demonstrate continued progress towards meeting the educational requirement of a general education diploma by current registration and evidence of successful completion of course work.
 - 3) A medical consultant shall be a physician ~~licensed to practice medicine by the State of Illinois.~~ with an active license
 - 4) A rehabilitation consultant shall be licensed, registered or certified by the Department of Financial and Professional Regulation in a discipline that relates to rehabilitation.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- c) The following requirements shall apply to substitutes for staff positions and/or regularly scheduled volunteers/students/student interns utilized by an adult day service provider:
- 1) the adult day service provider shall have on file information documenting the same personal, health, administrative and professional qualifications for substitutes as are required of staff for whom they act as substitutes;
 - 2) persons agreeing to be available as substitutes or for use in emergencies shall sign a written statement kept on file at the adult day service site, certifying to their availability and agreement to serve in the particular capacity. The file of each person serving in this capacity shall contain such a statement for each calendar year of availability;
 - 3) volunteers/students/student interns shall complete an application indicating their reason for participation in the program and special skills;
 - 4) volunteers/students/student interns may serve in any capacity for which they are qualified (refer to subsection (c)(1));
 - 5) substitutes and volunteers/students/student interns shall be supervised by the staff person supervising the function to which the volunteer or substitute is assigned;
 - 6) substitutes and volunteers/students/student interns who are not used to meet program requirements are exempt from pre-service and in-service training requirements.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1570 Service Availability Expansion

- a) A CCP participant may be allowed access to CCP ~~ADS~~ ~~adult day services~~ in a service area in which the participant does not reside (outlying service area) under the following circumstances:
- 1) the CCU has determined the needs of the participant may best be served by a provider in an outlying service area;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 2) either:
 - A) the geographic area in which the participant resides does not have a provider of the needed services; or
 - B) the participant may be provided services more conveniently/appropriately by a CCP provider in an outlying service area for the following reasons:
 - i) the authorized CCP providers in the participant's service area have reached the maximum capacity and have approval to not accept new participants and/or is unable to provide a service without delay and/or interruption;
 - ii) optional service components required by the participant are unavailable from the CCP authorized provider in the participant's service area but are available from a CCP authorized provider in another service area;
 - iii) transportation can be more conveniently arranged to a CCP authorized provider in another service area (adult day service only); or
 - iv) special needs of the participant (e.g., language-appropriate workers) can only be met by a CCP authorized provider in another service area; and
 - 3) The CCP authorized provider in the outlying service area agrees to provide the service required without delay/interruptions to the referred participant.
- b) A CCP in-home care participant may be allowed access to CCP in-home care services in a service area in which the participant does not reside (outlying service area) upon receipt of written approval to the CCU from the Department under the following circumstances:
- 1) The CCU has determined that the special needs of the participant (e.g., language specific workers) can only be met by a CCP authorized provider in another service area; and

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 2) The CCP authorized provider in the outlying area agrees to provide the service required without delays/interruptions to the referred participant; and
 - 3) The CCP authorized providers in the participant's area of residence are unable to meet the special needs of the participant without delays/interruptions.
- c) A request by a participant to receive CCP services from a provider in an outlying service area is inappropriate if the participant refuses to accept CCP services deemed appropriate by the CCU in the participant's service area. In this instance, service will be denied or terminated as appropriate.
 - d) If a provider's contract period is extended in writing by the Department, approval of the service availability expansion is also extended for the same effective period.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1575 Adult Day Service Site Relocation

Any CCP adult day service provider intending to relocate its primary or satellite site shall obtain written approval of the new facility from the Department.

- a) For all reasons for relocation except an emergency:
 - 1) the provider shall file a letter of intent to relocate, providing detailed information including the reason for the relocation, the proposed relocation site and assurance that requirements specified in subsections (a)(2)(A) and (a)(2)(B) are met.
 - 2) the letter of intent to relocate shall be received by the Department at least 30 calendar days prior to the anticipated date of the proposed relocation.
 - A) The proposed facility shall meet all CCP standards, and federal, State and local codes, as set forth in Section 240.1550.
 - B) The provider shall assure the Department that service to the

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

provider's CCP participants will be uninterrupted.

- C) A request for a contract amendment may be made by the provider if the relocation affects the designated address to which the Department mails its correspondence, etc., to the provider.
- 3) upon receipt and approval of the letter of intent to relocate, the Department shall issue a temporary authorization to provide service in the new location.
- 4) final approval of the relocation shall be based upon on-site review of the facility by the Department (see Section 240.1550).
- b) When any emergency requires relocation of an ~~ADS~~~~adult day service~~ site the provider shall immediately notify the Department.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1580 Standards for Alternative Providers

- a) In the event that CCP services are not provided to an eligible participant within the time limit specified in Section 240.910, the eligible participant may arrange to receive CCP in-home services from an individual or a home care agency of the eligible participant's choice 15 calendar days after the date of the notice of eligibility. The CCU shall approve the participant's choice of individual or home care agency prior to initiation of services.~~for in-home services to be provided.~~
- ~~b) If there is an interruption of services provided to a participant due to the failure of a contractual provider to provide those services, the CCU shall assist the participant in locating an individual or home care agency.~~
- ~~e) The Department shall authorize the individual or home care agency and shall guarantee a minimum of 15 calendar days of service provided by the alternative provider, if at the request of the alternative provider. A home care agency whose previously held CCP contract was terminated for cause shall not be authorized as an alternative provider.~~
- bd) The contractual provider shall pay the alternative provider at its usual and customary rate of pay.~~The Department shall make payment on a monthly basis for~~

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

~~the services at the rate that would have been paid an individual provider, if an individual is selected by the eligible participant; or at the usual and customary rate of the home care agency/provider chosen by the eligible participant to provide this service, if a home care agency is selected by the eligible participant.~~

- ~~ce) The contractual provider may terminate the alternative provider if the contractual provider has a person who can provide the services in accordance with the person centered plan of care. Payment shall continue in accordance with subsection (c), and only until the Department's contractual provider initiates provision of CCP services to the participant, at which time service by the alternative provider shall be immediately terminated. The CCU shall verbally notify the alternative provider and the participant of the date upon which service shall be initiated by the Department's contractual provider.~~
- ~~f) Request for payment for services rendered by an individual alternative provider shall be submitted to the Department by the individual providing the service.~~
- ~~g) Payment for services rendered by a home care agency of the eligible participant's choice shall be made by the Department following submittal by the agency and processing by the Department of billing forms provided to the agency by the Department.~~
- ~~h) Payment shall be authorized in compliance with the State Prompt Payments Act [30 ILCS 540].~~
- ~~i) The Department shall be liable for its share of the cost of CCP services, as determined in accordance with Sections 240.855 and 240.870.~~
- ~~j) The payment for the monthly expense for care incurred by the participant for CCP alternative provider services shall be the responsibility of the participant as set forth in Section 240.875.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART P: PROVIDER PROCUREMENT

Section 240.1600 Provider Agency Certification

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- a) All services provided to CCP participants shall be delivered in accordance with Provider Agreements entered into between certified provider agencies and the Department.
- b) For purposes of administrative efficiency, the Department may initiate the provider certification process for the CCP by a specific service, on a geographic basis, or in accordance with other criteria determined by the Department.
- c) **Initial Certification**
Any willing and qualified provider agency (see the federal Medicaid waiver, this Part and 42 CFR 431.51 (2008)) interested in the opportunity to enter into a Provider Agreement with the Department for the provision of CCP services shall comply with the following certification procedures:
 - 1) A provider agency requesting initial certification of qualifications shall submit, in a form and manner prescribed by the Department, material documenting the ability to comply with administrative requirements, service specifications and any other administrative or operational information required by the Department for the applicable service.
 - A) The Department or its designee will review the material submitted and, if necessary, will request additional information. The Department or its designee will conduct on-site reviews of a prospective provider agency for in-home service and adult day service under the CCP unless a performance review of the provider agency has already been completed by the Department or its designee within the prior 12 months. The Department reserves the right to conduct on-site reviews of a prospective provider agency for emergency home response service and AMD service under the CCP. [Failure of a prospective provider to respond to the Department's request for a site-visit may result in the denial of certification.](#)
 - B) If additional information is requested by the Department, the provider agency has 30 calendar days after the date of request to submit this information.
 - C) After 60 calendar days, the provider agency's request for certification of qualifications will be closed and all information

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

must be resubmitted to the Department if the provider agency wants to continue to request certification.

- 2) Provider agencies will be notified in writing of the results of the certification request. Those provider agencies determined by the Department to be qualified will be certified for a period of no more than 3 years and afforded the opportunity to execute a Provider Agreement (generally for a ~~three-year~~^{3-year} period) for the applicable service.
- d) **Recertification**
The Department, or its designee, shall conduct recertification of each provider agency with a valid Provider Agreement no less frequently than every ~~three~~³ years to determine continued compliance with qualifications for the applicable service. The timing of recertification shall be based upon the timing of the initial certification (see subsection (b)) or of the most recent recertification.
- 1) The Department, or its designee, shall notify each provider agency, in writing, at least 30 calendar days prior to recertification to request the material required for the recertification. Any provider agency interested in renewing its Provider Agreement shall submit, in a form and manner prescribed by the Department, material documenting the continued ability to comply with the administrative requirements, service specifications, and any other administrative or operational information required by the Department for the applicable service.
 - 2) Before recertifying a service provider, the Department will conduct a performance review under Section 240.1660.
 - 3) Provider agencies will be notified in writing of the results of the recertification.
 - 4) Those provider agencies determined by the Department to be qualified will be recertified for a period of no more than ~~three~~³ years and afforded the opportunity to execute renewal of the Provider Agreement (generally for a ~~three-year~~^{3-year} period) for the applicable service.
- e) Other initial certification or recertification considerations include, but are not limited to:

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 1) pending or current Departmental on-notice or contract action for failure to adhere to Provider Agreement requirements, including a history of non-compliance with the Provider Agreement;
 - 2) notification from another governmental entity of similar contract actions or non-compliance findings;
 - 3) financial insolvency, criminal indictment or conviction, or other legal issues that, in the opinion of the Department, would make the award of a Provider Agreement contrary to the best interest of the State;
 - 4) complaints forwarded to the Department by the Attorney General's office, the Better Business Bureau or other consumer protection organizations; or
 - 5) the current provider agency is not in good standing with the Department.
- f) The Department may require completion of additional disclosure statements and/or background inquiries if there is reason to believe offenses have occurred since completion of previous disclosures and background inquiries.
- g) The Director shall represent and act for the State in all matters pertaining to the Application for Certification process and Provider Agreements awarded. The Director receives all recommendations and has the ultimate decision making authority for issuing Provider Agreements. The Director reserves the right to allow the applicant to correct inadvertent, technical errors in the application when, in the Director's opinion, the best interest of the State will be served by the correction.
- h) Any provider agency denied initial certification of qualifications or recertification for the provision of CCP services shall be afforded the opportunity to submit another request to the Department after a 60-day period of time after issuance of the determination or notification of a final decision or other action on an objection filed pursuant to Section 240.1645. The provider agency may also object to the decision in a form and manner prescribed by the Department in the written notification of denial (see Section 240.1645).
- i) Provider Agreements will be entered with qualified provider agencies on a schedule determined by the Department, but no more frequently than semiannually after initial certification.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1605 Emergency Certification

- a) The Department shall obtain CCP services through any means of selection likely to result in provider certification and subsequent issuance of a Provider Agreement under the following circumstances:
- 1) service is immediately needed to prevent interruption of services to current participants;
 - 2) service is immediately needed to protect a participant's health, safety or welfare;
 - 3) service is of such a nature or the market place is such that only one+ provider is reasonably capable and willing to perform the requisite services; and/or
 - 4) to establish new or additional services in an area in which the Department has determined an underserved population exists.
- b) The Department shall assure, to the extent possible, through the certification process, that any provider selected under the emergency circumstances included in subsection (a) is qualified to provide CCP services and that the health, safety and welfare of participants are protected.
- c) Certification issued under this Section is not renewable. Recertification of the provider must occur under Section 240.1600.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1607 Standard CCP Provider Agreement

- a) In order to enter into a CCP Provider Agreement, a provider must first be certified by the Department under Section 240.1600 or 240.1605.
- b) A Provider Agreement shall be entered into between the Department and the certified provider agency as evidence of the terms and conditions of the

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

agreement to provide CCP services within the geographic area specified within the Provider Agreement. Except during the transition period referred to in Section 240.1600(b), Provider Agreements generally will be for a period of ~~three~~³ years. A Provider Agreement does not guarantee that the provider will be the sole provider of CCP services within the described geographic area.

- c) The terms and conditions of the Provider Agreement shall, at a minimum, include the following:
- 1) the Provider Agreement may be terminated without cause by either party upon 60 calendar days written notice;
 - 2) the Provider Agreement may be amended, with the mutual consent of both parties, at any time during the term of the Agreement; and
 - 3) all program and financial records, reports and related information and documentation, including participant files, that are generated as a result of the Provider Agreement shall be considered the property of the Department.
- d) At the time of application for certification and before the Provider Agreement is entered, the provider shall submit documentation specified by the Department to confirm the legal structure under which it is doing business.
- 1) The Department shall be immediately notified by the provider in the event of a merger/consolidation/sale of assets of a provider and shall be given copies of all relevant supporting documents.
 - A) Following review of the merger/consolidation/sale of assets documents, the Department will determine whether the merger/consolidation/sale of assets has resulted in an assignment of the Provider Agreement (see subsection (k)).
 - B) If the merger/consolidation/sale of assets has not resulted in an assignment, the Department retains the right to terminate the Provider Agreement if performance of the Provider Agreement by the new corporate structure is not in the best interests of the CCP, such as a merger or consolidation with an entity that has been

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

subject to previous contract action by the Department or some other state or federal agency.

- 2) Failure to notify the Department shall result in termination of the Provider Agreement.
- e) Upon written notification from the Department of a change in the fixed unit rates of reimbursement, the provider may exercise its 60 calendar day termination rights if the provider no longer wishes to provide service at the newly established fixed unit rates of reimbursement.
- f) Providers shall have sufficient personnel to ensure service to all CCP participants.
- g) During the term of the Provider Agreement, the provider will maintain its adherence to the Illinois Act on the Aging, this Part and any requirements and representations made by the provider during the certification process.
- h) Providers may be units of State government, units of local government, for-profit or not-for-profit corporations, limited liability companies, sole proprietorships or partnerships.
 - 1) An agency of State government must submit a letter from the head of the agency citing the statutory authority for the agency to enter into a Provider Agreement to provide the proposed CCP service.
 - 2) A unit of local government must submit a copy of the resolution or ordinance duly passed by the governing body of the unit of government authorizing the execution of the Provider Agreement. The resolution or ordinance shall designate the individual authorized to execute the Agreement on behalf of that unit of government.
 - 3) A partnership or sole proprietorship must submit copies of the "Certificate of Ownership of Business" issued by the county clerks for the counties in which the provider is proposing to provide CCP service.
 - 4) A corporation or limited liability company must submit a "Certificate of Good Standing" from the Office of the Illinois Secretary of State certifying that the corporation has complied with the requirement to file an annual report and has paid required franchise taxes.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 5) A not-for-profit corporation shall submit:
- A) a "Certificate of Good Standing" from the Office of the Illinois Secretary of State certifying that the corporation has complied with the requirement to file an annual report; and
 - B) a current letter from the Office of the Illinois Attorney General certifying that the corporation is in full compliance with or is exempt from the charitable trust laws of the State of Illinois. When renewing a Provider Agreement, a non-exempt provider shall submit to the Department, upon request, a letter certified by the provider's Board of Directors stating that the provider remains in compliance or is exempt.
- 6) A nongovernmental agency shall certify that it is legally qualified to contract with the State of Illinois.
- i) Providers shall certify that they acknowledge and comply with the Illinois Human Rights Act [755 ILCS 5]; the Equal Employment Opportunity Act of 1974, as amended (Title VII of the U.S. Civil Rights Act of 1964, as amended (42 [U.S.C.](#) ~~USC~~ 2000e et seq.)); the Civil Rights Act of 1964, as amended (42 [U.S.C.](#) ~~USC~~ 2000d et seq.); Section 504 of the Rehabilitation Act of 1973, as amended (29 [U.S.C.](#) ~~USC~~ 790 et seq.); and the Immigration Reform and Control Act of 1986 (8 [U.S.C.](#) ~~USC~~ 1101 et seq.).
 - j) Providers shall certify to the Department that they are fiscally sound, as defined in Section 240.160 and further provided in Section 240.1505(a)(10 and 11).
 - k) Assignment by a provider of a Provider Agreement to any other organizations or entities is not allowed. Any succeeding provider must be certified as a CCP provider under this Part and must enter into a new Provider Agreement with the Department.
 - l) Failure by providers to seek and obtain written Department approval prior to entering into subcontracts with other entities for the provision of CCP services shall result in the immediate termination of the Provider Agreement.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

Section 240.1615 Provider Initiated Service Area Modifications

- a) To request approval to modify a service area, a certified provider agency must submit in writing to the Department a plan of the proposed expansion or reduction, reasons with supportive information for the modification, and the revised boundaries of the agency's original service area.
- b) The Department may approve or deny requests for service area modification based upon [one+](#) or more of the following reasons:
 - 1) demonstrated ability or inability to comply with standards as illustrated by substantiated complaint history, review reports or prior contract actions;
 - 2) evidence of ability or inability to manage and supervise services throughout the current service area;
 - 3) continuity or disruption of participant care;
 - 4) assurance of, or failure to assure, participant freedom of choice; or
 - 5) action in, or failure to act in, the best interest of the participant or the CCP.
- c) If the Department approves the service area modification, the Provider Agreement shall be amended to include the modified service area.
- d) An agency shall provide a minimum of 60 days notice to the Department prior to the proposed effective date of a service area reduction.
- e) [A provider who has been granted a provisional contract is not eligible for a service area expansion.](#)

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1645 Objection to Certification Decision

- a) A provider may file an objection, in limited circumstances, if a certification request is denied by the Department.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- b) Examples of circumstances that do not constitute an appealable basis for objection include:
- 1) timing of initiation of certification process by the Department;
 - 2) termination of eligibility by closure of the file due to a provider's failure to comply with time frames for submitting a certification request under Section 240.1600(b);
 - 3) new supporting documentation to establish eligibility for certification or recertification as a service provider under the CCP following failure to comply with time frames for submitting material requested by the Department;
 - 4) issues upon which the Department has already made a final administrative decision as a result of a previous objection or contract action involving the provider;
 - 5) issues upon which an independent trier of fact has made a final determination or issued an order;
 - 6) disputes as to service rates or the underlying methodology for calculating those rates;
 - 7) duration of a service provider certification;
 - 8) timing of the Provider Agreement process by the Department; or
 - 9) other matters of general applicability that are not specifically adverse to the provider.
- c) Procedures for Filing an Objection
- 1) An objection regarding a certification decision must be in writing and must be received at the Department's Springfield office on or before the ~~tenth~~^{10th} calendar day after the date of the applicant's receipt of the notice of the objectionable action. If the objection is not received before the close of business on the ~~10th~~ tenth calendar day, the objection shall be disregarded.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 2) Each objection must contain a full and concise statement of the facts and circumstances of the action that is alleged to be objectionable, legally or otherwise, and a statement of the relief sought.
 - A) The Department may request additional details at any time.
 - B) Failure to supply any information requested by the Department will be cause for dismissal of the objection.
- d) Upon receipt of written objection, the Department shall immediately review the certification decision in question and shall issue a written response. The certification decision shall not be considered final until any relevant objections are resolved.
- e) The decision of the Director is final and shall be sent by ~~certified mail or email, return receipt requested, or by any other means that allows the Department to document and confirm receipt by the applicant of the decision.~~ or email.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1650 Classification, Identification and Receipt of Provider Service Violations

Failure to comply with the contract, proposal and Department rules shall be identified and classified by the Department.

- a) In determining the classification assigned to each provider service violation, the Department shall consider the following:
 - 1) the severity of the violation;
 - 2) the danger posed by the violation to the health, safety or welfare of the participant, based upon degree of participant impairment and availability of support sources;
 - 3) the provider's efforts to correct violations;
 - 4) the volume and scope of violations.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- b) There are ~~three~~3 classifications of violations: Type I, Type II and Type III.
- 1) Type I provider service violations are participant-centered violations that pose an imminent risk to the health, safety or welfare of the CCP participant, and represent situations in which failure to correct the violation could result in the participant's potential hospitalization or nursing facility placement. Type I violations shall receive priority attention, requiring immediate (within 24 hours) correction to remove the risk environment. Permanent correction must be achieved within 60 calendar days.
 - 2) Type II provider service violations are participant-centered violations that pose a potentially serious risk to the participant. These violations are to be corrected within 60 calendar days.
 - 3) Type III provider service violations are administrative violations that pose a very low risk to the participant. The time frame for correction of Type III violations shall be 60 calendar days or as established in an approved work plan.
- c) Provider service violations include, but are not limited to, violation of the following CCP rules:
- 1) adult day service standard requirements (Section 240.1550);
 - 2) adult day service and in-home provider staffing requirements (Sections 240.1530 and 240.1555);
 - 3) special services (Subpart J);
 - 4) provider administrative minimum standards and responsibilities (Sections 240.1510, 240.1520, 240.1542, 240.1544 and 240.2020);
 - 5) service components (Sections 240.210, 240.230, 240.235, 240.237 and 240.270);
 - 6) adult day service and in-home provider staff qualification and responsibilities (Sections 240.1535 and 240.1560);

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 7) service provision requirements (Subpart B and Section 240.915);
 - 8) emergency home response equipment (Section 240.1541);
 - 9) AMD equipment (Section 240.1543).
- d) The Department will be in receipt of reported violations through the following methods:
- 1) Performance reviews of contracted provider agencies (Section 240.1660);
 - 2) Service complaints/violations that are reported directly to the Department or to the Senior HelpLine of the Department or are referred to the Senior HelpLine by the Department/CCU or service provider/other; and/or
 - 3) Reports from Department staff.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1660 Provider Performance Reviews

- a) Providers under contract to the Department must comply with federal, State and local laws, regulations, Department rules and the contract requirements. When the provider signs the contract, this signature shall be the provider's certification that all applicable laws, rules and regulations, contract requirements, and statements included in the Provider Proposal shall be complied with. The Department shall have the authority to conduct performance reviews of a contracted provider agency at any time during the course of the provider's contract period. Any findings and/or contract actions resulting from a performance review may be appealed (see Section 240.1661).
- b) The Provider Performance Review consists of a sample of rules, of RFP requirements, and of cases that will be reviewed for performance.
- c) If non-performance findings result from the Provider Performance Review, the provider shall receive a written report of the findings and have a specified period of time for adherence. The allowable time period shall be relevant to the classification of the violation and the applicable corrective action time frames specified in Section 240.1650.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- d) If non-performance findings result from the follow-up review, the Department may impose one+ or more of the contract actions specified in Section 240.1665.
- e) The Department may initiate the termination of the provider agreement after three consecutive performance reviews resulting in non-compliance findings as indicated on the written report.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1661 Provider and Care Coordination Unit Right to Appeal

The provider and CCU have the right to appeal any finding and/or contract action ~~(see Section 240.1665)~~ resulting from a performance review. Any contract action, including termination, will proceed during the appeal process. ~~(see Sections 240.1660 and 240.1720).~~

- a) Upon receipt of ~~the Provider or CCU Performance Review report of non-performance findings and the~~ written notification of contract actions to be taken, a provider or CCU may request an appeal in writing within 15 calendar days ~~wanting to appeal must do so in such a manner that the appeal is received at the Department's Springfield Office on or before the 15th work day~~ from the date of the notice. If the request for appeal is not filled within ~~received before the close of business on the 15th calendar days work day~~, the appeal shall be automatically denied ~~disregarded~~.
- b) Appeals shall be submitted in the manner and form specified by the Department and shall be mailed or emailed ~~addressed~~ to the Office of General Counsel (OGC) ~~and delivered or mailed to the Department's main office (see Section 240.150):~~
- c) The OGC ~~General Counsel~~, with appropriate Department staff, will conduct an informal review ~~the appeal~~ and make a recommendation to the Director ~~for final decision~~.
- d) The OGC may contact the appellant to discuss the appeal request and/or request additional information.
- e) The OGC shall submit a recommendation to the Director within 60 days after receipt of the appeal or receipt of the requested information, which is later.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- f) The Director may accept or reject all or part of the recommendation.
- 1) If the Director determines that the finding and/or contract action is ~~determined by the Director to be~~ valid, the appeal will be denied and the finding/action shall be upheld/implemented.
 - 2) If the Director determined that the finding and/or contract action is ~~determined by the Director to be~~ invalid, the appeal shall be upheld and the finding/action shall be modified or expunged, in whole or in part, with ~~letter~~evidence placed in the provider or CCU file.
- gd) The Director may determine that the circumstances causing the contract actions warrant a hearing that shall be conducted at a location designated by the Department.
- 1) ~~The provider or CCU may bring appropriate representation and written appeal data to the hearing.~~
 - 2) ~~Appropriate Department staff shall be in attendance at the hearing.~~
- he) All hearings shall be conducted by an impartial Hearing Officer authorized by the Director~~in accordance with Department hearing rules (89 Ill. Adm. Code 220.500 through 220.520).~~
- i) The Hearing Officer may schedule one or more pre-hearing conferences.
- j) The Department and the appellant will provide copies of relevant documents, a list of potential witnesses, and a summary of potential testimony to be used at the hearing, to the other party.
- k) The hearing shall be conducted in accordance with Article 10 of the Illinois Administrative Procedure Act [5 ILCS 100] unless otherwise specified in this Part. The appellant has the burden of proof.
- l) The hearing may be conducted in person or with some or all parties, including the Hearing Officer, present at different locations connected with each other by telephone, videoconference, or other electronic means. The proceedings will be recorded.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- m) The appellant or a Department Representative may request a continuance, which shall be in writing to the Hearing Officer before the scheduled hearing date. A verbal request may be made when the hearing is convened. The Hearing Officer may continue the hearing to another date acceptable to all parties and the Hearing Officer.
- n) The appellant may withdraw the appeal at any time prior to or during the appeal process. The withdrawal must be submitted in writing and the Department will close the appeal file.
- o) The failure to appear by the appellant or to proceed with the hearing is considered a non-appearance. The appeal is considered abandoned and shall be dismissed. Dismissal of an appeal is a final administrative decision.
- p) Within ten calendar days after the date of the dismissal notice, the appellant may request the reinstatement of the appeal sent in writing to the Hearing Officer and Department. The Hearing Officer may or may not reinstate the appeal.
- q) The Hearing Officer shall certify the entire record of the hearing to the Director and shall recommend a decision on each issue in the hearing. The Hearing Officer shall not render a final decision relevant to any issue in the hearing.
- r) The Director may accept or reject all or part of the recommendations.
- s) The final administrative decision resulting from the appeal shall be made in writing by the Director no later than 90 calendar days after the Hearing Officer's recommendation. The parties to the appeal shall be notified by sending a copy of the decision by mail or email. The decision shall be made by applying Department rules to the particular case situation. Appeals shall be considered on a case-by-case basis.
- t) At any time within five years after the date of the release of the Department's final administrative decision, upon written request to the Office of General Counsel, the appellant/authorized representative may review the official report of the hearing.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

Section 240.1665 Contract Actions for Failure to Comply with Community Care Program Requirements

The Department may impose [one+](#) or more of the following contract actions upon any CCP provider or contracted CCU that fails to comply with Department rules or contract/Provider Agreement requirements, including any statements made on the CCU Proposal or the provider's application for certification. These actions include:

- a) prohibition of specified staff from serving CCP participants (imposed when the Department finds that a worker, case manager, supervisor or other designated staff fails to comply;
- b) purchase of a limited financial audit (imposed when the Department finds that a provider or CCU has failed to adhere to the fiscal requirements specified in this Part);
- c) suspension of referrals for up to 90 days;
- d) transfer of a portion of the participants served under the contract or Provider Agreement;
- e) training of staff;
- f) termination of Provider Agreement or CCU contract and transfer of all participants;
- g) requiring a review by the provider or CCU of all or a specified subset of files and provider or CCU certification of corrective action;
- h) requiring the provider or CCU to contract with an outside management firm to evaluate program management and to implement recommendations for improvement as provided in the evaluation and negotiated with the Department;
- i) suspending all or a portion of CCP payments until the action is corrected;
- j) deducting overpayments to provider or CCU from future Provider or CCU Requests for Payment or requiring the provider or CCU to reimburse the Department;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- k) refusing to accept a proposal from a CCU or to enter into a Provider Agreement with the provider in one+ or more specified areas open for procurement; and/or
- l) taking any other action the Director determines to be appropriate to the non-performance circumstances.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1666 Termination of Provider Agreement

- a) If the Department terminates a provider agreement, the provider cannot reapply for certification until six months after the receipt of the termination letter or the conclusion of an appeal process, whichever is later. This prohibition on reapplying extends to the owners and/or administrators of the provider agency.
- b) If the Department terminates a provider a second time, then the provider is prohibited from applying for another agreement for a year after the receipt of the termination letter or the conclusion of an appeal process, whichever is later. This prohibition on reapplying extends to the owners and/or administrators of the provider agency.
- c) To reapply for certification after a termination, the provider must provide a corrective action plan that addresses each of the corrective actions listed in the termination letter and last QI review report. The plan must list concrete steps that the provider will take to ensure these issues will not continue under a new agreement.
- d) The Department will deny a new application if the provider fails to provide an adequate corrective action plan.

(Source: Added at 48 Ill. Reg. _____, effective _____)

SUBPART R: ADVISORY COMMITTEE

Section 240.1800 Community Care Program Advisory Committee

- a) The Director shall appoint individuals to serve on the Community Care Program Advisory Committee (CCPAC) that shall advise the Department on rates of reimbursement for the CCP service delivery network and issues affecting the CCP

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

service delivery network and recommend solution strategies. The CCPAC shall meet on a bi-monthly basis.

- b) Persons appointed to the CCPAC shall be appointed based upon their experience with the CCP, geographic representation, and willingness to serve. Representatives shall serve at their own expense and must abide by all applicable ethics laws. Representatives will be appointed to represent older adults and provider, advocacy, policy research and other constituencies committed to the delivery of high quality in-home and community-based services to older adults. Representatives shall be appointed to assure representation from:
- 1) adult day service providers;
 - 2) in-home service providers;
 - 3) CCUs;
 - 4) emergency home response providers;
 - 5) statewide trade or labor unions that represent homecare aides and direct care staff;
 - 6) Area Agencies on Aging;
 - 7) adults over age 60;
 - 8) membership organizations representing older adults; and
 - 9) other organizational entities, providers of care, and/or individuals determined by the Director to have demonstrated interest and expertise in the fields of in-home and community-based care.
- c) Nominations may be presented from any agency or State association with interest in the CCP.
- d) The Director, or designee, will serve as permanent Co-chair of the CCPAC . One other Co-chair shall be nominated and approved annually by members of the CCPAC.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- e) The Director will designate Department staff to provide technical assistance and staff support to the Committee. Department representation will not constitute membership on the CCPAC.
- f) Terms of appointment will be for four⁴ years. Members shall continue to serve until their replacements are named.
- g) The Department will fill vacancies that have a remaining term of over one¹ year, and this replacement will occur through the annual replacement of expiring terms.
- h) All papers, issues, recommendations, reports and meeting memoranda will be advisory only. The Director, or designee, will make a written response/report, as requested, regarding issues before the CCPAC.
- i) The Director retains full decision making authority on the CCP regarding any recommendations presented by the CCPAC.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART S: PROVIDER RATES

Section 240.1910 Establishment of Fixed Unit Rates

Rate methodologies and rates of payment for the Persons who are Elderly~~Elderly Medicaid HCBS~~ Waiver program are developed by the Department with consultation, oversight, and final approval by HFS, the State Medicaid agency. During the Waiver's five⁵-year renewal process, the federal Centers for Medicare and Medicaid Services review the State's Elderly Waiver compliance, including rate sufficiency.

- a) The fixed unit rates will be reviewed annually, at a minimum, and adjustments will be made to conform to CCP's appropriation and to program service requirements and federal and State changes in statutes and rules affecting CCP.
- b) In establishing fixed unit rates of reimbursement, the Department will take into consideration the following:
 - 1) cost information provided by service providers;
 - 2) current market conditions and trend analyses; and

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 3) CCP appropriation levels.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1930 Fixed Unit Rate of Reimbursement for In-home Service

The Department will establish a fixed unit rate of reimbursement for in-home service exclusive of those services defined in Section 240.270. Current providers will be notified in writing of any change in the fixed unit rate. The fixed unit rate of reimbursement will be published [on the Department's website](#) ~~in the official State newspaper.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1940 Fixed Unit Rates of Reimbursement for Adult Day Service and Transportation

The Department will establish fixed unit rates of reimbursement for adult day service and transportation as defined in Section 240.230. Current providers will be notified in writing of any change in the fixed unit rate. The fixed unit rates of reimbursement will be published [on the Department's website](#) ~~in the official State newspaper.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1950 Adult Day Service Fixed Unit Reimbursement Rates

Adult day service providers ~~under contract with the Department~~ shall be uniformly reimbursed for the provision of adult day service at the rates established by the Department. The reimbursable units of adult day services shall be as follows:

- a) One unit of adult day service is defined in Section 240.230(c)(1) as [one](#)~~1~~ direct participant contact hour (excluding transportation time) provided to a participant.
- b) One unit of documented adult day transportation provided by the adult day service provider is defined in Section 240.230(c)(2) as a [one-way](#)~~1-way~~ trip per participant to or from the adult day site and the client's home.
 - 1) No more than [two](#)~~2~~ units of transportation shall be provided per participant in a 24 hour period.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 2) A unit of transportation shall not include transportation on outings, trips to physicians, shopping or other miscellaneous trips.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1955 Fixed Unit Rates of Reimbursement for Emergency Home Response Service

EHRIS providers ~~executing a contractual agreement with the Department pursuant to Section 240.1600~~ shall be uniformly reimbursed for the provision of EHRIS at fixed unit rates of reimbursement established by the Department. The reimbursable units of EHRIS shall be as follows:

- a) **Installation and Removal**
The Department shall pay a ~~one~~-time installation fee at a fixed unit reimbursement rate established by the Department for the installation of the base unit in the participant's home. The Department shall not pay any fee for expenses incurred by the EHRIS provider if service could not be provided due to either the participant's absence or the participant's refusal to admit the EHRIS provider's employee into the home. The Department shall not pay any fee for removal of the base unit.
- b) **Monthly Service**
The Department shall pay a monthly service fee per participant at a fixed unit reimbursement rate established by the Department for providing EHRIS to participants. The Department shall not pay for the cost of maintaining telephone service for the participants or any associated charges or fees.
- c) The rates will be reviewed annually, at a minimum. Adjustments may be made to conform to the appropriation, service requirements and/or changes in federal and State laws, regulations and/or rules affecting the service.
- d) In establishing the rates of reimbursement, the Department will comply with federal requirements for Medicaid waivers, which are described in the State Medicaid Plan maintained by HFS and posted on the HFS website. The Department will use a Request for Information process to obtain rate information from providers and then consider whether the resulting average is supported by the appropriation level for the program in light of trend analyses on use of the

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

service and current market conditions. The goal is to ensure adequate provider participation and participant choice. The specific amount that the service provider will be reimbursed for a unit of service is reflected in the provider contract and is listed on the Department's website.

- e) Upon written notification from the Department of a change in the rates of reimbursement, an ~~EHR~~AMD provider may exercise its 60 calendar day termination rights if the EHR provider no longer wishes to provide services thereafter at the new rates of reimbursement.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1957 Fixed Unit Rates of Reimbursement for Automated Medication Dispenser Service

AMD service providers ~~executing a contractual agreement with the Department pursuant to Section 240.1600~~ shall be uniformly reimbursed for the provision of AMD units at fixed unit rates of reimbursement established by the Department. The reimbursable units of AMD service shall be as follows:

- a) **Installation, Initial Training and Removal**
The Department shall pay a ~~one~~+time installation fee at a fixed unit reimbursement rate established by the Department for the installation and initial training of the participant/authorized representative/responsible party of the AMD unit in the participant's residence. The Department shall not pay any fee for expenses incurred by the AMD provider if service could not be provided due to either the participant's absence or the participant's refusal to admit the AMD provider's employee into the residence. The Department shall not pay any fee for removal of the AMD unit.
- b) **Monthly Service**
The Department shall pay a monthly service fee per participant at a fixed unit reimbursement rate established by the Department for providing AMD service that includes maintaining administrative and technical support to program machines; providing 24 hour technical assistance and additional training; signal monitoring, troubleshooting, machine maintenance, repair and replacement; notifications to the responsible party on missed medication doses and power outage; tracking and analyzing data; and providing reports as requested by the

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

Department. The Department will not pay for the cost of maintaining telephone service for the participant or any associated charges or fees.

- c) The rates will be reviewed annually, at a minimum, and adjustments may be made to conform to the appropriation, service requirements and/or changes in federal and State laws, regulations and/or rules affecting the service.
- d) In establishing the rates of reimbursement, the Department may consider any of the following factors:
 - 1) appropriation levels;
 - 2) cost information provided by the providers; and/or
 - 3) current market conditions and trend analyses.
- e) Upon written notification from the Department of a change in the rates of reimbursement, an AMD provider may exercise its 60 calendar day termination rights if the AMD provider no longer wishes to provide services thereafter at the new rates of reimbursement.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1960 Care Coordination Fixed Unit Reimbursement Rates

Care Coordination Units under contract with the Department shall be uniformly reimbursed for the provision of CCP care coordination services at the rates established by the Department. The reimbursable CCP care coordination service activities subsequent to a procurement ~~conducted under 89 Ill. Adm. Code 220.610 through 220.675~~ as follows:

- a) completion of each initial eligibility determination for CCP services;
- b) completion of each redetermination of CCP eligibility not to exceed ~~one~~ redetermination per month per participant;
- c) completion of each face-to-face screening of a participant;
- d) completion of each HFS Interagency Certification of Results – Determination of Imminent Risk form, following prescreening by Choices for Care screeners;

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- e) completion of each HFS ~~OBRA-1~~ (Level I ~~HD~~ Screen);
- f) availability to receive participant inquiries and requests, by telephone or in person, and to respond to those requests and inquiries for each active participant per month;
- g) completion of each Deinstitutionalization assessment;
- h) completion of one face-to-face visit between initial assessment and annual reassessment that is to occur between four⁴ and eight⁸ months after the last determination or redetermination of eligibility.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 240.1970 Enhanced Rate for Health Insurance Costs

The Department may be appropriated funds to pay an enhanced rate under CCP to those in-home service provider agencies that offer health insurance coverage as a benefit to their direct service worker employees.

- a) Definitions
For purposes of this Section:

"Direct service worker" means an employee who provides homecare aide services for an in-home service provider agency under CCP.

"Health insurance" means a Type 1 plan or a Type 2 plan.

- 1) Type 1 Plan
A Type 1 plan must comply with, be comparable to, or exceed required mandated benefits, coverages, and co-payment levels for individual and group insurance policies under the Illinois Insurance Code [215 ILCS 5] and 50 Ill. Adm. Code, Subchapter ww and individual and group contracts for health maintenance organizations under the Health Maintenance Organization Act [215 ILCS 125] and 50 Ill. Adm. Code 4521.
- 2) Type 2 Plan

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

A Type 2 plan is employer-paid health insurance as part of collective bargaining with unionized direct service workers through a Taft-Hartley Multi-employer Health and Welfare Plan that defines the eligibility requirements and coverage under section 302(c)(5) of the Labor Management Relations Act of 1947 (29 [U.S.C.](#) ~~USC~~ 141).

- b) **Initial Application**
An interested in-home service provider agency must submit an initial application at least 120 days prior to the end of each State fiscal year. Applications will be accepted by the Department at its main office located in Springfield.
- c) **Eligibility**
Eligibility requirements include:
- 1) Verification of a current contract as an in-home service provider agency with the Department under CCP.
 - 2) A copy of a health insurance plan or a certificate of insurance, and the effective date of that document, to establish that:
 - A) the in-home service provider agency provides health insurance at its own expense to its direct service workers, which may include coverage for those employees' dependents; or
 - B) the in-home service provider agency will provide for health insurance as part of collective bargaining with unionized direct service workers, which may include coverage for those employees' dependents through a Taft-Hartley Multi-employer Health and Welfare Plan.
 - 3) Specification of the total number of employees and the total number of direct service workers, together with a certification from a responsible party for the in-home service provider agency to the effect that:
 - A) under a Type 1 health insurance plan:
 - i) health insurance coverage is offered to all direct service workers who have worked at least an average of 20 hours

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

per week for ~~three~~³ consecutive months under the CCP;
and

- ii) at least 25% of the total number of direct service workers accept the offer of health insurance.

B) under a Type 2 health insurance plan:

- i) health insurance coverage is offered to all of the direct service workers subject to the collective bargaining agreement who have worked at least an average of 20 hours per week for ~~three~~³ consecutive months under the CCP;
and
- ii) at least 25% of the total number of direct service workers, or any higher percentage required under federal law, accept the offer of health insurance.

- 4) Submission of any other relevant information requested by the Department for administrative or audit purposes.

d) Impact on Financial Reporting

- 1) An in-home service provider agency shall not report the enhanced rate for health insurance costs paid by the Department under this Section as part of its revenue for purposes of the required financial reporting under Subpart T.
- 2) An in-home service provider agency shall not report health insurance for direct service workers as an incurred cost for purposes of the required financial reporting under Subpart T, except for an amount in excess of the enhanced rate paid by the Department during a reporting period.

e) Payment

- 1) If an in-home service provider agency is determined eligible for this enhanced rate, the Department will thereafter calculate the appropriate payment based on the number of units of in-home service accepted as billed per contract once the provider agency submits its VRFP under the

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

CCP (see Section 240.1520) for reimbursement under this Section. Payments may be adjusted by the Department to properly account for services provided to participants. Payment is subject to the availability of appropriations during the State fiscal year.

- 2) An in-home service provider agency that makes a switch between a Type 1 and a Type 2 plan is not entitled to any retroactive payments for a period of time preceding the date on which benefits are actually available under the new plan.
 - 3) No in-home service provider agency is entitled to a duplicate payment for the same period of time or for the same units of in-home service accepted as billed per contract.
 - 4) By accepting any payment under the CCP, an in-home service provider agency agrees to repay the State of Illinois if:
 - A) the total revenue from the enhanced rate for health insurance costs exceeds the actual, documented expenses for its ~~health~~ health insurance costs for the reporting period; or
 - B) an error in eligibility of an in-home service provider agency or the amount of revenue from the enhanced rate for health insurance or the amount of the health insurance costs is subsequently determined by an in-home service provider agency or the Department.
 - 5) In the case of a financial or operational hardship, the Department may deduct an overpayment from future VRFPs submitted by the in-home service provider agency instead of collecting a lump-sum amount.
- f) Notification
- It is the responsibility of an in-home service provider agency to notify the Department within ~~seven~~7 days after any change in its eligibility status, including, but not limited to, cancellation or termination of the health insurance plan or purchase of a new plan. An in-home service provider agency is only required to monitor participation by direct service workers in order to submit the initial application, the annual insurance review, and required financial reporting.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- g) Annual Insurance Review
- 1) Once an in-home service provider agency is determined eligible by the Department and is paid an enhanced rate for health insurance costs, the provider agency shall thereafter substantiate its continued eligibility under subsection (c) by submitting appropriate supporting documentation at the same time as its annual financial report under Subpart T.
 - 2) As part of the annual insurance review, an independent certified public accounting firm for the in-home service provider agency must verify the actual, documented expense for health insurance for the period listed as part of the required financial reporting under Subpart T.
 - 3) The Department reserves the right to require an in-home service provider agency to engage an independent certified public accounting firm to verify the information and data submitted by the provider agency if the Department is in possession of evidence to suggest the information and data submitted is inaccurate, incomplete or fraudulent. This audit will be performed at the in-home service provider agency's expense.
 - 4) The Department shall notify an in-home service provider agency in the event of a determination during the annual insurance review that:
 - A) the in-home service provider agency is no longer eligible for continued payment of the enhanced rate for health insurance costs;
 - B) the total revenue from the enhanced rate for health insurance costs exceeds the actual, documented expenses for health insurance costs for the reporting period;
 - C) there was an error in eligibility of an in-home service provider agency for the prior reporting period;
 - D) there was an error in the amount of revenue from the enhanced rate for health insurance costs; or
 - E) there was an error in the amount of the health insurance costs.

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

- 5) An in-home service provider agency may appeal from an adverse eligibility decision regarding continued payment of the enhanced rate for health insurance costs or a repayment decision in accordance with Section 240.1661. The Department will continue to pay the enhanced rate for health insurance costs until the appeal is resolved.
- 6) Supporting documentation may be subject to release under the Freedom of Information Act unless an applicable exemption for confidentiality, privacy, or other proprietary business purpose is marked on the face of any submission.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART T: FINANCIAL REPORTING

Section 240.2020 Financial Reporting of In-home Service

- a) Provider agencies will be required to submit a cost report as described in this Section (Direct Service Worker Cost Certification). The report must be based upon actual, documented expenditures.
 - 1) The report must be submitted annually, within ~~six~~6 months after the end of the reporting period, and may be prepared as a part of the provider's annual audit.
 - 2) The report may be on either a calendar year basis or the provider's fiscal year (once a provider has elected to base the reports on a calendar or fiscal year, this election can be changed only upon written approval of the Department).
- b) The cost report must demonstrate that the provider has expended a minimum of 77% of the total revenues due from the Department, to include the participant incurred expense that may have been applicable prior to July 1, 2010, for direct service worker costs as enumerated in Section 240.2050. For purposes of this report, the phrase "total revenues due from the Department" does not include any amount received as an enhanced rate for health insurance costs by a qualifying in-home service provider.
- c) The cost report shall identify the provider's expenditures for direct service worker

DEPARTMENT ON AGING

NOTICE OF PROPOSED AMENDMENTS

costs of program support costs and administrative costs as enumerated in Section 240.2050.

- d) The accuracy of the report must be attested to by an authorized representative of the provider.
- e) The Department reserves the right to require the provider to engage an independent certified public accounting firm to verify the information and data submitted by the provider if the Department is in possession of evidence to suggest the information and data submitted is inaccurate, incomplete or fraudulent. This audit will be performed at the provider's expense.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PROPOSED AMENDMENTS

- 1) Heading of the Part: The Travel Regulation Council
- 2) Code Citation: 80 Ill. Adm. Code 3000
- 3)

<u>Section Numbers:</u>	<u>Proposed Actions:</u>
3000.140	Amendment
3000.150	New Section
3000.300	Amendment
3000.400	Amendment
3000.500	Amendment
3000.510	Amendment
3000.710	Amendment
3000.Appendix A	Amendment
- 4) Statutory Authority: Implementing and authorized by Sections 12-1, 12-2 and 12-3 of the State Finance Act [30 ILCS 105].
- 5) A Complete Description of the Subjects and Issues Involved: The amendments make changes to the reimbursement rates for per diem, meal allowances and lodging made to state employees on travel status. The amendments are the result of recent changes to the State Finance Act.
- 6) Published studies or reports, and sources of underlying data, used to compose this rulemaking: None
- 7) Will this rulemaking replace any emergency rule currently in effect? No
- 8) Does this rulemaking contain an automatic repeal date? No
- 9) Does this rulemaking contain incorporations by reference? No
- 10) Are there any other rulemakings pending on this Part? No
- 11) Statement of Statewide Policy Objective: It does not create or expand a State mandate under the State Mandates Act [30 ILCS 805].
- 12) Time, Place and Manner in which interested persons may comment on this proposed rulemaking: A 45-day written comment period will begin on the day the Notice of

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PROPOSED AMENDMENTS

Proposed Amendment appears in the *Illinois Register*. Please mail written comments on the proposed rulemaking to the attention of:

Administrative Rules Coordinator
The Travel Regulation Council
313 S. 6th Street, 3rd Floor
Springfield, Illinois 62702

CMS.Rule@illinois.gov

- 13) Initial Regulatory Flexibility Analysis:
 - A) Types of small businesses, small municipalities and not for profit corporations affected: None
 - B) Reporting, bookkeeping or other procedures required for compliance: None
 - C) Types of professional skills necessary for compliance: None
- 14) Small Business Impact Analysis: There is no adverse impact to small business.
- 15) Regulatory Agenda on which this rulemaking was summarized: This rulemaking was not summarized in a regulatory agenda because it was not anticipated.

The full text of the Proposed Amendments begins on the next page:

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PROPOSED AMENDMENTS

TITLE 80: PUBLIC OFFICIALS AND EMPLOYEES
SUBTITLE I: GENERAL TRAVEL CONTROL
CHAPTER IV: TRAVEL REGULATION COUNCIL

PART 3000
THE TRAVEL REGULATION COUNCIL

SUBPART A: GENERAL

Section	
3000.100	Authority
3000.110	Philosophy
3000.120	Policy
3000.130	Scope and Interpretation
3000.140	Definitions
3000.150	Remote Attendance

SUBPART B: TRAVEL CONTROL SYSTEM

Section	
3000.200	Travel Control System
3000.210	Designation of Headquarters
3000.220	Expenses at Headquarters or Residence
3000.230	Preparation and Submission of Vouchers or Travel Expenses

SUBPART C: TRANSPORTATION

Section	
3000.300	Modes of Transportation
3000.310	Routing

SUBPART D: LODGING

Section	
3000.400	Lodging Allowances
3000.410	Least Costly Lodging
3000.420	Conference Lodging
3000.430	Employee Owned or Controlled Housing

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PROPOSED AMENDMENTS

SUBPART E: PER DIEM ~~/~~MEALS

Section

- 3000.500 Per Diem Allowance
- 3000.510 Meal Allowance

SUBPART F: MISCELLANEOUS RULES

Section

- 3000.600 Reimbursable and Non-Reimbursable Expenses
- 3000.610 Expenses Related to Transportation
- 3000.620 Receipts Required
- 3000.630 Meals for Other Persons

SUBPART G: EXCEPTIONS

Section

- 3000.700 Exceptions to the Rules
- 3000.710 Board-Agency Rules
- 3000.720 Non-Required Travel

3000.APPENDIX A Reimbursement Schedule

AUTHORITY: Implementing and authorized by Sections 12-1, 12-2 and 12-3 of the State Finance Act [30 ILCS 105].

SOURCE: Emergency rules adopted at 10 Ill. Reg. 12697, effective July 2, 1986, for a maximum of 150 days; adopted at 10 Ill. Reg. 18188, effective January 1, 1987; preemptory amendment at 11 Ill. Reg. 14854, effective August 25, 1987; amended at 12 Ill. Reg. 11626, effective July 1, 1988; amended at 14 Ill. Reg. 10014, effective July 1, 1990; amended at 19 Ill. Reg. 7852, effective July 1, 1995; amended at 20 Ill. Reg. 7372, effective May 13, 1996; amended at 20 Ill. Reg. 9025, effective July 1, 1996; amended at 21 Ill. Reg. 8899, effective July 1, 1997; amended at 22 Ill. Reg. 11713, effective July 1, 1998; emergency amendment at 23 Ill. Reg. 11332, effective August 27, 1999, for a maximum of 150 days; amended at 24 Ill. Reg. 245, effective December 27, 1999; emergency amendment at 24 Ill. Reg. 861, effective January 1, 2000, for a maximum of 150 days; amended at 24 Ill. Reg. 1908, effective January 2, 2000; amended at 24 Ill. Reg. 7737, effective May 9, 2000; amended at 26 Ill. Reg. 14985, effective October 8, 2002; emergency amendment at 27 Ill. Reg. 557, effective January 1, 2003, for a maximum of 150 days; amended at 27 Ill. Reg. 8551, effective May 12, 2003; amended at 27 Ill.

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PROPOSED AMENDMENTS

Reg. 9990, effective July 1, 2003; amended at 37 Ill. Reg. 4383, effective March 22, 2013; amended at 43 Ill. Reg. 7447, effective July 1, 2019; amended at 47 Ill. Reg. 1660, effective January 20, 2023; amended at 48 Ill. Reg. _____, effective _____.

SUBPART A: GENERAL

Section 3000.140 Definitions

[Act or "the Act": Section 12-2 of the State Finance Act \[30 ILCS 105\].](#)

Agency: Any department, board, commission, committee, authority, or institution as defined in the Illinois State Auditing Act [30 ILCS 5/1-7].

Agency Head: The chief executive officer of an agency or a designated representative. Representatives must be authorized by the Agency Head and must be on file with the Office of the Comptroller. Filing of the Signature Authorization Card (SCO-95) shall constitute authorization.

Commuting Expense: The cost of one round trip between residence and headquarters. Cost may include mileage, parking fees, tolls, etc. Mileage cost is determined by multiplying the commuting mileage by the mileage reimbursement rate defined in Appendix A, Reimbursement Schedule.

Commuting Mileage: The actual round trip mileage between residence and headquarters.

Headquarters: The post of duty or station at which official duties require the employee to spend the largest part of working time. Headquarters shall ordinarily be the corporate city limits in which the employee is stationed or may be a designated geographical area. Headquarters shall be designated by the Agency Head in accordance with policies established by the appropriate Travel Control Board.

Travel Control Board: Those Boards created by the State Finance Act [30 ILCS 105/12-1].

Travel Regulation Council: The Travel Regulation Council (TRC or the Council) shall consist of the Chairmen or designee of each of the statutorily created Travel Control Boards.

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PROPOSED AMENDMENTS

Travel Status: An employee shall be considered "on travel status" while away from headquarters on authorized state business. Travel status shall begin when an employee leaves headquarters or, if reporting directly to destination, from residence or other location. Travel status shall conclude when an employee returns to headquarters or, if reporting directly from original destination, to residence or other location at the completion of authorized State business.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 3000.150 Remote Attendance

If a quorum of the members of the Council are physically present, as provided for in Section 2.01 of the Open Meeting Act [5 ILCS 120], a member not physically present may attend by way of video or audio conference if:

- a) The member is *prevented from physically attending* due to:
 - 1) *personal illness or disability;*
 - 2) *employment purposes or the business of the public body;*
 - 3) *a family or other emergency.*
- b) The member notifies the chair and/or the Council staff prior to the meeting of their desire to attend by way of video or audio conference.
- c) A majority vote of the Council is held approving of the member's attendance by way of video or audio conference.

(Source: Added at 48 Ill. Reg. _____, effective _____)

SUBPART C: TRANSPORTATION

Section 3000.300 Modes of Transportation

- a) All travel shall be by the most economical mode of transportation available considering travel time, costs and work requirements. Modes of transportation authorized for official travel include automobiles, railroads, airlines, buses,

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PROPOSED AMENDMENTS

taxicabs, and other usual means of conveyance.

- b) State vehicles may be used when most economical. When applicable, Vehicle Rules (44 Ill. Adm. Code 5040) issued by the Department of Central Management Services shall govern use of State-owned vehicles. Agency rules further defining use of vehicles may also apply. Specific instructions covering service and repairs of these vehicles are to be found in the glove compartment of each vehicle.
- c) Arrangements on airplanes, trains, or boats shall be the least costly reasonably available alternative.
- d) Chartered aircraft, boats, trains, buses or other similar conveyance shall be used only as a last resort or if proven to be most economical for the circumstances. A full explanation for the use of that transportation must accompany the voucher.
- e) The rental of an automobile while on travel status is allowed, if circumstances require. The most economical vehicle available that is suitable for the State's business shall be obtained. The collision damage waiver and personal accident insurance on rented vehicles are not reimbursable.
- f) Privately owned vehicles may be used when authorized by appropriate agency personnel.
 - 1) Employees using private vehicles on State business must have insurance coverage in an amount not less than that required by Section 10-101(b) of the Illinois Vehicle Code [625 ILCS 5/~~10-101(b)~~]. Prior to that authorization the Agency Head shall require employees to file a statement certifying that they are duly licensed and carry at least the minimum insurance coverage or shall require that certification to be noted on the travel voucher.
 - 2) Reimbursement for use of a private vehicle shall be on a mileage basis and shall be in accordance with the rate promulgated pursuant to 5 ~~U.S.C. USC~~ 5707(b)(2)(A)(i) ~~and as shown in Appendix A (Reimbursement Schedule).~~ *As provided for in the Act, if the rates set under federal regulations increase or decrease during the course of the State's fiscal year, the effective date of the new rate shall be the effective date of the change in the federal rate. [30 ILCS 105/12-2(f)]* ~~In the event the rate set under the federal regulations increases or decreases during the course of the State's~~

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PROPOSED AMENDMENTS

~~fiscal year, the effective date of the new rate shall be the effective date of the change in the federal rate.~~

- g) Agency Heads may authorize the use of privately owned aircraft on State business.
- 1) Employees using privately owned aircraft on State business shall be duly licensed by the appropriate licensing body for the particular aircraft to be flown, shall carry insurance in at least the amount of \$500,000 combined single limit, and shall certify this to the Agency Head. The certification of insurance shall be available for review and shall be noted on the travel voucher.
 - 2) Reimbursement for the use of privately owned aircraft may be set by the individual Boards, but shall not exceed the rate set by the Federal Government pursuant to 5 ~~U.S.C. USC~~ 5707(b)(2)(A)(ii) ~~and 41 CFR 301-4.2(a)(2), as revised September 8, 1998 (Federal Register, Vol. 63, #173, Government Printing Office).~~ As provided for in the Act, if the rates set under federal regulations increase or decrease during the course of the State's fiscal year, the effective date of the new rate shall be the effective date of the change in the federal rate. [30 ILCS 105/12-2(f)] ~~No later amendments or editions shall act to vary this rate.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART D: LODGING

Section 3000.400 Lodging Allowances

The maximum daily lodging allowance shall be in accordance with the rates promulgated pursuant to 5 U.S.C. 5702(a)(1)(B). As provided for in the Act, if the rates set under federal regulations increase or decrease during the course of the State's fiscal year, the effective date of the new rate shall be the effective date of the change in the federal rate. [30 ILCS 105/12-2(f)]
Except as provided for in Section 3000.430, only commercial lodging may be reimbursed.

- a) ~~The lodging allowances specified in Appendix A, Reimbursement Schedule are the maximum rates allowed by the Travel Control Boards. The Council shall review the rates annually to determine necessary adjustments. Except as provided in Section 3000.430, only commercial lodging may be reimbursed.~~

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PROPOSED AMENDMENTS

- b) ~~The maximum reimbursement for lodging in Cook County, Illinois and the District of Columbia shall be in accordance with Section 12-2(e) of the State Finance Act [30 ILCS 105/12-2(e)].~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART E: PER DIEM-MEALS

Section 3000.500 Per Diem Allowance

- a) The per diem allowances shall be in accordance with the rates promulgated pursuant to 5 U.S.C. 5702(a)(1)(A). As provided for in the Act, if the rates set under federal regulations increase or decrease during the course of the State's fiscal year, the effective date of the new rate shall be the effective date of the change in the federal rate. [30 ILCS 105/12-2(f)]~~specified in Appendix A; Reimbursement Schedule are the maximums allowed by the Travel Control Boards. The Council shall review the rates annually to determine necessary adjustments.~~
- b) Per diem shall be paid for travel which includes overnight lodging or is 18 or more continuous hours. It is given in lieu of the meal allowance and is to cover the cost of meals and meal tips. Receipts need not be submitted to support this allowance.
- c) Per diem shall be based on the Quarter System for computing the allowance for days or fractions thereof. Each quarter shall be 6 hours commencing at midnight, 6:00 a.m., Noon, and 6:00 p.m. The traveler shall be allowed one fourth of the allowance for each period of 6 hours or fraction thereof.
- d) Meal allowance and per diem may not be mixed on the same trip or day.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 3000.510 Meal Allowance

- a) The meal allowances shall be in accordance with the rates promulgated pursuant to 5 U.S.C. 5702(a)(1)(A). As provided for in the Act, if the rates set under federal regulations increase or decrease during the course of the State's fiscal

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PROPOSED AMENDMENTS

year, the effective date of the new rate shall be the effective date of the change in the federal rate. [30 ILCS 105/12-2(f)] ~~specified in Appendix A, Reimbursement Schedule are the maximums allowed by the Travel Control Boards. The Council shall review the rates annually to determine necessary adjustments.~~

- b) The meal allowances are given when the traveler is not eligible to receive per diem. Receipts need not be submitted to support these.
- c) Breakfast is payable when an employee is on travel status and leaves headquarters or residence (if reporting directly to the destination) at or before 6:00 a.m.
- d) Lunch is not a reimbursable expense. The amount for lunch is established for the purpose of setting a per meal ceiling on conference lunches and meals purchased for non-State officers and employees.
- e) Dinner is payable when an employee is on travel status and arrives back at headquarters or residence (if reporting directly from destination) at or after 7:00 p.m. For employees commencing travel after close of business, but before 6:30 p.m., dinner reimbursement is allowed if the traveler would not be eligible for per diem.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART G: EXCEPTIONS

Section 3000.710 Board/Agency Rules

The Travel Control Boards and agencies may establish travel rules for their respective employees which may be more restrictive than those established by the Council. Agencies which set such policies shall do so with the advice of the appropriate Travel Control Board. However, reimbursement rates shall be no less than those provided for in Section 12-2(f) of the Act ~~for auto mileage may not be less than the rate promulgated in 5 U.S.C. 5707 (b)(2).~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PROPOSED AMENDMENTS

Section 3000.APPENDIX A Reimbursement Schedule

The following rates are effective for the Travel Control Boards. ~~The rates will be reviewed annually to determine necessary adjustments.~~

<u>Type of Reimbursement</u>	<u>Rate</u>
<u>Mileage</u>	
Auto	See Section 3000.300(f)(2)
Plane	See Section 3000.300(g)(2)
<u>Per Diem/Meals</u>	
<u>Per Diems</u>	<u>See Section 3000.500</u>
<u>Meals</u>	<u>See Section 3000.510</u>
Within the State of Illinois	
Breakfast	\$8.50
Lunch	\$12.50
Dinner	\$23.00
Per Diem—Quarter	\$11.00
Per Diem—Day	\$44.00
Outside the State of Illinois	
Breakfast	\$9.50
Lunch	\$13.50
Dinner	\$25.00
Per Diem—Quarter	\$12.00
Per Diem—Day	\$48.00
<u>Lodging</u>	
<u>Inside the United States</u>	<u>See Section 3000.400</u>
Chicago Metro	

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PROPOSED AMENDMENTS

County of Cook	See Section 3000.400(b)
Counties of DuPage, Kane, Lake, McHenry, and Will	\$95.00
Downstate Illinois	
Counties of Champaign, Kankakee, LaSalle, McLean, Macon, Madison, Peoria, Rock Island, St. Clair, Sangamon, Tazewell, and Winnebago	\$85.00
All other Downstate counties	\$75.00
Out of State	
District of Columbia (includes the cities of Alexandria, Falls Church, and Fairfax, and the counties of Arlington, Loudoun, and Fairfax in Virginia; and the counties of Montgomery and Prince George's in Maryland)	See Section 3000.400(b)
All other Out of State	\$110.00
Out-of-Country	Actual Reasonable

(Source: Amended at 48 Ill. Reg. _____, effective _____)

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- 1) Heading of the Part: Paid Leave for All Workers Act
- 2) Code Citation: 56 Ill. Adm. Code 200
- 3)

<u>Section Numbers:</u>	<u>Proposed Actions:</u>
200.100	New Section
200.110	New Section
200.120	New Section
200.200	New Section
200.210	New Section
200.220	New Section
200.230	New Section
200.240	New Section
200.250	New Section
200.260	New Section
200.270	New Section
200.300	New Section
200.310	New Section
200.320	New Section
200.330	New Section
200.400	New Section
200.410	New Section
200.420	New Section
200.430	New Section
200.440	New Section
200.450	New Section
200.460	New Section
200.470	New Section
200.500	New Section
200.510	New Section
200.520	New Section
200.530	New Section
200.540	New Section
- 4) Statutory Authority: Paid Leave for All Workers Act [820 ILCS 192]
- 5) Complete Description of the Subjects and Issues Involved: This Part shall apply to the Paid Leave for All Workers Act [820 ILCS 192]. The purpose of the Act is to establish a minimum paid leave standard for all workers in Illinois - to provide economic security for

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

employees who need to use paid time off from work for any reason; and to safeguard the welfare, health, safety, and prosperity of the people of Illinois.

- 6) Published studies and reports, and sources of underlying data, used to compose this rulemaking: None
- 7) Will this rulemaking replace an emergency rule currently in effect? No
- 8) Does this rulemaking contain an automatic repeal date? No
- 9) Does this rulemaking contain incorporations by reference? No
- 10) Are there any other rulemakings pending on this Part? No
- 11) Statement of Statewide Policy Objective: This rulemaking does create or enlarge a mandate as described in Section 3(b) of the State Mandates Act. Pursuant to 820 ILCS 192/10, under the definition of employer in the Act, the law shall apply to "units of local government, any political subdivision of the State or units of local government". The intent of the General Assembly was clearly made in Section 5 of the Act when it states, "The General Assembly finds that it is in the public policy interests of the State for all working Illinoisans to have some paid leave from work to maintain their health and well-being, care for their families, or use for any other reason of their choosing." This law applies to all employers in Illinois. Including public bodies. It does exempt school districts organized under the School Code and park districts.
- 12) Time, Place, and Manner in which interested persons may comment on this proposed rulemaking: Comments on this proposed rulemaking may be submitted in writing for a period of 45 days following publication of this Notice. Comments should be submitted to:

Anna Koepfel
Illinois Department of Labor
Lincoln Tower Plaza
524 S. 2nd Street
Suite 400
Springfield, IL 62701

(217) 558-1270
Anna.Koepfel@illinois.gov

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

13) Initial Regulatory Flexibility Analysis:

- A) Types of small businesses, small municipalities and not for profit corporations affected: This law applies to all employers in Illinois, including public bodies. It does exempt school districts organized under the School Code and park districts.
- B) Reporting, bookkeeping or other procedures required for compliance: This law will require record keeping and reporting by employers for compliance. Employers may choose how they provide the five days of paid leave to their employees. They may "front-load" the leave all at once, or they may require the employee to accrue their time, pursuant to subsection (b) of Section 15 of the law. Section 20 of the law states "An employer that provides paid leave on an accrual basis pursuant to subsection (b) of Section 15 shall provide notice of the amount of paid leave accrued or used by an employee upon request by the employee in accordance with the employer's reasonable paid leave policy notification provisions." Therefore, this will require the employer to provide their employee with the amount of time the employee is allowed to use for paid leave. Pursuant to Section 200.450 of the proposed rules, every employer shall create and maintain for not less than 3 years the following records for each employee: name and address; hours worked each day in each work week; paid leave earned or accrued in each work week; paid leave taken or used in each work week; requests by the employee to use paid leave that the employer denied; and remaining paid leave balance in each work week and upon employee's leave or termination from employment.
- C) Types of professional skills necessary for compliance: None

14) Small Business Impact Analysis:

- A) Types of businesses subject to the proposed rule:
- 11 Agriculture, Forestry, Fishing and Hunting
 - 21 Mining
 - 22 Utilities
 - 23 Construction
 - 31-33 Manufacturing
 - 42 Wholesale Trade
 - 44-45 Retail Trade

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- 48-49 Transportation and Warehousing
- 51 Information
- 52 Finance and Insurance
- 53 Real Estate Rental and Leasing
- 54 Professional, Scientific, and Technical Services
- 55 Management of Companies and Enterprises
- 56 Administrative and Support and Waste Management and Remediation Services
- 61 Educational Services
- 62 Health Care and Social Assistance
- 71 Arts, Entertainment, and Recreation
- 72 Accommodation and Food Services
- 81 Other Services (except Public Administration)
- 92 Public Administration

B) Categories that the agency reasonably believes the rulemaking will impact, including:

- i. Hiring and additional staffing
- ii. Regulatory requirements
- vii. Training requirements
- viii. Recordkeeping
- ix. Compensation and benefits

15) Regulatory Agenda on which this rulemaking was summarized: July 2023

The full text of the Proposed Rule begins on the next page:

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

TITLE 56: LABOR AND EMPLOYMENT
CHAPTER I: DEPARTMENT OF LABOR
SUBCHAPTER b: REGULATION OF WORKING CONDITIONS

PART 200

PAID LEAVE FOR ALL WORKERS ACT

SUBPART A: GENERAL PROVISIONS

Section	
200.100	Scope
200.110	Definitions
200.120	Incorporated and Referenced Materials

SUBPART B: EARNING PAID LEAVE

Section	
200.200	General Provisions
200.210	Start of Paid Leave Benefits
200.220	Accruing Paid Leave Over a 12-Month Period
200.230	Frontloading Paid Leave at the Start of a 12-Month Period
200.240	Mixed-Earning Policies
200.250	Notice and Accounting
200.260	Collective Bargaining Agreements
200.270	Local Paid Leave Ordinances

SUBPART C: USE OF PAID LEAVE

Section	
200.300	General Provisions
200.310	Paid Leave Usage Policy and Notice Requirements
200.320	Carry Over
200.330	Rate of Pay

SUBPART D: EMPLOYER RESPONSIBILITIES

Section	
200.400	Domestic Workers

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

200.410	Joint Employment
200.420	Transfers and Reinstatements
200.430	Continuation of Health Benefits
200.440	Recordkeeping Requirements
200.450	Display of Paid Leave for All Workers Notice
200.460	Determining Payout of Paid Leave Upon Separation from Employment
200.470	Prohibition on Retaliation

SUBPART E: ENFORCEMENT

Section

200.500	Filing a Complaint
200.510	Service of Documents
200.520	Administrative Hearings
200.530	Damages, Penalties, and Relief Due to the Employee
200.540	Penalties Due to the Department of Labor

AUTHORITY: Implementing and authorized by the Paid Leave for All Workers Act [820 ILCS 192].

SOURCE: Adopted at 48 Ill. Reg. _____, effective _____.

SUBPART A: GENERAL PROVISIONS

Section 200.100 Scope

This Part implements the Paid Leave for All Workers Act [820 ILCS 192].

Section 200.110 Definitions

In addition to the terms set forth in Section 10 of the Act, all other terms used in this Part shall have the meanings set forth in this Section.

"Accrual" or "accrue" is the practice of accumulating paid time off over a period of time, proportionately to hours worked.

"Act" means the Paid Leave for All Workers Act [820 ILCS 192].

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

"Administrative Law Judge" means an individual authorized by the Department to determine the merits of claims alleging violations of the Act.

"Aggrieved Employee" means an employee affected by a possible violation of the Act, regardless of whether the employee has filed a claim with the Department.

"Complaint" means a signed document alleging a violation of the Act, accompanied by any supporting documentation required by the Department.

"Construction industry" means any constructing, altering, reconstructing, repairing, rehabilitating, refinishing, refurbishing, remodeling, remediating, renovating, custom fabricating, maintenance, landscaping, improving, wrecking, painting, decorating, demolishing, or adding to or subtracting from any building, structure, highway, roadway, street, bridge, alley, sewer, ditch, sewage disposal plant, waterworks, parking facility, railroad, excavation or other structure, project, development, real property, or improvement, or to do any part thereof, whether or not the performance of the work herein described involves the addition to or fabrication into, any structure, project, development, real property, or improvement herein described of any material or article of merchandise. The definition also includes moving construction-related materials on the job site or to or from the job site, snow plowing, snow removal, and refuse collection. [820 ILCS 192/10]

"Day" means a calendar day.

"Department" means the Illinois Department of Labor, its Director, and the Director's authorized representatives. [820 ILCS 192/110]

"Domestic work" means housekeeping, house cleaning, home management, nanny services including childcare and child monitoring, caregiving, personal care or home health services for elderly persons or persons with an illness, injury, or disability who require assistance in caring for themselves, laundering, cooking, companion services, chauffeuring; or other household services for members of households or their guests in or about a private home or residence or any other location where the domestic work is performed, as defined by the Domestic Workers' Bill of Rights Act. [820 ILCS 192/10]

"Domestic worker" means a person, including independent contractors, sole proprietors, and partnerships, who performs domestic work. [820 ILCS 192/10]

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

"Domicile" means a *true, fixed, and permanent legal home of a person or the place to which the person intends to return even though the person may reside elsewhere. As a further explanation, "a person may have more than one residence but only one domicile"*. [625 ILCS 5/1-115.5]

"Employee" means an individual who works part-time, full-time, or performs seasonal work and is:

permitted to work by an employer whose base of operations, regional office, or headquarters is in Illinois and that employee's work is primarily performed in Illinois, or

permitted to work by an employer if either of the following is true:

The work is primarily performed in Illinois for an employer that performs substantial business in the State, markets its services in the State, or maintains a registered agent within the State of Illinois; or

the work is primarily performed in Illinois and individual is domiciled in Illinois.

For the purposes of this Part, when considering whether work is performed primarily in Illinois, the Department will consider the following factors:

The amount of work performed in Illinois compared to the amount of work performed outside of Illinois;

Whether the work performed inside of Illinois is isolated, temporary, or transitory; and

Whether the work performed outside of Illinois is the of same nature or has the same duties of the work performed in Illinois.

The definition of "employee" does not include the following:

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

An employee as defined in the federal Railroad Unemployment Insurance Act (45 U.S.C. 351) or the federal Railway Labor Act (45 U.S.C. 151);

A student enrolled in and regularly attending classes in a college or university who is also working less than full-time temporary basis at the same college or university;

An employee of a college or university who works for less than 2 consecutive quarters and the employee does not have a reasonable expectation to be rehired by the same employer for the same service in the subsequent calendar year; or

A bona fide independent contractor except an individual working as a domestic worker as defined by the Domestic Workers' Bill of Rights Act and by this Part. [820 ILCS 192/10]

The definition of "employee" includes domestic workers.

"Employer" means any individual, sole proprietor, partnership, association, corporation, limited liability company, business trust, employment and labor placement agency, *State or local unit of government, any political subdivision of the State, or any State or local government agency*, including all branches of State government, employing individuals in Illinois, except for the following:

Public school districts organized under the School Code [105 ILCS 5];
and

Park districts organized under the Park District Code [70 ILCS 1205].
[820 ILCS 192/10]

"Frontload" means to *make available the minimum number of hours of paid leave time, subject to pro rata requirements provided in 820 ILCS 192/15(b), to an employee on the first day of employment or the first day of the 12-month period.*
[820 ILCS 192/15(c)]

"Independent contractor" means an individual, other than a domestic worker, who:

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

has been and will continue to be free from control and direction over the performance of the individual's work, both under the contract of service with the employer and in fact; and

performs work that is either outside the usual course of business or is performed outside all of the employer's places of business, unless the employer is in the business of contracting with third parties for the placement of employees; and

is in an independently established trade, occupation, profession, or business. [820 ILCS 115/2]

"Paid leave", "paid leave time", or "paid leave hours" means time off from work for which the employer is required to pay the employee.

"Party" means any employee affected by a possible violation of the Act or any employer whose compliance with the Act is in question.

"Practical" means realistically capable of being accomplished in the actual circumstances.

"Qualifying pre-existing paid leave policy" means a bona fide paid leave policy that an employer has enacted prior to January 1, 2024, that, in practice, allows all employees to take at least 40 hours of paid leave for any reason of the employee's choosing.

"Regular rate of pay" means, for an employee who is not *engaged in an occupation in which gratuities or commissions have customarily and usually constituted part of remuneration*, an employee's average hourly rate of pay as calculated according to the Subpart D of the Minimum Wage Law Code (56 Ill. Adm. Code 210.) For guidance in the interpretation of the regular rate of pay, the Act, and this Part, the Director may refer to the Regulations and Interpretations of the Administrator, Wage and Hour Division, U.S. Department of Labor, administering the Fair Labor Standards Act of 1938, as amended (29 U.S.C. 207 and 213). For an employee who customarily receives gratuities, "regular rate of pay" shall be *at least the full minimum wage in the jurisdiction where the employee is employed when paid leave is taken. [820 ILCS 192/5]*

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

"Shared Services" means services provided by a domestic worker to more than one employer that are intentionally coordinated by the employers. For example, in the context of childcare services, shared services are commonly referred to as a "nanny share".

"State agency" means *all boards, commissions, agencies, institutions, authorities, bodies politic and corporate of the State created by or pursuant to the constitution or statute, of the executive branch of State government.* [20 ILCS 435/4]

"Writing" or "Written" means *a printed or printable communication in physical or electronic format, including a communication that is transmitted through electronic mail, text message, or a computer system or is otherwise sent or stored electronically.* [820 ILCS 192/10]

Section 200.120 Incorporated and Referenced Materials

The following regulations and standards are incorporated in this Part. All incorporations by reference refer to the regulations, guidelines and standards on the date specified and do not include any editions or amendments subsequent to the date specified.

- a) The following State statutes are referenced in this Part:
 - 1) Illinois Vehicle Code [625 ILCS 5];
 - 2) School Code [105 ILCS 5];
 - 3) Park District Code [70 ILCS 1205];
 - 4) Forms Notice Act [20 ILCS 435];
 - 5) Illinois Wage Payment and Collection Act [820 ILCS 115]; and
 - 6) Illinois Administrative Procedure Act [5 ILCS 100/Art. 10].

- b) The following State regulations are referenced in this Part:
 - 1) Minimum Wage Law Code (56 Ill. Adm. Code 210); and
 - 2) Rules of Procedure in Administrative Hearings (56 Ill. Adm. Code 120).

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- c) The Fair Labor Standards Act of 1938, as amended (29 U.S.C. 207 and 213).

SUBPART B: EARNING PAID LEAVE

Section 200.200 General Provisions

- a) Minimum Paid Leave Time Requirements
- 1) An employee is entitled to earn a *minimum of 40 hours of paid leave during a 12-month period or a pro rata number of hours of paid leave during a 12-month period*, consistent with Section (a)(2) and Section 15(b) of the Act and Section 200.220 of this Part. [820 ILCS 192/15]
 - 2) Employers may provide such leave via accrual or frontloading.
 - 3) An employer may choose to provide more than the minimum number of paid leave hours to an employee under this subsection or otherwise adopt a more generous paid leave policy as long as the policy meets the minimum requirements of the Act and this Part.
- b) An employer who has a qualifying pre-existing paid leave policy in effect on January 1, 2024, is not required to modify the pre-existing paid leave policy. If, after January 1, 2024, the employer modifies a pre-existing paid leave policy in such a way that it no longer provides 40 hours of paid leave to be used for any reason in accordance with Section 15(a) of the Act, that policy no longer qualifies for this subsection (b).

Section 200.210 Start of Paid Leave Benefits

An employee shall begin to earn *paid leave hours*, via frontloading or accrual, *at the commencement of the individual's employment with the employer or on January 1, 2024, whichever is the later date.* [820 ILCS 192/15]

Section 200.220 Accruing Paid Leave Over a 12-Month Period

- a) If an employer requires employees to earn paid leave hours via accrual, an employee is entitled to *accrue paid leave hours at the rate of one hour of paid leave for every 40 hours worked during a 12-month period up to a minimum of 40*

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

hours of paid leave over the same 12-month period. [820 ILCS 192/15] An employer may choose to provide leave in smaller, proportional, increments, if the rate of benefit accrual is at least 1 hour of paid leave for every 40 hours worked. For the purpose of this Section, work periods of fewer than 15 minutes must be rounded up to 15 minutes.

- b) An employer is required to count all time that an employee works, including overtime hours worked, for purposes of calculating accrual. An employer is not required to count time when an employee is on paid or unpaid leave or other non-compensable time where the employee is not performing work for the employer as time worked for accrual purposes.
- c) *Employees exempt from the overtime requirements of the federal Fair Labor Standards Act (29 U.S.C 213(a)(1)) shall be deemed to work 40 hours in each workweek for purposes of paid leave time accrual if that employee regularly works 40 or more hours in a workweek.* [820 ILCS 192/20] If such employee's regular workweek is less than 40 hours, the employee's paid leave time accrues based on the number of hours in their regular workweek.
- 1) An overtime-exempt employee who regularly works 40 hours or more in a workweek is entitled a minimum of 40 hours of paid leave during a 12-month period.
- 2) An overtime-exempt employee who regularly works less than 40 hours in a workweek is entitled to accrue paid leave hours based on the number of hours worked in that workweek consistent with Sections 200.200 and 200.220.
- d) Accrual calculation examples.

EXAMPLE A: Employee A works 15 hours per week, 52 weeks per year. Employee A is entitled to accrue 19.5 hours of paid leave annually. (15 times 52 = 780 hours worked per year. 780 divided by 40 = 19.5 hours of paid leave time.)

EXAMPLE B: Employee B works 50 hours per week, 52 weeks per year. Employee B is entitled to accrue at least 40 hours of paid leave annually. Employee B's employer may choose to provide more than 40 hours, either via accrual or frontloading.

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

EXAMPLE C: Employee C is paid on a salary basis and qualifies for the "administrative" exemption under the Fair Labor Standards Act. Employee C's office hours are regularly 37.5 hours per week, but in some weeks, this employee's work hours may be fewer or more, depending on workload. Employee C's employer requires employees to earn paid leave via accrual. Employee C's paid leave shall accrue on the basis of 37.5 hours per week, even in weeks when they work fewer hours.

Section 200.230 Frontloading Paid Leave at the Start of a 12-Month Period

- a) If an employer frontloads leave by providing to its employees the minimum required number of paid leave hours available for use on the employee's first day of employment or the first day of any 12-month period, the employer is subject to the following requirements:
 - 1) The employer shall give written notice to the employee informing the employee of how many paid leave hours that employee is receiving on or before the first day of employment or on or before the first day of the 12-month period.
 - A) If an employer chooses a fixed date for the beginning of the 12-month period, such as January 1 or July 1, the employer may prorate the amount of frontloaded paid leave time that an employee who begins employment mid-12-month period shall receive. The employer shall then frontload the full 12-month period's worth of paid leave time to that employee at the next regular fixed date.
 - B) An employer may choose to use each employee's employment start date as the start of that employee's 12-month period.
 - C) An employer may not retroactively diminish benefits that the employer has already provided to an employee. Therefore, an employer may not recoup or require an employee to repay paid leave time that was frontloaded at the beginning of the 12-month period if the employee's employment ends before the end of the 12-month period.

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- 2) Each 12-month period shall renew consecutively for the duration of employment unless employer does all of the following (see Section 15(d) of the Act):
 - A) Gives written notice to the employee at least 30 days prior to the end of the 12-month period, informing them that the 12-month period is changing or ending;
 - B) Gives the employee written documentation of the number of hours worked during the 12-month period, the number of paid leave hours accrued, the number of paid leave hours taken, and the remaining paid leave hours balance; and
 - C) Ensures that the changing of the 12-month period does not reduce the number of paid leave hours the employee is otherwise entitled to in a 12-month period.
- 3) An employee who receives frontloaded paid leave on the first day of any 12-month period shall continue to receive paid leave hours on the first day of any consecutive 12-month period unless the employer does the following (see Section 15(d) of the Act):
 - A) Gives written notice the employee at least 30 days prior to the end of the 12-month period that the 12-month period is changing or ending;
 - B) Gives the employee written documentation of the number of hours worked during the 12-month period, the number of paid leave hours accrued, the number of paid leave hours taken, and the remaining paid leave hours balance; and
 - C) Ensures that the changing of the 12-month period does not reduce the number of paid leave hours the employee is otherwise entitled to in a 12-month period.
- b) The number of hours of paid leave provided under this Section shall not be less than what the employee would be entitled to earn if the employer had not provided all paid leave hours on the first day of employment or the first day of the 12-month period.

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- c) With appropriate notice to the employee and documentation, employers may frontload paid leave time for part-time employees at a pro rata amount consistent with the employee's anticipated work schedule for that 12-month period. However, if the employee works more hours than the employer anticipated, the employee is entitled to accrue additional hours at a rate of 1 hour of paid leave for every 40 hours worked in that same 12-month period, up to 40 hours of paid leave. If a part-time employee works fewer hours in the 12-month period than anticipated by their employer, the employer may not diminish or recoup used or unused frontloaded paid leave benefits in any way.

Section 200.240 Mixed-Earning Policies

- a) An employer may provide some of its employees paid leave in form of frontloading, and other employees paid leave via accrual, if the employer's paid leave policy meets all of the requirements of the Act and this Part.
- b) An employer shall not illegally discriminate or otherwise violate state or federal law when determining which employees qualify for frontloading or accrual.

Section 200.250 Notice and Accounting

- a) During the duration of the employee's employment, the employer shall provide an accounting of the employee's unused balance of paid leave time on each paystub or form that the employer normally furnishes to the employee to notify them of wage payments and deductions from wages.
- b) If an employee accrues paid leave based on Section 200.220 and requests information regarding subsection (a), then the employer shall provide such records to the employee as soon as is practical.

Section 200.260 Collective Bargaining Agreements

- a) Employees covered under a bona fide collective bargaining agreement may negotiate minimum standards of paid leave meeting or exceeding what is required by the Act.
- b) *No term or provision of an existing bona fide collective bargaining agreement, in effect on January 1, 2024, shall be affected by the Act. [820 ILCS 192/15]*

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- c) For a bona fide collective bargaining agreement that takes effect on or after January 1, 2024, *covered employees may waive the requirements of the Act only if the language of the waiver is clear, unambiguous, and explicitly waives the requirements of the Act.* [820 ILCS 192/15]
- d) The provisions of this Act do not apply to:
- 1) *an employee who works in the construction industry and is covered by a bona fide collective bargaining agreement, regardless of whether that collective bargaining agreement is in effect before or after January 1, 2024; [820 ILCS 192/20] or*
 - 2) *an employee who works for an employer that provides services nationally and internationally of delivery, pickup, and transportation of parcels, documents, and freights and is covered by a bona fide collective bargaining agreement, regardless of whether that collective bargaining agreement is in effect before or after January 1, 2024. [820 ILCS 192/15]*
- e) If an employee works for a State Agency and is covered by a bona fide collective bargaining agreement in effect on July 1, 2024, then *nothing in the Act shall affect the validity or change the terms of the agreement applying to the employee. Employees covered under a bona fide collective bargaining agreement with a State Agency may only waive the requirements of the Act in such agreement under the following conditions:*
- 1) *If the language of the waiver is clear, unambiguous, and explicitly waives the requirements of the Act; and*
 - 2) *The collective bargaining agreement is in effect after January 1, 2024. [820 ILCS 192/15]*

Section 200.270 Local Paid Leave Ordinances

- a) As of January 1, 2024, this Part *shall not apply to any employer located in a municipality or county where the employer is required by local law or ordinance to provide paid leave time, including paid sick leave, to an employee.* [820 ILCS 192/15]

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- b) As of January 1, 2024, this Part shall apply to an employer, who is otherwise subject to the Act, located in a municipality or county where the employer is not required by local law or ordinance to provide paid leave time, including paid sick leave. This shall include employers located in municipalities or counties that have opted out of an overlapping jurisdiction's paid leave law.
- c) If a municipality or county provides, enacts, or amends a local law or ordinance to provide paid leave time, including paid sick leave, after January 1, 2024, and the local law or ordinances provides equal or greater paid leave benefits, rights, and remedies than the Act, then the employer shall comply with the local law or ordinance.
- d) If a municipality or county provides, enacts, or amends a local law or ordinance to provide paid leave time, including paid sick leave, after January 1, 2024, and the local law or ordinances provides less paid leave benefits, rights, or remedies than the Act, then the employer shall comply with the minimum requirements of the Act.

SUBPART C: USE OF PAID LEAVE

Section 200.300 General Provisions

- a) *An employee is entitled to begin using earned paid leave time 90 calendar days after commencement of employment or 90 days after January 1, 2024, whichever is later. [820 ILCS 192/15]*

EXAMPLE A: The Paid Leave for All Workers Act takes effect on January 1, 2024. Six months later, Employee A starts a new job on Monday, July 1, 2024, and works 40 hours per week. Employee A starts accruing paid leave on their first day (July 1) but must wait 90 days (until September 29, 2024) before using any of their accrued paid leave time. See Section 15(g) of the Act.

EXAMPLE B: Employee B is hired to begin employment in an office job on September 1, 2024, which is the beginning of the employer's pay period. The office is closed on September 1 because it is a weekend, and it's also closed on Monday, September 2 for Labor Day, so Employee B's first day performing work is Tuesday, September 3. Because Employee B's employment status began on September 1, that day is the beginning of the 90-day waiting period. See Section 15(g) of the Act.

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

EXAMPLE C: Employee C has worked for an employer since 2019 but did not previously get paid time off. Employee C is entitled to earn paid leave beginning January 1, 2024 (the effective date of the Act). Employee C's employer frontloads its employees' paid leave in accordance with the Act, but Employee C must wait 90 days before being entitled to use any of their paid leave time. See Section 15(g) of the Act.

EXAMPLE D: Employee D works 40 hours per week between June 1 and August 15 (75 days) and does not work the rest of the year. Although Employee D is entitled to accrue 1 hour of paid leave for every 40 hours worked, they are not entitled to use that leave during that time because they are not employed for 90 days or longer. If Employee D returns to work for that employer within 12 months, their accrued but unused leave shall be rolled over or reinstated. See Section 15(k) of the Act.

- b) *An employee is entitled to use paid leave earned under the Act and this Part for any reason of the employee's choosing. [820 ILCS 192/15]*
 - 1) *An employer shall not require an employee to provide a reason for taking paid leave time.*
 - 2) *An employer shall not require an employee provide any type of documentation, including a certificate or form, as proof or support for the reason to use the paid leave time. [820 ILCS 192/15]*
- c) If an employer maintains a written paid leave policy, handbook, or manual, that policy or manual must be consistent with the Act and this Part, including Section 200.310.
- d) *An employee shall be allowed to use paid leave earned under the Act and this Part before using any other leave benefits provided by the employer or State law. [820 ILCS 192/15]*
- e) An employee shall be allowed to use any other leave benefits provided by the employer or State law before using paid leave earned under the Act and this Part.

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- f) An employer who offers more than one type of leave should confirm and document what category of leave the employee wishes to draw from for any use of leave.
- g) Employees shall have the discretion to determine how many paid leave hours they need to use in a 12-month period except:
 - 1) If an employee's scheduled workday is more than two hours, then *the employer may restrict the use of paid leave to increments of no less than 2 hours per day*, in minimum units of 1 hour.
 - 2) *If an employee's scheduled workday is less than two hours, then the employer may restrict the amount of paid leave used per day to the equivalent of the scheduled workday.* [820 ILCS 192/15]

Section 200.310 Paid Leave Usage Policy and Notice Requirements

- a) If an employer chooses to impose terms and conditions on employees' use of paid leave time, beyond the provisions explicitly required by the Act, the employer must adopt a reasonable, written paid leave policy, made available in English and in any additional language commonly spoken by the employer's workforce, that, at a minimum, includes the protections of the Act and this Part, and is consistent with the provisions of the Act and this Part. A written paid leave policy, other than a qualifying pre-existing policy, that is inconsistent with the Act and this Part is invalid, and an employer with such a policy waives its right to notice of employees' use of paid leave time.
 - 1) The paid leave policy can be a part of an existing employer manual, existing employer handbook, or a separate document.
 - 2) The employer shall provide the paid leave policy to the employee prior to or upon the employee's commencement of employment or within 90 days after the effective date of the Act, whichever is later. Employers who regularly communicate with employees via electronic means shall also provide the notice via the employer's regular electronic communication method.

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- 3) If an employer changes the paid leave policy during the course of an employee's employment, then the employer shall notify the employee of the updated paid leave policy as soon as practical.
 - 4) An employee may request to use paid leave *under this Act and this Part by making an oral or written request to the employer consistent with the employer's paid leave policy.* [820 ILCS 192/15] Whether to make such request orally or in writing is the employee's choice.
- b) If an employer's paid leave policy has prior notification requirements, those may include the following (see Section 15(h) of the Act):
- 1) If an employee's request to use paid leave time is foreseeable, then an employer may require an employee give a maximum of 7 days' prior notice.
 - 2) If an employee's request to use paid leave time is unforeseeable, then the employer may require the employee to provide notice as soon as practically possible after the employee is aware of the necessity of the leave.
 - 3) An employer cannot deny an employee's request to use paid leave even if the employee's request does not meet an employer's foreseeability requirements, except under the conditions of subsection (c).
- c) An employer may deny an employee's request to use paid leave under the following conditions:
- 1) The employer's policy for considering leave requests under the Act, including any basis for denial under this Section is disclosed to the employee, in writing, consistent with this Section; and
 - 2) The employer's paid leave policy establishes certain limited circumstances in which paid leave may be denied in order to meet the employer's core operational needs for the requested time period. In considering whether an employee's request for paid leave may be denied based on operational needs, relevant factors include:

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- A) Whether the employer provides a need or service critical to the health, safety, or welfare of the people of Illinois; and
 - B) Whether similarly situated employees are treated the same for the purposes of reviewing, approving, and denying paid leave; and
 - C) Whether granting leave during a particular time period would significantly impact the business operations due to the employer's size; and
 - D) Whether the employee has adequate opportunity to use all paid leave time they are entitled to over a 12-month period.
- 3) The employer provides to the employee, and maintains according to Section 200.440, a record of, each request which is denied and the employer's reason for the denial.
- d) *An employer shall provide employees with written notice of the paid leave policy notification requirements in this Section in the manner provided in Section 20 (d) of the Act for notice and posting, and shall do so within 5 calendar days of any change to the employer's reasonable paid leave policy notification requirements. [820 ILCS 192/15]*
 - e) *An employer shall not require an employee to search for or locate a replacement worker to cover the employee's use of paid leave time. [820 ILCS 192/15]*
 - f) If an employer changes its policy regarding an employee's requirement to notify the employer before taking paid leave time, then the employer must communicate the change in writing within 5 calendar days after the change.
 - g) An employer may restrict an employee's use of paid leave to the employee's regular workweek.

Section 200.320 Carry Over

- a) For an employee who accrues paid leave time over the course of a 12-month period, any unused paid leave time shall carry over annually from one 12-month period to the next 12-month period. Employers may establish a reasonable policy

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

consistent with Section 200.310 restricting employees' ability to carry over more than 80 hours of unused paid leave. See Section 15(i) of the Act.

- b) Employees who receive frontloaded paid leave at the beginning of the 12-month period, in accordance with Section 200.220, are not entitled to carry over paid leave time from one 12-month period to the next. See Section 15(c) of the Act.
- c) An employee is not entitled to use more than 40 hours of paid leave in a 12-month period unless the employer allows them to do so. See Section 15(i) of the Act.

Section 200.330 Rate of Pay

- a) *Employees shall be paid their regular rate of pay when taking paid leave time, or, if salaried, an hourly amount equivalent to their annualized rate of pay divided by the number of hours they are expected to work in a year consistent with this Section. [820 ILCS 192/15]*
- b) *Employees who work in an occupation where gratuities are customarily the form of payment, and whose employers take a tip credit, shall be paid at least the full minimum wage in the jurisdiction where the employer is located for all paid leave hours. [820 ILCS 192/15]*
- c) Employees whose employers take a tip credit, who work in an occupation where gratuities are customarily the form of payment, and whose annualized rate of pay is the same or greater than the full minimum wage of the jurisdiction where the employer is located, shall be paid at their annualized rate of pay when using paid leave time.

SUBPART D: EMPLOYER RESPONSIBILITIES

Section 200.400 Domestic Workers

- a) Domestic workers shall earn or accrue paid leave under this Act from each employer for whom they perform work. *If the employer of a domestic worker requires that a domestic worker demonstrate that the domestic worker has performed, in aggregate for all employers, more than 8 hours of domestic work per workweek, in order to meet the definition of "domestic worker" in Section 10 of the Domestic Workers' Bill of Rights Act, then a signed statement prepared by the domestic worker and submitted to each employer indicating that the employee*

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

has worked or is scheduled to work 8 total hours in the workweek shall suffice in order for the domestic worker to be eligible to earn paid leave time. [820 ILCS 192/10]

- b) If a domestic worker is employed jointly by two or more employers in a shared services arrangement, then all of the employers shall be considered one employer for the purposes of the Act and this Part (see Section 200.420).

EXAMPLE: A worker is hired jointly by two families with an agreement to provide nanny services for two separate households. The worker provides services for a combined 50 hours during the week: 30 hours for Family A and 20 hours for Family B. For the purposes of providing paid leave time, the families are in a shared services arrangement. All of the worker's time spent working for both families is counted together for accrual calculation purposes.

Section 200.410 Joint Employment

For the purposes of the Act and this Part, questions of joint employment will be evaluated according to the provisions of Section 210.115 of the Minimum Wage Law Code (56 Ill. Adm. Code 210).

Section 200.420 Transfers and Reinstatements

- a) *An employee is entitled to retain and use all unused accrued paid leave earned at a division, entity, or location if the employee is transferred to a separate division, entity, or location of the same employer. [820 ILCS 192/15]*
- b) *An employee is entitled to retain and use all unused accrued paid leave time earned from employment if the employee was terminated or separated from employment and was rehired within 12 months by the same employer. The unused earned or accrued paid leave time shall be reinstated to the employee on the first day of reinstatement. [820 ILCS 192/15]*
- c) If an employee separates and returns within the same 12-month period, that employee is entitled to reinstatement of any unused frontloaded paid time off unless it was paid out upon separation.

Section 200.430 Continuation of Health Benefits

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- a) If an employee takes earned or accrued paid leave under the Act, then *the employer shall continue to provide any health plan coverage for the employee and the employee's family* that the employee already had during the duration of the paid leave time. [820 ILCS 192/15]
- b) *The continuation of any group health plan coverage shall not be at a level or at conditions less than if the employee had not taken or used paid leave under the Act.* [820 ILCS 192/15]
- c) If the employee is required to pay a premium for the health plan while taking or using paid leave time, then before the use of paid leave *the employer shall notify the employee in writing that the employee is still responsible for continued payment.* [820 ILCS 192/15]

Section 200.440 Recordkeeping Requirements

- a) *Every employer shall create and maintain, for not less than 3 years, the following records for each employee:*
 - 1) Name and address;
 - 2) *Hours worked each day* in each workweek;
 - 3) *Paid leave earned or accrued* in each workweek;
 - 4) *Paid leave taken or used* in each workweek;
 - 5) Requests by the employee to use paid leave that the employer denied; and
 - 6) *Remaining paid leave balance* in each workweek and upon employee's separation or termination from employment. [820 ILCS 192/15]
- b) Every employer shall make all records related to the Paid Leave for All Workers Act and this Part available to the employee or for inspection by the Department upon request.

Section 200.450 Display of Paid Leave for All Workers Notice

Every employer shall display a notice in the following manner:

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- a) *Each notice shall be posted in a conspicuous location on the employer's premises where notices to employees are customarily posted.*
- b) The notice shall not be obscured in any manner and shall be prominently visible in the location where notices to employees are customarily posted. In addition to displaying a notice in a physical location at the employer's premises, employers who regularly communicate with employees via electronic means shall also provide the notice via the employer's regular electronic communication method.
- c) *The notice shall be a written document that includes the following:*
 - 1) A statement, supplied by the Department at no cost to the employer, *summarizing the requirements of the Act including information about filing a complaint with the Department; [820 ILCS 192/20]* and
 - 2) A statement, written by the employer, summarizing the employer's written paid leave manual, handbook, or policy, if the employer has one, including how an employee may receive a copy of such document.
- d) If the employer's workforce has a significant percentage of workers who are not literate in English, then the employer shall additionally post the notice, as supplied by the Department, in the languages commonly spoken in the workplace.
- e) *An employer who violates this Section or Section 20(d) of the Act shall be fined a civil penalty of \$500 for the first audit violation and \$1,000 for any subsequent audit violation. [820 ILCS 192/20]*

Section 200.460 Determining Payment of Paid Leave Upon Separation from Employment

- a) An employee's existing time off allowance bank or time off account shall be kept separate from the accounting of the employee's earned paid leave under the Act unless the employer's written policy or practice is to combine such leave.
- b) If an employer chooses to credit the paid leave provided for under the Act to an existing paid leave allowance provided by the employer, such policy must be communicated to the employee within 30 days after the start of employment or of the effective date of the policy. See Sec. 300.210.

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- c) If an employer chooses to credit the leave provided for under the Act to an existing paid leave allowance provided by the employer, *any unused paid leave time shall be paid to the employee upon an employee's termination, resignation, retirement, or other separation to the same extent that vacation time is paid under the Illinois Wage Payment and Collection Act [820 ILCS 115/5]. [820 ILCS 192/15]*
- d) If an employer does not provide an additional form of paid leave allowance, nor chooses to combine or credit the multiple forms of leave together, then an employer shall not be required to pay out, provide financial benefit, or reimbursement for unused paid leave earned under the Act upon an employee's termination, resignation, retirement, or other separation from employment at any time of the year.

EXAMPLE A: Prior to January 1, 2024, Employer A, who is subject to the Illinois Wage Payment and Collection Act, offers two weeks of paid vacation to all employees. Beginning on January 1, 2024, Employer A allows employees to accrue paid leave under the Paid Leave for All Workers Act, and terms that leave "PLAW Leave." Employer A maintains records of the distinct balance each employee has in the employee's vacation account and in the employee's PLAW Leave account.

Because Employer A maintains separate documentation of the vacation leave and PLAW Leave, Employer A does not have to pay out PLAW Leave upon an employee's separation. When Employee A requests to use leave, Employer A should ask Employee A whether they wish to deduct the leave from their vacation balance or their PLAW Leave balance in order to appropriately document Employee A's remaining paid leave balances.

Section 200.470 Prohibition on Retaliation

- a) *It is unlawful for any employer to threaten to take or to take any adverse action against an employee because the employee does one or more of the following:*
- 1) *exercises a right or attempts to exercise a right under the Act or this Part;*
 - 2) *opposes practices which the employee believes to be in violation of the Act or this Part; or*

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- 3) *supports the exercise of rights of another employee of the same employer under the Act or this Part.* [820 ILCS 192/25]
- b) *It is unlawful for any employer to consider the use of paid leave by an employee as a factor in any employment action that involves recruitment, hiring, promotion, renewal of employment, selection for training or apprenticeship, discharge, discipline, tenure or terms, privileges or conditions of employment evaluation, or counting paid leave under a no-fault attendance policy.* [820 ILCS 192/25]
- c) It is unlawful for an employer to take adverse employment action, including but not limited to, penalizing or disciplining an employee under an attendance point system or equivalent attendance scoring or tracking system when an employee exercises his or her rights under the Act or this Part.

SUBPART E: ENFORCEMENT

Section 200.500 Filing a Complaint

- a) *An employee may file a complaint with the Department alleging a violation of the Act by completing and submitting a form provided by the Department and submitting supporting documentation. All complaints shall be filed within 3 years after the alleged violation.* [820 ILCS 192/30]
- b) *The Department has the power to conduct investigations upon receipt of a complaint or at the discretion of the Director. Complaints shall be reviewed by the Department to determine whether there is cause for investigation.*
- c) The Department may attempt to resolve the complaint by conference, voluntary mediation, conciliation, or persuasion.
- d) If, after investigation, the Department believes that the Act has been violated, then the Department shall notify the parties in writing and the matter shall be referred to an administrative hearing consistent with Section 200.520.

Section 200.510 Service of Documents

Service of any document upon any person may be made by personal delivery, certified mail with the return receipt signed by the person or its agent, U.S. regular mail with postage prepaid, email

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

to an email address previously designated by the party for purposes of receiving communications under this Act, or any other verifiable means, such as private carrier, to the following:

- a) an address on file with the Department;
- b) an address on file with the Secretary of State;
- c) an address on file with any other State agency with which the respondent must maintain a current address; or
- d) any other address, including e-mail address, that the Department reasonably calculates to be a true and current address for the respondent.

Section 200.520 Administrative Hearings

Hearings shall be conducted pursuant to the provisions of Article 10 of the Illinois Administrative Procedure Act [5 ILCS 100/Art. 10] and the Rules of Procedure in Administrative Hearings (56 Ill. Adm. Code 120).

Section 200.530 Damages, Penalties, and Relief Due to the Employee

- a) If the Department determines that an employer owes payment for paid leave hours to a claimant or did not allow the employee to use earned paid leave hours, then the total amount due to the claimant shall be the following:
 - 1) Total value of earned paid leave hours owed to the claimant;
 - 2) *Compensatory damages*;
 - 3) *A penalty of not less than \$500 and not more than \$1,000*; and
 - 4) *Any equitable relief* as determined by the Administrative Law Judge pursuant to a hearing conducted under the IAPA. [820 ILCS 192/30]
- b) When determining the amount of a penalty, the Director shall consider the following factors:
 - 1) The gravity of the violation, including the nature, circumstances, and extent of the violation, and the severity of the actual or potential harm;

ILLINOIS DEPARTMENT OF LABOR

NOTICE OF PROPOSED RULES

- 2) The history of previous violations; and
- 3) The size of the employer, including number of employees employed by the employer, the gross dollar volume of sales or business done, the employer's capital investments and financial resources, and other information relevant to the size of the employer.

Section 200.540 Penalties Due to the Department of Labor

If an employer violates any provision of the Act except for Section 20(c) of the Act or any Section of this Part, except for Section 200.450, then the *employer shall be subject to a civil penalty of \$2,500 per offense*, payable to the Paid Leave for All Workers Fund. [820 ILCS 192/35]

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

- 1) Heading of the Part: Definitions and General Provisions
- 2) Code Citation: 35 Ill. Adm. Code 211
- 3) Section Number: 211.7150 Proposed Action: Amendment
- 4) Statutory Authority: Implementing Sections 9, 9.1, 9.9 and 10 and authorized by Sections 7.2 and 27 of the Environmental Protection Act [415 ILCS 5/7.2, 9, 9.1, 9.9, 10, and 27].
- 5) A Complete Description of the Subjects and Issues Involved: The following briefly describes the subjects and issues involved in this rulemaking. A comprehensive description is contained in the Board's opinion and order of October 19, 2023, proposing amendment in docket R24-8 for public comment, which opinion and order is available from the address below. As is explained in that opinion, the Board will receive public comment on the proposed amendment for 45 days from the date it appears in the Illinois Register before proceeding to adopt amendment based on this proposal.

The R24-8 proceeding relates to the listings of compounds exempted from the State definition of "volatile organic material" (VOM) or "volatile organic compound" (VOC) in 35 Ill. Adm. Code 211.7150 of the Illinois air pollution control rules. This amendment would update the definition of to correspond with an amendment to the corresponding definition of VOC at 40 C.F.R. 51.100(s) that the United States Environmental Protection Agency (USEPA) adopted during the first half of 2023:

February 8, 2023 (88 Fed. Reg. 8226)

USEPA was asked to review the regulatory definition of volatile organic compounds (VOC) to exempt trans-1,1,1,4,4,4-hexafluorobut-2-ene (also known as HFO-1336mzz(E); CAS number 66711-86-2). USEPA took final action to revise the regulatory definition of VOC under the Clean Air Act (CAA). This final action adds HFO-1336mzz(E) to the list of compounds excluded from the regulatory definition of VOC on the basis that this compound makes a negligible contribution to tropospheric ozone (O3) formation. USEPA's final rule was effective on April 10, 2023.

The Board must add this compound to the list of compounds excluded from the definition of VOM in 35 Ill. Adm. Code 211.7150.

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

Section 9.1(e) of the Environmental Protection Act [415 ILCS 5/9.1(e)] provides that Section 5-35 of the Administrative Procedure Act [5 ILCS 100/5-35] does not apply to this rulemaking. Because this rulemaking is not subject to Section 5-35 of the APA, it is not subject to First Notice or Second Notice review by the Joint Committee on Administrative Rules (JCAR).

- 6) Published studies or reports, and sources of underlying data, used to compose this rulemaking: None
- 7) Does this rulemaking replace emergency amendment currently in effect? No
- 8) Does this rulemaking contain an automatic repeal date? No
- 9) Does the proposed rule contain incorporations by reference? No
- 10) Are there any other rules pending on this Part? No
- 11) Statement of Statewide Policy Objectives: These proposed amendments do not create or enlarge a State mandate, as defined in Section 3(b) of the State Mandates Act. [30 ILCS 805/3(b)].
- 12) Time, Place and Manner in which interested persons may comment on this proposed rulemaking: The Board will accept written public comment on this proposal for a period of 45 days after the date of this publication. Comments should reference docket R24-8 and be addressed to:

Don A. Brown, Clerk
Illinois Pollution Control Board
60 East Van Buren Street, Suite 630
Chicago, IL 60605

312-814-3461
don.brown@illinois.gov

The Board will conduct one public hearing on the proposed amendments because they will ultimately result in submission to the United States Environmental Protection Agency of an amendment to the state implementation plan (SIP). Section 110(a)(2) of the Federal Clean Air Act (42 U.S.C. §7410(a)(2) (2018)) requires reasonable notice and

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

hearing before a state undertakes an amendment to the SIP. The public hearing will occur by videoconference at the following time and between the following locations:

11:30 a.m., Thursday, December 7, 2023

Michael A. Bilandic Building
Room N505
160 N. LaSalle Street
Chicago

and

Illinois Environmental Protection Agency Building
Illinois Pollution Control Board Hearing Room, Room 1244N, First Floor
1021 North Grand Avenue East
Springfield

Comments should reference docket R24-8 and be addressed to:

Don A. Brown, Clerk
Pollution Control Board
60 East Van Buren Street, Suite 630
Chicago, Illinois 60605

312-814-3461
don.brown@illinois.gov

Request copies of the Board's opinion and order at 312-814-3620, or download a copy from the Board's Website at <http://pcb.illinois.gov>.

- 13) Initial regulatory flexibility analysis:
- A) Types of small businesses, small municipalities, and not for profit corporations affected: This rulemaking may affect those small businesses, small municipalities, and not-for-profit corporations that use or emit the affected chemicals that are proposed for deletion from the definition of VOM. These proposed amendments do not create or enlarge a State mandate, as defined in Section 3(b) of the State Mandates Act. [30 ILCS 805/3(b)].

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

- B) Reporting, bookkeeping or other procedures required for compliance: The existing rules and proposed amendments require extensive reporting, bookkeeping and other procedures, including emissions monitoring, annual reports, and maintenance of operating records. These proposed amendments do not create or enlarge a State mandate, as defined in Section 3(b) of the State Mandates Act. [30 ILCS 805/3(b)].
- C) Types of professional skills necessary for compliance: Compliance with the existing rules and proposed amendments may require the services of an attorney, certified public accountant, chemist, and registered professional engineer. These proposed amendments do not create or enlarge a State mandate, as defined in Section 3(b) of the State Mandates Act. [30 ILCS 805/3(b)].
- 14) Small Business Impact Analysis: Sections 1-5(c) and 5-30 of the Administrative Procedure Act [5 ILCS 100/1-5(c) and 5-30] provide that small business impact analysis and related requirements under Section 5-30 do not apply to this type of identical-in-substance rulemaking.
- 15) Regulatory Agenda on which this rulemaking was summarized: July 2023

The full text of the proposed amendment begins on the next page:

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

TITLE 35: ENVIRONMENTAL PROTECTION
SUBTITLE B: AIR POLLUTION
CHAPTER I: POLLUTION CONTROL BOARD
SUBCHAPTER c: EMISSION STANDARDS AND LIMITATIONS
FOR STATIONARY SOURCES

PART 211
DEFINITIONS AND GENERAL PROVISIONS

SUBPART A: GENERAL PROVISIONS

Section	
211.101	Incorporated and Referenced Materials
211.102	Abbreviations and Conversion Factors

SUBPART B: DEFINITIONS

Section	
211.121	Other Definitions
211.122	Definitions (Repealed)
211.125	Ablative Coating
211.130	Accelacota
211.150	Accumulator
211.170	Acid Gases
211.200	Acrylonitrile Butadiene Styrene (ABS) Welding
211.210	Actual Heat Input
211.230	Adhesive
211.233	Adhesion Primer
211.234	Adhesive Bonding Primer
211.235	Adhesive Primer
211.240	Adhesion Promoter
211.245	Adhesion Promoter for Aerospace Applications
211.250	Aeration
211.260	Aerosol Adhesive and Adhesive Primer
211.270	Aerosol Can Filling Line
211.271	Aerosol Coating
211.272	Aerospace Coating
211.273	Aerospace Coating Operation
211.275	Aerospace Flexible Primer

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.277	Aerospace Facility
211.278	Aerospace Pretreatment Coating
211.280	Aerospace Primer
211.284	Aerospace Specialty Coating
211.289	Aerospace Vehicle or Component
211.290	Afterburner
211.300	Aircraft Fluid Systems
211.303	Aircraft Transparencies
211.310	Air Contaminant
211.330	Air Dried Coatings
211.350	Air Oxidation Process
211.370	Air Pollutant
211.390	Air Pollution
211.410	Air Pollution Control Equipment
211.430	Air Suspension Coater/Dryer
211.450	Airless Spray
211.470	Air Assisted Airless Spray
211.474	Alcohol
211.479	Allowance
211.481	Ammunition Sealant
211.484	Animal
211.485	Animal Pathological Waste
211.490	Annual Grain Through-Put
211.491	Antichafe Coating
211.492	Antifoulant Coating
211.493	Antifouling Sealer/Tie Coat
211.495	Anti-Glare/Safety Coating
211.500	Antique Aerospace Vehicle or Component
211.510	Application Area
211.520	Aqueous Cleaning Solvent
211.530	Architectural Coating
211.540	Architectural Structure
211.550	As Applied
211.560	As-Applied Fountain Solution
211.570	Asphalt
211.590	Asphalt Prime Coat
211.610	Automobile
211.630	Automobile or Light-Duty Truck Assembly Source or Automobile or Light-Duty Truck Manufacturing Plant

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.650	Automobile or Light-Duty Truck Refinishing
211.660	Automotive/Transportation Plastic Parts
211.665	Auxiliary Boiler
211.670	Baked Coatings
211.680	Bakery Oven
211.685	Basecoat/Clearcoat System
211.690	Batch Loading
211.695	Batch Operation
211.696	Batch Process Train
211.710	Bead-Dipping
211.712	Bearing Coating
211.715	Bedliner
211.730	Binders
211.735	Black Coating
211.737	Bonding Maskant
211.740	Brakehorsepower (rated-bhp)
211.750	British Thermal Unit
211.770	Brush or Wipe Coating
211.790	Bulk Gasoline Plant
211.810	Bulk Gasoline Terminal
211.820	Business Machine Plastic Parts
211.825	Camouflage Coating
211.830	Can
211.850	Can Coating
211.870	Can Coating Line
211.880	Cap Sealant
211.890	Capture
211.910	Capture Device
211.930	Capture Efficiency
211.950	Capture System
211.953	Carbon Adsorber
211.954	Cavity Wax
211.955	Cement
211.960	Cement Kiln
211.965	Ceramic Tile Installation Adhesive
211.970	Certified Investigation
211.975	Chemical Agent-Resistant Coating
211.980	Chemical Manufacturing Process Unit
211.985	Chemical Milling Maskant

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.990	Choke Loading
211.995	Circulating Fluidized Bed Combustor
211.1000	Class II Finish
211.1010	Clean Air Act
211.1050	Cleaning and Separating Operation
211.1070	Cleaning Materials
211.1090	Clear Coating
211.1095	Clear Coating for Aerospace Applications
211.1110	Clear Topcoat
211.1120	Clinker
211.1128	Closed Molding
211.1130	Closed Purge System
211.1150	Closed Vent System
211.1170	Coal Refuse
211.1190	Coating
211.1210	Coating Applicator
211.1230	Coating Line
211.1250	Coating Plant
211.1270	Coil Coating
211.1290	Coil Coating Line
211.1310	Cold Cleaning
211.1312	Combined Cycle System
211.1315	Combustion Tuning
211.1316	Combustion Turbine
211.1320	Commence Commercial Operation
211.1324	Commence Operation
211.1326	Commercial Exterior Aerodynamic Structure Primer
211.1327	Commercial Interior Adhesive
211.1328	Common Stack
211.1329	Compatible Substrate Primer
211.1330	Complete Combustion
211.1350	Component
211.1370	Concrete Curing Compounds
211.1390	Concentrated Nitric Acid Manufacturing Process
211.1410	Condensate
211.1430	Condensable PM-10
211.1432	Confined Space
211.1435	Container Glass
211.1455	Contact Adhesive

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.1465	Continuous Automatic Stoking
211.1467	Continuous Coater
211.1470	Continuous Process
211.1490	Control Device
211.1510	Control Device Efficiency
211.1515	Control Period
211.1520	Conventional Air Spray
211.1530	Conventional Soybean Crushing Source
211.1550	Conveyorized Degreasing
211.1555	Corrosion Prevention System
211.1560	Cove Base
211.1565	Cove Base Installation Adhesive
211.1567	Critical Use and Line Sealer Maskant
211.1570	Crude Oil
211.1590	Crude Oil Gathering
211.1610	Crushing
211.1620	Cryogenic Flexible Primer
211.1625	Cryoprotective Coating
211.1630	Custody Transfer
211.1650	Cutback Asphalt
211.1655	Cyanoacrylate Adhesive
211.1670	Daily-Weighted Average VOM Content
211.1690	Day
211.1700	Deadener
211.1710	Degreaser
211.1730	Delivery Vessel
211.1735	Department of Defense Classified Coating
211.1740	Diesel Engine
211.1745	Digital Printing
211.1750	Dip Coating
211.1770	Distillate Fuel Oil
211.1780	Distillation Unit
211.1790	Drum
211.1810	Dry Cleaning Operation or Dry Cleaning Facility
211.1820	Dry Lubricative Material for Aerospace Applications
211.1830	Dump-Pit Area
211.1850	Effective Grate Area
211.1870	Effluent Water Separator
211.1872	Ejection Cartridge Sealant

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.1875	Elastomeric Materials
211.1876	Electric Dissipating Coating
211.1877	Electric-Insulating Varnish
211.1878	Electrical Apparatus Component
211.1880	Electrical Switchgear Compartment Coating
211.1882	Electrodeposition Primer (EDP)
211.1883	Electromagnetic Interference/Radio Frequency Interference (EMI/RFI) Shielding Coatings
211.1885	Electronic Component
211.1890	Electrostatic Bell or Disc Spray
211.1895	Electrostatic Discharge and Electromagnetic Interference Coating
211.1900	Electrostatic Prep Coat
211.1910	Electrostatic Spray
211.1915	Elevated-Temperature Skydrol-Resistant Commercial Primer
211.1920	Emergency or Standby Unit
211.1930	Emission Rate
211.1950	Emission Unit
211.1970	Enamel
211.1990	Enclose
211.2010	End Sealing Compound Coat
211.2030	Enhanced Under-the-Cup Fill
211.2035	Epoxy Polyamide Topcoat
211.2040	Etching Filler
211.2050	Ethanol Blend Gasoline
211.2055	Ethylene Propylenediene Monomer (DPDM) Roof Membrane
211.2070	Excess Air
211.2080	Excess Emissions
211.2090	Excessive Release
211.2110	Existing Grain-Drying Operation (Repealed)
211.2130	Existing Grain-Handling Operation (Repealed)
211.2150	Exterior Base Coat
211.2170	Exterior End Coat
211.2180	Exterior Primer for Large Commercial Aircraft
211.2190	External Floating Roof
211.2200	Extreme High-Gloss Coating
211.2210	Extreme Performance Coating
211.2230	Fabric Coating
211.2250	Fabric Coating Line
211.2270	Federally Enforceable Limitations and Conditions

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.2285	Feed Mill
211.2290	Fermentation Time
211.2300	Fill
211.2310	Final Repair Coat
211.2320	Finish Primer Surfacer
211.2330	Firebox
211.2340	Fire-Resistant Interior Coating
211.2350	Fixed-Roof Tank
211.2355	Flare
211.2357	Flat Glass
211.2358	Flat Wood Paneling
211.2359	Flat Wood Paneling Coating Line
211.2360	Flexible Coating
211.2365	Flexible Operation Unit
211.2368	Flexible Packaging
211.2369	Flexible Vinyl
211.2370	Flexographic Printing
211.2390	Flexographic Printing Line
211.2400	Flight Test Coating
211.2410	Floating Roof
211.2412	Flush Cleaning at Aerospace Facilities
211.2415	Fog Coat
211.2420	Fossil Fuel
211.2425	Fossil Fuel-Fired
211.2430	Fountain Solution
211.2450	Freeboard Height
211.2470	Fuel Combustion Emission Unit or Fuel Combustion Emission Source
211.2480	Fuel Tank Adhesive for Aerospace Applications
211.2485	Fuel Tank Coating for Aerospace Applications
211.2490	Fugitive Particulate Matter
211.2510	Full Operating Flowrate
211.2525	Gasket/Gasket Sealing Material
211.2530	Gas Service
211.2550	Gas/Gas Method
211.2570	Gasoline
211.2590	Gasoline Dispensing Operation or Gasoline Dispensing Facility
211.2610	Gel Coat
211.2612	General Aviation
211.2613	General Aviation Rework Facility

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.2615	General Work Surface
211.2620	Generator
211.2622	Glass Bonding Primer
211.2625	Glass Melting Furnace
211.2630	Gloss Reducers
211.2650	Grain
211.2670	Grain-Drying Operation
211.2690	Grain-Handling and Conditioning Operation
211.2710	Grain-Handling Operation
211.2730	Green-Tire Spraying
211.2750	Green Tires
211.2770	Gross Heating Value
211.2790	Gross Vehicle Weight Rating
211.2795	Hand-Wipe Cleaning Operation at Aerospace Facilities
211.2800	Hardwood Plywood
211.2810	Heated Airless Spray
211.2815	Heat Input
211.2820	Heat Input Rate
211.2825	Heat-Resistant Coating
211.2830	Heatset
211.2840	Heatset Web Letterpress Printing Line
211.2850	Heatset Web Offset Lithographic Printing Line
211.2870	Heavy Liquid
211.2890	Heavy Metals
211.2910	Heavy Off-Highway Vehicle Products
211.2930	Heavy Off-Highway Vehicle Products Coating
211.2950	Heavy Off-Highway Vehicle Products Coating Line
211.2955	High Bake Coating
211.2956	High Build Primer Surfacer
211.2958	High Gloss Coating
211.2960	High-Performance Architectural Coating
211.2965	High Precision Optic
211.2970	High Temperature Aluminum Coating
211.2980	High Temperature Coating
211.2990	High Volume Low Pressure (HVLP) Spray
211.3010	Hood
211.3030	Hot Well
211.3050	Housekeeping Practices
211.3070	Incinerator

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.3090	Indirect Heat Transfer
211.3095	Indoor Floor Covering Installation Adhesive
211.3100	Industrial Boiler
211.3110	Ink
211.3120	In-Line Repair
211.3130	In-Process Tank
211.3150	In-Situ Sampling Systems
211.3160	Insulation Covering
211.3170	Interior Body Spray Coat
211.3180	Intermediate Release Coating
211.3190	Internal-Floating Roof
211.3210	Internal Transferring Area
211.3215	Janitorial Cleaning
211.3230	Lacquers
211.3240	Laminate
211.3250	Large Appliance
211.3270	Large Appliance Coating
211.3290	Large Appliance Coating Line
211.3300	Lean-Burn Engine
211.3305	Letterpress Printing Line
211.3310	Light Liquid
211.3330	Light-Duty Truck
211.3350	Light Oil
211.3355	Lime Kiln
211.3360	Limited Access Space
211.3370	Liquid/Gas Method
211.3390	Liquid-Mounted Seal
211.3410	Liquid Service
211.3430	Liquids Dripping
211.3450	Lithographic Printing Line
211.3470	Load-Out Area
211.3475	Load Shaving Unit
211.3480	Loading Event
211.3483	Long Dry Kiln
211.3485	Long Wet Kiln
211.3487	Low-NOx Burner
211.3490	Low Solvent Coating
211.3500	Lubricating Oil
211.3505	Lubricating Wax/Compound

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.3510	Magnet Wire
211.3530	Magnet Wire Coating
211.3550	Magnet Wire Coating Line
211.3555	Maintenance Cleaning
211.3570	Major Dump Pit
211.3590	Major Metropolitan Area (MMA)
211.3610	Major Population Area (MPA)
211.3620	Manually Operated Equipment
211.3630	Manufacturing Process
211.3650	Marine Terminal
211.3660	Marine Vessel
211.3665	Mask Coating
211.3670	Material Recovery Section
211.3690	Maximum Theoretical Emissions
211.3695	Maximum True Vapor Pressure
211.3705	Medical Device
211.3707	Medical Device and Pharmaceutical Manufacturing
211.3710	Metal Furniture
211.3730	Metal Furniture Coating
211.3750	Metal Furniture Coating Line
211.3755	Metalized Epoxy Coating
211.3760	Metallic Coating
211.3770	Metallic Shoe-Type Seal
211.3775	Metal to Urethane/Rubber Molding or Casting Adhesive
211.3780	Mid-Kiln Firing
211.3785	Military Specification Coating
211.3790	Miscellaneous Fabricated Product Manufacturing Process
211.3810	Miscellaneous Formulation Manufacturing Process
211.3820	Miscellaneous Industrial Adhesive Application Operation
211.3830	Miscellaneous Metal Parts and Products
211.3850	Miscellaneous Metal Parts and Products Coating
211.3870	Miscellaneous Metal Parts or Products Coating Line
211.3890	Miscellaneous Organic Chemical Manufacturing Process
211.3910	Mixing Operation
211.3915	Mobile Equipment
211.3920	Mold Release Coating for Aerospace Applications
211.3925	Mold Seal Coating
211.3930	Monitor
211.3950	Monomer

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.3960	Motor Vehicles
211.3961	Motor Vehicle Adhesive
211.3965	Motor Vehicle Refinishing
211.3966	Motor Vehicle Weatherstrip Adhesive
211.3967	Mouth Waterproofing Sealant
211.3968	Multi-Colored Coating
211.3969	Multi-Component Coating
211.3970	Multiple Package Coating
211.3975	Multipurpose Construction Adhesive
211.3980	Nameplate Capacity
211.3985	Natural Finish Hardwood Plywood Panel
211.3990	New Grain-Drying Operation (Repealed)
211.4010	New Grain-Handling Operation (Repealed)
211.4030	No Detectable Volatile Organic Material Emissions
211.4050	Non-Contact Process Water Cooling Tower
211.4052	Non-Convertible Coating
211.4055	Non-Flexible Coating
211.4065	Non-Heatset
211.4066	Nonstructural Adhesive
211.4067	NOx Trading Program
211.4070	Offset
211.4080	One-Component Coating
211.4090	One Hundred Percent Acid
211.4110	One-Turn Storage Space
211.4130	Opacity
211.4150	Opaque Stains
211.4170	Open Top Vapor Degreasing
211.4190	Open-Ended Valve
211.4210	Operator of a Gasoline Dispensing Operation or Operator of a Gasoline Dispensing Facility
211.4215	Optical Antireflection Coating
211.4220	Optical Coating
211.4230	Organic Compound
211.4250	Organic Material and Organic Materials
211.4260	Organic Solvent
211.4270	Organic Vapor
211.4280	Other Glass
211.4285	Outdoor Floor Covering Installation Adhesive
211.4290	Oven

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.4310	Overall Control
211.4330	Overvarnish
211.4350	Owner of a Gasoline Dispensing Operation or Owner of a Gasoline Dispensing Facility
211.4370	Owner or Operator
211.4390	Packaging Rotogravure Printing
211.4410	Packaging Rotogravure Printing Line
211.4430	Pail
211.4450	Paint Manufacturing Source or Paint Manufacturing Plant
211.4455	Pan-Backing Coating
211.4460	Panel
211.4470	Paper Coating
211.4490	Paper Coating Line
211.4510	Particulate Matter
211.4530	Parts Per Million (Volume) or PPM (Vol)
211.4535	Part Marking Aerospace Coating
211.4540	Perimeter Bonded Sheet Flooring
211.4550	Person
211.4590	Petroleum
211.4610	Petroleum Liquid
211.4630	Petroleum Refinery
211.4650	Pharmaceutical
211.4670	Pharmaceutical Coating Operation
211.4690	Photochemically Reactive Material
211.4710	Pigmented Coatings
211.4720	Pipeline Natural Gas
211.4730	Plant
211.4735	Plastic
211.4740	Plastic Part
211.4750	Plasticizers
211.4760	Plastic Solvent Welding Adhesive
211.4765	Plastic Solvent Welding Adhesive Primer
211.4768	Pleasure Craft
211.4769	Pleasure Craft Surface Coating
211.4770	PM-10
211.4790	Pneumatic Rubber Tire Manufacture
211.4810	Polybasic Organic Acid Partial Oxidation Manufacturing Process
211.4830	Polyester Resin Material(s)
211.4850	Polyester Resin Products Manufacturing Process

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.4870	Polystyrene Plant
211.4890	Polystyrene Resin
211.4895	Polyvinyl Chloride Plastic (PVC Plastic)
211.4900	Porous Material
211.4910	Portable Grain-Handling Equipment
211.4930	Portland Cement Manufacturing Process Emission Source
211.4950	Portland Cement Process or Portland Cement Manufacturing Plant
211.4960	Potential Electrical Output Capacity
211.4970	Potential to Emit
211.4990	Power Driven Fastener Coating
211.5010	Precoat
211.5012	Prefabricated Architectural Coating
211.5015	Preheater Kiln
211.5020	Preheater/Precalciner Kiln
211.5030	Pressure Release
211.5050	Pressure Tank
211.5060	Pressure/Vacuum Relief Valve
211.5061	Pretreatment Coating
211.5062	Pretreatment Wash Primer
211.5065	Primary Product
211.5070	Prime Coat
211.5072	Primer for General Aviation Rework Facility
211.5075	Primer Sealant
211.5080	Primer Sealer
211.5090	Primer Surfacer Coat
211.5110	Primer Surfacer Operation
211.5130	Primers
211.5140	Printed Interior Panel
211.5150	Printing
211.5170	Printing Line
211.5185	Process Emission Source
211.5190	Process Emission Unit
211.5195	Process Heater
211.5210	Process Unit
211.5230	Process Unit Shutdown
211.5245	Process Vent
211.5250	Process Weight Rate
211.5270	Production Equipment Exhaust System
211.5310	Publication Rotogravure Printing Line

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.5330	Purged Process Fluid
211.5335	Radiation Effect Coating
211.5336	Radiation-Effect or Electric Coating
211.5338	Radome
211.5339	Rain Erosion-Resistant Coating
211.5340	Rated Heat Input Capacity
211.5350	Reactor
211.5370	Reasonably Available Control Technology (RACT)
211.5390	Reclamation System
211.5400	Red Coating
211.5410	Refiner
211.5430	Refinery Fuel Gas
211.5450	Refinery Fuel Gas System
211.5470	Refinery Unit or Refinery Process Unit
211.5480	Reflective Argent Coating
211.5490	Refrigerated Condenser
211.5500	Regulated Air Pollutant
211.5510	Reid Vapor Pressure
211.5520	Reinforced Plastic Composite
211.5530	Repair
211.5535	Repair Cleaning
211.5550	Repair Coat
211.5570	Repaired
211.5580	Repowering
211.5585	Research and Development Operation
211.5590	Residual Fuel Oil
211.5600	Resist Coat
211.5610	Restricted Area
211.5630	Retail Outlet
211.5640	Rich-Burn Engine
211.5650	Ringelmann Chart
211.5670	Roadway
211.5675	Rocket Motor Bonding Adhesive
211.5680	Rocket Motor Nozzle Coating
211.5690	Roll Coater
211.5710	Roll Coating
211.5730	Roll Printer
211.5750	Roll Printing
211.5770	Rotogravure Printing

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.5790	Rotogravure Printing Line
211.5800	Rubber
211.5805	Rubber-Based Adhesive
211.5810	Safety Relief Valve
211.5830	Sandblasting
211.5850	Sanding Sealers
211.5855	Scale Inhibitor
211.5860	Scientific Instrument
211.5870	Screening
211.5875	Screen Printing
211.5880	Screen Printing on Paper
211.5883	Screen Print Ink for Aerospace Applications
211.5885	Screen Reclamation
211.5887	Sealant for Aerospace Applications
211.5890	Sealer
211.5895	Seal Coat Maskant
211.5900	Self-Priming Topcoat for Aerospace Applications
211.5905	Self-Priming Topcoat for General Aviation Rework Facility
211.5907	Semi-Aqueous Cleaning Solvent
211.5910	Semi-Transparent Stains
211.5930	Sensor
211.5950	Set of Safety Relief Valves
211.5970	Sheet Basecoat
211.5980	Sheet-Fed
211.5985	Sheet Rubber Lining Installation
211.5987	Shock-Free Coating
211.5990	Shotblasting
211.6010	Side-Seam Spray Coat
211.6012	Silicone-Release Coating
211.6013	Silicone Insulation Material
211.6015	Single-Ply Roof Membrane
211.6017	Single-Ply Roof Membrane Adhesive Primer
211.6020	Single-Ply Roof Membrane Installation and Repair Adhesive
211.6025	Single Unit Operation
211.6030	Smoke
211.6050	Smokeless Flare
211.6055	Smoothing and Caulking Compounds
211.6060	Soft Coat
211.6063	Solar-Absorbent Coating

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.6064	Solid Film Lubricant
211.6065	Solids Turnover Ratio (RT)
211.6070	Solvent
211.6090	Solvent Cleaning
211.6110	Solvent Recovery System
211.6130	Source
211.6133	Space Vehicle
211.6137	Specialized Function Coating
211.6140	Specialty Coatings
211.6145	Specialty Coatings for Motor Vehicles
211.6150	Specialty High Gloss Catalyzed Coating
211.6170	Specialty Leather
211.6190	Specialty Soybean Crushing Source
211.6210	Splash Loading
211.6230	Stack
211.6250	Stain Coating
211.6270	Standard Conditions
211.6290	Standard Cubic Foot (scf)
211.6310	Start-Up
211.6330	Stationary Emission Source
211.6350	Stationary Emission Unit
211.6355	Stationary Gas Turbine
211.6360	Stationary Reciprocating Internal Combustion Engine
211.6370	Stationary Source
211.6390	Stationary Storage Tank
211.6400	Stencil Coat
211.6405	Sterilization Indicating Ink
211.6410	Storage Tank or Storage Vessel
211.6420	Strippable Spray Booth Coating
211.6425	Stripping
211.6426	Structural Autoclavable Adhesive for Aerospace Applications
211.6427	Structural Glazing
211.6428	Structural Nonautoclavable Adhesive for Aerospace Applications
211.6430	Styrene Devolatilizer Unit
211.6450	Styrene Recovery Unit
211.6460	Subfloor
211.6470	Submerged Loading Pipe
211.6490	Substrate
211.6510	Sulfuric Acid Mist

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.6530	Surface Condenser
211.6535	Surface Preparation
211.6540	Surface Preparation Materials
211.6550	Synthetic Organic Chemical or Polymer Manufacturing Plant
211.6570	Tablet Coating Operation
211.6575	Temporary Protective Coating for Aerospace Applications
211.6580	Texture Coat
211.6583	Thermal Control Coating for Aerospace Applications
211.6585	Thin Metal Laminating Adhesive
211.6587	Thin Particleboard
211.6590	Thirty-Day Rolling Average
211.6610	Three-Piece Can
211.6620	Three or Four Stage Coating System
211.6630	Through-the-Valve Fill
211.6635	Tileboard
211.6640	Tire Repair
211.6650	Tooling Resin
211.6670	Topcoat
211.6685	Topcoat for General Aviation Rework Facility
211.6690	Topcoat Operation
211.6695	Topcoat System
211.6710	Touch-Up
211.6720	Touch-Up Coating
211.6730	Transfer Efficiency
211.6740	Translucent Coating
211.6750	Tread End Cementing
211.6770	True Vapor Pressure
211.6780	Trunk Interior Coating
211.6790	Turnaround
211.6810	Two-Piece Can
211.6825	Underbody Coating
211.6830	Under-the-Cup Fill
211.6850	Undertread Cementing
211.6860	Uniform Finish Blender
211.6870	Unregulated Safety Relief Valve
211.6880	Vacuum Metallizing
211.6885	Vacuum Metalizing Coating
211.6890	Vacuum Producing System
211.6910	Vacuum Service

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

211.6930	Valves Not Externally Regulated
211.6950	Vapor Balance System
211.6970	Vapor Collection System
211.6990	Vapor Control System
211.7010	Vapor-Mounted Primary Seal
211.7030	Vapor Recovery System
211.7050	Vapor-Suppressed Polyester Resin
211.7070	Vinyl Coating
211.7090	Vinyl Coating Line
211.7110	Volatile Organic Liquid (VOL)
211.7130	Volatile Organic Material Content (VOMC)
211.7150	Volatile Organic Material (VOM) or Volatile Organic Compound (VOC)
211.7170	Volatile Petroleum Liquid
211.7190	Wash Coat
211.7200	Washoff Operations
211.7210	Wastewater (Oil/Water) Separator
211.7220	Waterproof Resorcinol Glue
211.7230	Weak Nitric Acid Manufacturing Process
211.7240	Weatherstrip Adhesive
211.7250	Web
211.7260	Wet Fastener Installation Coating
211.7275	Wing Coating
211.7270	Wholesale Purchase – Consumer
211.7290	Wood Furniture
211.7310	Wood Furniture Coating
211.7330	Wood Furniture Coating Line
211.7350	Woodworking
211.7400	Yeast Percentage

211.APPENDIX A Rule into Section Table

211.APPENDIX B Section into Rule Table

AUTHORITY: Implementing Sections 9, 9.1, 9.9 and 10 and authorized by Section 27 of the Environmental Protection Act [415 ILCS 5/9, 9.1, 9.9, 10, and 27].

SOURCE: Adopted as Chapter 2: Air Pollution, Rule 201: Definitions, R71-23, 4 PCB 191, filed and effective April 14, 1972; amended in R74-2 and R75-5, 32 PCB 295, at 3 Ill. Reg. 5, p. 777, effective February 3, 1979; amended in R78-3 and 4, 35 PCB 75 and 243, at 3 Ill. Reg. 30, p. 124, effective July 28, 1979; amended in R80-5, at 7 Ill. Reg. 1244, effective January 21,

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

1983; codified at 7 Ill. Reg. 13590; amended in R82-1 (Docket A) at 10 Ill. Reg. 12624, effective July 7, 1986; amended in R85-21(A) at 11 Ill. Reg. 11747, effective June 29, 1987; amended in R86-34 at 11 Ill. Reg. 12267, effective July 10, 1987; amended in R86-39 at 11 Ill. Reg. 20804, effective December 14, 1987; amended in R82-14 and R86-37 at 12 Ill. Reg. 787, effective December 24, 1987; amended in R86-18 at 12 Ill. Reg. 7284, effective April 8, 1988; amended in R86-10 at 12 Ill. Reg. 7621, effective April 11, 1988; amended in R88-23 at 13 Ill. Reg. 10862, effective June 27, 1989; amended in R89-8 at 13 Ill. Reg. 17457, effective January 1, 1990; amended in R89-16(A) at 14 Ill. Reg. 9141, effective May 23, 1990; amended in R88-30(B) at 15 Ill. Reg. 5223, effective March 28, 1991; amended in R88-14 at 15 Ill. Reg. 7901, effective May 14, 1991; amended in R91-10 at 15 Ill. Reg. 15564, effective October 11, 1991; amended in R91-6 at 15 Ill. Reg. 15673, effective October 14, 1991; amended in R91-22 at 16 Ill. Reg. 7656, effective May 1, 1992; amended in R91-24 at 16 Ill. Reg. 13526, effective August 24, 1992; amended in R93-9 at 17 Ill. Reg. 16504, effective September 27, 1993; amended in R93-11 at 17 Ill. Reg. 21471, effective December 7, 1993; amended in R93-14 at 18 Ill. Reg. 1253, effective January 18, 1994; amended in R94-12 at 18 Ill. Reg. 14962, effective September 21, 1994; amended in R94-14 at 18 Ill. Reg. 15744, effective October 17, 1994; amended in R94-15 at 18 Ill. Reg. 16379, effective October 25, 1994; amended in R94-16 at 18 Ill. Reg. 16929, effective November 15, 1994; amended in R94-21, R94-31 and R94-32 at 19 Ill. Reg. 6823, effective May 9, 1995; amended in R94-33 at 19 Ill. Reg. 7344, effective May 22, 1995; amended in R95-2 at 19 Ill. Reg. 11066, effective July 12, 1995; amended in R95-16 at 19 Ill. Reg. 15176, effective October 19, 1995; amended in R96-5 at 20 Ill. Reg. 7590, effective May 22, 1996; amended in R96-16 at 21 Ill. Reg. 2641, effective February 7, 1997; amended in R97-17 at 21 Ill. Reg. 6489, effective May 16, 1997; amended in R97-24 at 21 Ill. Reg. 7695, effective June 9, 1997; amended in R96-17 at 21 Ill. Reg. 7856, effective June 17, 1997; amended in R97-31 at 22 Ill. Reg. 3497, effective February 2, 1998; amended in R98-17 at 22 Ill. Reg. 11405, effective June 22, 1998; amended in R01-9 at 25 Ill. Reg. 108, effective December 26, 2000; amended in R01-11 at 25 Ill. Reg. 4582, effective March 15, 2001; amended in R01-17 at 25 Ill. Reg. 5900, effective April 17, 2001; amended in R05-16 at 29 Ill. Reg. 8181, effective May 23, 2005; amended in R05-11 at 29 Ill. Reg. 8892, effective June 13, 2005; amended in R04-12/20 at 30 Ill. Reg. 9654, effective May 15, 2006; amended in R07-18 at 31 Ill. Reg. 14254, effective September 25, 2007; amended in R08-6 at 32 Ill. Reg. 1387, effective January 16, 2008; amended in R07-19 at 33 Ill. Reg. 11982, effective August 6, 2009; amended in R08-19 at 33 Ill. Reg. 13326, effective August 31, 2009; amended in R10-7 at 34 Ill. Reg. 1391, effective January 11, 2010; amended in R10-8 at 34 Ill. Reg. 9069, effective June 25, 2010; amended in R10-20 at 34 Ill. Reg. 14119, effective September 14, 2010; amended in R11-23 at 35 Ill. Reg. 13451, effective July 27, 2011; amended in R12-24 at 37 Ill. Reg. 1662, effective January 28, 2013; amended in R13-1 at 37 Ill. Reg. 1913, effective February 4, 2013; amended in R14-7 at 37 Ill. Reg. 19824, effective November 27, 2013; amended in R14-16 at 38 Ill. Reg. 12876, effective June 9, 2014; amended in R15-5 at 39 Ill. Reg. 5410, effective March 24, 2015;

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

amended in R17-2 at 41 Ill. Reg. 1096, effective January 23, 2017; amended in R17-9 at 41 Ill. Reg. 4173, effective March 24, 2017; amended in R17-11 at 41 Ill. Reg. 13389, effective October 23, 2017; amended in R19-15 at 44 Ill. Reg. 14199, effective August 18, 2020; amended in R19-1 at 44 Ill. Reg. 15009, effective September 4, 2020; amended in R21-18 at 45 Ill. Reg. 3509, effective March 4, 2021; amended in R24-8 at 48 Ill. Reg. _____, effective _____.

SUBPART B: DEFINITIONS

Section 211.7150 Volatile Organic Material (VOM) or Volatile Organic Compound (VOC)

"Volatile organic material" (~~also "VOM"~~) or "volatile organic compound" (~~also "VOC"~~) means any compound of carbon, excluding carbon monoxide, carbon dioxide, carbonic acid, metallic carbides or carbonates, and ammonium carbonate, that participates in atmospheric photochemical reactions.

- a) This definition of VOM includes any organic compound that participates in atmospheric photochemical reactions, other than the compounds listed in this subsection (a). USEPA has determined that the compounds listed in this subsection (a) have negligible photochemical reactivity.

2-Amino-2-methylpropan-1-ol (CAS No. 124-68-5)

Bis(difluoromethoxy)difluoromethane (~~HFE-236ca12~~~~HFE-236ca12~~, CAS No. 78522-47-1)

1,2-Bis(difluoromethoxy)-1,1,2,2-tetrafluoroethane
(HFE-338pcc13, CAS No. 188690-78-0)

tertiary-Butyl acetate (1,1-dimethylethyl acetic acid ester, CAS No. 540-88-5)

1-Chloro-1,1-difluoroethane (HCFC-142b, CAS No. 75-68-3)

Chlorodifluoromethane (CFC-22, CAS No. 75-45-6)

1-Chloro-1-fluoroethane (HCFC-151a, CAS No. 1615-75-4)

Chlorofluoromethane (HCFC-31, CAS No. 593-70-4)

Chloropentafluoroethane (CFC-115, CAS No. 76-15-3)

2-Chloro-1,1,1,2-tetrafluoroethane (HCFC-124, CAS No. 2837-89-0)

1-Chloro-4-(trifluoromethyl)benzene (parachlorobenzotrifluoride
(PCBTF), CAS No. 98-56-6)

(1E)-1-Chloro-3,3,3-trifluoroprop-1-ene (trans-1-chloro-3,3,3-trifluoroprop-1-ene, CAS No. 102687-65-0)

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

- 1,1,1,2,2,3,4,5,5,5-Decafluoro-3-methoxy-4-trifluoromethylpentane (HFE-7300, CAS No. 132182-92-4)
- 1,1,1,2,3,4,4,5,5,5-Decafluoropentane (HFC-4310mee, CAS No. 138495-42-8)
- Dichlorodifluoromethane (CFC-12, CAS No. 75-71-8)
- 1,1-Dichloro-1-fluoroethane (HCFC-141b, CAS No. 1717-00-6)
- Dichloromethane (methylene chloride, CAS No. 75-09-2)
- 1,3-Dichloro-1,1,2,2,3-pentafluoropropane (HCFC-225cb, CAS No. 507-55-1)
- 3,3-Dichloro-1,1,1,2,2-pentafluoropropane (HCFC-225ca, CAS No. 422-56-0)
- 1,2-Dichloro-1,1,2,2-tetrafluoroethane (CFC-114, CAS No. 76-14-2)
- 1,1-Dichloro-2,2,2-trifluoroethane (HCFC-123, CAS No. 306-83-2)
- 1,2-Dichloro-1,1,2-trifluoroethane (HCFC-123a, CAS No. 354-23-4)
- 1,1-Difluoroethane (HFC-152a, CAS No. 75-37-6)
- Difluoromethane (HFC-32, CAS No. 75-10-5)
- (Difluoromethoxy)difluoromethane (HFE-134, CAS No. 1691-17-4)
- 1-(Difluoromethoxy)-2-[(difluoromethoxy)(difluoro)methoxy]-1,1,2,2-tetrafluoroethane (HFE-43-10pccc124, CAS No. 188690-77-9)
- 2-(Difluoromethoxymethyl)-1,1,1,2,3,3,3-heptafluoropropane (CAS No. 163702-08-7)
- Dimethyl carbonate (CAS No. 616-38-6)
- Ethane (CAS No. 74-84-0)
- 2-(Ethoxydifluoromethyl)-1,1,1,2,3,3,3-heptafluoropropane (CAS No. 163702-06-5)
- 3-Ethoxy-1,1,1,2,3,4,4,5,5,6,6,6-dodecafluoro-2-(trifluoromethyl)hexane (HFE-7500, CAS No. 297730-93-9)
- 1-Ethoxy-1,1,2,2,3,3,4,4,4-nonafluorobutane (HFE-7200, CAS No. 163702-05-4)
- Fluoroethane (ethyl fluoride, HFC-161, CAS No. 353-36-6)
- 1,1,1,2,2,3,3-Heptafluoro-3-methoxypropane (HFE-7000, CAS No. 375-03-1)
- 1,1,1,2,3,3,3-Heptafluoropropane (HFC-227ea, CAS No. 431-89-0)
- (Z)-1,1,1,4,4,4-Hexafluorobut-2-ene (HFO-1336mzz-Z, CAS No. 692-49-9)
- 1,1,1,2,3,3-Hexafluoropropane (HFC-236ea, CAS No. 431-63-0)
- 1,1,1,3,3,3-Hexafluoropropane (HFC-236fa, CAS No. 690-39-1)
- Methane (CAS No. 74-82-8)
- Methyl acetate (methyl ethanoate, CAS No. 79-20-9)

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

4-Methyl-1,3-dioxolan-2-one (propylene carbonate, CAS No. 108-32-7)
Methyl formate (methyl methanoate, CAS No. 107-31-3)
1,1,1,2,2,3,3,4,4-Nonafluoro-4-methoxybutane (HFE-7100, CAS No. 163702-07-6)
1,1,1,3,3-Pentafluorobutane (HFC-365mfc, CAS No. 406-58-6)
Pentafluoroethane (HFC-125, CAS No. 354-33-6)
1,1,1,2,3-Pentafluoropropane (HFC-245eb, CAS No. 431-31-2)
1,1,1,3,3-Pentafluoropropane (HFC-245fa, CAS No. 460-73-1)
1,1,2,2,3-Pentafluoropropane (HFC-245ca, CAS No. 679-86-7)
1,1,2,3,3-Pentafluoropropane (HFC-245ea, CAS No. 24270-66-4)
Perfluorocarbon compounds that fall into the following classes:
 Cyclic, branched, or linear, completely fluorinated alkanes
 Cyclic, branched, or linear, completely fluorinated ethers with no unsaturations
 Cyclic, branched, or linear, completely fluorinated tertiary amines with no unsaturations
 Sulfur-containing perfluorocarbons with no unsaturations and with sulfur bonds only to carbon and fluorine
Propan-2-one (acetone or dimethylketone, CAS No. 67-64-1)
Siloxanes: cyclic, branched, or linear completely-methylated
Tetrachloroethene (perchloroethylene, CAS No. 127-18-4)
1,1,1,2-Tetrafluoroethane (HFC-134a, CAS No. 811-97-2)
1,1,2,2-Tetrafluoroethane (HFC-134, CAS No. 359-35-3)
(1E)-1,3,3,3-Tetrafluoropropene (trans-1,3,3,3-tetrafluoropropene, HFO-1234ze, CAS No. 29118-24-9)
2,3,3,3-Tetrafluoroprop-1-ene (HFO-1234yf, CAS No. 754-12-1)
1,1,2,2-tetrafluoro-1-(2,2,2-trifluoroethoxy)ethane (HFE-347pcf2, CAS No. 406-78-0)
[Trans-1,1,1,4,4,4-hexafluorobut-2-ene \(also known as HFO-1336mzz\(E\); CAS number 66711-86-2\)](#)
1,1,1-Trichloroethane (methyl chloroform, CAS No. 71-55-6)
Trichlorofluoromethane (CFC-11, CAS No. 75-69-4)
1,1,2-Trichloro-1,2,2-trifluoroethane (CFC-113, CAS No. 76-13-1)
1,1,1-Trifluoroethane (HFC-143a, CAS No. 420-46-2)
Trifluoromethane (HFC-23, CAS No. 75-46-7)

- b) For purposes of determining VOM emissions and compliance with emissions limits, VOM will be measured by the test methods in the approved implementation plan or 40 CFR 60, appendix A, incorporated by reference at 35

POLLUTION CONTROL BOARD

NOTICE OF PROPOSED AMENDMENT

Ill. Adm. Code 215.105, 218.112, and 219.112, as applicable, or by source-specific test methods that have been established under a permit issued under a program approved or promulgated under Title V of the Clean Air Act; under 35 Ill. Adm. Code 203; or under Section 9.1(d) of the Act. If such a method also measures compounds with negligible photochemical reactivity, these negligibly reactive compounds may be excluded as VOM if the amount of those compounds is accurately quantified and the exclusion is approved by the Agency.

- c) As a precondition to excluding these negligibly-reactive compounds as VOM, or at any time ~~after exclusion~~~~hereafter~~, the Agency may require an owner or operator to provide monitoring or testing methods and results demonstrating, to the satisfaction of the Agency, the amount of negligibly reactive compounds in the source's emissions.
- d) The USEPA will not be bound by any State determination as to appropriate methods for testing or monitoring negligibly reactive compounds if the determination is not reflected in any of the test methods in subsection (b).

(Source: Amended at 48 Ill. Reg. _____, effective _____)

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENTS

- 1) Heading of the Part: Public Information, Rulemaking and Organization
- 2) Code Citation: 2 Ill. Adm. Code 1200
- 3)

<u>Section Numbers</u> :	<u>Proposed Actions</u> :
1200.100	Amendment
1200.310	Amendment
1200.Table A	Amendment
- 4) Statutory Authority: Section 2505-795 of the Department of Revenue Law of the Civil Administrative Code of Illinois [20 ILCS 2505/2505-795].
- 5) A Complete Description of the Subjects and Issues Involved: This rulemaking updates the public information rules to change addresses and telephone numbers, remove obsolete information, revise the organizational chart, and revamp the fee schedule.
- 6) Published studies or reports, and sources of underlying data, used to compose this rulemaking: None
- 7) Will this proposed rulemaking replace an emergency rule currently in effect? No
- 8) Does this rulemaking contain an automatic repeal date? No
- 9) Does this proposed rulemaking contain incorporations by reference? No
- 10) Are there any other proposed rulemakings pending on this Part? No
- 11) Statement of Statewide Policy Objectives: These rules do not create or enlarge a State mandate as described in Section 3(b) of the State Mandates Act.
- 12) Time, Place, and Manner in which interested persons may comment on this proposed rulemaking: Persons who wish to submit comments on this proposed rulemaking may submit them in writing by no later than 45 days after publication of this Notice to:

Brian Fliflet, Deputy General Counsel
Illinois Department of Revenue
Legal Services Office
101 West Jefferson
Springfield, Illinois 62794

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENTS

(217) 782-2844
REV.GCO@illinois.gov

- 13) Initial Regulatory Flexibility Analysis:
 - A) Types of small businesses, small municipalities and not for profit corporations affected: None
 - B) Reporting, bookkeeping or other procedures required for compliance: None
 - C) Types of professional skills necessary for compliance: None
- 14) Small Business Impact Analysis: No adverse impact on small business.
- 15) Regulatory Agenda on which this rulemaking was summarized: July 2023

The full text of the Proposed Amendments begins on the next page:

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENTS

TITLE 2: GOVERNMENTAL ORGANIZATION
SUBTITLE D: CODE DEPARTMENTS
CHAPTER XXI: DEPARTMENT OF REVENUEPART 1200
PUBLIC INFORMATION, RULEMAKING AND ORGANIZATION

SUBPART A: PUBLIC INFORMATION

Section

1200.100	General Information and Taxpayer Assistance
1200.110	Private Letter Rulings
1200.120	General Information Letters
1200.130	Department Publications

SUBPART B: RULEMAKING

Section

1200.200	Procedures
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SUBPART C: ORGANIZATION

Section

1200.300	Department Organization
1200.310	Regional Offices

1200.TABLE A	Organizational Chart
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AUTHORITY: Implementing Section 5-15 of the Illinois Administrative Procedure Act [5 ILCS 100/5-15] and authorized by Section 2505-795 of the Civil Administrative Code [20 ILCS 2505/2505-795].

SOURCE: Adopted at 17 Ill. Reg. 7054, effective May 3, 1993; amended at 24 Ill. Reg. 6943, effective April 21, 2000; amended at 24 Ill. Reg. 7866, effective May 18, 2000; amended at 26 Ill. Reg. 5940, effective April 11, 2002; amended at 26 Ill. Reg. 8155, effective May 17, 2002; amended at 26 Ill. Reg. 9376, effective June 12, 2002; amended at 41 Ill. Reg. 6367, effective May 22, 2017; amended at 48 Ill. Reg. _____, effective _____.

SUBPART A: PUBLIC INFORMATION

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENTS

Section 1200.100 General Information and Taxpayer Assistance

- a) Public information concerning tax Acts administered by the Department of Revenue, tax forms and tax return filing information may be obtained by visiting a Regional Office of the Department of Revenue (for Regional Office locations, see Section 1200.310); by calling one of the following information and assistance lines:

(800) 732-8866

(217) 782-3336

TDD/TTY – Telecommunications Device for the Deaf/hearing impaired

(800) 544-5304~~(217) 785-4270~~

or by writing:

Taxpayer Correspondence~~Information~~ Division

Illinois Department of Revenue

P.O. Box 19001

Springfield, Illinois 62794-9001

- b) General information regarding the Department and various topics of general interest to taxpayers and tax practitioners can be found at the Department's website at www.tax.illinois.gov.
- c) Pursuant to Section 4 of the Illinois Department of Revenue Sunshine Act [20 ILCS 2515/4], a quarterly index of all letter rulings issued by the Department for the previous quarter is published in the Illinois Register. A listing of letter rulings issued by the Department, as well as a copy of those rulings, is also available on the Department's website.
- d) Pursuant to Section 4 of the Illinois Department of Revenue Sunshine Act [20 ILCS 2515/4], a cumulative annual index of letter rulings is also published in the Illinois Register. The public may also obtain a copy of the cumulative index from the Department at cost. Requests should be addressed to the Legal Services Bureau, 101 West Jefferson Street, 5-500, Springfield, Illinois 62794.

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENTS

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART C: ORGANIZATION

Section 1200.310 Regional Offices

Regional Offices of the Illinois Department of Revenue are at the following locations:

ILLINOIS

Chicago (~~60661-60601~~)
555 W. Monroe Street, Suite 1100~~100 West Randolph~~
(312) 732-8866~~814-3142~~

Des Plaines (60016-~~1563~~)
Suburban~~Maine~~ North Regional Building
9511 Harrison Ave.
(800) 732-8866~~847/294-4200~~

Fairview Heights (62208-~~1331~~)
15 Executive Drive, Suite 2
(800) 732-8866~~618/624-6773~~

Marion (62959-~~1196~~)
2309 W. Main Street
Suite 114
(800) 732-8866~~618/993-8183~~

Springfield (~~62702-62794-9475~~)
Willard Ice Building
101 W. Jefferson Street
(800) 732-8866
(217) 782-3336~~MC-SPI-A~~
~~217/785-1695~~

Rockford (61101)
200 S. Wyman
(800) 732-8866~~815/987-5210~~

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENTS

~~NEW JERSEY~~

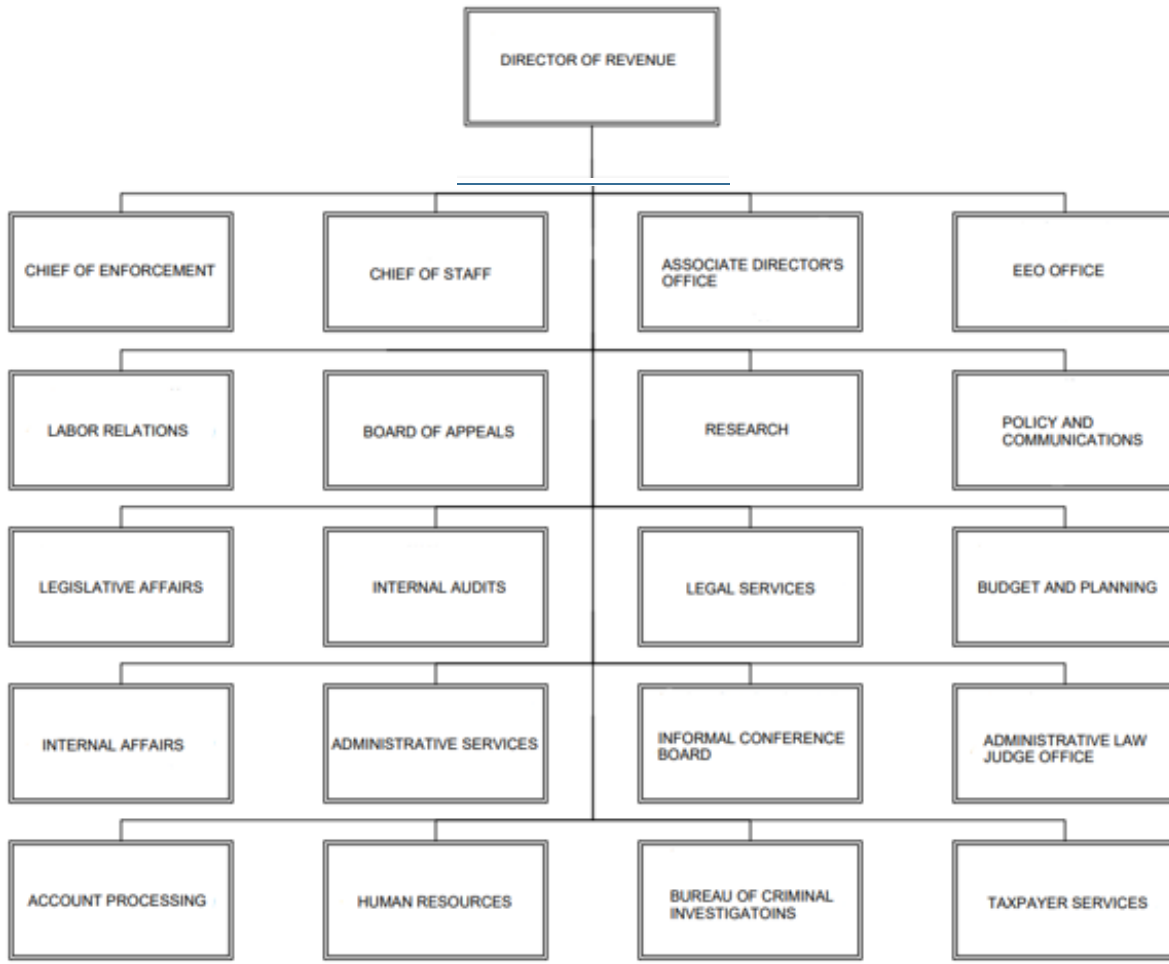
~~Paramus (07652)
45 Eisenhower Drive, Suite 320
201/845-0255~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

DEPARTMENT OF REVENUE

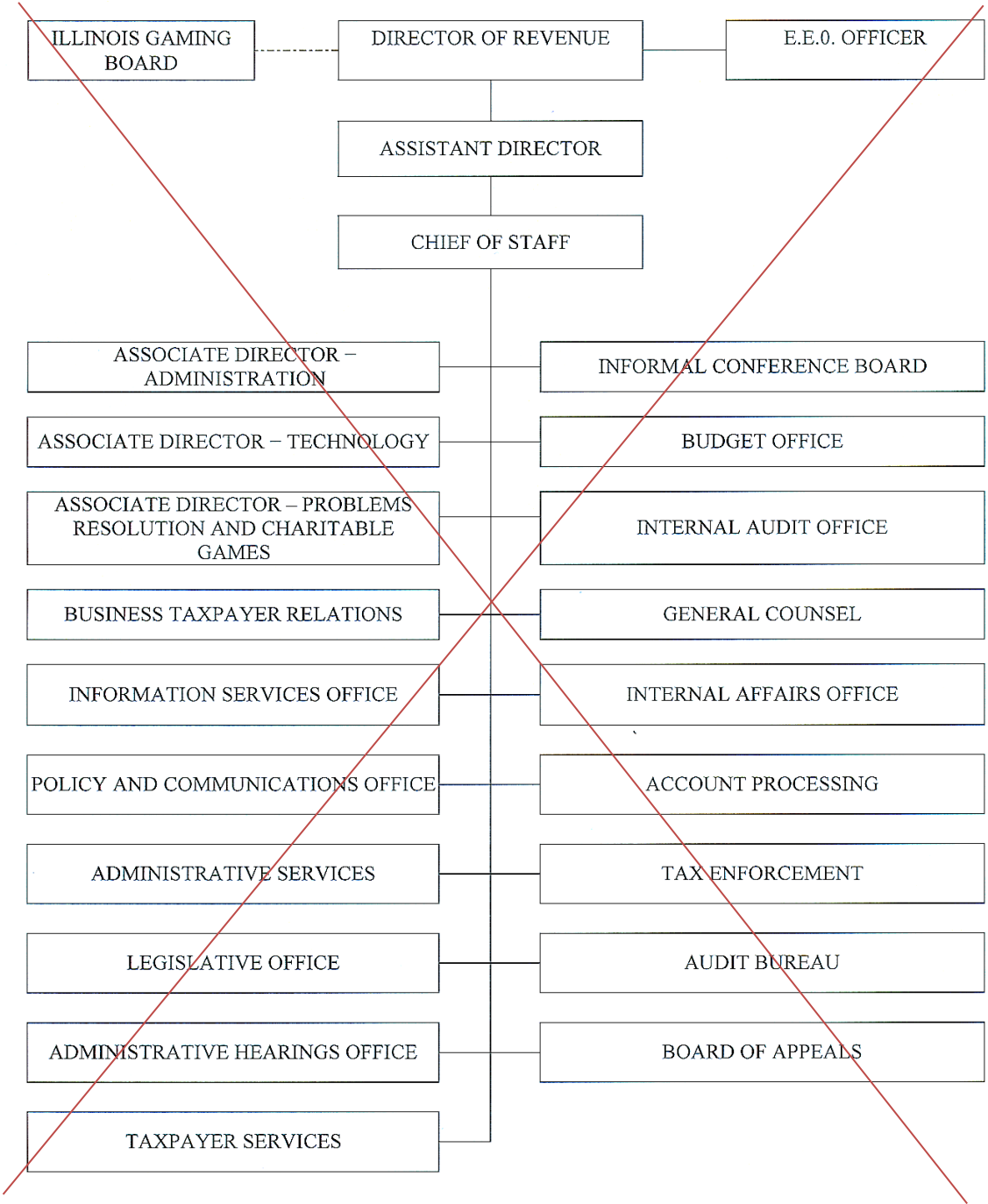
NOTICE OF PROPOSED AMENDMENTS

Section 1200.TABLE A Organizational Chart



DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENTS



(Source: Amended at 48 Ill. Reg. _____, effective _____)

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENT

- 1) Heading of the Part: Access to Records of the Department of Revenue
- 2) Code Citation: 2 Ill. Adm. Code 1201
- 3) Section Number: 1201.Appendix A Proposed Action: Amendment
- 4) Statutory Authority: Section 5-625 of the Civil Administrative Code of Illinois [20 ILCS 5/5-625]; Section 2505-795 of the Department of Revenue Law of the Civil Administrative Code of Illinois [20 ILCS 2505/2505-795].
- 5) A Complete Description of the Subjects and Issues Involved: This rulemaking updates the fee schedule for duplicating and certifying records.
- 6) Published studies or reports, and sources of underlying data, used to compose this rulemaking: None
- 7) Will this proposed rulemaking replace an emergency rule currently in effect? No
- 8) Does this rulemaking contain an automatic repeal date? No
- 9) Does this proposed rulemaking contain incorporations by reference? No
- 10) Are there any other proposed rulemakings pending on this Part? No
- 11) Statement of Statewide Policy Objectives: These rules do not create or enlarge a State mandate as described in Section 3(b) of the State Mandates Act.
- 12) Time, Place, and Manner in which interested persons may comment on this proposed rulemaking: Persons who wish to submit comments on this proposed rulemaking may submit them in writing by no later than 45 days after publication of this Notice to:

Brian Fliflet, Deputy General Counsel
Illinois Department of Revenue
Legal Services Office
101 West Jefferson
Springfield, Illinois 62794

REV.GCO@illinois.gov

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENT

(217) 782-2844

- 13) Initial Regulatory Flexibility Analysis:
 - A) Types of small businesses, small municipalities and not for profit corporations affected: No effect on small businesses.
 - B) Reporting, bookkeeping or other procedures required for compliance: None
 - C) Types of professional skills necessary for compliance: None
- 14) Small Business Impact Analysis: No adverse impact on small business.
- 15) Regulatory Agenda on which this rulemaking was summarized: July 2023

The full text of the Proposed Amendment begins on the next page:

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENT

TITLE 2: GOVERNMENTAL ORGANIZATION
SUBTITLE D: CODE DEPARTMENTS
CHAPTER XXI: DEPARTMENT OF REVENUE

PART 1201
ACCESS TO RECORDS OF THE DEPARTMENT OF REVENUE

SUBPART A: INTRODUCTION

- Section
1201.100 Summary and Purpose
1201.110 Definitions

SUBPART B: CLASSIFICATION OF RECORDS

- Section
1201.200 Records that Will Be Disclosed
1201.210 Records that Will Be Withheld from Disclosure
1201.220 Statutory Exemptions

SUBPART C: PROCEDURES FOR REQUESTING
RECORDS FROM THE AGENCY

- Section
1201.300 Submittal of Requests for Records
1201.310 Information To Be Provided in Requests for Records
1201.320 Requests for Records for Commercial Purposes

SUBPART D: AGENCY RESPONSE TO REQUESTS FOR RECORDS

- Section
1201.400 Timeline for Agency Response
1201.410 Requests for Records that the Agency Considers Unduly Burdensome
1201.420 Recurrent Requesters
1201.430 Requests for Records that Require Electronic Retrieval
1201.440 Denials of Requests for Records
1201.450 Requests for Review of Denials – Public Access Counselor
1201.460 Circuit Court Review
1201.470 Administrative Review

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENT

SUBPART E: PROCEDURES FOR PROVIDING RECORDS TO REQUESTERS

Section

- 1201.500 Inspection and ~~Copy~~ Copying of Records
- 1201.510 Fees for Records
- 1201.520 Reduction and Waiver of Fees

1201.APPENDIX A Fee Schedule for Duplication and Certification of Records

AUTHORITY: Implementing and authorized by 5-625 of the Civil Administrative Code of Illinois [20 ILCS 5]; Section 2505-795 of the Department of Revenue Law of the Civil Administrative Code of Illinois [20 ILCS 2505].

SOURCE: Adopted at 8 Ill. Reg. 14290, effective July 25, 1984; amended at 20 Ill. Reg. 7949, effective July 1, 1996; amended at 26 Ill. Reg. 8159, effective May 15, 2002; former Part repealed at 43 Ill. Reg. 13431, and new Part adopted at 43 Ill. Reg. 13433, effective November 12, 2019; amended at 48 Ill. Reg. _____, effective _____.

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENT

Section 1201.APPENDIX A Fee Schedule for Duplication and Certification of Records

TYPE OF DUPLICATION	FEE (PER COPY)
Paper copy from original, up to and including 50 copies of black and white, letter or legal sized copies	\$5/copy <u>No charge</u>
Paper copy from original, in excess of 50 copies of black and white, letter or legal sized copies	<u>No additional charge</u> \$.15/page
Paper copy from microfilm original	\$.15/page
Microfilm diazo from original	\$.50/diazo
VHS video copy of tape	Actual cost of the reproduction
Audio tape copy of tape	Actual cost of the reproduction
CD-ROM disk	Actual cost of the reproduction
Photograph from negative	Actual cost of the reproduction
Blueprints/oversized prints	Actual cost of the reproduction
Paper copies in color or in a size other than letter or legal	Actual cost of the reproduction
Certification fee	\$5.00 <u>1.00/record</u> + <u>additional \$5.00/copy</u>

NOTE: Expense for delivery other than by First Class U.S. Mail must be borne by the requester.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENT

- 1) Heading of the Part: Charitable Games Act
- 2) Code Citation: 86 Ill. Adm. Code 435
- 3) Section Number: 435.100 Proposed Action:
Amendment
- 4) Statutory Authority: Section 5.1 of the Bingo License and Tax Act [230 ILCS 25/5.1];
Section 13 of the Charitable Games Act [230 ILCS 30/13].
- 5) A Complete Description of the Subjects and Issues Involved: This rulemaking updates
the mailing address, email address and phone number for contacting the Office of Bingo
and Charitable Games.
- 6) Published studies or reports, and sources of underlying data, used to compose this
rulemaking: None
- 7) Will this proposed rulemaking replace an emergency rule currently in effect? No
- 8) Does this rulemaking contain an automatic repeal date? No
- 9) Does this proposed rulemaking contain incorporations by reference? No
- 10) Are there any other proposed rulemakings pending on this Part? No
- 11) Statement of Statewide Policy Objectives: These rules do not create or enlarge a State
mandate as described in Section 3(b) of the State Mandates Act.
- 12) Time, Place, and Manner in which interested persons may comment on this proposed
rulemaking: Persons who wish to submit comments on this proposed rulemaking may
submit them in writing by no later than 45 days after publication of this Notice to:

Brian Fliflet, Deputy General Counsel
Illinois Department of Revenue
Legal Services Office
101 West Jefferson
Springfield, Illinois 62794

(217) 782-2844

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENT

REV.GCO@illinois.gov

- 13) Initial Regulatory Flexibility Analysis:
 - A) Types of small businesses, small municipalities and not for profit corporations affected: No effect on small businesses
 - B) Reporting, bookkeeping or other procedures required for compliance: None
 - C) Types of professional skills necessary for compliance: None
- 14) Small Business Impact Analysis: None
- 15) Regulatory Agenda on which this rulemaking was summarized: July 2023

The full text of the Proposed Amendment begins on the next page:

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENT

TITLE 86: REVENUE
CHAPTER I: DEPARTMENT OF REVENUEPART 435
CHARITABLE GAMES ACT

Section	
435.100	Introduction
435.110	Definitions
435.120	Charitable Games Licenses
435.130	Supplier's License
435.140	Provider's License
435.150	Ineligible Organizations
435.160	Operation of Charitable Games Events
435.170	Restrictions and Limitations on the Conducting of Charitable Games
435.180	Imposition of Tax, Returns
435.190	Records; Audits
435.200	Denial, Suspension, or Revocation of Licenses
435.210	Criminal and Civil Penalties
435.220	State-Local Relations

AUTHORITY: Implementing and authorized by the Charitable Games Act [230 ILCS 30].

SOURCE: Emergency Rule adopted at 10 Ill. Reg. 15687, effective September 15, 1986, for a maximum of 150 days; adopted at 11 Ill. Reg. 3722, effective February 10, 1987; peremptory amendments at 11 Ill. Reg. 10702, effective May 26, 1987; amended at 15 Ill. Reg. 10966, effective July 10, 1991; amended at 16 Ill. Reg. 14702, effective September 14, 1992; amended at 18 Ill. Reg. 11629, effective July 7, 1994; amended at 21 Ill. Reg. 3978, effective March 14, 1997; emergency amendment at 25 Ill. Reg. 14193, effective October 19, 2001, for a maximum of 150 days; amended at 26 Ill. Reg. 3734, effective February 26, 2002; amended at 39 Ill. Reg. 4454, effective March 10, 2015; amended at 48 Ill. Reg. _____, effective _____.

Section 435.100 Introduction

This Part implements the Charitable Games Act [230 ILCS 30] (hereafter referred to as "the Act"), which was adopted by the General Assembly to allow not-for-profit charitable, fraternal, labor, educational, veterans, local fraternal mutual benefit and religious organizations to raise funds by conducting casino-type gaming events. Other forms of licensed gaming, such as bingo and raffles, may be played during an event. Licenses for these activities, however, must be

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENT

obtained. Licenses for bingo must be obtained from the Department, while raffle licenses must be obtained from the county or municipal government responsible for licensing. See the [Raffles and Poker Runs Act](#) [230 ILCS 15]. For persons familiar with the rules governing those activities, some of the following charitable games rules are more restrictive than the bingo and raffle rules. The reason is that the charitable games events authorized by the Act are, to a much greater extent than bingo, subject to the abuses often associated with gambling. In turn, these abuses are more likely to occur because the amounts of money involved are potentially much greater, and the bigger the pot, the greater the danger of involvement by criminal elements. In bingo, the statutory prize limit effectively puts a ceiling on the amount of money involved at any single bingo session. At charitable games events, if cash prizes are used, chips, scrip or play money can be cashed in for currency not to exceed \$250 per person. No limit is imposed, however, on the total amount of non-cash prizes. The General Assembly recognized the increased potential for violations at charitable games events, and the Act is consequently more restrictive in many ways than the Bingo License and Tax Act [230 ILCS 25]. A few examples: eligibility for charitable games licenses is more limited; the number of events allowed is much smaller; licensees must notify local law enforcement authorities of their charitable games events; the Illinois Department of Revenue (Department) may summarily suspend charitable games licenses before hearings are held; record keeping requirements are more detailed; and the criminal penalties for violation of the Act are much more severe (a second violation of the Act constitutes a felony). In addition, any person who violates any provision of the Act or knowingly violates any rule of the Department for the administration of the Act is, in addition to other penalties, subject to a civil penalty in the amount of \$250 for each separate violation. The rules that follow reflect the statutory mandate. Organizations applying for licenses must understand that their failure to comply fully with this Part and to cooperate with the Department's investigative efforts will inevitably mean that long-planned charitable games events will have to be postponed, or even cancelled. At the same time, it is the Department's policy to do everything possible to assist qualified organizations in obtaining licenses and afford these organizations every opportunity to hold a successful fundraiser. Applicants and licensees [may visit the Office of Bingo and Charitable Games at 101 W. Jefferson Street, Springfield, Illinois 62702](#) or ~~should not hesitate to~~ [contact us with any questions](#), ~~the Office of Bingo and Charitable Games of the Department at 101 W. Jefferson Street,~~
[By mail:](#) P.O. Box 19480, Springfield, Illinois 62794-9480
[By phone:](#) (217) 558-7425 or (217) 785-3707, ~~217/524-4164,~~
[By email:](#) rev.bptcg@illinois.gov. ~~with any questions, problems, or comments that may arise.~~ Finally, the Act and this Part are designed to regulate who may be licensed, where and when charitable games events may be played, and what records must be kept of the funds raised. Licensees who suspect that they are being defrauded by players or workers, or that money is being stolen, should immediately contact the Department's Bureau of Criminal [Investigations Enforcement](#) at [\(800\) 243-2811">312/814-1750](tel).

DEPARTMENT OF REVENUE

NOTICE OF PROPOSED AMENDMENT

(Source: Amended at 48 Ill. Reg. _____, effective _____)

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

- 1) Heading of the Part: Diesel Emission Inspection Program
- 2) Code Citation: 92 Ill. Adm. Code 460
- 3)

<u>Section Numbers:</u>	<u>Proposed Actions:</u>
460.100	Amendment
460.110	Amendment
460.130	Amendment
460.140	Amendment
460.200	Amendment
460.210	Amendment
460.215	New Section
460.220	Amendment
460.230	Amendment
460.240	Amendment
460.250	Amendment
460.310	Amendment
460.330	Amendment
460.400	Amendment
460.410	Amendment
460.500	Amendment
460.510	Amendment
460.520	Amendment
460.620	Amendment
- 4) Statutory Authority: Implementing Article V of Chapter 13 of the Illinois Vehicle Code [625 ILCS 5/Ch.13, Art V] and authorized by Section 13-109.1.
- 5) A Complete Description of the Subjects and Issues Involved: By this Notice, the Department proposed to update and clarify this Part.

At Section 460.100, Purpose, the Department is adding references to Official Portable Emissions Testing Companies and Certified Diesel Emissions Tester.

At Section 460.110, Definitions, the Department is adding, amending, and deleting definitions.

At Section 460.130, Address for Correspondence, is updating the Department's address.

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

At Section 460.140, Incorporation by Reference and Cutpoint Standards, the Department is updating the incorporation of the United States Environmental Protection Agency's "Guidance to States on Smoke Opacity Cutpoints to be used with the SAE J1667 In-Use Smoke Test Procedure".

At Section 460.200, Official Testing Station Requirements, the Department is updating the application procedure.

At Section 460.210, Private Diesel Official Testing Stations, the Department is allowing diesel emission inspections on vehicle that are owned or leased by the Private Diesel Official Testing Stations and the reports to be electronically submitted to the Department.

At new created Section 460.215, Official Portable Emissions Testing Companies, the Department is creating the application process and requirements for companies to become an Official Portable Emissions Testing Company.

At Section 460.220, Owner's Responsibilities of Official Testing Station Owner (Public and Private), the Department is proposing changes for consistency to include procedures for Official Portable Emissions Testing Companies.

At Section 460.230, Responsibilities of Certified Diesel Emission Tester, the Department is removing the requirement of a driver's license, changing requirements to the testing process, certification exams, and other non-substantive changes to promote consistency.

At Section 460.240, Supervision of Official Testing Stations and Enforcement of Department Policies, the Department is updating the Section to include Official Portable Emissions Testing Companies and other non-substantive changes to promote consistency.

At Section 460.250, Diesel Emission Inspection Official Testing Station Equipment, Supplies and Forms, the Department is updating the Section to include Official Portable Emissions Testing Companies and other non-substantive changes to promote consistency.

At Section 460.310, Equipment Set-up, the Department is updating the equipment authorized to be used at Official Testing Stations and Official Portable Emissions Testing Companies.

At Section 460.330, Reporting of Inspection Results, the Department proposes to clarify the "pass" or "fail" Diesel Emission Inspection Report that is used.

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

At Section 460.400, Rates and Charges, the Department proposes to increase the rate or charges for an annual diesel emission inspection and changes that amount to a maximum amount allowed to be charged.

At Section 460.410, Rate Change Procedure, the Department proposes to clarify the Department's procedure to approve or deny a rate.

At Section 460.500, Diesel Emission Inspection 30-Day Warning Notice, the Department proposed to remove the requirement that the vehicle that received a "fail" on the Diesel Emission Inspection Report must return to the same Station for reinspection.

At Section 460.510, Diesel Emission Inspection Out-of-Service Order, the Department is removing language to be consistent with current language in the Illinois Vehicle Code.

At Section 460.520, Diesel Emission Inspection Enforcement, the Department is removing language to be consistent with current language in the Illinois Vehicle Code.

At Section 460.620, Replacement of Diesel Emission Inspection Compliance Card, the Department proposes to update the Department's address and reflect changes from the use of "card" to "report".

- 6) Published studies or reports, and any sources of underlying data, used to compose this rulemaking: None
- 7) Will this proposed rulemaking replace an emergency rule currently in effect? No
- 8) Does this rulemaking contain an automatic repeal date? No
- 9) Does this proposed rulemaking contain incorporations by reference? Yes
- 10) Are there any other proposed amendments pending on this Part? No
- 11) Statement of Statewide Policy Objectives: This rulemaking does not create or expand a State mandate as defined in Section 3(b) of the State mandates Act [30 ILCS 805/3(b)].
- 12) Time, Place, and Manner in which interested persons may comment on this proposed rulemaking: All written data, views, arguments, or comments shall be electronically submitted to:

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

DOT.AdministrativeRules@Illinois.gov

Comments received within 45 days after the date of publication of the *Illinois Register* will be considered. Comments received after that time will be considered, time permitting.

13) Initial Regulatory Flexibility Analysis:

- A) Types of small businesses, small municipalities and not for profit corporations affected: This rulemaking will affect small businesses that perform diesel emission inspections at Official Testing Stations in Illinois and those who wish to operate as an Official Portable Emissions Testing Company under permit by the Department.
- B) Reporting, bookkeeping or other procedures required for compliance: This rulemaking creates a procedure for companies to become an Official Portable Emissions Testing Company.
- C) Types of professional skills necessary for compliance: No impact is anticipated.

14) Small Business Impact Analysis: None

15) Regulatory Agenda on which this rulemaking was summarized: This rulemaking was not summarized in either of the two most recent Regulatory Agendas because the Department previously summarized the rule in its January 2022 Regulatory Agenda which was published at 45 Ill. Reg. 16110.

The full text of these Proposed Amendments begins on the next page:

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

TITLE 92: TRANSPORTATION

CHAPTER I: DEPARTMENT OF TRANSPORTATION

SUBCHAPTER e: TRAFFIC SAFETY (EXCEPT HAZARDOUS MATERIALS)

PART 460

DIESEL EMISSION INSPECTION PROGRAM

SUBPART A: GENERAL

Section	Purpose
460.100	Purpose
460.110	Definitions
460.120	Applicability
460.130	Address for Correspondence
460.140	Incorporation by Reference and Cutpoint Standards

SUBPART B: REQUIREMENTS FOR DIESEL EMISSION INSPECTIONS

Section	Purpose
460.200	Official Testing Station Requirements
460.210	Private Diesel Official Testing Stations
460.215	Official Portable Emissions Testing Companies
460.220	Owner's Responsibilities of Official Testing Station Owner (Public and Private)
460.230	Responsibilities of Certified Diesel Emission Tester
460.240	Supervision of Official Testing Station and Enforcement of Department Policies
460.250	Diesel Emission Inspection Official Testing Station Equipment, Supplies and Forms

SUBPART C: PROCEDURES FOR PERFORMING THE
SNAP-ACCELERATION INSPECTION

Section	Purpose
460.300	Vehicle Preparation
460.310	Equipment Set Up
460.320	Snap-Acceleration Inspection Procedures
460.330	Reporting of Inspection Results

SUBPART D: LEVEL OF RATES AND CHARGES

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

Section	
460.400	Rates and Charges
460.410	Rate Change Procedure

SUBPART E: WARNING NOTICES, OUT-OF-SERVICE
ORDER AND ENFORCEMENT

Section	
460.500	Diesel Emission Inspection 30-Day Warning Notice
460.510	Diesel Emission Inspection Out-of-Service Order
460.520	Diesel Emission Inspection Enforcement

SUBPART F: WAIVER REQUIREMENTS, GRIEVANCE AND
REPLACEMENT PROCEDURES

Section	
460.600	Diesel Emission Inspection Waiver Requirements for Failing Inspection and Reinspection
460.605	Diesel Emission Inspection Waiver Requirements for an Ungoverned Vehicle
460.610	Grievance Procedures
460.620	Replacement of Diesel Emission Inspection Report Compliance Card

AUTHORITY: Implementing and authorized by Sections 13-109.1 and 13-114 of the Illinois Vehicle Inspection Law [625 ILCS 5] and Section 3-704(b) of the Illinois Vehicle Code [625 ILCS 5].

SOURCE: Emergency rules adopted at 24 Ill. Reg. 9970, effective July 1, 2000, for a maximum of 150 days; emergency expired November 27, 2000; adopted at 24 Ill. Reg. 18412, effective December 1, 2000; amended at 26 Ill. Reg. 8464, effective May 28, 2002; recodified at 47 Ill. Reg. 15855; amended at 48 Ill. Reg. _____, effective _____.

SUBPART A: GENERAL

Section 460.100 Purpose

This Part establishes the requirements and procedures to be followed by an [Official Testing Station, Official Portable Emission Testing Company, and Certified Diesel Emission Tester for the inspection of those](#) ~~owner/operator of a~~ diesel-powered [vehicles which are required to be inspected pursuant to](#) ~~registered within an affected area in the State of Illinois that is subject to a~~

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

~~diesel emission inspection in accordance with~~ Section 13-109.1 of the Illinois Vehicle Inspection Law (the Law) [625 ILCS 5/~~13-109.1~~]. Additionally, inspection, compliance and enforcement procedures are covered by this Part and establish the Diesel Emission Inspection Program.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 460.110 Definitions

As used in this Part:

"Affected Areas" means the counties of Cook, DuPage, Lake, Kane, McHenry, Will, Madison, St. Clair, and Monroe and the townships of Aux Sable and Goose Lake in Grundy County and the township of Oswego in Kendall County. [625 ILCS 5/13-100.1]

"Applicant" means any individual Owner, partners, authorized agent of a corporation, or lessee applying for a [Diesel Emissions](#) ~~an~~ Official Testing Station Permit [or Official Portable Diesel Emissions Permit](#).

"Authorized Diesel Emission Inspection Equipment" means those testing and measuring devices [that operate to meet or exceed the Society of Automotive Engineers \(SAE\) J1667 Snap Acceleration Smoke Test Standards](#). ~~approved and required by the Department's Commercial Vehicle Safety Section for applicable Official Testing Stations' diesel emission inspection procedures.~~

[Bureau of Investigation and Compliance](#)" or "BIC" means a bureau within the [Illinois Department of Transportation's Office of Finance and Administration](#).

~~"Authorized Representative of the Department" means vehicle compliance inspectors and administrative personnel employed by the Illinois Department of Transportation.~~

"Certified Diesel Emission Tester (CDET)" means an individual who is employed at an Official Testing Station, [or Official Portable Emission Testing Company](#), and who has passed a written exam and who has demonstrated proficiency by operating and calibrating the authorized diesel emission inspection equipment and who has been issued a certificate by the Department.

~~"Certified Safety Tester (CST)" means an individual who is employed at an~~

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

~~Official Testing Station and who has passed a written exam and who has demonstrated proficiency in the operation of authorized safety test equipment and who has been issued a certificate by the Department.~~

"Code" means the Illinois Vehicle Code [625 ILCS 5].

~~"Commercial Vehicle Safety Section (CVSS)" means a section of the Bureau of Safety Programs of the Division of Traffic Safety of the Illinois Department of Transportation.~~

"Cutpoint Standards" means criteria established in the United States Environmental Protection Agency document "Guidance to States on Smoke Opacity Cutpoints to be used with the SAE J1667 In-Use Smoke Test Procedure." (See Section 460.140 for cutpoint standards.)

"Department" *means the Department of Transportation of the State of Illinois, acting directly or through its authorized agents or officers.* [625 ILCS 5/13-100]

"Diesel Emission Inspection Certificate of Waiver for Failing Inspection and Reinspection" means a certificate issued in accordance with Section 460.600 of this Part to the owner/operator of a vehicle that has failed a diesel emission inspection and reinspection but who has complied with all applicable waiver requirements in accordance with Section 460.600.

"Diesel Emission Inspection Certificate of Waiver for an Ungoverned Vehicle" means a certificate issued in accordance with Section 460.605 of this Part to the owner/operator of a vehicle whose motor was manufactured ungoverned but who has complied with all applicable waiver requirements in accordance with Section 460.605.

"Diesel Emission Inspection ~~Report Compliance Card~~" or "DEIR" means the report (Form BIC 8000) ~~document~~ presented to the vehicle owner/operator ~~if his/her vehicle passes a diesel emission inspection.~~ If the vehicle passes, the report ~~The card~~ is validated by the presence of the Validation Certificate that is attached to the report ~~card~~ in the form of an adhesive sticker and is required to be present in the cab of the vehicle.

"Diesel Emission Inspection 30-Day Warning Notice" means the DEIR ~~document~~ presented to the vehicle owner/operator if the vehicle fails the diesel emission

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

inspection. The vehicle's owner/operator is required to return to an Official Testing Station or Official Portable Emission Testing Company within 30 days for a reinspection.

"Diesel Emission Inspection Equipment" means the equipment required to be used by the Certified Diesel Emission Tester to inspect a diesel-powered vehicle and to submit the results of the inspection to the Department. The equipment includes, but is not limited to, the Department-approved smoke opacimeter, a workstation (i.e., laptop computer), and printer tape.

"Diesel Emission Inspection Official Testing Stations" means those stations located within the affected areas that have been issued a permit under this Part ~~participate in the Diesel Emission Inspection Program.~~

"Diesel Emission Inspection Supplies " or "~~(Supplies)~~" means all items issued to an Official Testing Station or Official Portable Emission Testing Company by the Department ~~Commercial Vehicle Safety Section~~ in order to conduct a diesel emission inspection. Items include, but are not limited to, Diesel Emission Inspection Reports ~~Compliance Cards, Diesel Emission Inspection 30-Day Warning Notices,~~ and Validation Certificates. All supplies remain the property of the Commercial Vehicle Safety Section.

"Diesel-Powered Vehicle" or "Diesel Vehicle" means a motor vehicle registered for a gross weight of more than 16,000 pounds, powered by an internal combustion, compression ignition, diesel fueled engine.

~~"Diesel Smoke" means particles, including aerosols, suspended in the exhaust stream of a diesel engine that absorb, reflect, or refract light.~~

"Director" means the Director of the Office of Finance and Administration ~~Division of Traffic Safety~~ for the Illinois Department of Transportation.

~~"Division" means the Division of Traffic Safety for the Illinois Department of Transportation.~~

"Effective Optical Path Length (L)" means the length of the smoke-obscured optical path between the smoke opacimeter light source and detector.

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

"Emergency Vehicle" means vehicles of municipal departments or public service corporations that are designated or authorized as such by proper local authorities, including, but not limited to, police vehicles, vehicles of fire departments and ambulances.

"Emission Control Devices" means those components of a vehicle that were designed and are used to control vehicle exhaust and evaporative system emissions. For purposes of this Part, this term refers to components with which the vehicle was originally equipped or direct replacements.

"Gross Weight" means the weight of a vehicle whether operated singly or in combination without load plus weight of the load thereon. [625 ILCS 5/1-125]

~~*"Gross Vehicle Weight Rating (GVWR)" means the value specified by the manufacturer or manufacturers as the maximum loaded weight of a single vehicle. [625 ILCS 5/1-124.5]*~~

"Illinois Vehicle Inspection Law (the Law)" means 625 ILCS 5/Ch. 13.

"Inspector" means vehicle compliance inspectors and administrative personnel employed by the Illinois Department of Transportation.

"Intrastate Carrier of Passengers" means any person engaged in the transportation of passengers solely within Illinois.

"Intrastate Carrier of Property" means any person engaged in the transportation of property solely within Illinois.

"Interstate Carrier of Passengers" means any person engaged in the transportation of passengers between a place in a state and a place outside of such state or between two places in a state through another state or a place outside the United States.

"Manufacturer" (unless otherwise indicated at the point of use) means the person or organization whose name follows "MANUFACTURED BY" or "MFD BY" on the federal certification label.

"Model Year" means the year of manufacture of a vehicle based upon the annual production period of the vehicle as designated by the manufacturer and indicated

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

on the title and registration of the vehicle. If the manufacturer does not designate a production period for the vehicle, then "model year" means the calendar year of manufacture. [625 ILCS 5/1-144.05]

~~"Non-exempt Vehicle" means any vehicle subject to diesel emission inspections as required by this Part.~~

"Official Portable Emissions Testing Company" or "OPETC" means a business that meets the requirements of this Part and has been issued an Official Portable Diesel Emissions Permit by the Department to perform portable diesel emissions tests.

"Official Testing Station or "OTS" ~~(the Station)"~~ means all contiguous real and personal property that houses the equipment and supplies relating to the diesel emission inspection of vehicles. Official Testing Stations are privately-owned businesses that are regulated by the Department. Official Testing Stations are classified as either public or private. Public Stations are open to the public. Private Stations are established by companies for the purpose of inspecting vehicles owned or operated by the company. Private Stations are not open to the public.

"Official Portable Diesel Emissions Permit" means evidence issued by the Department granting the Owner named thereon the privilege of serving as an agent of the State of Illinois within the limitations set forth in this Part and Section 13-103.3 of the Law.

"Official Testing Station Permit" ~~(Permit)"~~ means evidence issued by the Department ~~Commercial Vehicle Safety Section~~ granting the Owner named thereon the privilege of serving as an agent of the State of Illinois within the limitations set forth in this Part and Section 13-103 of the Law.

"Opacity (N)" means the percentage of light transmitted from a source that is prevented from reaching a light detector.

~~"Operated within the Affected Area" means any vehicle that is physically within the affected area at any time, whether stationary or in motion.~~

"Out-of-Service Order" means a temporary prohibition against driving a commercial motor vehicle. [625 ILCS 5/1-154.5]

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

"Owner" means any individual, partners, authorized agent of a corporation, lessee, or other person in whose name an Official Testing Station Permit has been issued. Such person(s) is responsible for the lawful operation of the ~~station's~~Station's diesel emission inspection program.

"Owner/Operator" means the person who presents the diesel-powered vehicle ~~at the Station~~ for inspection, commonly referred to as the vehicle's driver.

"Part" means the regulations contained in this document that are located at 92 Ill. Adm. Code 460.

"Person" means every natural person, firm, copartnership, association or corporation. [625 ILCS 5/1-159]

"Rate or Charge" means the monetary charge ~~(i.e., \$30)~~ authorized by 625 ILCS 5/13-106 to any person offering a vehicle for a diesel emission inspection pursuant to 625 ILCS 5/13-109.1.

"Recognized Repair Technician" means a person professionally engaged in vehicle repair, employed by a company in operation whose purpose is vehicle repair, or possessing nationally recognized certification for emission related diagnosis and repair.

"Secretary" means the Secretary of the Illinois Department of Transportation.

"Smoke Density (K)" means a fundamental means of quantifying the ability of a smoke plume or smoke containing gas sample to obscure light.

"Smoke Opacimeter" means a type of smokemeter designed to measure the opacity of a plume or sample of smoke by means of a light extinction principle.

"Smokemeter Measurement Zone" means the effective length between the smokemeter light source and the light detector through which exhaust gases pass and interact with the smokemeter light beam.

"Snap-Acceleration Inspection" means the method used to test a diesel-powered vehicle to determine the quality of diesel exhaust fumes being released into the atmosphere.

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

"Station" means the Official Testing Station.

"Transmittance (T)" means the fraction of light transmitted from a source that reaches a light detector.

"Validation Certificate" means the ~~decal~~~~sticker~~ attached by the CDET to the Diesel Emission Inspection ~~Report~~~~Compliance Card~~ after the vehicle passes a diesel emission inspection.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 460.130 Address for Correspondence

All business and correspondence pertaining to the diesel emission inspection program shall be addressed to:

Illinois Department of Transportation
~~Bureau of Investigation and Compliance~~~~Division of Traffic Safety~~
Commercial Vehicle Safety Section
~~2300 South Dirksen Parkway~~~~3215 Executive Park Drive~~
~~P.O. Box 19212~~
Springfield, Illinois ~~62764~~~~62794-9212~~

(217) ~~785-1181~~~~557-6081~~
DOT.VehicleInspectionUnit@illinois.gov

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 460.140 Incorporation by Reference and Cutpoint Standards

The following materials are incorporated by reference as of the edition date provided below. No later amendments to or editions of the following documents are incorporated. ~~Copies of these materials are available for inspection at the Department's Commercial Vehicle Safety Section at the address provided in Section 460.130.~~

- a) Society of Automotive Engineers (SAE) Recommended Practice J1667 "Snap-Acceleration Smoke Test Procedure for Heavy-Duty Diesel-Powered Vehicles," revised February 1996.

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

The opacity cutpoints recommended by this guidance that will be used as a standard for this program shall not exceed: 40% opacity for vehicles model year 1991 and newer; 55% opacity for vehicles model year 1974 to 1990; ~~Until December 31, 2002, 70% for vehicles model year 1973 and older; and After January 1, 2003, 55% for vehicles model year 1973 and older.~~

- b) United States Environmental Protection Agency (USEPA) "Guidance to States on Smoke Opacity Cutpoints to be used with the SAE J1667 In-Use Smoke Test Procedure," issued ~~February 1999~~ April 1997.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART B: REQUIREMENTS FOR DIESEL EMISSION INSPECTIONS

Section 460.200 Official Testing Station Requirements

- a) Diesel emission inspections shall be conducted at ~~an OTS Official Testing Stations~~ permitted by ~~the Illinois Department of Transportation (the Department). The annual diesel emission inspection may be conducted in conjunction with the annual or semi-annual safety inspections.~~
- b) Prospective, or current, Owners of OTSs who wish to perform diesel emissions tests at an Official Testing Station shall submit an application in accordance with 92 Il. Adm. Code 451.70. A \$50 application fee shall be paid through the electronic payment system established by the Department (i.e., Illinois Epay) made payable to: Treasurer, State of Illinois. This fee is nonrefundable. To apply for an Official Testing Station Permit, applicants must submit a request, in writing, to the Department. Request shall be submitted to DOT.VehicleInspectionUnit@illinois.gov. Once the written request is received, a survey will be completed by an Inspector at the prospective OTS location for compliance of this Part. ~~This Part establishes the requirements and procedures to be followed by an Official Testing Station in order to implement Section 13-109.1 of the Law [625 ILCS 5/13-109.1].~~
- c) Prior to issuance of the Official Testing Station Permit, the applicant shall file a \$10,000 bond with the Department with security provided by a bonding company in good standing with the Illinois Department of Insurance. The bond form will

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

~~be held by the Department. Any private Official Testing Station permitted under Section 13-103 of the Law to conduct vehicle safety inspections may conduct diesel emission inspections on its own vehicles in accordance with this Part. A new category of Official Testing Station is established for vehicle owners who want to conduct only diesel emission inspections on their own vehicles. The new category of Station will be referred to as a Private Diesel Official Testing Station (PDOTS). Both categories of private Official Testing Stations will be required to purchase their own diesel emission inspection equipment.~~

- ~~d)~~ The Official Testing Station (the Station) or the property the Station is located on must be of sufficient size to accommodate a vehicle as large as a tractor trailer combination unit.
- ~~e)~~ Diesel emission inspections may be performed outside the Station on the property where the Station is located.
- df) Those Stations performing diesel emission inspections inside the Station must provide sufficient ventilation to prevent persons from becoming overcome by exhaust fumes.
- ~~g)~~ A working telephone must be located in the Station to transmit diesel emission inspection data to the Department (1-866-899-6207).
- eh) Public Stations located within the affected areas and permitted to conduct diesel emission inspections must perform a diesel emission inspection for each vehicle presented for such an inspection.
- fi) Each Station permitted to perform diesel emission inspections must have at least one Certified Diesel Emission Tester with a current and valid certificate.
- gj) No diesel emission inspection shall be conducted unless the Official Testing Station's Permit is valid and designates that the Station provides diesel emission inspections.
- hk) All diesel emission inspections shall be conducted on the property identified on the Official Testing Station Permit.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

Section 460.210 Private Diesel Official Testing Stations

- a) Private Diesel Official Testing Stations (PDOTS) may be established by persons or municipalities or other governmental entities that own or lease at least 25 diesel-powered vehicles subject to diesel emission inspections.
- b) PDOTS are not open to the public. PDOTS may conduct diesel emission inspections on vehicles which are owned or leased by the PDOTS.
- c) PDOTS shall notify the Department by email~~telephone~~ at least one working day prior to performing five or more diesel emission inspections in one week. An Inspector~~authorized representative of the Department~~ may be present at the time of inspection.
- d) PDOTS shall provide, at their own expense, diesel emission inspection equipment approved by the Department.
- e) The Department shall provide to PDOTS diesel emission inspection supplies necessary to conduct diesel emission inspections. PDOTS must purchase Validation Certificates from the Department for one dollar each.
- f) PDOTS shall transmit DEIRs electronically in a manner prescribed by the Department~~transmit diesel emission inspection data to the Department via the Internet.~~
- g) PDOTS shall conduct all diesel emission inspections on the property of the facility to which the Official Testing Station Permit~~permit~~ is issued.
- h) PDOTS shall conduct all diesel emission inspections in accordance with this Part.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 460.215 Official Portable Diesel Emissions Testing Companies

To apply for an Official Portable Diesel Emissions Permit, applicants must submit a request, in writing, to the Department. Request shall be submitted to DOT.VehicleInspectionUnit@illinois.gov. Once the written request is received, a survey will be completed by an Inspector at the prospective OPETC's recordkeeping office for compliance of this Part. If the survey is approved, the applicant must submit Form BIC

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

1188. Application for Official Portable Diesel Emissions Permit. The application shall include:

- 1) A list of the year, make, model, and license plate number of each vehicle used to perform diesel emissions tests.
 - 2) A list of diesel emissions equipment which will be used to perform inspections.
 - 3) An affirmation that the testing equipment meets or exceeds the Society of Automotive Engineers (SAE) J1667 Snap Acceleration Smoke Test Standards.
 - 4) The physical address of the applicant's Illinois recordkeeping office.
 - 5) A \$50 application fee shall be paid through the electronic payment system established by the Department., i.e., Illinois EPay made payable to: Treasurer, State of Illinois. This fee is nonrefundable.
- b) Prior to issuance of the Official Portable Diesel Emissions Permit, the applicant shall file a \$10,000 bond with the Department with security provided by a bonding company in good standing with the Illinois Department of Insurance. The bond form will be held by the Department.
- c) Recordkeeping Office
- 1) OPETCs shall maintain a recordkeeping office within this state.
 - 2) Records shall be made available to the Department for inspection at the OPETC's recordkeeping office during normal business hours.
 - 3) If the OPETC's recordkeeping location is not open to the public (i.e., is not a location with normal business hours), records shall be made available to the Department for inspection upon the Department providing the OPETC at least 24 hours' notice of its intent to inspect records.
 - 4) The following records shall be maintained at the recordkeeping office:
 - A) An inventory of validation certificates issued by the Department.

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

- B) Copies of CDET certificates.
- C) Records required to be kept under Section 460.330.
- 5) The Department shall be notified in writing within 7 days of any change in the location of the recordkeeping office.
- d) Diesel emission tests shall only occur at a vehicle owner/operator's place of business.
- e) OPETCs shall not perform diesel emissions inspections on fleets with less than 5 vehicles.
- f) The Owner shall annually provide the Department with an updated list of vehicles it uses to perform diesel emissions tests, or sooner if requested by the Department.
- g) Each OPETC permitted to perform diesel emission inspections must have at least one CDET with a current and valid certificate.
- h) Every vehicle used by the OPETC to perform emissions testing shall have a folder containing copies of the Official Portable Diesel Emissions Permit and all CDET certificates.
- i) At the request of the Department, OPETCs must submit information on where inspections are scheduled. The information must be submitted at least 48 hours prior to the date of inspection and include the following:
 - 1) Carrier/business name;
 - 2) Date of inspection;
 - 3) Time of inspection;
 - 4) Physical address of carrier/business; and
 - 5) Number of vehicles to be inspected.

(Source: Added at 48 Ill. Reg. _____, effective _____)

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

Section 460.220 Owner's Responsibilities ~~of Official Testing Station Owner (Public and Private)~~

- a) The Owner shall require all Certified Diesel Emission Testers (CDET) to comply with this Part.
- b) The Owner ~~of an Official Testing Station~~ shall submit Form BIC 1300, Application for Certified Diesel Emissions Tester, to the Department when making application for the Owner or an employee to become a CDET. The application shall include the prospective CDET's ~~notify the CVSS in writing when he/she or his/her employees wish(es) to make application to become a CDET. The letter of request must include the Station's phone number and address as well as the applicant's:~~
- 1) Full name;
 - 2) Date of birth;
 - 3) Photocopy of a State or U.S. Government issued photo-identification card~~Driver's license number~~; and
 - 4) A current photo of the applicant. The photo must be a digital JPEG color photo with a white or off-white background. Photo must be at least 54KB, and no larger than 10 MG~~Photo which measures at least two inches by two inches but no more than three inches by three inches.~~
- c) The Owner is responsible for the training of employees on the equipment and inspection procedures before the employee is tested by an Inspector~~authorized representative of the Department~~ to become a CDET.
- d) The Owner shall notify the Department~~CVSS~~ as soon as he/she is aware that neither he/she nor any of his/her employees are eligible to conduct diesel emission inspections, e.g., when a CDET is no longer employed at the OTS or OPETC~~Station~~. Failure to have at least one employee who is certified to conduct diesel emission inspections automatically suspends the ~~Official Testing Station's~~ diesel emission inspection permit until such time as the Owner or an employee becomes certified to conduct diesel emission inspections.

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

- e) The Owner shall notify the [Department CVSS](#) as soon as he/she is aware that his/her [OTS or OPETC Official Testing Station](#) is not eligible to conduct diesel emission inspections, e.g., the [OTS or OPETC Station](#) is closed for vacation. If the [OTS or OPETC Official Testing Station](#) is not eligible to conduct diesel emission inspections for more than 30 days, an [Inspector authorized representative of the Department](#) must approve resumption of the diesel emission inspection program.
- f) The Owner is responsible for maintaining the equipment in proper calibration and, [if applicable](#), for maintaining the Station in proper condition as required by 92 Ill. Adm. Code 451. ~~After the diesel emission inspection equipment's manufacturer's warranty and maintenance program expires, the Owner is responsible for maintaining the diesel emission inspection equipment in proper working order.~~
- g) It shall be the Owner's responsibility to cease conducting diesel emission inspections when any piece of that equipment malfunctions.
- 1) Equipment malfunctions and subsequent closure shall be reported to the [Department CVSS](#) as soon as the Owner is aware of the malfunction.
 - 2) Diesel emission inspections shall not be resumed until repairs are completed and approval is secured from an [Inspector authorized representative of the Department](#). An [Inspector authorized representative of the Department](#) will confirm that the diesel emission inspection equipment is working in accordance with the manufacturer's specifications.
- h) It shall be the Owner's responsibility to maintain a quantity of diesel emission inspection supplies to accommodate vehicles presented for original inspection or returned for reinspection. If [an OTS or OPETC a-Station](#) does not have a quantity of diesel emission inspection supplies to issue to a vehicle returning for a reinspection, the inspection fee shall be refunded to the vehicle owner/operator.
- i) The Owner shall be responsible for the proper security and handling of the diesel emission inspection supplies.
- j) It shall be the Owner's responsibility to immediately notify the [Department CVSS](#) of any change in diesel emission inspection equipment.

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

- k) It shall be the Owner's responsibility to provide funds to the Department to cover the cost of Validation Certificates to perform diesel emission inspections (i.e., one dollar per Certificate), ~~either through~~ the electronic payment system established by the Department, i.e. Illinois EPA Y transmittal of appropriate funds or through use of a previously established credit balance. These procedures are currently in operation according to 92 Ill. Adm. Code 451.140.
- l) ~~Validation Certificate fees shall be paid to: TREASURER, STATE OF ILLINOIS, by the Station for each Certificate issued.~~ The OTS or OPETC Station shall only charge the authorized fee when issuing a Certificate (i.e., one dollar). The authorized fee for the Validation Certificate is included in the rates or charges established in Section 460.400.
- m) If an Official Testing Station Permit or Official Portable Diesel Emissions Permit is suspended or revoked pursuant to Section 460.240(p), performance of any and all diesel emission inspection activities shall be prohibited for the duration of the suspension or revocation. It shall be the Owner's responsibility to surrender the ~~Station permit, validation certificates, and~~ diesel emission inspection equipment (if applicable), and supplies as requested by an Inspector ~~authorized representative of the Department~~ on the date the suspension begins. The Owner shall be responsible for making certain all employees honor the terms of the suspension or revocation.
- n) The CDET's certificate remains the property of the Department and shall be immediately returned to the Department by the Owner if the CDET ceases inspecting vehicles or ceases to be employed by the OTS or OPETC; or if the certificate is suspended, canceled, or revoked; or if the CDET fails to maintain his certification.
- o) It shall be the Owner's responsibility to see that all diesel emission inspections are conducted in accordance with this Part.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 460.230 Responsibilities of Certified Diesel Emission Tester

- a) Persons interested in becoming a Certified Diesel Emission Tester (CDET) must meet the following requirements:

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

- 1) Be a least eighteen years of age; and
 - 2) Possess a valid State or U.S. Government issued photo-identification card~~driver's license~~.
- b) Every applicant must accomplish the following before certification as a CDET to conduct diesel emission inspections is awarded:
- 1) Pass an open-book~~a~~ written test based on this Part with a passing score of at least 88~~70~~%.
 - 2) Demonstrate proficiency by properly operating and calibrating the diesel emission inspection equipment ~~at the Station~~ where employed.
- c) ~~An~~The Station Owner may request retesting of a CDET applicant who failed the initial examination. A retest fee of \$25 shall apply.
- 1) A person who failed any part of the initial examination shall wait a period of 15 days before reapplying.
 - 2) A person who fails a second time shall wait a period of 30 days before reapplying.
 - 3) After three failures within one 12 month period, a person is not eligible to take the examination for a period of one year from the date of the last failure.
- d) A CDET shall conduct a minimum of 10%~~ten percent~~ of the OTS's or OPETC Station~~Station's~~ diesel emission inspections during any calendar year or may be required to successfully pass the written and proficiency examinations to maintain certification. (See subsection (b)~~of this Section~~ for examination standards.)
- e) If the OTS or OPETC~~Official Testing Station~~ where a CDET is employed changes diesel emission inspection equipment, the CDET shall be required to demonstrate proficiency by operating and calibrating the new inspection equipment.
- f) If a CDET leaves the employ of one OTS or OPETC~~Official Testing Station~~ and is subsequently hired by another, the latter employer shall request in writing to the

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

Department a transfer of the CDET's certification.

- 1) The Department~~CVSS~~ may require the CDET to pass the written and proficiency examinations before the certificate is transferred. (See subsection (b)~~-of this Section~~ for examination standards.)
- 2) Both tests shall be administered if the lapse in employment ~~at Official Testing Stations~~ exceeds 30 days.
- g) The CDET's certificate remains the property of the Department~~CVSS~~ and shall be immediately returned to the Department by the Owner~~CVSS or authorized personnel of the Department~~ if the CDET ceases inspecting vehicles or ceases to be employed by the OTS or OPETC~~Official Testing Station~~; or if the certificate is suspended, canceled or revoked; or if the CDET fails to maintain his certification;~~or if the CDET's driver's license is expired, canceled, suspended or revoked.~~
- h) The diesel emission inspection privileges granted by the CDET's certificate shall be subject to cancellation, suspension or revocation by the Department for any violation of this Part. (See 625 ILCS 5/13-108 and 92 Ill. Adm. Code 450 regarding administrative hearings.)
- i) If a CDET's certificate has been suspended for 90 days or more or canceled, the Department~~CVSS~~ will require that the CDET pass the written and proficiency examinations prior to recertification.
- j) If an OTS or OPETC~~Official Testing Station~~ is inoperative for a period of six months or more, all CDET certificates shall be canceled. Any former CDET shall be required to be reexamined before a certificate is issued.
- k) Failure of a CDET to pass either the proficiency or written portion of any retest shall automatically cancel his/her certification.
- l) Refusal of a CDET to submit to retesting shall automatically cancel his/her certification and his/her certificate shall be immediately surrendered to an Inspector~~authorized representative of the Department~~.
- m) No person shall perform a diesel emission inspection unless that person has been certified as a CDET by the Department~~CVSS~~ and that person has been issued a

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

valid certificate ~~by the CVSS~~. The certificate shall be displayed at the ~~OTS Official Testing Station~~ where the CDET is employed. If employed by an OPETC, the original certificate shall be kept at the OPETC's recordkeeping office and a copy shall be kept in the vehicle used to perform the diesel inspection.

- n) The CDET shall perform the diesel emission inspection according to procedures established in this Part.
- o) The CDET shall have sole physical control of the vehicle being tested during the entire diesel emission inspection.
- p) The CDET shall be responsible for documenting all diesel emission inspection results in the manner prescribed in Section 460.330.
- q) The CDET who performed the original diesel emission inspection or reinspection shall affix the Validation Certificate to the Diesel Emission Inspection ~~Report Compliance Card~~ as prescribed in Section 460.330. The Validation Certificate shall be affixed only if the vehicle inspected equals or exceeds all of the requirements of this Part.
- r) The CDET shall not accept any gratuity from any person for or in connection with an official diesel emission inspection or for the issuance or giving of proof of a diesel emission inspection.
- s) CDET certificates shall expire 12 months following the date of issue but may be renewed annually by complying with this Part. The Department will annually recertify CDETs who have met the requirements of this Part. CDETs are not required to be recertified until they have been a CDET for one year.
- t) The annual recertification of CDETs may include an open-book examination, physically performing a diesel emissions test, or demonstrating the proficiency in the operation of diesel emissions testing equipment utilized by the OTS or OPETC where employed.
- u) Failure to pass any part of the recertification exam cancels the CDET's certificate. CDETs who fail to pass the recertification exam are prohibited from testing vehicles until they successfully pass the initial CDET proficiency and written examinations.

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 460.240 Supervision ~~of Official Testing Station~~ and Enforcement ~~of Department Policies~~

~~Inspectors~~ ~~During both announced and unannounced visits, authorized representatives of the Department~~ (as defined in Section 460.110) have the responsibility:

- a) To monitor ~~OTS and OPETCs~~ ~~Official Testing Stations~~ and to enforce this Part.
 - b) To ~~review and~~ approve ~~or deny~~ applications for Official Testing Station ~~Permits, Official Portable Diesel Emissions Permits,~~ ~~permits~~ and ~~Certified Diesel Emission Tester (CDET)~~ certificates.
 - c) To conduct written and proficiency tests for persons applying to become a CDET. (See Section 460.230 for testing standards and procedures.) To conduct tests for persons who have been requested by the Department to be retested, e.g., not performing a minimum of 10% of diesel emission inspections annually.
 - d) To ~~complete surveys at business locations applying for an Official Testing Station Permit or Official Portable Diesel Emissions Permit.~~ ~~inspect building, equipment and adjacent roadway or alleys for compliance with Official Testing Station requirements or any conditions that affect the entrance and exit of vehicles. (See 92 Ill. Adm. Code 451.110(b) for Official Testing Station classification requirements.)~~
 - e) To inspect diesel emission inspection equipment for cleanliness, operability and accuracy.
 - f) To require the Owner to cease performing diesel emission inspections when diesel emission inspection equipment is totally or partially inoperative or inaccurate. An Inspector of the Department will approve the condition of the equipment (i.e., operating as intended by the manufacturer) before the OTS or OPETC may reopen for diesel emission inspections.
- ~~1) All diesel emission inspection supplies at the Official Testing Station will be removed and held by an authorized representative of the Department or the Commercial Vehicle Safety Section until the diesel emission inspection equipment has been cleaned, adjusted or repaired so as to~~

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

~~render accurate results.~~

~~2) An authorized representative of the Department will approve the condition of the equipment (i.e., operating efficiently and effectively) before the Station may reopen for diesel emission inspections.~~

- g) To instruct ~~Official Testing Station~~ Owners and CDET in the proper method of completing forms and reports used in diesel emission inspection procedures.
- h) To inspect forms required to be posted, completed and filed for cleanliness, legibility, and accuracy.
- i) To determine whether diesel emission inspections are performed in accordance with this Part.
- j) To have access to all records and supplies that are the property of and furnished by the Department.
- k) To inspect the OTS's or OPETC's~~Station's~~ copy of this Part for completeness and availability.
- l) To audit all inspection forms and~~inspect~~ printer tapes (if applicable) generated during diesel emission inspections for accuracy, completeness, legibility and proper filing order.
- m) To inspect Validation Certificates at the OTS or OPETC~~Station~~ for numerical sequence and storage security. To check the ~~Station~~ Owner's method of accountability for all diesel emission inspection supplies issued by the Department~~to the Station~~.
- n) *To investigate all complaints ~~lodged~~ against an OTS, OPETC, Official Testing Station or a CDET. [625 ILCS 5/13-107]*
- o) To monitor OTS and OPETC~~Official Testing Station~~ procedures used in conducting diesel emission inspections through the use of both official marked and unmarked vehicles. Monitoring conducted in marked State vehicles includes unannounced routine inspections~~visits~~ by an Inspector~~area inspectors~~ to check records for proper filing and completion and diesel emission inspection equipment for proper calibration and operation, and to administer tests to prospective CDETs

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

or those CDETs required to be retested as authorized by Section 13-105 of the Law [625 ILCS 5/13-105]. Monitoring conducted in unmarked vehicles includes unannounced investigations by Department personnel to determine if an OTS or OPETC is~~Official Testing Stations are~~ performing diesel emission inspections in accordance with this Part as authorized by Section 13-107 of the Law [625 ILCS 5/13-107].

- p) To ensure compliance with goals for this program by issuing warning tickets or citations/complaints to Official Testing Station Permit or Official Portable Diesel Emissions Permit ~~permit~~ holders and their employees for alleged infractions of 625 ILCS 5/Ch. 13 and this Part. The charges as outlined in the citation(s) will be adjudicated at an administrative hearing (see 625 ILCS 5/13-108 and 92 Ill. Adm. Code 450). The Secretary will determine whether the OTS, OPETC, or CDET Station ~~Station~~ has committed a violation after careful evaluation of the evidence presented at such hearing. If a determination of a violation is made, the Secretary will assess penalties for violations alleged on the citation/complaints. (See 92 Ill. Adm. Code 451.70(j) for penalty guidelines.)
- q) To require that the Owner cease diesel emission inspections and reinspections upon suspension or revocation of diesel emission inspection testing privileges, as outlined in subsection (p) ~~of this Section~~. Permit(s) and diesel emission inspection supplies will be removed from the facility for the period of suspension or permanently upon revocation.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 460.250 ~~Diesel Emission Inspection Official Testing Station~~ Equipment, Supplies and Forms

- a) All required diesel emission inspection equipment furnished to an OTS ~~public Official Testing Stations~~ by the Department (if applicable) will remain the property of the Department.
- b) ~~The Owner of a public Official Testing Station furnished with diesel emission inspection equipment by the Department shall sign a "Diesel Emission Inspection Equipment Bailment Agreement" that includes, but is not limited to, a statement that the Station is responsible for damage or loss of the equipment due to theft, vandalism, fire or other occurrences, including negligent operation of the equipment or failure to perform routine maintenance on the equipment. The~~

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

~~Station will also pay for insurance, if any, for the equipment. The Bailment Agreement will also serve as a receipt for the equipment when it is delivered to the Station by an authorized representative of the Department.~~

- be) All required forms and supplies will remain the property of the Department.
- cd) All completed forms and, supplies ~~and completed printer tapes (see Section 460.330(e))~~ shall be kept in a secure place within the OTS or at the OPETC's recordkeeping office~~Official Testing Station~~.
- de) Diesel emission inspection supplies, as defined in Section 460.110, shall be available for inspection by an Inspector~~authorized representative of the Department~~ any time during the business hours listed on the permit application~~in 92 Ill. Adm. Code 451.70(1)(1)(B)~~.
- ef) Validation Certificates, as defined in Section 460.110, shall be stored in a locked safe or other locked place within the OTS or at the OPETC's recordkeeping office~~Station~~.
- fg) Upon request by the Department, all diesel emission inspection equipment and supplies, as defined in Section 460.110, furnished by the Department, will be surrendered immediately to an Inspector~~authorized representative of the Department~~ when the OTS or OPETC~~Station~~ is either temporarily or permanently closed.
- gh) It shall be the Owner's responsibility to maintain a sufficient amount of supplies, as defined in Section 460.110, needed in the operation of the diesel emission inspection program. These supplies may be obtained from the Department~~CVSS~~ by submitting the diesel emission inspection requisition form. It shall be the Owner's responsibility to make sure his/her employees utilize the proper supplies.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART C: PROCEDURES FOR PERFORMING
THE SNAP-ACCELERATION INSPECTION**Section 460.310 Equipment**~~Set-Up~~

a) OTSs and OPETCs shall~~Diesel emission inspection Official Testing Stations must~~ be equipped

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

with Authorized Diesel Emission Inspection Equipment as defined in Section 460.110 in order to perform diesel emission.~~diesel emission inspection equipment approved by the Department. The Department has approved the Smoke Check 1667 Partial Flow Opacity Meter manufactured by Red Mountain Engineering and the Opax 200 manufactured by Protech.~~

~~b)The Department will only approve other equipment that is capable of performing the snap-acceleration inspection as described in Section 460.320, of reporting the inspection results as described in Section 460.330, and of interfacing with the Department's electronic information processing system.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 460.330 Reporting of Inspection Results

- a) The owner/operator of each vehicle presented for a diesel emission inspection shall provide a registration card, title or bill of sale that displays the vehicle identification number (VIN) and the owner/operator's name and address.
- b) The CDET shall compare the VIN displayed on the registration card, title or bill of sale to the actual VIN on the vehicle being presented for a diesel emission inspection to determine that the document provided accurately identifies the vehicle presented.
- c) The following procedures apply only to vehicles that pass the diesel emission inspection by meeting minimum cutpoint standards:
 - 1) Complete the DEIR. The CDET performing the inspection shall check the "pass" box, attach a validation certificate, and sign the DEIR.~~The following information shall be written on the back of the Diesel Emission Inspection Compliance Card (DEICC) in the space provided:~~
 - A) ~~Date of inspection~~
 - B) ~~Official Testing Station number~~
 - C) ~~Vehicle Identification Number (VIN)~~
 - D) ~~License plate number~~

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

- ~~i) If license plate is applied for, write: "applied for."~~
 - ~~ii) If no license plate or registration has been applied for, write: "none."~~
 - ~~E) Write the average opacity reading indicated on the printer tape generated during the inspection.~~
 - ~~F) The CDET who performs the diesel emission inspection shall sign the DEICC.~~
 - ~~G) A Validation Certificate shall be attached in the space provided. The DEICC is not valid as proof of compliance unless the Validation Certificate is attached.~~
 - 2) The DEIR~~DEICC~~ shall be presented to the vehicle owner/operator with the explanation that the DEIR~~DEICC~~ must be kept in the vehicle as proof of diesel emission inspection compliance.
- d) The following procedures apply only to vehicles that fail to meet minimum cutpoint standards.
- 1) Complete the DEIR. The CDET performing the inspection shall check the "fail" box and sign the form.~~The following information shall be written on the back of the 30-Day Warning Notice Card in the space provided:~~
 - ~~A) Date of inspection~~
 - ~~B) Official Testing Station number~~
 - ~~C) Vehicle Identification Number (VIN)~~
 - ~~D) License plate number~~
 - ~~i) If license plate is applied for, write: "applied for."~~
 - ~~ii) If no license plate or registration has been applied for, write: "none."~~

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

- E) ~~Write the average opacity reading indicated on the printer tape generated during the inspection.~~
- F) ~~The CDET that performs the diesel emission inspection shall sign the 30-Day Warning Notice Card.~~
- 2) ~~A copy of the DEIR~~~~The 30-Day Warning Notice Card~~ shall be presented to the vehicle owner/operator with the explanation that the vehicle has failed to meet minimum opacity standards. The vehicle must be repaired and pass a diesel emission reinspection at ~~an OTS or OPETC~~~~the same Official Testing Station~~ within 30 days after receipt of the ~~DEIR~~~~30-Day Warning Notice Card~~ or the Department will render the vehicle out-of-service.
- e) The following procedures are the responsibility of the Owner and apply to all vehicles for which a diesel emission inspection was completed.
- 1) ~~The printer tapes generated during the diesel emission inspection shall be bundled together at the end of each day. 2) The top printer tape in each bundle shall be clearly marked in ink with the appropriate date. 3) Each daily printer tape bundle shall be placed in a file marked with each appropriate month. 4) DEIRs and diesel~~Diesel emission inspection printer tapes (if applicable) shall be retained electronically at the OTS, or OPETC recordkeeping office,~~Official Testing Station~~ in monthly files for a period of two years, after which they may be ~~deleted~~destroyed.
- ~~25)~~ DEIRs and diesel~~Diesel~~ emission inspection printer tapes remain the property of the Department and must be accessible upon demand.
- ~~36)~~ DEIRs shall~~Diesel emission inspection results will~~ be transmitted electronically in a manner prescribed by ~~to~~ the Department ~~via the Internet~~.
- f) All records received by the Department under this section will be maintained according to the records retention schedule as approved by the State Records Commission.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

SUBPART D: LEVEL OF RATES AND CHARGES

Section 460.400 Rates and Charges

- a) It shall be the applicant's responsibility to file with the Department a proposed schedule of rates to be charged for performing a diesel emission inspection. The proposed schedule will be approved by the Department before a permit is issued. ~~All Any and all~~ rates or charges ~~made by the Owner of an Official Testing Station~~ for performing a diesel emission inspection shall be filed with, and approved by the Department and shall be just and reasonable.
- b) *A rate or charge is "just and reasonable" if it is the same, or nearly the same, as the prevailing rate or charge for the same or similar test made in the community where the OTS or OPETC's recordkeeping office ~~Official Testing Station~~ is located. [625 ILCS 5/13-106]*
- c) The following rates or charges for an annual diesel emission inspection or reinspection have been determined by the Department to be prima facie just and reasonable rates or charges and are the maximum amounts allowed to be charged for a diesel emission inspection. ~~These rates were established by the Department based on the shop rate, journeyman mechanic's hourly wage and the CDET hourly wage at Official Testing Stations in the affected areas.~~
- 1) Annual Diesel Emission Inspection – Initial Inspection: ~~\$50~~30
 - 2) Annual Diesel Emission Inspection – Reinspection(s): ~~\$50~~25
- d) No Owner ~~of a Station~~ shall charge more or less than the rates filed with, and approved by the Department ~~any rate or charge or schedule of rates or charges unless that charge has been made in accordance with this Part.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 460.410 Rate Change Procedure

- a) An Owner may change its rates or charges by filing with the Department a proposed schedule of rates and charges.
- 1) The Department will approve any rates or charges which are less than or

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

equal to the amounts set in Section 460.400.

2) Any rates or charges greater than the amounts set in Section 460.400 will be denied.

b) ~~The rates established by the Department in Section 460.400 are deemed to be filed by the Station with the Department, and may be changed upon application of the Owner of a Station or complaint of any person.~~ An application for a change of rate will be approved or disapproved within ~~15~~five business days by the ~~Department Commercial Vehicle Safety Section, and the Owner will be notified in writing within 10 days after the application.~~ If an application for a rate is approved, the rate shall become effective upon posting at the ~~OTS Station~~ by the ~~Department Commercial Vehicle Safety Section.~~ If an application for a proposed rate is disapproved by the Department and the proposed rate is not greater than the amounts set in Section 460.400, an applicant may appeal the disapproval to the Director under 92 Ill. Adm. Code 454.260. The procedure in Part 454 will be used to determine if a disapproved rate or a rate contested by any person is just and reasonable. For purposes of this procedure, any reference to "rate" or "charge" in Part 454 is deemed to refer to a "rate" or "charge" for a diesel emission test at an OTS or OPETCa Station in an affected area. As the Department has determined a just and reasonable initial rate in Section 460.400, the procedure in 92 Ill. Adm. Code 454.210 for initial rates will not be followed.

b) ~~The following criteria will be used to evaluate rates to determine if a rate is just and reasonable:~~

- 1) ~~The Official Testing Station's labor (or shop) rate in comparison to those in the community of the Station;~~
- 2) ~~Its journeyman mechanic's hourly wages in comparison to those in the community of the Station; and~~
- 3) ~~CDET hourly rates at the Station in comparison to those in the community of the Station.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART E: WARNING NOTICES, OUT-OF-SERVICE

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

ORDER AND ENFORCEMENT

Section 460.500 Diesel Emission Inspection 30-Day Warning Notice

- a) *If an annual diesel emission inspection reveals that a vehicle is not in compliance with this Part, the Owner ~~of the Station~~ or the CDET shall issue a warning notice requiring correction of the violation. [625 ILCS 5/13-109.1] The warning notice shall be in the form of a Diesel Emission Inspection 30-Day Warning Notice, as defined in Section 460.110. The DEIR presented to the owner/operator of the vehicle by the OTS or OPETC with the "fail" field completed will serve as the 30-day warning.*
- b) *Corrections shall be made and the vehicle submitted to an emission reinspection ~~at the same Station that previously issued the warning notice~~ within 30 days from the issuance of the warning notice requiring correction of the violation. [625 ILCS 5/13-109.1]*
- e) ~~Examples of basic corrections that will improve diesel emission smoke include, but are not limited to, the following:~~
- ~~1) Replace air filter element, if needed;~~
 - ~~2) Check and adjust emission control equipment;~~
 - ~~3) Check oil level and ensure correct type recommended for your engine;~~
 - ~~4) Tune up, adjust timing, set valve clearance, rack travel, etc.;~~
 - ~~5) Ensure correct operation of cooling system;~~
 - ~~6) Repair restricted/dented exhaust system; and/or~~
 - ~~7) Ensure good grade of fuel.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 460.510 Diesel Emission Inspection Out-of-Service Order

- a) If a vehicle has not passed a diesel emission reinspection within 30 days from the

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

receipt of a 30-Day Warning Notice or has not obtained a waiver as prescribed in Section 460.600, the Department shall issue an Out-of-Service Order via certified mail to the person(s) or company owning or operating the vehicle in violation of this Part.

- b) The Out-of-Service Order contains information identifying the owner/operator of the vehicle, information identifying the specific vehicle being placed out-of-service, the reason for the Order, the punishable fine of \$1,000 for operating a vehicle that has been declared out-of-service, and a requirement that the vehicle pass a diesel emission reinspection before it may be returned to service.
- c) The vehicle will remain out-of-service until the vehicle passes a diesel emission reinspection or the vehicle's owner/operator obtains a waiver as prescribed in Section 460.600.
- d) The Department, without further notice to the owner/operator of a vehicle placed out-of-service, will also notify the Illinois Secretary of State, within three business days after receiving notice that a vehicle has been placed out-of-service, in writing or by electronic communication, that the vehicle is not in compliance with the provisions of Section 13-109.1 of the Illinois Vehicle Code. ~~The Illinois Secretary of State may then suspend or revoke the registration of that vehicle [625 ILCS 5/3-704(b)] (see P.A. 92-0437, effective August 17, 2001) until such time as it is notified by the Department that the vehicle has either passed a diesel emission inspection or reinspection or has obtained a waiver as prescribed in Section 460.600.~~ The Department will notify the Secretary of State within three business days after being notified that the vehicle passed or was waived by an [OTS](#) or [OPETC Official Testing Station](#).

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 460.520 Diesel Emission Inspection Enforcement

- a) *Operating a vehicle in violation of an Out-of-Service Order is a petty offense punishable by a \$1,000 fine.*
- b) *No emergency vehicle may be placed out-of-service.*
- c) *The Secretary of State, Department of State Police and other law enforcement officers shall enforce this Section. [625 ILCS 5/13-109.1] ~~Within 10 business~~*

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

~~days after the Department has been notified by the Department of State Police that a nonscheduled inspection conducted by a State Police officer has revealed that a vehicle is not in compliance with diesel emission standards set forth in Section 460.140, the Department will issue a Noncomplying Vehicle Notice, as prescribed in subsection (d) of this Section, to the owner/operator of the noncomplying vehicle, that the vehicle must obtain and pass a diesel emission inspection conducted at an Official Testing Station or obtain a waiver as prescribed in Section 460.600.~~

- d) ~~The Noncomplying Vehicle Notice shall be served by regular U.S. mail to the owner/operator at his/her address obtained by the State Police, and contain information identifying the owner/operator of the noncomplying vehicle, the reason for the Noncomplying Vehicle Notice, and a warning substantially in the form of subsection (e) of this Section.~~
- e) ~~If the noncomplying vehicle has not been inspected at an Official Testing Station within 30 days after service of the Noncomplying Vehicle Notice, the Department will, within three business days after the end of that period, notify the Illinois Secretary of State, in writing or by electronic communication, that the noncomplying vehicle is not in compliance with the provisions of Section 13-109.1 of the Illinois Vehicle Code. *The Illinois Secretary of State may then suspend or revoke the registration of the noncomplying vehicle* [625 ILCS 5/3-704(b)] (see P.A. 92-0437, effective August 17, 2001) until such time as it is notified by the Department that the vehicle has either passed a diesel emission inspection or reinspection or has obtained a waiver as prescribed in Section 460.600. The Department will notify the Secretary of State within three business days after being notified that the vehicle passed a diesel emission inspection conducted at an Official Testing Station or obtained a waiver as prescribed in Section 460.600.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART F: WAIVER REQUIREMENTS, GRIEVANCE
AND REPLACEMENT PROCEDURES

Section 460.620 Replacement of Diesel Emission Inspection Report~~Compliance Card~~

- a) A replacement Diesel Emission Inspection Report~~Compliance Card~~ may be obtained by submitting a written request for a replacement card along with a

DEPARTMENT OF TRANSPORTATION

NOTICE OF PROPOSED AMENDMENTS

check or money order in the amount of \$5 made payable to: Treasurer, State of Illinois. No cash will be accepted.

- b) The written request must contain general information about the vehicle (i.e., VIN, make, model and year), as well as a contact person's name, address, and telephone number. The replacement Diesel Emission Inspection ~~Report Compliance Card~~ will expire on the same date the original ~~reportcard~~ was scheduled to expire.
- c) All replacement requests shall be submitted to:

Illinois Department of Transportation
Bureau of Investigation and Compliance
2300 South Dirksen Parkway ~~Diesel Emission Inspections~~
~~P.O. Box 19212~~
Springfield, Illinois ~~62764~~ 62794-9212

(Source: Amended at 48 Ill. Reg. _____, effective _____)

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

NOTICE OF ADOPTED RULES

- 1) Heading of the Part: General Grantmaking (EPA)
- 2) Code Citation: 44 Ill. Adm. Code 7070
- 3)

<u>Section Numbers:</u>	<u>Adopted Actions:</u>
7070.10	New Section
7070.20	New Section
7070.30	New Section
7070.40	New Section
- 4) Statutory Authority: Implementing and authorized by Section 50 of the Grant Accountability and Transparency Act [30 ILCS 708/50].
- 5) Effective Date of Rules: October 19, 2023
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Does this rulemaking contain incorporations by reference? Yes
- 8) A copy of the Adopted Rule, including any material incorporated by reference, is on file in the Illinois Environmental Protection Agency's principal office located at 1021 North Grand Avenue East, P.O. Box 19276 Springfield, Illinois 62794-9276 and is available for public inspection.
- 9) Notice of Proposal Published in the *Illinois Register*: 47 Ill. Reg. 6226; May 5, 2023
- 10) Has JCAR issued a Statement of Objections to this rulemaking? No
- 11) Differences between Proposal and Final Version: The following non-substantive changes were made pursuant to Second Notice agreements with JCAR:

7070.20 – In the definition of GATA, deleted "/1 et seq." from the statutory citation.

7070.30(a) – Changed "EPA" to "The Agency," added a comma after "XII", and changed "those Parts were" to "that Part was". After the reference to 44 Ill. Adm. Code 7000, deleted the comma, "as", and "Illinois". Also added "(<https://gata.illinois.gov/grants/csfa.html>)" after "Assistance."

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

NOTICE OF ADOPTED RULES

- 12) Have all the changes agreed upon by the Agency and JCAR been made as indicated in the agreements issued by JCAR? Yes
- 13) Will these rulemakings replace any emergency rule currently in effect? No
- 14) Are there any rulemakings pending on this Part? No
- 15) Summary and Purpose of Rules: This rulemaking will add Part 7070 to Title 44 to comply with Section 50 of the Grant Accountability and Transparency Act, which requires State agencies making State awards to non-federal entities to adopt by rule 2 CFR 200. 30 ILCS 708/50. Illinois EPA makes state awards to non-federal entities and is therefore required to adopt 2 CFR 200.
- 16) Information and questions regarding these adopted rules shall be directed to:

Christine Zeivel
Assistant Counsel
Division of Legal Counsel
Illinois Environmental Protection Agency
1021 North Grand Avenue East
P.O. Box 19726
Springfield, Illinois 62794-9276

(217) 782-5544
Christine.Zeivel@illinois.gov

The full text of the Adopted Rules begins on the next page:

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

NOTICE OF ADOPTED RULES

TITLE 44: GOVERNMENTAL CONTRACTS, GRANTMAKING,
PROCUREMENT AND PROPERTY MANAGEMENT
SUBTITLE F: GRANTMAKING
CHAPTER VII: ENVIRONMENTAL PROTECTION AGENCYPART 7070
GENERAL GRANTMAKING (EPA)

Section	
7070.10	Scope
7070.20	Definitions
7070.30	Incorporations by Reference
7070.40	Exceptions and Exemptions

AUTHORITY: Implementing and authorized by Section 50 of the Grant Accountability and Transparency Act [30 ILCS 708/50].

SOURCE: Adopted at 47 Ill. Reg. 15671, effective October 19, 2023.

Section 7070.10 Scope

This Part applies to all nonfederal entities that receive State and federal pass-through grant awards from the Agency. These requirements do not apply to private grant awards.

Section 7070.20 Definitions

The terminology equivalencies listed at 44 Ill. Adm. Code 7000.200(b)(1) shall be used for State funded grants.

"Agency" means the Illinois Environmental Protection Agency.

"Catalog of State Financial Assistance" or "CSFA" means the single, authoritative, Statewide, comprehensive source document of State financial assistance program information maintained by the Governor's Office of Management and Budget (available at <http://grants.illinois.gov>).

"CFR" means the Code of Federal Regulations.

"GATA" means the Grant Accountability and Transparency Act [30 ILCS 708].

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

NOTICE OF ADOPTED RULES

"GATU" means the Grant Accountability and Transparency Unit within the Illinois Governor's Office of Management and Budget.

Section 7070.30 Incorporation by Reference

- a) The Agency incorporates by reference 2 CFR 200, Subparts A through F and Appendices I through XII, as that Part was in effect on March 1, 2023, except as otherwise indicated at 44 Ill. Adm. Code 7000 or recorded in the Catalog of State Financial Assistance (<https://gata.illinois.gov/grants/csfa.html>). No later amendments or editions of the CFR are incorporated.
- b) Copies of the materials that have been incorporated by reference in this Part are available online via the U.S. Government Publishing Office at <http://www.ecfr.gov> or the Agency's website at <http://epa.illinois.gov/topics/grants-loans.html>.

Section 7070.40 Exceptions and Exemptions

The Agency may submit a request for program-specific exceptions or exemptions from GATA. Those exceptions or exemptions granted by GATU will be recorded in the CFSA. This Part is not applicable when different provisions are required by State or federal law.

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- 1) Heading of the Part: Community Care Program
- 2) Code Citation: 89 Ill. Adm. Code 240
- 3)

<u>Section Numbers:</u>	<u>Emergency Actions:</u>
240.160	Amendment
240.235	Amendment
240.1530	Amendment
240.1541	Amendment
240.1542	Amendment
- 4) Statutory Authority: Implementing and authorized by Sections 4.01(11) and 4.02 of the Illinois Act on Aging [20 ILCS 105/4.01(11) and 4.02].
- 5) Effective Date of Emergency Rule: October 18, 2023
- 6) If this emergency amendment is to expire before the end of the 150-day period, please specify the date on which it is to expire: The emergency rulemaking will expire at the end of the 150-day period or upon adoption of permanent rulemaking, whichever comes first.
- 7) Date Filed with the Index Department: October 18, 2023
- 8) A copy of the emergency amendment, including any material incorporated by reference, is on file in the Agency's principal office and is available for public inspection.
- 9) Reason for Emergency: On June 28, 2023, the Illinois Department on Aging (IDoA) and Illinois Department of Healthcare and Family Services (HFS) received approval from the Centers for Medicare & Medicaid Services (CMS) to incorporate enhanced Emergency Home Response Services (EHRS) into the services provided to older adults under IDoA's Persons Who Are Elderly 1915(c) waiver. The enhanced EHRS amendments authorize the use of fall detection units and a global positioning system to protect the health, safety, and welfare of older adults who are at risk for nursing facility placement but able to remain in the home with supports and services provided under IDoA's Persons Who Are Elderly 1915(c) waiver. IDoA requires the regulatory framework to implement the enhanced EHRS services that are crucial to mitigating against falls and elopements, both of which are known to precipitate hospital admissions, nursing facility placement, and serious harm. In addition, amendments to the regulations are necessary to ensure

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

compliance with federal monitoring and reporting requirement while also ensuring the State is eligible to receive federal match.

CMS also announced on August 2, 2023, that they would be extending one of the appendix K flexibilities that was set to expire in November. Under this flexibility, IDoA was able to allow legally responsible individuals to serve as home care aides for participants. Prior to the PHE, this practice was prohibited by both federal regulations and our administrative rules. CMS is allowing states to continue the use of LRIs, if they apply for a waiver amendment before November 11, 2023. IDoA is in the process of filing the waiver amendment through HFS. In order to facilitate this new change, we need to repeal our prohibition on the use of LRIs and add a definition of LRI and extraordinary care to the rules.

- 10) A Complete Description of the Subjects and Issues Involved: The emergency amendments update the definition of EHRS, adds new definitions for LRIs and extraordinary care, and incorporates the new enhanced EHRS services. The amendments also remove outdated requirements for EHRS and removes the prohibition of LRIs from being homecare aides.
- 11) Are there any other rulemakings pending on this Part: Yes
- | | | |
|------------------------|-------------------------|------------------------------------|
| <u>Section Number:</u> | <u>Proposed Action:</u> | <u>Illinois Register Citation:</u> |
| 240.865 | Amendment | 47 Ill. Reg. 7036; May 26,2023 |
- 12) Statement of Statewide Policy Objectives: The change is necessary to provide enhanced EHRS options to CCP participants to mitigate risk of hospitalization or placement in a nursing home. The change to the LRI section is necessary to help mitigate the home care aide shortage by expanding the categories of individuals who can become home care aides.
- 13) Information and questions regarding this emergency rule shall be directed to:

Priscilla Chapman
Deputy General Counsel
Illinois Department on Aging
One Natural Resources Way, Suite 100
Springfield, Illinois 62702-1271

(217) 606-1256

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

aging.rulemaking@illinois.gov

The full text of the Emergency Amendments begins on the next page:

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

TITLE 89: SOCIAL SERVICES
CHAPTER II: DEPARTMENT ON AGING

PART 240
COMMUNITY CARE PROGRAM

SUBPART A: GENERAL PROGRAM PROVISIONS

- Section
240.100 Community Care Program
240.110 Department Prerogative
240.120 Services Provided
240.130 Maintenance of Effort
240.140 Program Limitations
240.150 Department Headquarters Location
240.160 Definitions

EMERGENCY

SUBPART B: SERVICE DEFINITIONS

- Section
240.210 In-home Service
240.230 Adult Day Service (ADS)
240.235 Emergency Home Response Service

EMERGENCY

- 240.237 Automated Medication Dispenser Service
240.240 Information and Referral
240.250 Demonstration/Research Projects
240.260 Care Coordination Service
240.270 Alternative Provider
240.280 Individual Provider (Repealed)

SUBPART C: RIGHTS AND RESPONSIBILITIES

- Section
240.300 Participant Rights and Responsibilities
240.310 Right to Request Services
240.320 Nondiscrimination
240.330 Freedom of Choice

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

240.340	Confidentiality/Safeguarding of Case Information
240.350	Participant /Authorized Representative Cooperation
240.360	Reporting Changes
240.370	Voluntary Repayment

SUBPART D: APPEALS

Section	
240.400	Appeals and Fair Hearings
240.405	Representation
240.410	When the Appeal May Be Filed
240.415	What May Be Appealed
240.420	Group Appeals
240.425	Informal Review
240.430	Informal Review Findings
240.435	Withdrawing an Appeal
240.436	Cancelling an Appeal
240.440	Examining Department Records
240.445	Hearing Officer
240.450	The Hearing
240.451	Conduct of Hearing
240.455	Continuance of the Hearing
240.460	Postponement
240.465	Dismissal Due to Non-Appearance
240.470	Rescheduling the Appeal Hearing
240.475	Recommendations of Hearing Officer
240.480	The Appeal Decision
240.485	Reviewing the Official Report of the Hearing

SUBPART E: REQUEST FOR SERVICES

Section	
240.510	Participant Agreement for Community Care Program
240.520	Who May Make Application (Repealed)
240.530	Date of Application (Repealed)
240.540	Statement to be Included on Participant Agreement and Consent Form
240.550	Person-Centered Planning Process

SUBPART F: ELIGIBILITY FOR COMMUNITY CARE PROGRAM SERVICES

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

Section

240.600	Eligibility Requirements
240.610	Establishing Initial Eligibility
240.620	Home Visit
240.630	Determination of Eligibility
240.640	Eligibility Decision
240.650	Continuous Eligibility
240.655	Redeterminations Process
240.660	Extension of Time Limit

SUBPART G: NON-FINANCIAL REQUIREMENTS

Section

240.710	Age
240.715	Determination of Need
240.727	Minimum Score Requirements
240.728	Maximum Payment Levels for Person-Centered Plans of Care Including In-home Service
240.729	Maximum Payment Levels for Person-Centered Plans of Care Including Adult Day Service
240.730	Person-Centered Plan of Care
240.735	Supplemental Information
240.740	Assessment of Need
240.741	Prerequisites for Automated Medication Dispenser Service
240.750	Citizenship
240.755	Residence
240.760	Social Security Number

SUBPART H: FINANCIAL REQUIREMENTS

Section

240.800	Financial Factors
240.810	Assets
240.815	Exempt Assets
240.820	Asset Transfers
240.825	Income
240.830	Unearned Income Exemptions
240.835	Earned Income

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

240.840	Potential Retirement, Disability and Other Benefits
240.845	Family
240.850	Monthly Average Income
240.855	Applicant/Client Expense for Care (Repealed)
240.860	Change in Income
240.865	Application For Medical Assistance (Medicaid)
240.870	Determination of Applicant/Client Monthly Expense for Care (Repealed)
240.875	Participant Responsibility

SUBPART I: DISPOSITION OF DETERMINATION

Section	
240.905	Prohibition of Institutionalized Individuals From Receiving Community Care Program Services
240.910	Written Notification
240.915	Service Provision
240.920	Reasons for Denial
240.925	Frequency of Redeterminations (Renumbered)
240.930	Suspension of Services
240.935	Discontinuance of Services to Clients (Repealed)
240.940	Penalty Payments
240.945	Notification
240.950	Reasons for Termination
240.955	Reasons for Reduction or Change

SUBPART J: SPECIAL SERVICES

Section	
240.1010	Choices for Care Nursing Facility, Supportive Living Program, and Community-Based Screening
240.1020	Interim Services
240.1040	Intense Service Provision
240.1050	Temporary Service Increase

SUBPART K: TRANSFERS

Section	
240.1110	Participant Transfer Request – Vendor to Vendor – No Change in Service
240.1120	Participant Transfer Request – Vendor to Vendor – With Change in Service

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- 240.1130 Participant Transfers – Care Coordination Unit to Care Coordination Unit
- 240.1140 Transfers of Pending Requests for Services
- 240.1150 Interagency Transfers
- 240.1160 Temporary Transfers – Care Coordination Unit to Care Coordination Unit
- 240.1170 Caseload Transfer – Vendor to Vendor
- 240.1180 Caseload Transfer – Care Coordination Unit to Care Coordination Unit

SUBPART L: ADMINISTRATIVE SERVICE CONTRACT

Section

- 240.1210 Administrative Service Contract

SUBPART M: CARE COORDINATION UNITS AND PROVIDERS

Section

- 240.1310 Standard Contractual Requirements for Care Coordination Units and Providers
- 240.1320 Vendor or Care Coordination Unit Fraud/Illegal or Criminal Acts
- 240.1399 Termination of a Vendor or Care Coordination Unit (CCU)

SUBPART N: CARE COORDINATION UNITS

Section

- 240.1400 Community Care Program Care Coordination
- 240.1410 Care Coordination Unit Administrative Minimum Standards
- 240.1420 Care Coordination Unit Responsibilities
- 240.1430 Care Coordination Staff Positions, Qualifications and Responsibilities
- 240.1440 Training Requirements For Care Coordination Supervisors and Care Coordinators

SUBPART O: PROVIDERS

Section

- 240.1505 Administrative Requirements for Certification
- 240.1510 Provider Administrative Minimum Standards
- 240.1520 Provider Responsibilities
- 240.1525 Standard Requirements for In-home Service Providers
- 240.1530 General In-home Service Staffing Requirements

EMERGENCY

- 240.1531 Electronic Visit Verification (EVV) Requirements for In-home Service Providers
- 240.1535 In-home Service Staff Positions, Qualifications, Training and Responsibilities

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- 240.1541 Minimum Equipment Specifications for Emergency Home Response Service
EMERGENCY
- 240.1542 Administrative Requirements for Emergency Home Response Service Providers
EMERGENCY
- 240.1543 Minimum Equipment Specifications for Automated Medication Dispenser Service
- 240.1544 Administrative Requirements for Automated Medication Dispenser Service Providers
- 240.1550 Standard Requirements for Adult Day Service Providers
- 240.1555 General Adult Day Service Staffing Requirements
- 240.1560 Adult Day Service Staff
- 240.1565 Adult Day Service Satellite Sites
- 240.1570 Service Availability Expansion
- 240.1575 Adult Day Service Site Relocation
- 240.1580 Standards for Alternative Providers
- 240.1590 Standard Requirements for Individual Provider Services (Repealed)

SUBPART P: PROVIDER PROCUREMENT

Section

- 240.1600 Provider Agency Certification
- 240.1605 Emergency Certification
- 240.1607 Standard CCP Provider Agreement
- 240.1615 Provider Initiated Service Area Modifications
- 240.1645 Objection to Certification Decision
- 240.1650 Classification, Identification and Receipt of Provider Service Violations
- 240.1660 Provider Performance Reviews
- 240.1661 Provider and Care Coordination Unit Right to Appeal
- 240.1665 Contract Actions for Failure to Comply with Community Care Program Requirements

SUBPART Q: CARE COORDINATION UNIT PROCUREMENT

Section

- 240.1710 Procurement Cycle for Care Coordination Services
- 240.1720 Care Coordination Unit Performance Review

SUBPART R: ADVISORY COMMITTEE

Section

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

240.1800 Community Care Program Advisory Committee

SUBPART S: PROVIDER RATES

Section

- 240.1910 Establishment of Fixed Unit Rates
- 240.1920 Contract Specific Variations
- 240.1930 Fixed Unit Rate of Reimbursement for In-home Service
- 240.1940 Fixed Unit Rates of Reimbursement for Adult Day Service and Transportation
- 240.1950 Adult Day Service Fixed Unit Reimbursement Rates
- 240.1955 Fixed Unit Rates of Reimbursement for Emergency Home Response Service
- 240.1957 Fixed Unit Rates of Reimbursement for Automated Medication Dispenser Service
- 240.1960 Care Coordination Fixed Unit Reimbursement Rates
- 240.1970 Enhanced Rate for Health Insurance Costs

SUBPART T: FINANCIAL REPORTING

Section

- 240.2020 Financial Reporting of In-home Service
- 240.2023 Financial Reporting of Rate-Based Wage Increases for Direct Service Workers
- 240.2030 Unallowable Costs for In-home Service
- 240.2040 Minimum Direct Service Worker Costs for In-home Service
- 240.2050 Cost Categories for In-home Service

AUTHORITY: Implementing Section 4.02 and authorized by Section 4.01(11) and 4.02 of the Illinois Act on the Aging [20 ILCS 105/4.02 and 4.01].

SOURCE: Emergency rules adopted at 4 Ill. Reg. 1, p. 67, effective December 20, 1979, for a maximum of 150 days; adopted at 4 Ill. Reg. 17, p. 151, effective April 25, 1980; amended at 4 Ill. Reg. 43, p. 86, effective October 15, 1980; emergency amendment at 5 Ill. Reg. 1900, effective February 18, 1981, for a maximum of 150 days; amended at 5 Ill. Reg. 12090, effective October 26, 1981; emergency amendment at 6 Ill. Reg. 8455, effective July 6, 1982, for a maximum of 150 days; amended at 6 Ill. Reg. 14953, effective December 1, 1982; amended at 7 Ill. Reg. 8697, effective July 20, 1983; codified at 8 Ill. Reg. 2633; amended at 9 Ill. Reg. 1739, effective January 29, 1985; amended at 9 Ill. Reg. 10208, effective July 1, 1985; emergency amendment at 9 Ill. Reg. 14011, effective August 29, 1985, for a maximum of 150 days; amended at 10 Ill. Reg. 5076, effective March 15, 1986; recodified at 12 Ill. Reg. 7980; amended at 13 Ill. Reg. 11193, effective July 1, 1989; emergency amendment at 13 Ill. Reg. 13638, effective August 18, 1989, for a maximum of 150 days; amended at 13 Ill. Reg. 17327, effective

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

November 1, 1989; amended at 14 Ill. Reg. 1233, effective January 12, 1990; amended at 14 Ill. Reg. 10732, effective July 1, 1990; emergency amendment at 15 Ill. Reg. 2838, effective February 1, 1991, for a maximum of 150 days; amended at 15 Ill. Reg. 10351, effective July 1, 1991; emergency amendment at 15 Ill. Reg. 14593, effective October 1, 1991, for a maximum of 150 days; emergency amendment at 15 Ill. Reg. 17398, effective November 15, 1991, for a maximum of 150 days; emergency amendment suspended at 16 Ill. Reg. 1744; emergency amendment modified in response to a suspension by the Joint Committee on Administrative Rules and reinstated at 16 Ill. Reg. 2943; amended at 15 Ill. Reg. 18568, effective December 13, 1991; emergency amendment at 16 Ill. Reg. 2630, effective February 1, 1992, for a maximum of 150 days; emergency amendment at 16 Ill. Reg. 2901, effective February 6, 1992, to expire June 30, 1992; emergency amendment at 16 Ill. Reg. 4069, effective February 28, 1992, to expire June 30, 1992; amended at 16 Ill. Reg. 11403, effective June 30, 1992; emergency amendment at 16 Ill. Reg. 11625, effective July 1, 1992, for a maximum of 150 days; amended at 16 Ill. Reg. 11731, effective June 30, 1992; emergency rule added at 16 Ill. Reg. 12615, effective July 23, 1992, for a maximum of 150 days; modified at 16 Ill. Reg. 16680; amended at 16 Ill. Reg. 14565, effective September 8, 1992; amended at 16 Ill. Reg. 18767, effective November 27, 1992; amended at 17 Ill. Reg. 224, effective December 29, 1992; amended at 17 Ill. Reg. 6090, effective April 7, 1993; amended at 18 Ill. Reg. 609, effective February 1, 1994; emergency amendment at 18 Ill. Reg. 5348, effective March 22, 1994, for a maximum of 150 days; amended at 18 Ill. Reg. 13375, effective August 19, 1994; amended at 19 Ill. Reg. 9085, effective July 1, 1995; emergency amendment at 19 Ill. Reg. 10186, effective July 1, 1995, for a maximum of 150 days; emergency amendment at 19 Ill. Reg. 12693, effective August 25, 1995, for a maximum of 150 days; amended at 19 Ill. Reg. 16031, effective November 20, 1995; amended at 19 Ill. Reg. 16523, effective December 1, 1995; amended at 20 Ill. Reg. 1493, effective January 10, 1996; emergency amendment at 20 Ill. Reg. 5388, effective March 22, 1996, for a maximum of 150 days; amended at 20 Ill. Reg. 8995, effective July 1, 1996; amended at 20 Ill. Reg. 10597, effective August 1, 1996; amended at 21 Ill. Reg. 887, effective January 10, 1997; amended at 21 Ill. Reg. 6183, effective May 15, 1997; amended at 21 Ill. Reg. 12418, effective September 1, 1997; amended at 22 Ill. Reg. 3415, effective February 1, 1998; amended at 23 Ill. Reg. 2496, effective February 1, 1999; amended at 23 Ill. Reg. 5642, effective May 1, 1999; amended at 26 Ill. Reg. 9668, effective July 1, 2002; emergency amendment at 26 Ill. Reg. 10829, effective July 1, 2002, for a maximum of 150 days; amended at 26 Ill. Reg. 17358, effective November 25, 2002; emergency amendment at 28 Ill. Reg. 923, effective December 26, 2003, for a maximum of 150 days; amended at 28 Ill. Reg. 7611, effective May 21, 2004; emergency amendment at 30 Ill. Reg. 10117, effective June 1, 2006, for a maximum of 150 days; emergency amendment at 30 Ill. Reg. 11767, effective July 1, 2006, for a maximum of 150 days; amended at 30 Ill. Reg. 16281, effective September 29, 2006; amended at 30 Ill. Reg. 17756, effective October 26, 2006; amended at 32 Ill. Reg. 7588, effective May 5, 2008; emergency amendment at 32 Ill. Reg. 10940, effective July 1, 2008, for a maximum of 150 days; emergency expired November 27,

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

2008; amended at 32 Ill. Reg. 17929, effective November 10, 2008; amended at 32 Ill. Reg. 19912, effective December 12, 2008; amended at 33 Ill. Reg. 4830, effective March 23, 2009; amended at 34 Ill. Reg. 3448, effective March 8, 2010; emergency amendment at 34 Ill. Reg. 10854, effective July 15, 2010, for a maximum of 150 days; emergency expired December 11, 2010; emergency amendment at 34 Ill. Reg. 12224, effective August 4, 2010, for a maximum of 150 days; emergency expired December 31, 2010; amended at 35 Ill. Reg. 8919, effective June 2, 2011; emergency amendment at 35 Ill. Reg. 13936, effective July 28, 2011, for a maximum of 150 days; amended at 35 Ill. Reg. 20130, effective December 6, 2011; emergency amendment at 37 Ill. Reg. 11381, effective July 1, 2013, for a maximum of 150 days; emergency expired November 27, 2013; amended at 38 Ill. Reg. 5800, effective February 21, 2014; amended at 38 Ill. Reg. 14230, effective June 25, 2014; amended at 41 Ill. Reg. 15233, effective January 1, 2018; recodified at 42 Ill. Reg. 817; amended at 42 Ill. Reg. 20653, effective January 1, 2019; amended at 44 Ill. Reg. 2780, effective January 29, 2020; amended at 44 Ill. Reg. 5995, effective April 3, 2020; amended at 44 Ill. Reg. 8609, effective May 13, 2020; amended at 45 Ill. Reg. 13819, effective October 21, 2021; amended at 46 Ill. Reg. 12492, effective July 1, 2022; emergency amendment at 47 Ill. Reg. 7115, effective May 10, 2023, for a maximum of 150 days; emergency expired October 6, 2023; emergency amendment at 47 Ill. Reg. 15675, effective October 18, 2023, for a maximum of 150 days.

SUBPART A: GENERAL PROGRAM PROVISIONS

Section 240.160 Definitions**EMERGENCY**

"Adequate person-centered plan of care" means a person-centered plan of care that provides the minimum services needed to protect the health, safety and welfare of a participant.

"Adjusted rate" means a rate other than the established fixed rate of reimbursement.

"Administrative corrections" means allowable revisions to a proposal permitted and/or performed by the Department in cases of apparent clerical mistakes and in cases where the participant/Department has reason to believe a mistake may have been made and verification from the participant has been provided. These actions shall be taken prior to award.

"Administrative costs" means those allowable costs related to the management and organizational maintenance of the provider.

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

"Adverse action" means the denial of CCP service; a reduction in dollars in the monthly cost of care according to the Participant Agreement – Person-Centered Plan of Care; a change in service type that could increase the participant's incurred monthly expense for care prior to July 1, 2010; or the termination from CCP service.

"Allegations" means unsubstantiated accusations or statements.

"Allowable costs" means those cost categories, as delineated in Section 240.2050, which will be considered in setting a fixed rate.

"Allowable maximums" means the highest authorized allocation available for services per month based upon Determination of Need assessment tool scores or the corollary scores on any successor assessment tool authorized by the Department to determine need for long term services and supports.

"AMD" means automated medication dispenser.

"Appellant" means the participant/authorized representative initiating an appeal as a result of Department action or inaction.

~~"Assistance with task" means giving aid or support in the performance of a task.~~

"Assistive device" means crutches, walker, wheel chair, hearing aid, etc.

"Authorized representative" means an agent designated, verbally or in writing, by the participant to be his/her representative, or the participant's legal guardian. In the event that a participant is unable to physically write his/her signature, the CCU may sign for the participant at the participant's verbal request.

"Authorized representative of the provider" means an owner, officer, or employee of the provider agency who has the authority to commit the agency to a financial and/or contractual responsibility.

"Authorized provider" means a provider who holds a valid contract with the Department to provide Community Care Program (CCP) services.

"Available resources" means assistance provided to a participant by

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

family/friends, church, community, etc.

"Best interest" means the determined needs of the participant population are being met.

"Burial merchandise" means gravesites, crypts, mausoleums, urns, caskets, vaults, grave markers or other repositories for the remains of deceased persons, shrouds, etc.

"Calendar year" means from January 1 through December 31.

"Capable person" means a person who is qualified to perform the functions required.

"Care Coordinator" means a trained individual who is employed to assess needs, conduct eligibility screenings, and perform care coordination services and care coordination functions under the Community Care Program.

"CCP" means Community Care Program.

"CCU" means Care Coordination Unit.

"CCU in good standing" (See: Contractor in good standing)

"Choices for Care" means a CCP program under which CCUs conduct prescreening or postscreening assessments to determine eligibility of participants age 60 and over for nursing facility placement, supportive living program placement, or the choice of community-based services. Screenings may be conducted in a hospital, nursing facility, supportive living program, or in the community depending on the circumstances.

"Close-out review" means a review performed at the close of the period of time allowed for correction of findings of non-compliance to determine if those corrections have been made and that the newly drawn review sample of participant/provider files reflects on-going compliance.

"Closed caseload" means a caseload restricted to those participants already receiving service and refers only to individual providers; no new participants shall be accepted and current participants who discontinue service for any reason will

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

not be reinstated into this caseload.

"Community-based services" means services provided in an integrated setting in a participant's community.

"Comparable human service program" means a program that offers services that are similar to CCP services (e.g., home health aide, maid service).

"Compliance" means adherence to the CCP rules, policy and procedures and the contract with the Department, and all applicable federal, State and local laws/rules/ordinances.

"Components" means specified parts of the service as defined in the applicable Section.

"Confused and disoriented" means unable to clearly and accurately differentiate as to time, person and/or place.

"Continuous eligibility" means that the participant has met eligibility requirements each time a subsequent redetermination was administered.

"Contractor in good standing" means a CCP contractor who is currently in compliance or within the permitted time frame allotted for remedy to come into compliance with the Department's rules and contract.

"Control date" means a starting point for purposes of calculating a time frame; the count begins the next work or calendar day.

"Cost report" means a report of all categorized allowable costs to a provider that are directly associated with services purchased by the Department for its participants in categories as defined in Section 240.2050. The provider shall use the Direct Service Worker Cost Certification and the Detailed Cost Certification forms.

"Critical event" means any actual or alleged incident or situation that creates a significant risk of substantial or serious harm to the physical or mental health, safety or well-being of a participant. There are 3 subcategories that will be reported to the Department:

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

"Critical Incidents" include anticipated death, unanticipated death, hospitalization, medication error, serious injury, missing person, emergency department visit, property damage, nursing facility placement, fall (with injury), fall (without injury), special circumstance, criminal activity, and law enforcement interaction;

"Service Improvement Program Complaints" or "SIPs" is a complaint based reporting process with the purpose of identifying and resolving problematic issues related to the provision of home and community based services (HCBS); and

"Request for Change of Status" occurs anytime the condition of a CCP participant changes or there is a change in circumstances that affect the ability of the family and/or caregiver to safely provide support and assistance.

"Daily census maximum" means the total square footage of adult day service participant-allotted space divided by 40 sq. ft. equals the daily maximum number of participants that may be served in the adult day service facility.

"Department" means the Illinois Department on Aging.

"Director" means the Director of the Illinois Department on Aging.

"Discontinuance" means the cessation of CCP services provided to a participant for non-payment of incurred expense for care prior to July 1, 2010.

"Documentation" means tangible documents or supporting references or records used to record participant contact, determine eligibility or substantiate adherence to rules.

"Documenting" means making written entries on the Case Record Recording Sheet regarding contact with a participant; and/or the viewing or receiving of a document to be placed in participant /worker files to substantiate adherence to rules.

"DON" means the Determination of Need, which is a component of the comprehensive assessment tool, or any successor assessment tool authorized by the Department, used to determine CCP eligibility under this Part.

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

"EHRS" means emergency home response service.

"Emergency" means a sudden unexpected occurrence demanding immediate action (e.g., participant illness, illness/death of a member of the participant's family).

~~"Emergency home response service" or "EHRS" means a 24-hour emergency communication link to assistance outside the participant's home based on the participant's health and safety needs and mobility limitations. This service is provided by a 2-way voice communication system consisting of a base unit and an activation device worn by the participant that will automatically link the participant to a professionally staffed support center. The support center assesses the situation and directs an appropriate response whenever this system is engaged by a participant.~~

"Errands" means performance of services outside the home such as essential shopping, picking up medications, and essential business needs as indicated in the person-centered plan of care.

"Escort" means accompanying those participants who are dependent on personal physical assistance to enable them to reach and use community resources in order to ensure their access to local services and to allow them to maintain independent living as required by the person-centered plan of care.

"Essential" means basic, indispensable or necessary.

"Exit conference" means the meeting at the Illinois Department on Aging between representatives of the Department and the Director, or his/her designee, and of the reviewed agency to resolve the agency's objection to the findings of the Compliance Review Report. These conferences shall be called when the findings indicate evidence of serious participant-related concerns (e.g., Type I findings).

"Extraordinary care" means care provided by a legally responsible individual: that exceeds what would ordinarily be provided to a person of the same age without a disability or chronic condition, and is necessary to assure the health and welfare of the participant and avoid institutionalization, as documented by the Care Coordination Unit; in instances when the CCU documents there are no other qualified homecare aides available to provide the services required under the

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

participant's person-centered plan of care; or in instances when the CCU documents the legally responsible individual has a unique ability to meet the needs of the participant, and services provided by the legally responsible individual are in the best interest of the participant.

"Face-to-face" means direct communication while physically in the presence of another person or persons.

"Face-to-face review" means an informal review (see Section 240.425) conducted in the appeal process by the Department in the home of an appellant with the participant (and appellant, if appellant is other than the participant) present. (A hearing is conducted by a Hearing Officer – see Section 240.450.)

"FUTA" means the Federal Unemployment Tax Act.

"Fiscally sound agency" means a CCU or provider that has on file at the Department documentation that supports that the CCU or provider has adequate financial resources to perform the terms of the contract (e.g., a line of credit from a financial institution).

"Fraudulent information" means purposely erroneous or untruthful information.

"Geographic area" means a physical area (e.g., county) of the State within which a contractor is authorized to provide services to Community Care Program participants.

"Historical costs" means the total allowable costs incurred for all programs the provider provided for the previous reporting year, which are presented via certified report by the provider.

"Home maintenance and repairs" means those non-routine tasks, excluding any work requiring a ladder or requiring specialized skills on the part of the worker, necessary to maintain a safe and healthful environment for the participant as required by the person-centered plan of care (e.g., defrosting the refrigerator; cleaning the oven; dusting walls and woodwork; cleaning closets, cupboards and insides of windows; changing filters on and cleaning humidifiers; replacing light bulbs; clearing hazards from outside steps and sidewalks if transportation and/or escort is required by the person-centered plan of care).

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

"Imminent" means likely to occur (e.g., injury or nursing facility care).

"Incomplete proposal" means the written offer to the Request for Proposal (e.g., attachments, appendices) that fails to include all requirements as stated in the Request for Proposal.

"Incurred monthly expense" means the participant's share of the cost of care for CCP services provided during a previous monthly period prior to July 1, 2010.

"Informal review" means the act of determining the facts relating to an appeal in an informal manner by the Department (see Section 240.425).

"Informality" means an irregularity that is a matter of form or variation from the exact requirement of the Request for Proposal, the correction or waiver of which would not be prejudicial to other applicants (e.g., failure to return number of copies of signed proposals as required by the Request for Proposal).

"In-home services" means services provided in the participant's residence with the participant present or on behalf of the participant (e.g., homecare aide).

"Intermediate Care Facility" or "ICF" means a facility that provides basic nursing care and other restorative services under periodic medical direction. Many of these services may require skill in administration. ICFs are for residents who have long term illnesses or disabilities that may have reached a relatively stable plateau.

"Legal guardian" means an individual who has been appointed guardian of another adult by a court.

"Legally Responsible Individual" or "LRI" means any individual who has a legal duty to provide care for a participant and includes the participant's spouse, power of attorney (medical, legal, or financial), or representational payee who is hired by a CCP in-home service provider to deliver extraordinary care to a CCP participant. An LRI is not an alternative provider as described in 240.270 or a legal guardian.

"Licensed Practical Nurse" or "LPN" means a nurse who has graduated from a formally approved program of practical nursing education and has been licensed by the appropriate State authority.

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

"Mandated time period" means the time frame required by pertinent rule.

"M.D." means medical doctor who is registered in the State of Illinois.

"Memorandum of Understanding" means a written document, executed by the participant/authorized representative, CCU representative and provider representative in which all parties agree to cooperate and in which activities are specified that must be fulfilled by each party.

"Observing participant's functioning" means watching for any change in the participant's needs that could indicate that a redetermination of eligibility and/or a revision in the CCP Participant Agreement – Person-Centered Plan of Care is necessary (e.g., participant is experiencing increasing difficulty in walking; participant is becoming increasingly confused and disoriented; participant's family member is no longer available to prepare meals for the participant).

"Occupancy costs" means the costs of depreciation, amortization of leasehold improvements, rent, property taxes, interest and other related costs.

"On-Notice" means the Department sanction imposed on a provider or CCU requiring that provider or CCU to bring specified services or requirements into compliance.

"Parent organization" means an entity to which the contractual party is a subsidiary.

"Participant" means a person who made a request for services, receives services, or is appealing benefits decisions under the Community Care Program.

"Performance of task" means to carry out an action, function or process.

"Period of stay" means period of time during which implementation of a contract action is temporarily delayed.

"Person-centered planning" means that service planning for participants in the Persons who are Elderly Waiver shall be developed through a person-centered planning process that addresses health and long-term services and supports (paid and unpaid) needs in a manner that reflects participant personal preferences,

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

choices and goals. The person-centered planning process is directed by the participant and may include an authorized representative that the participant has freely chosen to contribute to the process. The planning process, and the resulting person-centered plan of care, will assist the participant in achieving personally defined outcomes in the most integrated community setting, including the assurance of their health, safety and welfare.

"Planning and Service Area" or "PSA" means a designated geographic area.

"Post-screening" means screening performed after a participant has entered a nursing facility due to an emergency situation or oversight without prescreening.

"Potentially" means having the capability of occurring, but not yet in existence (e.g., deterioration in the participant's condition).

"Program support costs" means those allowable costs not included as direct service or administrative costs.

"Proposal" means the written offer made by an applicant in response to Department Request for Proposal.

"Provider Agreement" means purchase of service agreement.

"Provider community experience" means documentation of having provided service within the community in which the provider has applied to provide CCP services.

"Provider in good standing" (See: Contractor in good standing)

"Providers" means those service providers with whom the Department does business through contracts on a reimbursement basis for units of service delivery to specified participants.

"Reasonable" means using and showing reason or sound judgement, sensible, not excessive.

"Reasonable and diligent effort" means perseverance on the part of the participant/client in his/her attempt to dispose of the asset (e.g., as evidenced by copies of the advertisement for the sale of the asset).

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

"Registered Nurse" or "RN" means a nurse who has graduated from a formal program of nursing education and has been licensed by the appropriate state authority.

"Reinstatement" means the resumption of services, within an established time frame, at the same level provided prior to a suspension/discontinuance of the services.

"Related parties" means any other entities having a legal or contractual relationship with the contractual party.

"Request for Proposal" or "RFP" means a form of invitation to bid that the Department uses to obtain care coordination services and demonstration/research projects under the CCP. The RFP explains the purpose of the invitation to bid, outlines the scope of the work and solicits proposals from provider agencies for the funding of services undertaken by the Department.

"Responsible person" means a capable person who does not appear to be disoriented or confused and is presumed to be acting in the best interest of another individual.

"Risk mitigation" means the process in which events or experiences that place the health, welfare and safety of program participants in jeopardy are evaluated in terms of nature, frequency and circumstance with the intent of providing services and supports aimed at reducing risk and the likelihood of its reoccurrence.

"Rotation plan" means a Department approved plan for the equitable distribution of participants to providers (used only if participant does not indicate a choice of providers).

"Routine procedures" means procedures performed in a hospital that result in no perceptible change in the participant's physical/mental health needs (e.g., tests, blood work-ups, x-rays, dialysis).

"Service area" means any area in which a provider has been awarded a contract to provide CCP services.

"Skilled Nursing Facility" or "SNF" means a group care facility licensed by the

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

Illinois Department of Public Health that provides skilled nursing care, continuous skilled nursing observations, restorative nursing and other services under professional direction with frequent medical supervision. SNFs are provided for patients who need the type of care and treatment required during the post-acute phase of illness or during reoccurrences of symptoms in long-term illness (89 Ill. Adm. Code 101.20).

"Special diet" means a dietary restriction based upon the health and safety needs of the participant and prescribed by a physician (e.g., sodium free, fat, protein, diabetic, etc.); whereas a modified diet relates to a diet containing easy to chew foods. A modified diet may be part of a specialized diet.

"State fiscal year" means from July 1 through June 30.

"Supportive Living Program" or "SLP" means the program that provides an affordable assisted living model offering limited personal and health services integrated within apartment-style housing. The SLP operates under the authority of a 1915(c) Home and Community Based Services (HCBS) Waiver. The SLP serves persons who would otherwise need nursing facility (NF) care, but whose individual needs can be met by the SLP. HFS is the operating agency for the SLP Waiver.

"Suspension" means the temporary cessation of the provision of Community Care Program services provided to a participant.

"Suspension of referrals" means closed intake of new participants to a specific contractor.

"Termination" means the permanent cessation of the provision of Community Care Program services and eligibility of services.

"Threat" means the existence of circumstances that indicate the intent of an individual or group to destroy the property of or to injure or punish another individual or group, or the display of a weapon at an adult day services center or home.

"Too highly impaired participant" means a participant who needs 24 hour a day care, for whom CCP cannot develop a person-centered plan of care to protect his/her physical, mental and environmental needs and who does not have

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

sufficient outside support from family, friends, church et. al., to provide for those needs (as determined by Part B – Unmet Need for Care – of the Community Care Program – Determination of Need). (Refer to Section 240.715.)

"Unallowable costs" means those costs that will not be considered in determining the fixed rate or in meeting the required minimum direct service expenditure.

"Unit of service" means a measured length of service, such as an hour, a day, a visit, a one-way trip, or some other measurable service component that will enable the Department to determine the amount of service provided individually or in aggregate to or on behalf of a participant.

"Validation of provider community experience" means the documentation of letters from community agencies attesting to experience with the provider within the community.

"Validity of participant billing" means the accuracy of the billing and documentation for participant services.

"Work days" means Monday through Friday at a minimum, excluding provider designated holidays.

(Source: Emergency amendment at 47 Ill. Reg. 15675, effective October 18, 2023, for a maximum of 150 days)

SUBPART B: SERVICE DEFINITIONS

Section 240.235 Emergency Home Response Service**EMERGENCY**

- a) Service Definition
- Emergency home response service (EHRS) is defined as a 24-hour emergency communication link to respond to emergent participant needs. EHRS~~assistance outside the participant's home based on the participant's health and safety needs and mobility limitations. This service~~ is provided by a two-way~~2-way~~ voice communication system which may consist~~consisting~~ of a base unit ~~and an activation device worn by the participant~~ that can be activated using landline, cellular, and/or internet-based access and a water-resistant activation device worn by the participant that will automatically link the participant to a professionally

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

staffed support center. ~~When the participant engages the system, the~~ ~~The~~ support center ~~shall assess~~ ~~assesses~~ the situation and ~~direct~~ ~~directs~~ an appropriate response ~~whenever this system is engaged by a participant.~~ EHRIS equipment shall include a variety of remote or specialty activation devices from which the participant can choose in accordance with their specific need as outlined in their authorized person-centered plan of care. ~~The purpose of providing EHRIS is to improve the independence and safety of participants in their own homes in accordance with the authorized person-centered plan of care, and thereby help reduce the need for nursing facility care.~~

- b) A EHRIS provider shall provide the participant with a base unit, when it is required for the equipment to function, and an activation device with all connectors, parts, and equipment necessary for installation. ~~Specific components of EHRIS shall include the following:~~
 - c) A participant may choose an activation device capable of sensing at least a 36-inch drop when the participant has fallen and automatically alerting the support center for assistance.
 - d) A participant may choose to switch from the standard activation device to a mobile device that is not connected to a landline and that is capable of providing the support center with the participant's latest location using GPS. The device must allow for two-way interactive communication and include an optional all-in-one device. The device must have at least a five-day battery life, depending on usage, and be compatible with a fall detection device if the participant so chooses.
 - e) The activation device shall be adaptive for participants with functional limitations (visual, audio, physical, etc.). These devices shall be provided at no extra cost to the participant.
 - f) A participant shall inform their EHRIS provider if they are away from home for longer than 30 consecutive calendar days. A participant who resides outside of the State for more than 60 calendar days may lose eligibility to receive EHRIS services and may have their services terminated.
- ~~1) provide a base unit and, when necessary, adaptive activation devices, together with all connectors, parts and equipment necessary for installation, that can be used in a home by up to 2 participants with hearing, mobility and/or visual impairments.~~

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- A) ~~Wireless adaptive activation devices (e.g., sip and puff, rocking lever switch) must be available when a participant cannot physically activate the call button.~~
- B) ~~The system must be useable by visually and hearing impaired participants through visual and audible indications of alarm activation.~~
- C) ~~Adaptive activation devices shall be provided at no extra cost to the participant;~~

g) An EHRS provider shall:

- 12) deliver and install the EHRS equipment~~activation device~~ to the participant ~~and install the base unit, including connection of a seizure line jack, into a functioning telephone system in the participant's home~~ within 15 calendar days after the date of referral. This service shall not be subcontracted and shall be completed by trained employees who must have identification that they work for the EHRS provider.~~identified by picture ID with an ID number that can be verified by the participant;~~
- 23) train the participant and ~~their~~his or her designated emergency ~~contacts~~responders on the proper use of the ~~equipment~~base unit and activation device at the time of installation and provide easy to use written instructions on how to use the equipment. Instructions must be provided in a language or format easiest for the participant to use.~~The training must include:~~
 - A) ~~demonstration of use and maintenance of EHRS equipment;~~
 - B) ~~explanation of the EHRS provider's services and response protocol;~~
 - C) ~~information on the general care of the base unit and activation device;~~
 - D) ~~instruction about the monthly testing of the base unit and how to transmit the test results to the support center; and~~

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- ~~E) providing the participant with easy to understand written instructions in the use of EHRIS devices, including how to report a malfunction of the equipment. These instructions shall also be available in Braille or tape recorded to meet the participant's needs;~~
- 34) assist the participant in selecting and designating up to ~~three~~³ local emergency ~~contacts~~^{responders}, which must be updated by the EHRIS provider at least every ~~six~~⁶ months. Each ~~contact~~^{responder} shall receive both verbal and written instructions from the provider;
- 45) obtain participant's/authorized representative's signature to document that the EHRIS ~~equipment~~^{unit} was delivered and installed and that instructions and demonstration were given and understood. A copy of this receipt must be sent to the CCU;
- 56) ~~have own and operate~~ a support center to provide live monitoring on a continuous basis, direct an appropriate response whenever the EHRIS system is activated, and provide necessary technical support for fault conditions, including a language line that provides interpreter service for ~~at least 140~~ languages most commonly spoken by older adults in the state and communication facilitated by a teletypewriter (TTY) communication device for the deaf, as appropriate;
- 67) ~~have own and operate~~ a back-up support center that provides all components specified in subsection ~~(e)~~^(b)~~(56)~~ and operates on a separate power grid;
- 78) maintain adequate local staffing levels of qualified personnel to service necessary administrative activities, installation, in-home training, signal monitoring, technical support and repair requests in a timely manner. A provider agency must have a ~~written~~ training program for personnel and be able to demonstrate staff qualifications;
- 89) in the event of a malfunction, repair or replace the base unit or activation device within 24 hours after receiving the malfunction report;

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- ~~910~~) alert the participant when electric power to the base unit has been interrupted (e.g., unplugged) and the unit is operating on a standby power source;
 - ~~1011~~) notify the CCU within ~~one~~ business day after activation of the base unit and work with the appropriate care coordination supervisor to resolve service complaints from the participant or emergency responder;
 - ~~1112~~) notify the CCU immediately if EHRS services cannot be initiated or must be terminated; and
 - ~~1213~~) maintain records in accordance with Section 240.1542 relating to participant referral and service statistics, including equipment delivery; device activation; participant and responder training; signal monitoring and test transmission activity; equipment malfunction, repair and replacement; power interruption alerts; and notification of the CCUs, plus billing and payment information, and personnel matters.
- ~~h~~e) Units of Service
- 1) One unit of installation service is the one-time fee to the ~~EHRS~~ provider ~~agency~~ for the activity associated with the installation of the base unit in the participant's home.
 - 2) One unit of monthly service is the fixed unit rate of reimbursement, per month, for the ~~EHRS~~ provider ~~agency~~ activity associated with providing EHRS to each participant.

(Source: Emergency amendment at 47 Ill. Reg. 15675, effective October 18, 2023, for a maximum of 150 days)

SUBPART O: PROVIDERS

Section 240.1530 General In-home Service Staffing Requirements
EMERGENCY

- a) Each in-home service provider shall have specified staff adequate in number to comply with Section 240.1520(f) to carry out the following functions:

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- 1) A designated individual who has responsibility for administration of the CCP in-home service program.
 - 2) Qualified in-home service staff to meet the needs of all cases referred for the provision of in-home services. In determining what services are sufficient, the Department shall look to whether in-home services are adequate. Inadequate in-home services are characterized by delays or interruptions in the provision of in-home services or by failure to provide in-home services as required by the person-centered plan of care.
- b) The in-home service provider shall assign responsibilities to staff, including the following:
- 1) Planning and administration of the in-home service program; assuring adequate staff to provide required services at all times; serving as liaison between the staff and the community; implementing policies according to regulations promulgated by the Department that govern the program; recommending policy and program changes to the Department; and recruiting, training and supervising staff.
 - 2) Supervising of homecare aides shall be accomplished by qualified staff who have responsibility to ensure that the aides are scheduled and that assignments are kept.
- c) Each in-home service provider shall ensure that supervisors maintain a maximum 15-minute response time when homecare aides they supervise are serving in a participant's home and request information, assistance or direction as it relates to the participant's status, health or welfare. A supervisor must be available to respond to a homecare aide by available technology, such as by the participant's phone, or the aide's/provider's electronic equipment, email, cell phone, 24/7 live answering system, ~~two-2~~ two-way radio, or any other similar or suitable technology, according to the provider's written procedures.
- d) In-home service providers shall not subcontract for management, supervisory or in-home staff.
- e) In-home service providers shall make one+ hour service segments available when needed to meet participant needs.

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- f) Electronic Visit Verification
- 1) The Department requires in-home service providers to maintain electronic visit verification (EVV), based on global positioning systems or other cost-effective technology, for monitoring and verifying the work schedules of, and the work performed by, all homecare aides.
 - 2) EVV systems must meet the requirements set forth in Section 240.1531.
- g) In-home service providers shall make evening and weekend service available to CCP participants as required by the person-centered plan of care.
- 1) Evening service shall be available until at least 8 p.m. Monday through Friday.
 - 2) Weekend service shall be available from at least 8 a.m. until 8 p.m. on Saturday and Sunday.
 - 3) Provider offices are not required to be open for business during evening and weekend hours; however, a supervisor must be on-call and available whenever service is being provided.
- h) In-home service providers shall provide escort/transportation when required by the person-centered plan of care.
- i) In-home~~Subject to the following restrictions, in-home~~ service providers may hire relatives and legal guardians~~family caregivers~~ of a participant~~participants~~, legally responsible individuals, or homecare aides who are recommended by a participant~~participants~~, once they have met all applicable CCP requirements and any other agency employment requirements. A relative, legal guardian, legally responsible individual, or homecare aide who is recommended by the participant shall not be required to care for other participants served by the in-home service provider.~~;~~
- ~~1) A family caregiver shall not be required to care for other participants served by the in-home service provider agency.~~
 - ~~2) A family caregiver cannot be the spouse of, or otherwise legally responsible for, a participant.~~

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- j) In-home service providers shall report and regularly update, as required by law, any registry of individuals certified as homecare aides (e.g., the DPH Health Care Worker Registry).

(Source: Emergency amendment at 47 Ill. Reg. 15675, effective October 18, 2023, for a maximum of 150 days)

Section 240.1541 Minimum Equipment Specifications for Emergency Home Response Service

EMERGENCY

- a) All EHRS equipment must be tested, approved, conform to current industry standards, and meet the requirements in the Department's EHRS equipment and service policies. ~~and listed to meet Underwriters Laboratories safety standards for home health care signaling equipment, UL-1637 (available from Underwriters Laboratories, 2600 N.W. Lake Rd., Camas WA 98607-8542, 877/854-3577; October 26, 1998, no later amendments or editions included), and digital alarm communicator systems units, UL-1635 (January 31, 1996, no later amendments or editions included), if applicable.~~
- b) All home units must be capable of signaling from both the activation device remote and the base unit.
- c) Activation Device Specifications
- 1) The activation device must be a portable and water resistant~~waterproof~~ type of wireless remote that conforms to current industry standards and meets the requirements in the Department's EHRS equipment and service policies.~~configured with:~~
- A) ~~a crystal or Surface Acoustic Wave (SAW) resonator controlled transmitter frequency for long term reliability;~~
- B) ~~digital encoding capability for at least 10 combinations sufficient for high density situations;~~
- C) ~~a minimum transmission range of 300 feet;~~

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- ~~D)~~ ~~an internal battery capable of operating as a power source for a minimum 5 years;~~
 - ~~E)~~ ~~a low battery charge signal; and~~
 - ~~F)~~ ~~components certified as appropriate by the Federal Communications Commission under 47 CFR 15 (2008).~~
- 2) The activation device must be capable of conducting automatic battery testing and transmitting the results through the base unit to the support center on a regular basis.
- 3) An adaptive version of the activation device must be available that can be used by hearing, mobility and visually-impaired participants.
- d) Base Unit Specifications
- 1) The base unit must conform to current industry standards and meet the Department's requirements including~~have~~:
- ~~A)~~ ~~an integrated unit that connects to either a rotary dial or touchtone telephone via a modular jack that does not interfere with the normal use of the telephone;~~
 - ~~B)~~ ~~an Underwriters Laboratory (UL) approved plug as the connector to a standard residential electrical outlet for its power supply;~~
 - ~~C)~~ ~~an appropriate connection for a seizure line jack so the support center can be signaled even in the event the telephone receiver is off its hook;~~
 - AD) an easily identifiable indicator~~"ready"~~ light to verify whether the batteries on the activation device and base unit are charged;
 - BE) an easily identifiable indicator~~"confirmation"~~ light that notifies the participant~~indicates~~ when the support center has received a signal;

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- ~~CF~~) a battery that automatically charges whenever the base unit is powered and that maintains a charge for at least 12 hours when the electric power to the base unit is interrupted;
 - ~~DG~~) transmission capability to signal the support center if the base unit battery fails or has a low charge, or electric power to the base unit is interrupted;
 - ~~H~~) ~~a configuration that allows signaling service through 1 base unit for up to 2 participants in a home;~~
 - ~~EI~~) ~~the ability to allow two way microphone and speaker to enable 2-way voice~~ communication between the participant's home and the support center. The support center must be able to control both the microphone sensitivity and speaker volume; and
 - ~~FJ~~) appropriate certification by the Federal Communications Commission under 47 CFR 15-~~(2008)~~ and 47 CFR 68-~~(2008)~~.
- 2) The base unit must give both audible and visual confirmation of the signal status using digitized voice technology and lighting cues to help the participant stay calm while waiting on his or her designated emergency ~~contact responder~~ or other appropriate response to the situation directed by the support center.
- 3) The base unit must reattempt signaling on a regular basis until the support center confirms its receipt.
- e) Support Center Specifications
- 1) The EHRS support center must have back-up monitoring capacity to take over all monitoring functions and handle all incoming emergency signals. ~~The back-up monitoring center must be at a location different from the primary center, on a different power grid system and on a different telephone trunk line.~~ It must have a back-up battery and electrical generating capacity, as well as telephone line monitoring abilities.
 - 2) All EHRS support center and back-up center equipment, at a minimum, must:

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- A) monitor the EHRS system for the receipt of incoming signals from connected base units in participants' homes, including test transmissions and fault conditions, on a continuous basis;
- B) have an audible and visual alarm for the notification of all incoming signals, including test transmissions and fault conditions;
- C) direct an appropriate response within ~~one~~ minute of the receipt of a signal as an operational average without disrupting or terminating the connection to the base unit in the participant's home, 24 hours a day, 365 days a year, including interpretation services and communication facilitated by a teletypewriter (TTY) communication device for individuals experiencing hearing loss or impairment~~the deaf~~;
- D) provide technical support as required, 24 hours a day, 365 days a year;
- E) identify each participant and simultaneously record all communication among the participant, support center and responder, as applicable, for all signals, including test transmissions and fault conditions;
- F) display, print and archive the participant identifier, date, time, communication and response period for each incoming signal, which must be maintained for at least a three ~~3~~-year period for quality control and liability purposes;
- G) have an uninterruptible power supply ~~(UPS)~~ back-up that will automatically take over system operation in the event electric power to the support center is interrupted, other type of malfunction occurs, or repairs are needed. The back-up power supply must be sufficient to operate the entire system for a minimum of 12 hours;
- H) have separate and independent primary and back-up receivers, computer servers, databases, and other components to provide an

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

uninterruptible monitoring system in the event of equipment malfunction;

- D) perform self-diagnostic testing for malfunctions in equipment in participant homes and at the support center, and for fault conditions in the primary and back-up operating systems and power supply at the support center, that could interfere with receiving and responding to signals, such as non-operational receivers and transmitters, signals received with no communications, telephone line outages, power loss, etc.; and
- J) maintain appropriate certification by the Federal Communications Commission under 47 CFR 15 and 47 CFR 68.

(Source: Emergency amendment at 47 Ill. Reg. 15675, effective October 18, 2023, for a maximum of 150 days)

Section 240.1542 Administrative Requirements for Emergency Home Response Service Providers

EMERGENCY

- a) In order to qualify for certification, a provider agency must, to the satisfaction of the Department:
 - 1) meet the administrative requirements under Section 240.1505;
 - 2) meet the certification requirements under Section 240.1600 or 240.1605;
 - 3) provide assurance that its equipment and support center are in continual compliance with the technology requirements imposed ~~on provider agencies~~ under Section 240.1541;
 - 4) maintain adequate records for administration, audit, budgeting, evaluation, operation and planning efforts by the Department in offering EHRS as a service through the CCP, including participant records, which shall include, but are not limited to:
 - A) dates and times of all signaling, and the name of the emergency responder for each signaling;

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- B) dates and times of all equipment tests; and
 - C) disposition of all emergency signaling;
- 5) ensures equipment complies with the current industry standards and meets the requirements in the Department's equipment and service policies;~~comply with the following requirements:~~
- A) ~~this Part;~~
 - B) ~~Underwriters Laboratories safety standards for home health care signaling equipment, UL-1637; and~~
 - C) ~~Underwriters Laboratories safety standards for digital alarm communicator systems units, UL-1635.~~
- 6) complete management training provided by the Department or its designee:
- A) Training shall be completed by management staff (e.g., managers, supervisors, billing agents) of the EHRs provider prior to the award of an ~~a CCP~~ EHRs contract ~~from the Department;~~
 - B) At a minimum, the individual(s) ~~individual~~ responsible for administration of the ~~CCP~~ EHRs program at the provider agency shall complete this training;
 - C) The Department is authorized to charge a reasonable fee for this training to cover related administrative costs.
 - D) All employees of an EHRs provider must complete two hours of dementia training within 30 days of the start their employment and every calendar year thereafter. This training must include the following subjects: Alzheimer's, Dementia and related disorders; safety risks; and communication and behavior.

DEPARTMENT ON AGING

NOTICE OF EMERGENCY AMENDMENTS

- b) If a [EHRS](#) provider~~-agency~~ is not able to meet these administrative requirements, then the Department shall deny its request for a certification of qualifications under Section 240.1600.

(Source: Emergency amendment at 47 Ill. Reg. 15675, effective October 18, 2023, for a maximum of 150 days)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

1) Heading of the Part: Pay Plan

2) Code Citation: 80 Ill. Adm. Code 310

3) <u>Section Numbers:</u>	<u>Peremptory Actions:</u>
310.47	Amendment
310.260	Amendment
310.Appendix A Table H	Amendment
310.Appendix A Table I	Amendment
310.Appendix A Table J	Amendment
310.Appendix A Table N	Amendment
310.Appendix A Table O	Amendment
310.Appendix A Table R	Amendment
310.Appendix A Table V	Amendment
310.Appendix A Table W	Amendment
310.Appendix A Table X	Amendment
310.Appendix A Table Y	Amendment
310.Appendix A Table Z	Amendment

4) Reference to the Specific State or Federal Court Order, Federal Rule or Statute which Requires this Peremptory Rulemaking: The Department of Central Management Services (CMS) is amending the Pay Plan (80 Ill. Adm. Code 310) Sections 310.47, 310.260, and 310.Appendix A Tables H, I, J, N, O, R, V, W, X, Y, and Z to reflect the Master Contract between CMS and the American Federation of State, County, and Municipal Employees (AFSCME) signed September 26, 2023. Effective July 1, 2023, and implemented upon ratification of the Agreement, all bargaining unit employees on active payroll shall receive a \$1200 stipend. Wage increases to base pay during FY2024 are 4.0% effective July 1, 2023 and 2.5% effective January 1, 2024. Effective January 1, 2024, longevity pay shall be increased by \$30 to \$105 per month for those employees who attain ten years of continuous service and have three or more years of creditable service on Step 8. For those employees who attain fifteen years of continuous service and have three or more years of creditable service on Step 8, longevity shall be increased by \$30 to \$130 per month. Effective July 1, 2023, the following upgrades occur: Child Protection Advanced Specialist title (title code 07161) is upgraded to pay grade RC-062-20; Child Protection Associate Specialist title (title code 07162) is upgraded to pay grade RC-062-17; Child Protection Specialist title (title code 07163) is upgraded to pay grade RC-062-19; Child Welfare Advanced Specialist title (title code 07215) is upgraded to pay grade RC-063-20; Child Welfare Associate Specialist title (title code 07216) is upgraded to pay grade RC-062-17; Child Welfare Specialist title (title code 07218) is upgraded to pay grade RC-

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

063-19; Correctional Officer Trainee title (title code 09676) is upgraded to pay grade RC-006-07; Corrections Locksmith title (title code 09818) is upgraded to pay grade RC-006-13; Corrections Maintenance Craftsman title (title code 09821) is upgraded to pay grade RC-006-13; Environmental Protection Engineer IV title (title code 13794) is upgraded to pay grade RC-063-23; Environmental Protection Specialist IV title (title code 13824) is upgraded to pay grade RC-062-23; Inhalation Therapist title (title code 21259) is upgraded to pay grade RC-028-09; Mental Health Technician I title (title code 27011) is upgraded to pay grade RC-009-24; Mental Health Technician II title (title code 27012) is upgraded to pay grade RC-009-25; Mental Health Technician III title (title code 27013) is upgraded to pay grade RC-009-26; Mental Health Technician IV title (title code 27014) is upgraded to pay grade RC-009-27; Mental Health Technician V title (title code 27015) is upgraded to pay grade RC-009-28; Mental Health Technician VI title (title code 27016) is upgraded to pay grade RC-009-29; Mental Health Technician Trainee title (title code 27020) is upgraded to pay grade RC-009-13; Security Therapy Aide I title (title code 39901) is upgraded to pay grade RC-009-25; Security Therapy Aide II title (title code 39902) is upgraded to pay grade RC-009-26; Security Therapy Aide III title (title code 39903) is upgraded to pay grade RC-009-27; Security Therapy Aide IV title (title code 39904) is upgraded to pay grade RC-009-28; Security Therapy Aide Trainee title (title code 39905) is upgraded to pay grade RC-009-14; and Veterans Nursing Assistant - Certified title (title code 47750) is upgraded to pay grade RC-009-15.

- 5) Statutory Authority: Authorized by Sections 8, 8a, 8c, 8e, 9(7) and 9(14) of the Personnel Code [20 ILCS 415/8, 20 ILCS 415/8a, 20 ILCS 415/8c, 20 ILCS 415/8e, 20 ILCS 415/9(7) and 20 ILCS 415/9(14)], subsection (d) of Section 1-5 of the Illinois Administrative Procedure Act [5 ILCS 100/1-5(d)] and by Sections 4, 6, 15 and 21 of the Illinois Public Labor Relations Act [5 ILCS 315/4, 5 ILCS 315/6, 5 ILCS 315/15 and 5 ILCS 315/21].
- 6) Effective Date: October 18, 2023
- 7) A Complete Description of the Subjects and Issues Involved: In Section 310.47 subsection (f)(1)(A), the pay grade assigned to the Correctional Officer Trainee title is upgraded to RC-006-07.

In Section 310.260 and title table, the negotiated pay grade assigned to the Correctional Officer Trainee title is upgraded to RC-006-07, Mental Health Technician Trainee title is upgraded to RC-009-13, and Security Therapy Aide Trainee is upgraded to RC-009-14.

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

In all of the Sections 310.Appendix A Tables H, I, J, N, O, R, V, W, X, Y, and Z, the rate tables effective July 1, 2022 is removed as they are no longer in effect. Rate tables effective July 1, 2023 are added with rates effective July 1, 2022 increased by 4.0%. Rate tables effective January 1, 2024 are added with rates effective July 1, 2023 increased by 2.5%. A Note is added regarding the stipend. The Note regarding Longevity is updated.

Also, in Section 310.Appendix A Table H, the Correctional Officer Trainee title receives an upgrade to paygrade 7, Corrections Locksmith title receives an upgrade to paygrade 13, and Corrections Maintenance Craftsman title receives an upgrade to paygrade 13.

Also, in Section 310.Appendix A Table I, the Mental Health Technician Trainee title receives an upgrade to paygrade 13, Mental Health Technician I title receives an upgrade to paygrade 24, Mental Health Technician II title receives an upgrade to paygrade 25, Mental Health Technician III title receives an upgrade to paygrade 26, Mental Health Technician IV title receives an upgrade to paygrade 27, Mental Health Technician V title receives an upgrade to paygrade 28, Mental Health Technician VI title receives an upgrade to paygrade 29, Security Therapy Aide Trainee title receives an upgrade to paygrade 14, Security Therapy Aide I title receives an upgrade to paygrade 25, Security Therapy Aide II title receives an upgrade to paygrade 26, Security Therapy Aide III title receives an upgrade to paygrade 27, Security Therapy Aide IV title receives an upgrade to paygrade 28, and Veterans Nursing Assistant - Certified title receives an upgrade to paygrade 15.

Also, in Section 310.Appendix A Table O, the Inhalation Therapist title receives an upgrade to paygrade 9.

Also, in Section 310.Appendix A Table W, the Child Protection Advanced Specialist title receives an upgrade to paygrade 20, Child Protection Associate Specialist title receives an upgrade to paygrade 17, Child Protection Specialist title receives an upgrade to paygrade 19, Child Welfare Associate Specialist title receives an upgrade to paygrade 17, Day Care Licensing Representative II title receives an upgrade to paygrade 19, and Environmental Protection Specialist IV title receives an upgrade to paygrade 23.

Also, in Section 310.Appendix A Table X, the Child Welfare Advanced Specialist title receives an upgrade to paygrade 20, Child Welfare Specialist title receives an upgrade to paygrade 19, and Environmental Protection Engineer IV title receives an upgrade to paygrade 23.

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

- 8) Does this rulemaking contain an automatic repeal date? No
- 9) Date Filed with the Index Department: October 18, 2023
- 10) This and other Pay Plan amendments are available in the Division of Technical Services of the Bureau of Personnel.
- 11) Is this in compliance with Section 5-50 of the Illinois Administrative Procedure Act?
Yes
- 12) Are there any other proposed rulemakings pending on this Part? No
- 13) Statement of Statewide Policy Objectives: The amendments to the Pay Plan affect only the employees subject to the Personnel Code and do not set out any guidelines that affect local or other jurisdictions in the State.
- 14) Information and questions regarding this preemptory rule shall be directed to:

Mr. Jason R. Doggett
Compensation Manager
Compensation Section
Division of Technical Services
Bureau of Personnel
Department of Central Management Services
504 William G. Stratton Building
Springfield, IL 62706

(217) 782-4267
Fax: (217) 524-4570
CMS.PayPlan@Illinois.gov

The full text of the Preemptory Amendments begins on the next page:

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

TITLE 80: PUBLIC OFFICIALS AND EMPLOYEES
SUBTITLE B: PERSONNEL RULES, PAY PLANS, AND
POSITION CLASSIFICATIONS

CHAPTER I: DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

PART 310
PAY PLAN

SUBPART A: NARRATIVE

Section	
310.20	Policy and Responsibilities
310.30	Jurisdiction
310.40	Pay Schedules
310.45	Comparison of Pay Grades or Salary Ranges Assigned to Classifications
310.47	In-Hire Rate
310.50	Definitions
310.60	Conversion of Base Salary to Pay Period Units
310.70	Conversion of Base Salary to Daily or Hourly Equivalents
310.80	Increases in Pay
310.90	Decreases in Pay
310.100	Other Pay Provisions
310.110	Implementation of Pay Plan Changes (Repealed)
310.120	Interpretation and Application of Pay Plan
310.130	Effective Date
310.140	Reinstitution of Within Grade Salary Increases (Repealed)
310.150	Fiscal Year 1985 Pay Changes in Schedule of Salary Grades, effective July 1, 1984 (Repealed)

SUBPART B: SCHEDULE OF RATES

Section	
310.205	Introduction
310.210	Prevailing Rate
310.220	Negotiated Rate
310.230	Part-Time Daily or Hourly Special Services Rate (Repealed)
310.240	Daily or Hourly Rate Conversion
310.250	Member, Patient and Inmate Rate (Repealed)
310.260	Trainee Rate

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

- 310.270 Legislated Rate (Repealed)
- 310.280 Designated Rate
- 310.290 Out-of-State Rate (Repealed)
- 310.295 Foreign Service Rate (Repealed)
- 310.300 Educator Schedule for RC-063 and HR-010
- 310.310 Physician Specialist Rate
- 310.320 Annual Compensation Ranges for Executive Director and Assistant Executive Director, State Board of Elections (Repealed)
- 310.330 Excluded Classes Rate (Repealed)

SUBPART C: MERIT COMPENSATION SYSTEM

- Section
- 310.410 Jurisdiction
- 310.415 Merit Compensation Salary Range Assignments
- 310.420 Objectives
- 310.430 Responsibilities
- 310.440 Merit Compensation Salary Schedule
- 310.450 Procedures for Determining Annual Merit Increases and Bonuses
- 310.455 Intermittent Merit Increase (Repealed)
- 310.456 Merit Zone (Repealed)
- 310.460 Other Pay Increases
- 310.470 Adjustment
- 310.480 Decreases in Pay
- 310.490 Other Pay Provisions
- 310.495 Broad-Band Pay Range Classes
- 310.500 Definitions
- 310.510 Conversion of Base Salary to Pay Period Units (Repealed)
- 310.520 Conversion of Base Salary to Daily or Hourly Equivalents
- 310.530 Implementation
- 310.540 Annual Merit Increase and Bonus Guidechart
- 310.550 Fiscal Year 2023 Merit Compensation Cost-of-Living Adjustment
- 310.560 Merit Incentive Program (Repealed)
- 310.570 Gain Sharing Program (Repealed)

SUBPART D: FROZEN NEGOTIATED-RATES-OF-PAY DUE TO FISCAL YEAR
APPROPRIATIONS AND EXPIRED SALARY SCHEDULES IN COLLECTIVE
BARGAINING UNIT AGREEMENTS

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Section

310.600	Jurisdiction (Repealed)
310.610	Pay Schedules (Repealed)
310.620	In-Hiring Rate (Repealed)
310.630	Definitions (Repealed)
310.640	Increases in Pay (Repealed)
310.650	Other Pay Provisions (Repealed)
310.660	Effective Date (Repealed)
310.670	Negotiated Rate (Repealed)
310.680	Trainee Rate (Repealed)
310.690	Educator Schedule for Frozen RC-063 and Frozen HR-010 (Repealed)
310.APPENDIX A	Negotiated Rates of Pay
310.TABLE A	RC-104 (Conservation Police Supervisors, Illinois Fraternal Order of Police Labor Council)
310.TABLE B	VR-706 (Assistant Automotive Shop Supervisors, Automotive Shop Supervisors and Meat and Poultry Inspector Supervisors, Laborers' – ISEA Local #2002)
310.TABLE C	RC-056 (Site Superintendents and Departments of Veterans' Affairs, Natural Resources, Human Services and Agriculture and Historic Preservation Agency Managers, IFPE)
310.TABLE D	HR-001 (Teamsters Local #700)
310.TABLE E	RC-020 (Teamsters Locals #330 and #705)
310.TABLE F	RC-019 (Downstate Teamsters)
310.TABLE G	RC-045 (Automotive Mechanics, IFPE)
310.TABLE H	RC-006 (Corrections Employees, AFSCME)
310.TABLE I	RC-009 (Institutional Employees, AFSCME)
310.TABLE J	RC-014 (Clerical Employees, AFSCME)
310.TABLE K	RC-023 (Registered Nurses, INA)
310.TABLE L	RC-008 (Boilermakers)
310.TABLE M	RC-110 (Conservation Police Lodge) (Repealed)
310.TABLE N	RC-010 (Professional Legal Unit, AFSCME)
310.TABLE O	RC-028 (Paraprofessional Human Services Employees, AFSCME)
310.TABLE P	RC-029 (Paraprofessional Investigatory and Law Enforcement Employees, Meat and Poultry Inspectors and Meat and Poultry Inspector Trainees, IFPE)
310.TABLE Q	RC-061 (Conservation Police Officer Trainees and Conservation Police Officer I's and II's, Illinois Fraternal Order of Police Labor Council)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

310.TABLE R	RC-042 (Residual Maintenance Workers, AFSCME)
310.TABLE S	VR-704 (Departments of Corrections, Financial and Professional Regulation, Juvenile Justice and State Police Supervisors, Laborers' – ISEA Local #2002)
310.TABLE T	HR-010 (Teachers of Deaf, IFT)
310.TABLE U	HR-010 (Teachers of Deaf, Extracurricular Paid Activities)
310.TABLE V	CU-500 (Supervisory Employees in Corrections and Juvenile Justice, AFSCME)
310.TABLE W	RC-062 (Technical Employees, AFSCME)
310.TABLE X	RC-063 (Professional Employees, AFSCME)
310.TABLE Y	RC-063 (Educators, Juvenile Justice School Counselors and Special Education Resources Coordinators, AFSCME)
310.TABLE Z	RC-063 (Physicians, AFSCME)
310.TABLE AA	NR-916 (Departments of Central Management Services, Natural Resources and Transportation, Teamsters)
310.TABLE AB	RC-150 (Public Service Administrators Option 6, AFSCME) (Repealed)
310.TABLE AC	RC-036 (Public Service Administrators Option 8L Department of Healthcare and Family Services, INA)
310.TABLE AD	RC-184 (Blasting Experts, Blasting Specialists and Blasting Supervisors Department of Natural Resources, SEIU Local 73)
310.TABLE AE	RC-090 (Internal Security Investigators, Metropolitan Alliance of Police Chapter 294) (Repealed)
310.APPENDIX B	Frozen Negotiated-Rates-of-Pay (Repealed)
310.TABLE A	Frozen RC-104-Rates-of-Pay (Conservation Police Supervisors, Laborers' – ISEA Local #2002) (Repealed)
310.TABLE C	Frozen RC-056-Rates-of-Pay (Site Superintendents and Departments of Veterans' Affairs, Natural Resources, Human Services and Agriculture and Historic Preservation Agency Managers, IFPE) (Repealed)
310.TABLE H	Frozen RC-006-Rates-of-Pay (Corrections Employees, AFSCME) (Repealed)
310.TABLE I	Frozen RC-009-Rates-of-Pay (Institutional Employees, AFSCME) (Repealed)
310.TABLE J	Frozen RC-014-Rates-of-Pay (Clerical Employees, AFSCME) (Repealed)
310.TABLE K	Frozen RC-023-Rates-of-Pay (Registered Nurses, INA) (Repealed)
310.TABLE M	Frozen RC-110-Rates-of-Pay (Conservation Police Lodge) (Repealed)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

310.TABLE N	Frozen RC-010 (Professional Legal Unit, AFSCME) (Repealed)
310.TABLE O	Frozen RC-028-Rates-of-Pay (Paraprofessional Human Services Employees, AFSCME) (Repealed)
310.TABLE P	Frozen RC-029-Rates-of-Pay (Paraprofessional Investigatory and Law Enforcement Employees, IFPE) (Repealed)
310.TABLE R	Frozen RC-042-Rates-of-Pay (Residual Maintenance Workers, AFSCME) (Repealed)
310.TABLE S	Frozen VR-704-Rates-of-Pay (Departments of Corrections, Financial and Professional Regulation, Juvenile Justice and State Police Supervisors, Laborers' – ISEA Local #2002) (Repealed)
310.TABLE T	Frozen HR-010-Rates-of-Pay (Teachers of Deaf, IFT) (Repealed)
310.TABLE V	Frozen CU-500-Rates-of-Pay (Corrections Meet and Confer Employees) (Repealed)
310.TABLE W	Frozen RC-062-Rates-of-Pay (Technical Employees, AFSCME) (Repealed)
310.TABLE X	Frozen RC-063-Rates-of-Pay (Professional Employees, AFSCME) (Repealed)
310.TABLE Y	Frozen RC-063-Rates-of-Pay (Educators and Educator Trainees, AFSCME) (Repealed)
310.TABLE Z	Frozen RC-063-Rates-of-Pay (Physicians, AFSCME) (Repealed)
310.TABLE AB	Frozen RC-150-Rates-of-Pay (Public Service Administrators Option 6, AFSCME) (Repealed)
310.TABLE AD	Frozen RC-184-Rates-of-Pay (Public Service Administrators Option 8X Department of Natural Resources, SEIU Local 73) (Repealed)
310.TABLE AE	Frozen RC-090-Rates-of-Pay (Internal Security Investigators, Metropolitan Alliance of Police Chapter 294) (Repealed)
310.APPENDIX C	Comparison of Pay Grades or Salary Ranges Assigned to Classifications
310.ILLUSTRATION A	Classification Comparison Flow Chart: Both Classes are Whole
310.ILLUSTRATION B	Classification Comparison Flow Chart: One Class is Whole and One is Divided
310.ILLUSTRATION C	Classification Comparison Flow Chart: Both Classes are Divided
310.APPENDIX D	Merit Compensation System Salary Schedule
310.APPENDIX E	Teaching Salary Schedule (Repealed)
310.APPENDIX F	Physician and Physician Specialist Salary Schedule (Repealed)
310.APPENDIX G	Broad-Band Pay Range Classes Salary Schedule

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

AUTHORITY: Authorized by Sections 8, 8a, 8c, 8e, 9(7) and 9(14) of the Personnel Code [20 ILCS 415/8, 20 ILCS 415/8a, 20 ILCS 415/8c, 20 ILCS 415/8e, 20 ILCS 415/9(7) and 20 ILCS 415/9(14)], subsection (d) of Section 1-5 of the Illinois Administrative Procedure Act [5 ILCS 100/1-5(d)] and by Sections 4, 6, 15 and 21 of the Illinois Public Labor Relations Act [5 ILCS 315/4, 5 ILCS 315/6, 5 ILCS 315/15 and 5 ILCS 315/21].

SOURCE: Filed June 28, 1967; codified at 8 Ill. Reg. 1558; emergency amendment at 8 Ill. Reg. 1990, effective January 31, 1984, for a maximum of 150 days; amended at 8 Ill. Reg. 2440, effective February 15, 1984; emergency amendment at 8 Ill. Reg. 3348, effective March 5, 1984, for a maximum of 150 days; emergency amendment at 8 Ill. Reg. 4249, effective March 16, 1984, for a maximum of 150 days; emergency amendment at 8 Ill. Reg. 5704, effective April 16, 1984, for a maximum of 150 days; emergency amendment at 8 Ill. Reg. 7290, effective May 11, 1984, for a maximum of 150 days; amended at 8 Ill. Reg. 11299, effective June 25, 1984; emergency amendment at 8 Ill. Reg. 12616, effective July 1, 1984, for a maximum of 150 days; emergency amendment at 8 Ill. Reg. 15007, effective August 6, 1984, for a maximum of 150 days; amended at 8 Ill. Reg. 15367, effective August 13, 1984; emergency amendment at 8 Ill. Reg. 21310, effective October 10, 1984, for a maximum of 150 days; amended at 8 Ill. Reg. 21544, effective October 24, 1984; amended at 8 Ill. Reg. 22844, effective November 14, 1984; emergency amendment at 9 Ill. Reg. 1134, effective January 16, 1985, for a maximum of 150 days; amended at 9 Ill. Reg. 1320, effective January 23, 1985; amended at 9 Ill. Reg. 3681, effective March 12, 1985; emergency amendment at 9 Ill. Reg. 4163, effective March 15, 1985, for a maximum of 150 days; emergency amendment at 9 Ill. Reg. 9231, effective May 31, 1985, for a maximum of 150 days; amended at 9 Ill. Reg. 9420, effective June 7, 1985; amended at 9 Ill. Reg. 10663, effective July 1, 1985; emergency amendment at 9 Ill. Reg. 15043, effective September 24, 1985, for a maximum of 150 days; amended at 10 Ill. Reg. 3230, effective January 24, 1986; preemptory amendment at 10 Ill. Reg. 3325, effective January 22, 1986; emergency amendment at 10 Ill. Reg. 8904, effective May 13, 1986, for a maximum of 150 days; preemptory amendment at 10 Ill. Reg. 8928, effective May 13, 1986; emergency amendment at 10 Ill. Reg. 12090, effective June 30, 1986, for a maximum of 150 days; preemptory amendment at 10 Ill. Reg. 13675, effective July 31, 1986; preemptory amendment at 10 Ill. Reg. 14867, effective August 26, 1986; amended at 10 Ill. Reg. 15567, effective September 17, 1986; emergency amendment at 10 Ill. Reg. 17765, effective September 30, 1986, for a maximum of 150 days; preemptory amendment at 10 Ill. Reg. 19132, effective October 28, 1986; preemptory amendment at 10 Ill. Reg. 21097, effective December 9, 1986; amended at 11 Ill. Reg. 648, effective December 22, 1986; preemptory amendment at 11 Ill. Reg. 3363, effective February 3, 1987; preemptory amendment at 11 Ill. Reg. 4388, effective February 27, 1987; preemptory amendment at 11 Ill. Reg. 6291, effective March 23, 1987; amended at 11 Ill. Reg. 5901, effective March 24, 1987; emergency amendment at 11 Ill. Reg. 8787, effective April 15, 1987, for a maximum of 150 days; emergency amendment at 11 Ill. Reg. 11830, effective July 1, 1987,

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

for a maximum of 150 days; preemptory amendment at 11 Ill. Reg. 13675, effective July 29, 1987; amended at 11 Ill. Reg. 14984, effective August 27, 1987; preemptory amendment at 11 Ill. Reg. 15273, effective September 1, 1987; preemptory amendment at 11 Ill. Reg. 17919, effective October 19, 1987; preemptory amendment at 11 Ill. Reg. 19812, effective November 19, 1987; emergency amendment at 11 Ill. Reg. 20664, effective December 4, 1987, for a maximum of 150 days; amended at 11 Ill. Reg. 20778, effective December 11, 1987; preemptory amendment at 12 Ill. Reg. 3811, effective January 27, 1988; preemptory amendment at 12 Ill. Reg. 5459, effective March 3, 1988; amended at 12 Ill. Reg. 6073, effective March 21, 1988; emergency amendment at 12 Ill. Reg. 7734, effective April 15, 1988, for a maximum of 150 days; preemptory amendment at 12 Ill. Reg. 7783, effective April 14, 1988; preemptory amendment at 12 Ill. Reg. 8135, effective April 22, 1988; preemptory amendment at 12 Ill. Reg. 9745, effective May 23, 1988; emergency amendment at 12 Ill. Reg. 11778, effective July 1, 1988, for a maximum of 150 days; emergency amendment at 12 Ill. Reg. 12895, effective July 18, 1988, for a maximum of 150 days; preemptory amendment at 12 Ill. Reg. 13306, effective July 27, 1988; corrected at 12 Ill. Reg. 13359; amended at 12 Ill. Reg. 14630, effective September 6, 1988; amended at 12 Ill. Reg. 20449, effective November 28, 1988; preemptory amendment at 12 Ill. Reg. 20584, effective November 28, 1988; preemptory amendment at 13 Ill. Reg. 8080, effective May 10, 1989; amended at 13 Ill. Reg. 8849, effective May 30, 1989; preemptory amendment at 13 Ill. Reg. 8970, effective May 26, 1989; emergency amendment at 13 Ill. Reg. 10967, effective June 20, 1989, for a maximum of 150 days; emergency amendment expired November 17, 1989; amended at 13 Ill. Reg. 11451, effective June 28, 1989; emergency amendment at 13 Ill. Reg. 11854, effective July 1, 1989, for a maximum of 150 days; corrected at 13 Ill. Reg. 12647; preemptory amendment at 13 Ill. Reg. 12887, effective July 24, 1989; amended at 13 Ill. Reg. 16950, effective October 20, 1989; amended at 13 Ill. Reg. 19221, effective December 12, 1989; amended at 14 Ill. Reg. 615, effective January 2, 1990; preemptory amendment at 14 Ill. Reg. 1627, effective January 11, 1990; amended at 14 Ill. Reg. 4455, effective March 12, 1990; preemptory amendment at 14 Ill. Reg. 7652, effective May 7, 1990; amended at 14 Ill. Reg. 10002, effective June 11, 1990; emergency amendment at 14 Ill. Reg. 11330, effective June 29, 1990, for a maximum of 150 days; amended at 14 Ill. Reg. 14361, effective August 24, 1990; emergency amendment at 14 Ill. Reg. 15570, effective September 11, 1990, for a maximum of 150 days; emergency amendment expired February 8, 1991; corrected at 14 Ill. Reg. 16092; preemptory amendment at 14 Ill. Reg. 17098, effective September 26, 1990; amended at 14 Ill. Reg. 17189, effective October 2, 1990; amended at 14 Ill. Reg. 17189, effective October 19, 1990; amended at 14 Ill. Reg. 18719, effective November 13, 1990; preemptory amendment at 14 Ill. Reg. 18854, effective November 13, 1990; preemptory amendment at 15 Ill. Reg. 663, effective January 7, 1991; amended at 15 Ill. Reg. 3296, effective February 14, 1991; amended at 15 Ill. Reg. 4401, effective March 11, 1991; preemptory amendment at 15 Ill. Reg. 5100, effective March 20, 1991; preemptory amendment at 15 Ill. Reg. 5465, effective April 2, 1991; emergency amendment at 15 Ill. Reg. 10485, effective July 1,

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

1991, for a maximum of 150 days; amended at 15 Ill. Reg. 11080, effective July 19, 1991; amended at 15 Ill. Reg. 13080, effective August 21, 1991; amended at 15 Ill. Reg. 14210, effective September 23, 1991; emergency amendment at 16 Ill. Reg. 711, effective December 26, 1991, for a maximum of 150 days; amended at 16 Ill. Reg. 3450, effective February 20, 1992; preemptory amendment at 16 Ill. Reg. 5068, effective March 11, 1992; preemptory amendment at 16 Ill. Reg. 7056, effective April 20, 1992; emergency amendment at 16 Ill. Reg. 8239, effective May 19, 1992, for a maximum of 150 days; amended at 16 Ill. Reg. 8382, effective May 26, 1992; emergency amendment at 16 Ill. Reg. 13950, effective August 19, 1992, for a maximum of 150 days; emergency amendment at 16 Ill. Reg. 14452, effective September 4, 1992, for a maximum of 150 days; amended at 17 Ill. Reg. 238, effective December 23, 1992; preemptory amendment at 17 Ill. Reg. 498, effective December 18, 1992; amended at 17 Ill. Reg. 590, effective January 4, 1993; amended at 17 Ill. Reg. 1819, effective February 2, 1993; amended at 17 Ill. Reg. 6441, effective April 8, 1993; emergency amendment at 17 Ill. Reg. 12900, effective July 22, 1993, for a maximum of 150 days; amended at 17 Ill. Reg. 13409, effective July 29, 1993; emergency amendment at 17 Ill. Reg. 13789, effective August 9, 1993, for a maximum of 150 days; emergency amendment at 17 Ill. Reg. 14666, effective August 26, 1993, for a maximum of 150 days; amended at 17 Ill. Reg. 19103, effective October 25, 1993; emergency amendment at 17 Ill. Reg. 21858, effective December 1, 1993, for a maximum of 150 days; amended at 17 Ill. Reg. 22514, effective December 15, 1993; amended at 18 Ill. Reg. 227, effective December 17, 1993; amended at 18 Ill. Reg. 1107, effective January 18, 1994; amended at 18 Ill. Reg. 5146, effective March 21, 1994; preemptory amendment at 18 Ill. Reg. 9562, effective June 13, 1994; emergency amendment at 18 Ill. Reg. 11299, effective July 1, 1994, for a maximum of 150 days; preemptory amendment at 18 Ill. Reg. 13476, effective August 17, 1994; emergency amendment at 18 Ill. Reg. 14417, effective September 9, 1994, for a maximum of 150 days; amended at 18 Ill. Reg. 16545, effective October 31, 1994; preemptory amendment at 18 Ill. Reg. 16708, effective October 28, 1994; amended at 18 Ill. Reg. 17191, effective November 21, 1994; amended at 19 Ill. Reg. 1024, effective January 24, 1995; preemptory amendment at 19 Ill. Reg. 2481, effective February 17, 1995; preemptory amendment at 19 Ill. Reg. 3073, effective February 17, 1995; amended at 19 Ill. Reg. 3456, effective March 7, 1995; preemptory amendment at 19 Ill. Reg. 5145, effective March 14, 1995; amended at 19 Ill. Reg. 6452, effective May 2, 1995; preemptory amendment at 19 Ill. Reg. 6688, effective May 1, 1995; amended at 19 Ill. Reg. 7841, effective June 1, 1995; amended at 19 Ill. Reg. 8156, effective June 12, 1995; amended at 19 Ill. Reg. 9096, effective June 27, 1995; emergency amendment at 19 Ill. Reg. 11954, effective August 1, 1995, for a maximum of 150 days; preemptory amendment at 19 Ill. Reg. 13979, effective September 19, 1995; preemptory amendment at 19 Ill. Reg. 15103, effective October 12, 1995; amended at 19 Ill. Reg. 16160, effective November 28, 1995; amended at 20 Ill. Reg. 308, effective December 22, 1995; emergency amendment at 20 Ill. Reg. 4060, effective February 27, 1996, for a maximum of 150 days; preemptory amendment at 20 Ill. Reg. 6334, effective April 22, 1996; preemptory amendment at 20 Ill. Reg.

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

7434, effective May 14, 1996; amended at 20 Ill. Reg. 8301, effective June 11, 1996; amended at 20 Ill. Reg. 8657, effective June 20, 1996; amended at 20 Ill. Reg. 9006, effective June 26, 1996; amended at 20 Ill. Reg. 9925, effective July 10, 1996; emergency amendment at 20 Ill. Reg. 10213, effective July 15, 1996, for a maximum of 150 days; amended at 20 Ill. Reg. 10841, effective August 5, 1996; preemptory amendment at 20 Ill. Reg. 13408, effective September 24, 1996; amended at 20 Ill. Reg. 15018, effective November 7, 1996; preemptory amendment at 20 Ill. Reg. 15092, effective November 7, 1996; emergency amendment at 21 Ill. Reg. 1023, effective January 6, 1997, for a maximum of 150 days; amended at 21 Ill. Reg. 1629, effective January 22, 1997; amended at 21 Ill. Reg. 5144, effective April 15, 1997; amended at 21 Ill. Reg. 6444, effective May 15, 1997; amended at 21 Ill. Reg. 7118, effective June 3, 1997; emergency amendment at 21 Ill. Reg. 10061, effective July 21, 1997, for a maximum of 150 days; emergency amendment at 21 Ill. Reg. 12859, effective September 8, 1997, for a maximum of 150 days; preemptory amendment at 21 Ill. Reg. 14267, effective October 14, 1997; preemptory amendment at 21 Ill. Reg. 14589, effective October 15, 1997; preemptory amendment at 21 Ill. Reg. 15030, effective November 10, 1997; amended at 21 Ill. Reg. 16344, effective December 9, 1997; preemptory amendment at 21 Ill. Reg. 16465, effective December 4, 1997; preemptory amendment at 21 Ill. Reg. 17167, effective December 9, 1997; preemptory amendment at 22 Ill. Reg. 1593, effective December 22, 1997; amended at 22 Ill. Reg. 2580, effective January 14, 1998; preemptory amendment at 22 Ill. Reg. 4326, effective February 13, 1998; preemptory amendment at 22 Ill. Reg. 5108, effective February 26, 1998; preemptory amendment at 22 Ill. Reg. 5749, effective March 3, 1998; amended at 22 Ill. Reg. 6204, effective March 12, 1998; preemptory amendment at 22 Ill. Reg. 7053, effective April 1, 1998; preemptory amendment at 22 Ill. Reg. 7320, effective April 10, 1998; preemptory amendment at 22 Ill. Reg. 7692, effective April 20, 1998; emergency amendment at 22 Ill. Reg. 12607, effective July 2, 1998, for a maximum of 150 days; preemptory amendment at 22 Ill. Reg. 15489, effective August 7, 1998; amended at 22 Ill. Reg. 16158, effective August 31, 1998; preemptory amendment at 22 Ill. Reg. 19105, effective September 30, 1998; preemptory amendment at 22 Ill. Reg. 19943, effective October 27, 1998; preemptory amendment at 22 Ill. Reg. 20406, effective November 5, 1998; amended at 22 Ill. Reg. 20581, effective November 16, 1998; amended at 23 Ill. Reg. 664, effective January 1, 1999; preemptory amendment at 23 Ill. Reg. 730, effective December 29, 1998; emergency amendment at 23 Ill. Reg. 6533, effective May 10, 1999, for a maximum of 150 days; amended at 23 Ill. Reg. 7065, effective June 3, 1999; emergency amendment at 23 Ill. Reg. 8169, effective July 1, 1999, for a maximum of 150 days; amended at 23 Ill. Reg. 11020, effective August 26, 1999; amended at 23 Ill. Reg. 12429, effective September 21, 1999; preemptory amendment at 23 Ill. Reg. 12493, effective September 23, 1999; amended at 23 Ill. Reg. 12604, effective September 24, 1999; amended at 23 Ill. Reg. 13053, effective September 27, 1999; preemptory amendment at 23 Ill. Reg. 13132, effective October 1, 1999; amended at 23 Ill. Reg. 13570, effective October 26, 1999; amended at 23 Ill. Reg. 14020, effective November 15, 1999; amended at 24 Ill. Reg. 1025, effective January 7, 2000; preemptory

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

amendment at 24 Ill. Reg. 3399, effective February 3, 2000; amended at 24 Ill. Reg. 3537, effective February 18, 2000; amended at 24 Ill. Reg. 6874, effective April 21, 2000; amended at 24 Ill. Reg. 7956, effective May 23, 2000; emergency amendment at 24 Ill. Reg. 10328, effective July 1, 2000, for a maximum of 150 days; emergency expired November 27, 2000; preemptory amendment at 24 Ill. Reg. 10767, effective July 3, 2000; amended at 24 Ill. Reg. 13384, effective August 17, 2000; preemptory amendment at 24 Ill. Reg. 14460, effective September 14, 2000; preemptory amendment at 24 Ill. Reg. 16700, effective October 30, 2000; preemptory amendment at 24 Ill. Reg. 17600, effective November 16, 2000; amended at 24 Ill. Reg. 18058, effective December 4, 2000; preemptory amendment at 24 Ill. Reg. 18444, effective December 1, 2000; amended at 25 Ill. Reg. 811, effective January 4, 2001; amended at 25 Ill. Reg. 2389, effective January 22, 2001; amended at 25 Ill. Reg. 4552, effective March 14, 2001; preemptory amendment at 25 Ill. Reg. 5067, effective March 21, 2001; amended at 25 Ill. Reg. 5618, effective April 4, 2001; amended at 25 Ill. Reg. 6655, effective May 11, 2001; amended at 25 Ill. Reg. 7151, effective May 25, 2001; preemptory amendment at 25 Ill. Reg. 8009, effective June 14, 2001; emergency amendment at 25 Ill. Reg. 9336, effective July 3, 2001, for a maximum of 150 days; amended at 25 Ill. Reg. 9846, effective July 23, 2001; amended at 25 Ill. Reg. 12087, effective September 6, 2001; amended at 25 Ill. Reg. 15560, effective November 20, 2001; preemptory amendment at 25 Ill. Reg. 15671, effective November 15, 2001; amended at 25 Ill. Reg. 15974, effective November 28, 2001; emergency amendment at 26 Ill. Reg. 223, effective December 21, 2001, for a maximum of 150 days; amended at 26 Ill. Reg. 1143, effective January 17, 2002; amended at 26 Ill. Reg. 4127, effective March 5, 2002; preemptory amendment at 26 Ill. Reg. 4963, effective March 15, 2002; amended at 26 Ill. Reg. 6235, effective April 16, 2002; emergency amendment at 26 Ill. Reg. 7314, effective April 29, 2002, for a maximum of 150 days; amended at 26 Ill. Reg. 10425, effective July 1, 2002; emergency amendment at 26 Ill. Reg. 10952, effective July 1, 2002, for a maximum of 150 days; amended at 26 Ill. Reg. 13934, effective September 10, 2002; amended at 26 Ill. Reg. 14965, effective October 7, 2002; emergency amendment at 26 Ill. Reg. 16583, effective October 24, 2002, for a maximum of 150 days; emergency expired March 22, 2003; preemptory amendment at 26 Ill. Reg. 17280, effective November 18, 2002; amended at 26 Ill. Reg. 17374, effective November 25, 2002; amended at 26 Ill. Reg. 17987, effective December 9, 2002; amended at 27 Ill. Reg. 3261, effective February 11, 2003; expedited correction at 28 Ill. Reg. 6151, effective February 11, 2003; amended at 27 Ill. Reg. 8855, effective May 15, 2003; amended at 27 Ill. Reg. 9114, effective May 27, 2003; emergency amendment at 27 Ill. Reg. 10442, effective July 1, 2003, for a maximum of 150 days; emergency expired November 27, 2003; preemptory amendment at 27 Ill. Reg. 17433, effective November 7, 2003; amended at 27 Ill. Reg. 18560, effective December 1, 2003; preemptory amendment at 28 Ill. Reg. 1441, effective January 9, 2004; amended at 28 Ill. Reg. 2684, effective January 22, 2004; amended at 28 Ill. Reg. 6879, effective April 30, 2004; preemptory amendment at 28 Ill. Reg. 7323, effective May 10, 2004; amended at 28 Ill. Reg. 8842, effective June 11, 2004; preemptory amendment at 28 Ill. Reg. 9717, effective June

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

28, 2004; amended at 28 Ill. Reg. 12585, effective August 27, 2004; preemptory amendment at 28 Ill. Reg. 13011, effective September 8, 2004; preemptory amendment at 28 Ill. Reg. 13247, effective September 20, 2004; preemptory amendment at 28 Ill. Reg. 13656, effective September 27, 2004; emergency amendment at 28 Ill. Reg. 14174, effective October 15, 2004, for a maximum of 150 days; emergency expired March 13, 2005; preemptory amendment at 28 Ill. Reg. 14689, effective October 22, 2004; preemptory amendment at 28 Ill. Reg. 15336, effective November 15, 2004; preemptory amendment at 28 Ill. Reg. 16513, effective December 9, 2004; preemptory amendment at 29 Ill. Reg. 726, effective December 15, 2004; amended at 29 Ill. Reg. 1166, effective January 7, 2005; preemptory amendment at 29 Ill. Reg. 1385, effective January 4, 2005; preemptory amendment at 29 Ill. Reg. 1559, effective January 11, 2005; preemptory amendment at 29 Ill. Reg. 2050, effective January 19, 2005; preemptory amendment at 29 Ill. Reg. 4125, effective February 23, 2005; amended at 29 Ill. Reg. 5375, effective April 4, 2005; preemptory amendment at 29 Ill. Reg. 6105, effective April 14, 2005; preemptory amendment at 29 Ill. Reg. 7217, effective May 6, 2005; preemptory amendment at 29 Ill. Reg. 7840, effective May 10, 2005; amended at 29 Ill. Reg. 8110, effective May 23, 2005; preemptory amendment at 29 Ill. Reg. 8214, effective May 23, 2005; preemptory amendment at 29 Ill. Reg. 8418, effective June 1, 2005; amended at 29 Ill. Reg. 9319, effective July 1, 2005; preemptory amendment at 29 Ill. Reg. 12076, effective July 15, 2005; preemptory amendment at 29 Ill. Reg. 13265, effective August 11, 2005; amended at 29 Ill. Reg. 13540, effective August 22, 2005; preemptory amendment at 29 Ill. Reg. 14098, effective September 2, 2005; amended at 29 Ill. Reg. 14166, effective September 9, 2005; amended at 29 Ill. Reg. 19551, effective November 21, 2005; emergency amendment at 29 Ill. Reg. 20554, effective December 2, 2005, for a maximum of 150 days; preemptory amendment at 29 Ill. Reg. 20693, effective December 12, 2005; preemptory amendment at 30 Ill. Reg. 623, effective December 28, 2005; preemptory amendment at 30 Ill. Reg. 1382, effective January 13, 2006; amended at 30 Ill. Reg. 2289, effective February 6, 2006; preemptory amendment at 30 Ill. Reg. 4157, effective February 22, 2006; preemptory amendment at 30 Ill. Reg. 5687, effective March 7, 2006; preemptory amendment at 30 Ill. Reg. 6409, effective March 30, 2006; amended at 30 Ill. Reg. 7857, effective April 17, 2006; amended at 30 Ill. Reg. 9438, effective May 15, 2006; preemptory amendment at 30 Ill. Reg. 10153, effective May 18, 2006; preemptory amendment at 30 Ill. Reg. 10508, effective June 1, 2006; amended at 30 Ill. Reg. 11336, effective July 1, 2006; emergency amendment at 30 Ill. Reg. 12340, effective July 1, 2006, for a maximum of 150 days; preemptory amendment at 30 Ill. Reg. 12418, effective July 1, 2006; amended at 30 Ill. Reg. 12761, effective July 17, 2006; preemptory amendment at 30 Ill. Reg. 13547, effective August 1, 2006; preemptory amendment at 30 Ill. Reg. 15059, effective September 5, 2006; preemptory amendment at 30 Ill. Reg. 16439, effective September 27, 2006; emergency amendment at 30 Ill. Reg. 16626, effective October 3, 2006, for a maximum of 150 days; preemptory amendment at 30 Ill. Reg. 17603, effective October 20, 2006; amended at 30 Ill. Reg. 18610, effective November 20, 2006; preemptory amendment at 30 Ill. Reg. 18823, effective November 21, 2006; preemptory amendment at 31

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Ill. Reg. 230, effective December 20, 2006; emergency amendment at 31 Ill. Reg. 1483, effective January 1, 2007, for a maximum of 150 days; preemptory amendment at 31 Ill. Reg. 2485, effective January 17, 2007; preemptory amendment at 31 Ill. Reg. 4445, effective February 28, 2007; amended at 31 Ill. Reg. 4982, effective March 15, 2007; preemptory amendment at 31 Ill. Reg. 7338, effective May 3, 2007; amended at 31 Ill. Reg. 8901, effective July 1, 2007; emergency amendment at 31 Ill. Reg. 10056, effective July 1, 2007, for a maximum of 150 days; preemptory amendment at 31 Ill. Reg. 10496, effective July 6, 2007; preemptory amendment at 31 Ill. Reg. 12335, effective August 9, 2007; emergency amendment at 31 Ill. Reg. 12608, effective August 16, 2007, for a maximum of 150 days; emergency amendment at 31 Ill. Reg. 13220, effective August 30, 2007, for a maximum of 150 days; preemptory amendment at 31 Ill. Reg. 13357, effective August 29, 2007; amended at 31 Ill. Reg. 13981, effective September 21, 2007; preemptory amendment at 31 Ill. Reg. 14331, effective October 1, 2007; amended at 31 Ill. Reg. 16094, effective November 20, 2007; amended at 31 Ill. Reg. 16792, effective December 13, 2007; preemptory amendment at 32 Ill. Reg. 598, effective December 27, 2007; amended at 32 Ill. Reg. 1082, effective January 11, 2008; preemptory amendment at 32 Ill. Reg. 3095, effective February 13, 2008; preemptory amendment at 32 Ill. Reg. 6097, effective March 25, 2008; preemptory amendment at 32 Ill. Reg. 7154, effective April 17, 2008; expedited correction at 32 Ill. Reg. 9747, effective April 17, 2008; preemptory amendment at 32 Ill. Reg. 9360, effective June 13, 2008; amended at 32 Ill. Reg. 9881, effective July 1, 2008; preemptory amendment at 32 Ill. Reg. 12065, effective July 9, 2008; preemptory amendment at 32 Ill. Reg. 13861, effective August 8, 2008; preemptory amendment at 32 Ill. Reg. 16591, effective September 24, 2008; preemptory amendment at 32 Ill. Reg. 16872, effective October 3, 2008; preemptory amendment at 32 Ill. Reg. 18324, effective November 14, 2008; preemptory amendment at 33 Ill. Reg. 98, effective December 19, 2008; amended at 33 Ill. Reg. 2148, effective January 26, 2009; preemptory amendment at 33 Ill. Reg. 3530, effective February 6, 2009; preemptory amendment at 33 Ill. Reg. 4202, effective February 26, 2009; preemptory amendment at 33 Ill. Reg. 5501, effective March 25, 2009; preemptory amendment at 33 Ill. Reg. 6354, effective April 15, 2009; preemptory amendment at 33 Ill. Reg. 6724, effective May 1, 2009; preemptory amendment at 33 Ill. Reg. 9138, effective June 12, 2009; emergency amendment at 33 Ill. Reg. 9432, effective July 1, 2009, for a maximum of 150 days; amended at 33 Ill. Reg. 10211, effective July 1, 2009; preemptory amendment at 33 Ill. Reg. 10823, effective July 2, 2009; preemptory amendment at 33 Ill. Reg. 11082, effective July 10, 2009; preemptory amendment at 33 Ill. Reg. 11698, effective July 23, 2009; preemptory amendment at 33 Ill. Reg. 11895, effective July 31, 2009; preemptory amendment at 33 Ill. Reg. 12872, effective September 3, 2009; amended at 33 Ill. Reg. 14944, effective October 26, 2009; preemptory amendment at 33 Ill. Reg. 16598, effective November 13, 2009; preemptory amendment at 34 Ill. Reg. 305, effective December 18, 2009; emergency amendment at 34 Ill. Reg. 957, effective January 1, 2010, for a maximum of 150 days; preemptory amendment at 34 Ill. Reg. 1425, effective January 5, 2010; preemptory amendment at 34 Ill. Reg. 3684, effective March 5, 2010;

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

peremptory amendment at 34 Ill. Reg. 5776, effective April 2, 2010; peremptory amendment at 34 Ill. Reg. 6214, effective April 16, 2010; amended at 34 Ill. Reg. 6583, effective April 30, 2010; peremptory amendment at 34 Ill. Reg. 7528, effective May 14, 2010; amended at 34 Ill. Reg. 7645, effective May 24, 2010; peremptory amendment at 34 Ill. Reg. 7947, effective May 26, 2010; peremptory amendment at 34 Ill. Reg. 8633, effective June 18, 2010; amended at 34 Ill. Reg. 9759, effective July 1, 2010; peremptory amendment at 34 Ill. Reg. 10536, effective July 9, 2010; peremptory amendment at 34 Ill. Reg. 11864, effective July 30, 2010; emergency amendment at 34 Ill. Reg. 12240, effective August 9, 2010, for a maximum of 150 days; peremptory amendment at 34 Ill. Reg. 13204, effective August 26, 2010; peremptory amendment at 34 Ill. Reg. 13657, effective September 8, 2010; peremptory amendment at 34 Ill. Reg. 15897, effective September 30, 2010; peremptory amendment at 34 Ill. Reg. 18912, effective November 15, 2010; peremptory amendment at 34 Ill. Reg. 19582, effective December 3, 2010; amended at 35 Ill. Reg. 765, effective December 30, 2010; emergency amendment at 35 Ill. Reg. 1092, effective January 1, 2011, for a maximum of 150 days; peremptory amendment at 35 Ill. Reg. 2465, effective January 19, 2011; peremptory amendment at 35 Ill. Reg. 3577, effective February 10, 2011; emergency amendment at 35 Ill. Reg. 4412, effective February 23, 2011, for a maximum of 150 days; peremptory amendment at 35 Ill. Reg. 4803, effective March 11, 2011; emergency amendment at 35 Ill. Reg. 5633, effective March 15, 2011, for a maximum of 150 days; peremptory amendment at 35 Ill. Reg. 5677, effective March 18, 2011; amended at 35 Ill. Reg. 8419, effective May 23, 2011; amended at 35 Ill. Reg. 11245, effective June 28, 2011; emergency amendment at 35 Ill. Reg. 11657, effective July 1, 2011, for a maximum of 150 days; emergency expired November 27, 2011; peremptory amendment at 35 Ill. Reg. 12119, effective June 29, 2011; peremptory amendment at 35 Ill. Reg. 13966, effective July 29, 2011; peremptory amendment at 35 Ill. Reg. 15178, effective August 29, 2011; emergency amendment at 35 Ill. Reg. 15605, effective September 16, 2011, for a maximum of 150 days; peremptory amendment at 35 Ill. Reg. 15640, effective September 15, 2011; peremptory amendment at 35 Ill. Reg. 19707, effective November 23, 2011; amended at 35 Ill. Reg. 20144, effective December 6, 2011; amended at 36 Ill. Reg. 153, effective December 22, 2011; peremptory amendment at 36 Ill. Reg. 564, effective December 29, 2011; peremptory amendment at 36 Ill. Reg. 3957, effective February 24, 2012; peremptory amendment at 36 Ill. Reg. 4158, effective March 5, 2012; peremptory amendment at 36 Ill. Reg. 4437, effective March 9, 2012; amended at 36 Ill. Reg. 4707, effective March 19, 2012; amended at 36 Ill. Reg. 8460, effective May 24, 2012; peremptory amendment at 36 Ill. Reg. 10518, effective June 27, 2012; emergency amendment at 36 Ill. Reg. 11222, effective July 1, 2012, for a maximum of 150 days; peremptory amendment at 36 Ill. Reg. 13680, effective August 15, 2012; peremptory amendment at 36 Ill. Reg. 13973, effective August 22, 2012; peremptory amendment at 36 Ill. Reg. 15498, effective October 16, 2012; amended at 36 Ill. Reg. 16213, effective November 1, 2012; peremptory amendment at 36 Ill. Reg. 17138, effective November 20, 2012; peremptory amendment at 37 Ill. Reg. 3408, effective March 7, 2013; amended at 37 Ill. Reg. 4750, effective April 1, 2013; peremptory

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

amendment at 37 Ill. Reg. 5925, effective April 18, 2013; preemptory amendment at 37 Ill. Reg. 9563, effective June 19, 2013; amended at 37 Ill. Reg. 9939, effective July 1, 2013; emergency amendment at 37 Ill. Reg. 11395, effective July 1, 2013, for a maximum of 150 days; preemptory amendment at 37 Ill. Reg. 11524, effective July 3, 2013; preemptory amendment at 37 Ill. Reg. 12588, effective July 19, 2013; preemptory amendment at 37 Ill. Reg. 13762, effective August 8, 2013; preemptory amendment at 37 Ill. Reg. 14219, effective August 23, 2013; amended at 37 Ill. Reg. 16925, effective October 8, 2013; preemptory amendment at 37 Ill. Reg. 17164, effective October 18, 2013; preemptory amendment at 37 Ill. Reg. 20410, effective December 6, 2013; preemptory amendment at 38 Ill. Reg. 2974, effective January 9, 2014; amended at 38 Ill. Reg. 5250, effective February 4, 2014; preemptory amendment at 38 Ill. Reg. 6725, effective March 6, 2014; emergency amendment at 38 Ill. Reg. 9080, effective April 11, 2014, for a maximum of 150 days; preemptory amendment at 38 Ill. Reg. 9136, effective April 11, 2014; amended at 38 Ill. Reg. 9207, effective April 21, 2014; preemptory amendment at 38 Ill. Reg. 13416, effective June 11, 2014; amended at 38 Ill. Reg. 14818, effective July 1, 2014; preemptory amendment at 38 Ill. Reg. 15739, effective July 2, 2014; preemptory amendment at 38 Ill. Reg. 17481, effective July 29, 2014; amended at 38 Ill. Reg. 17556, effective August 6, 2014; preemptory amendment at 38 Ill. Reg. 18791, effective August 26, 2014; preemptory amendment at 38 Ill. Reg. 19806, effective September 26, 2014; amended at 38 Ill. Reg. 20695, effective October 14, 2014; amended at 38 Ill. Reg. 24005, effective December 9, 2014; preemptory amendment at 39 Ill. Reg. 728, effective December 23, 2014; emergency amendment at 39 Ill. Reg. 708, effective December 26, 2014, for a maximum of 150 days; preemptory amendment at 39 Ill. Reg. 6964, effective April 29, 2015; amended at 39 Ill. Reg. 7878, effective May 22, 2015; amended at 39 Ill. Reg. 11220, effective July 28, 2015; preemptory amendment at 39 Ill. Reg. 12004, effective August 13, 2015; preemptory amendment at 39 Ill. Reg. 15807, effective November 25, 2015; amended at 40 Ill. Reg. 5893, effective March 28, 2016; preemptory amendment at 40 Ill. Reg. 8462, effective June 1, 2016; preemptory amendment at 40 Ill. Reg. 9658, effective June 30, 2016; amended at 40 Ill. Reg. 9356, effective July 1, 2016; preemptory amendment at 40 Ill. Reg. 11207, effective August 5, 2016; preemptory amendment at 41 Ill. Reg. 1210, effective January 19, 2017; amended at 41 Ill. Reg. 1695, effective January 25, 2017; preemptory amendment at 41 Ill. Reg. 2078, effective February 2, 2017; amended at 41 Ill. Reg. 3191, effective March 6, 2017; amended at 41 Ill. Reg. 4615, effective April 24, 2017; preemptory amendment at 41 Ill. Reg. 5822, effective May 15, 2017; preemptory amendment at 41 Ill. Reg. 6695, effective May 24, 2017; preemptory amendment at 41 Ill. Reg. 7227, effective June 9, 2017; amended at 41 Ill. Reg. 8314, effective July 1, 2017; preemptory amendment at 41 Ill. Reg. 10974, effective August 10, 2017; preemptory amendment at 41 Ill. Reg. 11447, effective August 25, 2017; preemptory amendment at 41 Ill. Reg. 12179, effective September 13, 2017; preemptory amendment at 41 Ill. Reg. 15837, effective December 12, 2017; amended at 42 Ill. Reg. 712, effective December 28, 2017; amended at 42 Ill. Reg. 5357, effective March 9, 2018; preemptory amendment at 42 Ill. Reg. 8967, effective May 16, 2018; amended at 42 Ill.

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Reg. 13464, effective July 1, 2018; amended at 42 Ill. Reg. 16651, effective September 4, 2018; preemptory amendment at 43 Ill. Reg. 3999, effective March 15, 2019; amended at 43 Ill. Reg. 8746, effective July 31, 2019; preemptory amendment at 43 Ill. Reg. 9886, effective August 21, 2019; preemptory amendment at 43 Ill. Reg. 10811, effective September 20, 2019; preemptory amendment at 43 Ill. Reg. 11734, effective September 27, 2019; preemptory amendment at 43 Ill. Reg. 12119, effective October 8, 2019; preemptory amendment at 43 Ill. Reg. 13031, effective October 25, 2019; emergency amendment at 43 Ill. Reg. 14216, effective November 22, 2019, for a maximum of 150 days; amended at 44 Ill. Reg. 1819, effective January 1, 2020; preemptory amendment at 44 Ill. Reg. 2380, effective January 15, 2020; preemptory amendment at 44 Ill. Reg. 2588, effective January 17, 2020; preemptory amendment at 44 Ill. Reg. 2985, effective January 31, 2020; preemptory amendment at 44 Ill. Reg. 5497, effective March 13, 2020; amended at 44 Ill. Reg. 6859, effective April 16, 2020; preemptory amendment at 44 Ill. Reg. 8083, effective April 22, 2020; preemptory amendment at 44 Ill. Reg. 10232, effective May 28, 2020; amended at 44 Ill. Reg. 12146, effective July 13, 2020; preemptory amendment at 44 Ill. Reg. 12957, effective July 16, 2020; preemptory amendment at 44 Ill. Reg. 16337, effective September 17, 2020; preemptory amendment at 45 Ill. Reg. 503, effective December 18, 2020; preemptory amendment at 45 Ill. Reg. 1377, effective January 15, 2021; amended at 45 Ill. Reg. 1478, effective January 19, 2021; amended at 45 Ill. Reg. 4095, effective March 12, 2021; preemptory amendment at 45 Ill. Reg. 5675, effective April 16, 2021; preemptory amendment at 45 Ill. Reg. 7171, effective May 28, 2021; amended at 45 Ill. Reg. 8651, effective July 1, 2021; emergency amendment at 45 Ill. Reg. 9128, effective July 1, 2021, for a maximum of 150 days; amended at 45 Ill. Reg. 13669, effective October 18, 2021; preemptory amendment at 46 Ill. Reg. 1388, effective December 30, 2021; amended at 46 Ill. Reg. 4852, effective March 4, 2022; preemptory amendment at 46 Ill. Reg. 7924, effective April 28, 2022; preemptory amendment at 46 Ill. Reg. 8414, effective May 3, 2022; preemptory amendment at 46 Ill. Reg. 10967, effective June 7, 2022; amended at 46 Ill. Reg. 11713, effective July 1, 2022; expedited correction at 46 Ill. Reg. 20400, effective July 1, 2022; preemptory amendment at 46 Ill. Reg. 14097, effective July 22, 2022; preemptory amendment at 46 Ill. Reg. 15838, effective August 31, 2022; preemptory amendment at 47 Ill. Reg. 576, effective December 29, 2022; amended at 47 Ill. Reg. 722, effective January 4, 2023; preemptory amendment at 47 Ill. Reg. 3844, effective March 3, 2023; preemptory amendment at 47 Ill. Reg. 6347, effective April 19, 2023; preemptory amendment at 47 Ill. Reg. 8930, effective June 7, 2023; amended at 47 Ill. Reg. 10482, effective July 1, 2023; amended at 47 Ill. Reg. 12738, effective August 14, 2023; preemptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023.

SUBPART A: NARRATIVE

Section 310.47 In-Hire Rate

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

- a) Use – No employee in a position in which the position and/or the employee meet the criteria of an in-hire rate receives less than the in-hire rate. The in-hire rate is used when a candidate only meets the minimum requirements of the class specification upon entry to State service (Section 310.100(b)(1), 310.490(b)(1) or 310.495(b)(1)), when an employee moves to a vacant position (Section 310.45) or when an MS salary range is assigned to a Trainee Program (Section 310.415(b)).
- b) Request –
- 1) Agency Head Request for Other Than a Merit-Compensation-System-only Trainee Program – An agency head may request in writing that the Director approve or negotiate an in-hire rate. The in-hire rate is a Step or dollar amount depending on whether the classification title is assigned to a negotiated full scale rate, negotiated pay grade, merit compensation salary range or broad-band salary range. The in-hire rate may be for the classification title or limited within the classification title to the agency, facilities, counties or other criteria. The supporting justifications for the requested in-hire rate and the limitations are included in the agency request. An effective date may be included in the request.
 - 2) Agency Head Request for a Merit-Compensation-System-only Trainee Program – The Department determined in-hire rates for existing trainee programs assigned only MS-salary ranges to be used by agencies as the anticipated starting salaries. The in-hire rates are tied to the targeted title and in one case the county in which the trainee position is located. Some targeted titles have been determined to be inappropriate for some trainee titles. If an agency is unable to locate an in-hire rate for its trainee program's targeted title, the targeted title is inappropriate. Agencies using inappropriate targeted titles shall allow employees in the trainee titles targeting the inappropriate targeted titles to finish their training and be promoted if successful. Then, the agency shall not use the inappropriate targeted title again for that trainee program. Questions about the best titles to use for training shall be addressed by CMS. When an agency submits for approval the establishment of a new or a targeted title revision for an existing Trainee or Apprenticeship Program form (CMS-705), the agency head shall request in writing that the Director approve an in-hire rate. The in-hire rate is a dollar amount within the merit compensation salary range assigned to the trainee title. The in-hire rate may be for the trainee title limited for the targeted title and the agency, facilities, counties or other

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

criteria. The supporting justifications for the requested in-hire rate and the limitations shall be included in the agency request. An effective date may be included in the request.

- c) Review – The Director shall review the supporting justifications, the turnover rate, the length of vacancies, the currently filled positions for the classification title, and the market starting rates for similar classes, and consult with other agencies using the classification title. Other factors may be included in the review and negotiation of negotiated in-hire rates.
- d) Approval or Negotiated –
 - 1) Approval – The Director indicates in writing the approved in-hire rate and effective date, which is either the date requested by the agency or the beginning of the next pay period after the approval.
 - 2) Negotiated – The Director and the bargaining unit representative indicate in writing the in-hire rates and effective date, which is either the date indicated in the agreement, the date of the agreement's signature or the beginning of the next pay period after the signatures are secured on the agreement.
- e) Implementation – In the classification title or within the limitations of the classification title and when the in-hire rate is above the normal minimum of the assigned salary range or pay grade, an employee paid below the in-hire rate receives the in-hire rate on the approved effective date. The in-hire rate remains in effect for any employee entering the title or the limits within the title until the title is abolished or an agency request to rescind the in-hire rate is approved by the Director or negotiated by the Director and the bargaining unit representative.
- f) Approved or Negotiated In-Hire Rates –
 - 1) Assigned to a Classification –
 - A) Approved and Assigned to a Pay Grade or Salary Range –

Title	Pay Grade or Salary Range	Effective Date	In-Hire Rate
Correctional Officer	RC-006-09	January 1, 2008	Step 1

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Correctional Officer Trainee	RC-006-07 RC-006-05	January 1, 2008	Step 1
Environmental Engineer I	RC-063-15	January 1, 2008	Step 2
Environmental Protection Engineer I	RC-063-15	January 1, 2008	Step 5
Environmental Protection Engineer II	RC-063-17	January 1, 2008	Step 4

- B) Negotiated and Assigned to a Full Scale Rate – The rates are located in Appendix A Table A for bargaining unit RC-104, in Appendix A Table D for bargaining unit HR-001, in Appendix A Table E for bargaining unit RC-020, in Appendix A Table F for RC-019 and in Appendix A Table G for bargaining unit RC-045.

Title	Bargaining Unit	Effective Date	In-Hire Rate
Auto & Body Repairer	RC-045	July 1, 2013	75%
Automotive Attendant I	RC-045	July 1, 2013	75%
Automotive Attendant II	RC-045	July 1, 2013	75%
Automotive Mechanic	RC-045	July 1, 2013	75%
Automotive Parts Warehouse Specialist	RC-045	July 1, 2013	75%
Automotive Parts Warehouse	RC-045	July 1, 2013	75%
Bridge Mechanic	RC-019	July 8, 2013	75%
Bridge Mechanic	RC-020	June 26, 2013	75%
Bridge Tender	RC-019	July 8, 2013	75%
Bridge Tender	RC-020	June 26, 2013	75%
Building Services Worker	HR-001	July 24, 2013	75%
Conservation Police Lieutenant	RC-104	July 31, 2019	*
Conservation Police Sergeant	RC-104	July 31, 2019	*
Deck Hand	RC-019	July 8, 2013	75%
Elevator Operator	HR-001	July 24, 2013	75%
Ferry Operator I	RC-019	July 8, 2013	75%
Ferry Operator II	RC-019	July 8, 2013	75%
Grounds Supervisor	HR-001	July 24, 2013	75%
Heavy Construction Equipment Operator	HR-001	July 24, 2013	75%
Heavy Construction Equipment Operator	RC-020	June 26, 2013	75%

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Highway Maintainer	HR-001	November 1, 2009	75%
Highway Maintainer	RC-019	July 8, 2013	75%
Highway Maintainer	RC-020	June 26, 2013	75%
Highway Maintenance Lead Worker	HR-001	July 24, 2013	75%
Highway Maintenance Lead Worker	RC-019	July 8, 2013	75%
Highway Maintenance Lead Worker	RC-020	June 26, 2013	75%
Highway Maintenance Lead Worker (Lead Lead Worker)	RC-019	July 8, 2013	75%
Highway Maintenance Lead Worker (Lead Lead Worker)	RC-020	June 26, 2013	75%
Janitor I (Including Office of Administration)	RC-019	July 8, 2013	75%
Janitor II (Including Office of Administration)	RC-019	July 8, 2013	75%
Labor Maintenance Lead Worker	RC-019	July 8, 2013	75%
Labor Maintenance Lead Worker	RC-020	June 26, 2013	75%
Laborer (Maintenance)	HR-001	July 24, 2013	75%
Laborer (Maintenance)	RC-019	July 8, 2013	75%
Laborer (Maintenance)	RC-020	June 26, 2013	75%
Maintenance Equipment Operator	HR-001	July 24, 2013	75%
Maintenance Equipment Operator	RC-019	July 8, 2013	75%
Maintenance Equipment Operator	RC-020	June 26, 2013	75%
Maintenance Worker	HR-001	July 24, 2013	75%
Maintenance Worker	RC-019	July 8, 2013	75%
Maintenance Worker	RC-020	June 26, 2013	75%
Power Shovel Operator (Maintenance)	HR-001	July 24, 2013	75%
Power Shovel Operator (Maintenance)	RC-019	July 8, 2013	75%

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Power Shovel Operator (Maintenance)	RC-020	June 26, 2013	75%
Security Guard I	RC-019	July 8, 2013	75%
Security Guard II	RC-019	July 8, 2013	75%
Silk Screen Operator	RC-019	July 8, 2013	75%
Silk Screen Operator	RC-020	June 26, 2013	75%
Small Engine Mechanic	RC-045	July 1, 2013	75%
Storekeeper I**	RC-045	July 1, 2013	75%
Storekeeper II**	RC-045	July 1, 2013	75%

* New bargaining unit members, regardless of their current rank, shall be hired at 33% of the differential between a Conservation Police Officer II and the new member's new rank at the appropriate longevity level.

** Storekeeper I & Storekeeper II serving as Automotive Parts Warehouse in Cook County.

2) Based on the Position's Work Location or Employee's Credential or Residency –

Title	Pay Grade or Salary Range	Location or Residency	Credential	Effective Date	In-Hire Rate
Civil Engineer Trainee	NR-916	None identified	Bachelor's degree in accredited civil engineering program	January 1, 2008	Add to minimum monthly rate \$40/quarter work experience up to 8
Civil Engineer Trainee	NR-916	None identified	Passed Engineering Intern exam	January 1, 2008	Add to minimum monthly rate \$60/month
Civil Engineer Trainee	NR-916	None identified	Job-Related Master's degree	January 1, 2012	Add to minimum monthly rate

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

					\$40/month for each year of full-time graduate study as a substitute for job- related experience up to two years
Engineering Technician I	NR-916	None identified	Completed 2 years of college in civil engineering or job related technical/ science curriculum (60 semester /90 quarter hours credit)	January 1, 2012	\$2,845
Engineering Technician I	NR-916	None identified	Completed 3 years of college in areas other than civil engineering or job related technical/ science curriculum (90 semester /135 quarter hours credit)	January 1, 2012	\$2,730

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Engineering Technician I	NR-916	None identified	Associate Degree from an accredited 2 year civil engineering technology program	January 1, 2012	\$2,975
Engineering Technician I	NR-916	None identified	Completed 3 years of college courses in civil engineering or job related technical/ science curriculum (90 semester/ 135 quarter hours credit)	January 1, 2012	\$2,975
Engineering Technician I	NR-916	None identified	Completed 4 years of college courses in areas other than civil engineering or job related technical/ science curriculum (120 semester /180 quarter hours credit)	January 1, 2012	\$2,845

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Engineering Technician I	NR-916	None identified	Completed 4 years of college in civil engineering or job related technical/science curriculum (120 semester/180 quarter hours credit includes appointees from unaccredited engineering programs and those who have not yet obtained a degree)	January 1, 2012	\$3,095
Engineering Technician I and II	NR-916	None identified	Bachelor of Science Degree from an accredited 4 year program in civil engineering technology, industrial technology, and construction technology	January 1, 2012	\$3,510
Forensic Scientist Trainee	RC-062-15	None identified	Meets minimum class requirements	January 1, 2008	Step 1

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

			or completed Forensic Science Residency Program at the U of I- Chicago		
Information Services Intern	RC-063-15	Work outside Cook County	Computer Science degree at 4- year college	January 1, 2008	Step 4
Information Services Intern	RC-063-15	Work in Cook County	Computer Science degree at 4- year college	January 1, 2008	Step 6
Information Services Intern	RC-063-15	Work outside Cook County	Computer Science degree at 2- year technical school	January 1, 2008	Step 2
Information Services Intern	RC-063-15	Work in Cook County	Computer Science degree at 2- year technical school	January 1, 2008	Step 4
Information Services Intern	RC-063-15	Work in Cook County	Non- Computer Science degree at 4- year college	January 1, 2008	Step 3
Information Services Specialist I	RC-063-17	Work in Cook County	None identified beyond class requirements	January 1, 2008	Step 2
Juvenile Justice	RC-006-14	None identified	Master's	September	Step 2

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Specialist			degree	1, 2008	
Juvenile Justice Specialist Intern	RC-006-11	None identified	Master's degree	September 1, 2008	Step 2
Meat & Poultry Inspector Trainee	RC-029	Work in Regions 1 and 6	None identified beyond class requirements	May 15, 2014	Step 1
Physician Specialist, Option C	RC-063-MD-C	Work in Alton, Chester, Choate, Ludeman, McFarland, and Murray facilities	None identified beyond class requirements	May 1, 2018	Step 5
Physician Specialist, Option D	RC-063-MD-D	Work in Alton, Chester, Choate, Ludeman, McFarland, and Murray facilities	None identified beyond class requirements	May 1, 2018	Step 5
Telecommunicator	RC-014-12	Work in District 2	None identified beyond class requirements	January 1, 2008	Step 2
Telecommunicator Trainee	RC-014-10	Work in Kane County	None identified beyond class requirements	January 1, 2008	Step 3
Telecommunicator Trainee	RC-014-10	Work in Cook County	None identified beyond class requirements	January 1, 2008	Step 7

(Source: Peremptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023)

SUBPART B: SCHEDULE OF RATES

Section 310.260 Trainee Rate

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Rates of pay for employees working in classes pursuant to a Trainee Program (80 Ill. Adm. Code 302.170) shall conform to those set forth: in negotiated pay grades within Negotiated Rates of Pay (Appendix A) unless the rate is red-circled (Section 310.220(f)); in salary ranges within the Merit Compensation System Salary Schedule (Appendix D) for a class also assigned a bargaining unit pay grade; or as in-hire rates (Section 310.47(f)(3)) for a class only assigned a Merit Compensation System salary range. The process of assigning merit compensation salary ranges to Trainee Program classifications is in Section 310.415(b). The Trainee Program classifications are:

Title	Title Code	Negotiated Pay Grade	Merit Compensation Salary Range
Account Technician Trainee	00118	None	MS-04
Accounting and Fiscal Administration Career Trainee	00140	RC-062-12	MS-09
Actuarial Examiner Trainee	00196	RC-062-13	MS-10
Administrative Services Worker Trainee	00600	RC-014-02	MS-02
Animal and Animal Products Investigator Trainee	01075	None	MS-09
Appraisal Specialist Trainee	01255	None	MS-09
Arson Investigations Trainee	01485	None	MS-12
Behavior Analyst Associate	04375	RC-062-15 Pending RC-029	MS-12
Cannabis Regulator Trainee	06005	Negotiations	MS-13
Child Support Specialist Trainee	07200	RC-062-12	MS-09
Children and Family Service Intern, Option 1	07241	RC-062-12	MS-09
Children and Family Service Intern, Option 2	07242	RC-062-15	MS-12
Civil Engineer Trainee	07607	NR-916	MS-16
Clerical Trainee	08050	RC-014-01	MS-01

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Clinical Laboratory Technologist Trainee	08229	RC-062-14	MS-11
Clinical Psychology Associate	08255	RC-063-18	MS-19
Commerce Commission Police Officer Trainee	08455	None	MS-10
Conservation Police Officer Trainee	09345	RC-061 RC-006-07	MS-06
Correctional Officer Trainee	09676	RC-006-05	MS-08
Corrections Nurse Trainee	09836	RC-023-17	MS-16
Corrections Treatment Officer Trainee	09866	RC-006-11	MS-13
Criminal Justice Specialist Trainee	10236	RC-062-13	MS-10
Data Processing Operator Trainee	11428	RC-014-02	MS-02
Data Processing Technician Trainee	11443	RC-028-06	MS-04
Disability Claims Adjudicator Trainee	12539	RC-062-13	MS-10
Economist Associate	12940	None	MS-12
Economic Development Representative Trainee	12939	None	MS-10
Educator Intern	13135	None	MS-10
Energy and Natural Resources Specialist Trainee	13715	RC-062-12	MS-09
Environmental Health Specialist I	13768	RC-062-14	MS-11
Financial Institutions Examiner Trainee	14978	RC-062-13	MS-10
Fingerprint Technician Trainee	15209	None	MS-05
Fire Prevention Inspector Trainee	15320	RC-029-12	MS-10
Firearms Eligibility Analyst Trainee	15375	RC-062-11	MS-08
Forensic Scientist Trainee	15897	RC-062-15	MS-12
Gaming Special Agent Trainee	17195	RC-062-14	MS-11
Geographic Information Trainee	17276	RC-063-15	MS-12
Governmental Career Trainee	17325	None	MS-09

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Graduate Pharmacist	17345	RC-063-20	MS-23
Hearing and Speech Associate	18231	RC-063-18	MS-19
Human Resources Trainee	19694	RC-014-07	MS-04
Human Rights Investigator Trainee	19768	RC-062-12	MS-09
Human Services Grants Coordinator Trainee	19796	RC-062-12	MS-09
Industrial Services Consultant Trainee	21125	RC-062-11	MS-08
Industrial Services Hygienist Trainee	21133	RC-062-12	MS-09
Information Technology Trainee	21163	Pending RC-063 Negotiations	MS-12
Insurance Analyst Trainee	21566	RC-014-07	MS-04
Insurance Company Financial Examiner Trainee	21610	RC-062-13	MS-10
Insurance Performance Examiner Trainee	21680	None	MS-09
Internal Auditor Trainee	21726	RC-062-13	MS-09
Juvenile Justice Specialist Intern	21976	RC-006-11	MS-13
Land Reclamation Specialist Trainee	23137	None	MS-09
Liability Claims Adjuster Trainee	23375	None	MS-09
Life Sciences Career Trainee	23600	RC-062-12	MS-09
Liquor Control Inspector Trainee	23744	RC-029-12	MS-10
Liquor Control Investigator Trainee	23756	RC-062-14	MS-11
Management Operations Analyst Trainee	25545	None	MS-12
Manpower Planner Trainee	25597	RC-062-12	MS-09
Meat and Poultry Inspector Trainee	26075	RC-029-09	MS-07
Medicaid Management Intern	26305	None	MS-13
Mental Health Administrator Trainee	26817	RC-062-16	MS-14

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Mental Health Specialist Trainee	26928	RC-062-11 <u>RC-009-</u> <u>13RC-009-</u>	MS-08
Mental Health Technician Trainee	27020	01	MS-03
Methods and Procedures Career Associate Trainee	27137	RC-062-09	MS-06
Natural Resources Coordinator Trainee	28830	None	MS-09
Office Occupations Trainee	30075	None	MS-01
Polygraph Examiner Trainee	33005	None Pending HR-001	MS-12
Portable Scales Operator Trainee	33022	Negotiations	MS-14
Products and Standards Inspector Trainee	34605	None	MS-09
Program Integrity Auditor Trainee	34635	RC-062-12	MS-09
Psychologist Associate	35626	RC-063-15	MS-12
Psychology Intern	35660	None	MS-15
Public Administration Intern	35700	None	MS-11
Public Aid Investigator Trainee	35874	RC-062-14	MS-11
Public Health Program Specialist Trainee	36615	RC-062-12	MS-09
Public Safety Inspector Trainee	37010	RC-062-10	MS-07
Rehabilitation Counselor Trainee	38159	RC-062-15	MS-12
Rehabilitation/Mobility Instructor Trainee	38167	RC-063-15	MS-12
Research Fellow, Option B	38211	None	MS-19
Resident Physician	38270	None	MS-15
Residential Care Worker Trainee	38279	RC-009-11	MS-05
Retirement Benefits Representative Trainee	38316	RC-062-10	MS-07
Revenue Auditor Trainee (IL)	38375	RC-062-12	MS-09

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Revenue Auditor Trainee (states other than IL and not assigned to RC-062-15)	38375	RC-062-13	MS-09
Revenue Auditor Trainee (see Note in Appendix A Table W)	38375	RC-062-15	MS-09
Revenue Collection Officer Trainee	38405	RC-062-12	MS-09
Revenue Special Agent Trainee	38565	RC-062-14	MS-11
Revenue Tax Specialist Trainee	38575	RC-062-10	MS-07
Security Therapy Aide Trainee	39905	RC-009-14 RC-009-13	MS-06
Seed Analyst Trainee	39953	None	MS-07
Social Service Aide Trainee	41285	RC-006-01 RC-009-02	MS-03
Social Services Career Trainee	41320	RC-062-12	MS-09
Social Worker Intern	41430	None	MS-15
Student Intern	43190	None	MS-01
Student Worker	43200	None	MS-01
Telecommunications Systems Technician Trainee	45314	None	MS-05
Telecommunicator Trainee	45325	RC-014-10	MS-07
Terrorism Research Specialist Trainee	45375	RC-062-14	MS-11
Weatherization Specialist Trainee	49105	RC-062-12	MS-09
Well Inspector Trainee	49425	None	MS-09

(Source: Peremptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE H RC-006 (Corrections Employees, AFSCME)**

Title	Title Code	Bargaining Unit	Pay Grade
Canine Specialist	06500	RC-006	14
Correctional Officer	09675	RC-006	09
Correctional Officer Trainee	09676	RC-006	07 ⁰⁵
Correctional Sergeant	09717	RC-006	12
Corrections Clerk I	09771	RC-006	09
Corrections Clerk II	09772	RC-006	11
Corrections Food Service Supervisor I	09793	RC-006	11
Corrections Food Service Supervisor II	09794	RC-006	13
Corrections Grounds Supervisor	09796	RC-006	12
Corrections Identification Technician	09801	RC-006	11
Corrections Industry Lead Worker	09805	RC-006	12
Corrections Laundry Manager I	09808	RC-006	13
Corrections Locksmith	09818	RC-006	13 ¹²
Corrections Maintenance Craftsman	09821	RC-006	13 ¹²
Corrections Maintenance Worker	09823	RC-006	10
Corrections Residence Counselor I	09837	RC-006	11
Corrections Supply Supervisor I	09861	RC-006	11
Corrections Supply Supervisor II	09862	RC-006	13
Corrections Transportation Officer I	09871	RC-006	11
Corrections Transportation Officer II	09872	RC-006	14
Corrections Treatment Officer	09864	RC-006	14
Corrections Treatment Officer Trainee	09866	RC-006	11
Corrections Utilities Operator	09875	RC-006	12
Corrections Vocational Instructor	09879	RC-006	12
Educator Aide	13130	RC-006	06
Housekeeper	19600	RC-006	02
Juvenile Justice Specialist	21971	RC-006	14
Juvenile Justice Specialist Intern	21976	RC-006	11
Licensed Practical Nurse – Corrections	23549	RC-006	10
Pest Control Operator	31810	RC-006	06
Property and Supply Clerk II	34792	RC-006	04
Social Service Aide Trainee	41285	RC-006	01
Storekeeper I	43051	RC-006	07
Storekeeper II	43052	RC-006	08

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Stores Clerk 43060 RC-006 03

NOTES: Sub-Steps – Step 1a, 1b, and 1c shall be implemented for all employees hired on or after May 20, 2013, with a 3% step differential. Effective July 1, 2019, Step 1a, 1b, and 1c shall be increased by \$25 per month, with subsequent \$25 increases effective July 1, 2020 and July 1, 2021.

Stipend – Effective July 1, 2023, and implemented upon ratification of the Agreement, all bargaining unit employees on active payroll shall receive a \$1,200 stipend.

General Increases – The pay rates for all bargaining unit classifications and steps shall be increased by the specified percentage amounts effective on the following dates: July 1, 2023, 4.0%; January 1, 2024, 2.5%; July 1, 2024, 4.0%; July 1, 2025, 3.95%; and July 1, 2026, 3.5%~~January 1, 2020, 1.50%; July 1, 2020, 2.10%; July 1, 2021, 3.95%; and July 1, 2022, 3.95%~~. Pay rates for each step and their effective dates are listed in the rate tables in this Section.

Longevity Pay – Effective January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002, the Step 8 rate shall be increased by \$50 per month. For employees not eligible for longevity pay on or before January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade, the Step 8 rate shall be increased by \$50 per month. Effective July 1, 2010, the Step 8 rate shall be increased by \$50 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010, the Step 8 rate shall be increased by \$75 per month. Effective July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$75 a month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013. For those employees who

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$100 a month. Employees whose salaries are red-circled above the maximum step rate continue to receive all applicable general increases and any other adjustments (except the longevity pay) provided for in an applicable collective bargaining agreement. For these employees, the longevity pay shall be limited to the amount that would increase the employee's salary to the amount that is equal to that of an employee on the maximum step rate with the same number of years of continuous and creditable service. Employees receiving the longevity pay shall continue to receive the longevity pay as long as they remain in the same or successor classification as a result of a reclassification or reevaluation. Employees who are eligible for the increase provided for longevity pay on or before January 1, 2002, shall continue to receive longevity pay after being placed on Step 8 while they remain in the same or lower pay grade. Effective January 1, 2024, longevity shall be increased by \$30 to \$105 per month for those employees who attain ten years of continuous service and have three or more years of creditable service on Step 8. For those employees who attain fifteen years of continuous service and have three or more years of creditable service on Step 8, longevity shall be increased by \$30 to \$130 per month.

Effective January 1, 2024
Bargaining Unit: RC-006

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>01</u>	<u>Q</u>	<u>3434</u>	<u>3545</u>	<u>3654</u>	<u>3679</u>	<u>3779</u>	<u>3875</u>	<u>3966</u>	<u>4073</u>	<u>4159</u>	<u>4332</u>	<u>4510</u>
<u>01</u>	<u>S</u>	<u>3520</u>	<u>3635</u>	<u>3748</u>	<u>3773</u>	<u>3869</u>	<u>3968</u>	<u>4050</u>	<u>4159</u>	<u>4248</u>	<u>4426</u>	<u>4602</u>
<u>02</u>	<u>Q</u>	<u>3522</u>	<u>3636</u>	<u>3749</u>	<u>3775</u>	<u>3870</u>	<u>3965</u>	<u>4063</u>	<u>4165</u>	<u>4264</u>	<u>4442</u>	<u>4618</u>
<u>02</u>	<u>S</u>	<u>3604</u>	<u>3721</u>	<u>3836</u>	<u>3865</u>	<u>3964</u>	<u>4049</u>	<u>4153</u>	<u>4260</u>	<u>4351</u>	<u>4528</u>	<u>4712</u>
<u>03</u>	<u>Q</u>	<u>3609</u>	<u>3725</u>	<u>3842</u>	<u>3870</u>	<u>3966</u>	<u>4080</u>	<u>4182</u>	<u>4282</u>	<u>4393</u>	<u>4568</u>	<u>4749</u>
<u>03</u>	<u>S</u>	<u>3694</u>	<u>3812</u>	<u>3930</u>	<u>3964</u>	<u>4050</u>	<u>4168</u>	<u>4270</u>	<u>4372</u>	<u>4483</u>	<u>4662</u>	<u>4849</u>
<u>04</u>	<u>Q</u>	<u>3696</u>	<u>3813</u>	<u>3933</u>	<u>3966</u>	<u>4083</u>	<u>4187</u>	<u>4310</u>	<u>4423</u>	<u>4537</u>	<u>4734</u>	<u>4926</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>04</u>	<u>S</u>	<u>3772</u>	<u>3894</u>	<u>4016</u>	<u>4050</u>	<u>4175</u>	<u>4275</u>	<u>4396</u>	<u>4510</u>	<u>4629</u>	<u>4828</u>	<u>5019</u>
<u>05</u>	<u>Q</u>	<u>3928</u>	<u>4053</u>	<u>4181</u>	<u>4220</u>	<u>4350</u>	<u>4490</u>	<u>4628</u>	<u>4774</u>	<u>4918</u>	<u>5149</u>	<u>5355</u>
<u>05</u>	<u>S</u>	<u>4012</u>	<u>4140</u>	<u>4268</u>	<u>4312</u>	<u>4442</u>	<u>4584</u>	<u>4721</u>	<u>4867</u>	<u>5009</u>	<u>5248</u>	<u>5456</u>
<u>06</u>	<u>Q</u>	<u>4141</u>	<u>4274</u>	<u>4409</u>	<u>4457</u>	<u>4628</u>	<u>4777</u>	<u>4932</u>	<u>5096</u>	<u>5257</u>	<u>5541</u>	<u>5761</u>
<u>06</u>	<u>S</u>	<u>4226</u>	<u>4363</u>	<u>4498</u>	<u>4549</u>	<u>4721</u>	<u>4869</u>	<u>5028</u>	<u>5194</u>	<u>5361</u>	<u>5640</u>	<u>5864</u>
<u>07</u>	<u>Q</u>	<u>4169</u>	<u>4302</u>	<u>4436</u>	<u>4485</u>	<u>4628</u>	<u>4792</u>	<u>4931</u>	<u>5110</u>	<u>5257</u>	<u>5529</u>	<u>5751</u>
<u>07</u>	<u>S</u>	<u>4254</u>	<u>4390</u>	<u>4527</u>	<u>4580</u>	<u>4721</u>	<u>4881</u>	<u>5026</u>	<u>5207</u>	<u>5361</u>	<u>5627</u>	<u>5853</u>
<u>08</u>	<u>Q</u>	<u>4465</u>	<u>4608</u>	<u>4753</u>	<u>4809</u>	<u>4989</u>	<u>5163</u>	<u>5363</u>	<u>5547</u>	<u>5725</u>	<u>6041</u>	<u>6282</u>
<u>08</u>	<u>S</u>	<u>4547</u>	<u>4693</u>	<u>4842</u>	<u>4904</u>	<u>5081</u>	<u>5258</u>	<u>5465</u>	<u>5647</u>	<u>5830</u>	<u>6146</u>	<u>6389</u>
<u>09</u>	<u>Q</u>	<u>4470</u>	<u>4613</u>	<u>4760</u>	<u>4819</u>	<u>4994</u>	<u>5174</u>	<u>5382</u>	<u>5568</u>	<u>5774</u>	<u>6086</u>	<u>6333</u>
<u>09</u>	<u>S</u>	<u>4555</u>	<u>4703</u>	<u>4850</u>	<u>4912</u>	<u>5090</u>	<u>5278</u>	<u>5480</u>	<u>5671</u>	<u>5878</u>	<u>6190</u>	<u>6437</u>
<u>10</u>	<u>Q</u>	<u>4643</u>	<u>4794</u>	<u>4943</u>	<u>5008</u>	<u>5195</u>	<u>5412</u>	<u>5618</u>	<u>5830</u>	<u>6043</u>	<u>6387</u>	<u>6644</u>
<u>10</u>	<u>S</u>	<u>4737</u>	<u>4888</u>	<u>5043</u>	<u>5109</u>	<u>5296</u>	<u>5511</u>	<u>5717</u>	<u>5933</u>	<u>6149</u>	<u>6486</u>	<u>6750</u>
<u>11</u>	<u>Q</u>	<u>4854</u>	<u>5011</u>	<u>5167</u>	<u>5241</u>	<u>5456</u>	<u>5666</u>	<u>5907</u>	<u>6132</u>	<u>6367</u>	<u>6734</u>	<u>7004</u>
<u>11</u>	<u>S</u>	<u>4942</u>	<u>5101</u>	<u>5261</u>	<u>5336</u>	<u>5552</u>	<u>5763</u>	<u>6011</u>	<u>6230</u>	<u>6475</u>	<u>6834</u>	<u>7108</u>
<u>12</u>	<u>Q</u>	<u>5053</u>	<u>5217</u>	<u>5381</u>	<u>5459</u>	<u>5687</u>	<u>5938</u>	<u>6181</u>	<u>6422</u>	<u>6660</u>	<u>7050</u>	<u>7328</u>
<u>12</u>	<u>S</u>	<u>5141</u>	<u>5310</u>	<u>5478</u>	<u>5556</u>	<u>5789</u>	<u>6039</u>	<u>6279</u>	<u>6529</u>	<u>6763</u>	<u>7149</u>	<u>7434</u>
<u>13</u>	<u>Q</u>	<u>5280</u>	<u>5451</u>	<u>5622</u>	<u>5709</u>	<u>5969</u>	<u>6234</u>	<u>6500</u>	<u>6764</u>	<u>7040</u>	<u>7446</u>	<u>7740</u>
<u>13</u>	<u>S</u>	<u>5375</u>	<u>5548</u>	<u>5724</u>	<u>5811</u>	<u>6071</u>	<u>6341</u>	<u>6606</u>	<u>6871</u>	<u>7142</u>	<u>7548</u>	<u>7852</u>
<u>14</u>	<u>Q</u>	<u>5365</u>	<u>5539</u>	<u>5712</u>	<u>5800</u>	<u>6070</u>	<u>6345</u>	<u>6608</u>	<u>6877</u>	<u>7149</u>	<u>7571</u>	<u>7871</u>
<u>14</u>	<u>S</u>	<u>5458</u>	<u>5634</u>	<u>5811</u>	<u>5901</u>	<u>6174</u>	<u>6448</u>	<u>6711</u>	<u>6980</u>	<u>7248</u>	<u>7672</u>	<u>7979</u>
<u>15</u>	<u>Q</u>	<u>5538</u>	<u>5718</u>	<u>5895</u>	<u>5988</u>	<u>6269</u>	<u>6553</u>	<u>6824</u>	<u>7114</u>	<u>7398</u>	<u>7820</u>	<u>8132</u>
<u>15</u>	<u>S</u>	<u>5628</u>	<u>5811</u>	<u>5995</u>	<u>6092</u>	<u>6373</u>	<u>6658</u>	<u>6930</u>	<u>7222</u>	<u>7498</u>	<u>7926</u>	<u>8244</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Effective July 1, 2023
Bargaining Unit: RC-006

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>S T E P S</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>01</u>	<u>Q</u>	<u>3350</u>	<u>3459</u>	<u>3565</u>	<u>3589</u>	<u>3687</u>	<u>3780</u>	<u>3869</u>	<u>3974</u>	<u>4058</u>	<u>4226</u>	<u>4400</u>
<u>01</u>	<u>S</u>	<u>3434</u>	<u>3546</u>	<u>3657</u>	<u>3681</u>	<u>3775</u>	<u>3871</u>	<u>3951</u>	<u>4058</u>	<u>4144</u>	<u>4318</u>	<u>4490</u>
<u>02</u>	<u>Q</u>	<u>3436</u>	<u>3547</u>	<u>3658</u>	<u>3683</u>	<u>3776</u>	<u>3868</u>	<u>3964</u>	<u>4063</u>	<u>4160</u>	<u>4334</u>	<u>4505</u>
<u>02</u>	<u>S</u>	<u>3516</u>	<u>3630</u>	<u>3742</u>	<u>3771</u>	<u>3867</u>	<u>3950</u>	<u>4052</u>	<u>4156</u>	<u>4245</u>	<u>4418</u>	<u>4597</u>
<u>03</u>	<u>Q</u>	<u>3521</u>	<u>3634</u>	<u>3748</u>	<u>3776</u>	<u>3869</u>	<u>3980</u>	<u>4080</u>	<u>4178</u>	<u>4286</u>	<u>4457</u>	<u>4633</u>
<u>03</u>	<u>S</u>	<u>3604</u>	<u>3719</u>	<u>3834</u>	<u>3867</u>	<u>3951</u>	<u>4066</u>	<u>4166</u>	<u>4265</u>	<u>4374</u>	<u>4548</u>	<u>4731</u>
<u>04</u>	<u>Q</u>	<u>3606</u>	<u>3720</u>	<u>3837</u>	<u>3869</u>	<u>3983</u>	<u>4085</u>	<u>4205</u>	<u>4315</u>	<u>4426</u>	<u>4619</u>	<u>4806</u>
<u>04</u>	<u>S</u>	<u>3680</u>	<u>3799</u>	<u>3918</u>	<u>3951</u>	<u>4073</u>	<u>4171</u>	<u>4289</u>	<u>4400</u>	<u>4516</u>	<u>4710</u>	<u>4897</u>
<u>05</u>	<u>Q</u>	<u>3832</u>	<u>3954</u>	<u>4079</u>	<u>4117</u>	<u>4244</u>	<u>4380</u>	<u>4515</u>	<u>4658</u>	<u>4798</u>	<u>5023</u>	<u>5224</u>
<u>05</u>	<u>S</u>	<u>3914</u>	<u>4039</u>	<u>4164</u>	<u>4207</u>	<u>4334</u>	<u>4472</u>	<u>4606</u>	<u>4748</u>	<u>4887</u>	<u>5120</u>	<u>5323</u>
<u>06</u>	<u>Q</u>	<u>4040</u>	<u>4170</u>	<u>4301</u>	<u>4348</u>	<u>4515</u>	<u>4660</u>	<u>4812</u>	<u>4972</u>	<u>5129</u>	<u>5406</u>	<u>5620</u>
<u>06</u>	<u>S</u>	<u>4123</u>	<u>4257</u>	<u>4388</u>	<u>4438</u>	<u>4606</u>	<u>4750</u>	<u>4905</u>	<u>5067</u>	<u>5230</u>	<u>5502</u>	<u>5721</u>
<u>07</u>	<u>Q</u>	<u>4067</u>	<u>4197</u>	<u>4328</u>	<u>4376</u>	<u>4515</u>	<u>4675</u>	<u>4811</u>	<u>4985</u>	<u>5129</u>	<u>5394</u>	<u>5611</u>
<u>07</u>	<u>S</u>	<u>4150</u>	<u>4283</u>	<u>4417</u>	<u>4468</u>	<u>4606</u>	<u>4762</u>	<u>4903</u>	<u>5080</u>	<u>5230</u>	<u>5490</u>	<u>5710</u>
<u>08</u>	<u>Q</u>	<u>4356</u>	<u>4496</u>	<u>4637</u>	<u>4692</u>	<u>4867</u>	<u>5037</u>	<u>5232</u>	<u>5412</u>	<u>5585</u>	<u>5894</u>	<u>6129</u>
<u>08</u>	<u>S</u>	<u>4436</u>	<u>4579</u>	<u>4724</u>	<u>4784</u>	<u>4957</u>	<u>5130</u>	<u>5332</u>	<u>5509</u>	<u>5688</u>	<u>5996</u>	<u>6233</u>
<u>09</u>	<u>Q</u>	<u>4361</u>	<u>4500</u>	<u>4644</u>	<u>4701</u>	<u>4872</u>	<u>5048</u>	<u>5251</u>	<u>5432</u>	<u>5633</u>	<u>5938</u>	<u>6179</u>
<u>09</u>	<u>S</u>	<u>4444</u>	<u>4588</u>	<u>4732</u>	<u>4792</u>	<u>4966</u>	<u>5149</u>	<u>5346</u>	<u>5533</u>	<u>5735</u>	<u>6039</u>	<u>6280</u>
<u>10</u>	<u>Q</u>	<u>4530</u>	<u>4677</u>	<u>4822</u>	<u>4886</u>	<u>5068</u>	<u>5280</u>	<u>5481</u>	<u>5688</u>	<u>5896</u>	<u>6231</u>	<u>6482</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>10</u>	<u>S</u>	<u>4621</u>	<u>4769</u>	<u>4920</u>	<u>4984</u>	<u>5167</u>	<u>5377</u>	<u>5578</u>	<u>5788</u>	<u>5999</u>	<u>6328</u>	<u>6585</u>
<u>11</u>	<u>Q</u>	<u>4736</u>	<u>4889</u>	<u>5041</u>	<u>5113</u>	<u>5323</u>	<u>5528</u>	<u>5763</u>	<u>5982</u>	<u>6212</u>	<u>6570</u>	<u>6833</u>
<u>11</u>	<u>S</u>	<u>4821</u>	<u>4977</u>	<u>5133</u>	<u>5206</u>	<u>5417</u>	<u>5622</u>	<u>5864</u>	<u>6078</u>	<u>6317</u>	<u>6667</u>	<u>6935</u>
<u>12</u>	<u>Q</u>	<u>4930</u>	<u>5090</u>	<u>5250</u>	<u>5326</u>	<u>5548</u>	<u>5793</u>	<u>6030</u>	<u>6265</u>	<u>6498</u>	<u>6878</u>	<u>7149</u>
<u>12</u>	<u>S</u>	<u>5016</u>	<u>5180</u>	<u>5344</u>	<u>5420</u>	<u>5648</u>	<u>5892</u>	<u>6126</u>	<u>6370</u>	<u>6598</u>	<u>6975</u>	<u>7253</u>
<u>13</u>	<u>Q</u>	<u>5151</u>	<u>5318</u>	<u>5485</u>	<u>5570</u>	<u>5823</u>	<u>6082</u>	<u>6341</u>	<u>6599</u>	<u>6868</u>	<u>7264</u>	<u>7551</u>
<u>13</u>	<u>S</u>	<u>5244</u>	<u>5413</u>	<u>5584</u>	<u>5669</u>	<u>5923</u>	<u>6186</u>	<u>6445</u>	<u>6703</u>	<u>6968</u>	<u>7364</u>	<u>7660</u>
<u>14</u>	<u>Q</u>	<u>5234</u>	<u>5404</u>	<u>5573</u>	<u>5659</u>	<u>5922</u>	<u>6190</u>	<u>6447</u>	<u>6709</u>	<u>6975</u>	<u>7386</u>	<u>7679</u>
<u>14</u>	<u>S</u>	<u>5325</u>	<u>5497</u>	<u>5669</u>	<u>5757</u>	<u>6023</u>	<u>6291</u>	<u>6547</u>	<u>6810</u>	<u>7071</u>	<u>7485</u>	<u>7784</u>
<u>15</u>	<u>Q</u>	<u>5403</u>	<u>5579</u>	<u>5751</u>	<u>5842</u>	<u>6116</u>	<u>6393</u>	<u>6658</u>	<u>6940</u>	<u>7218</u>	<u>7629</u>	<u>7934</u>
<u>15</u>	<u>S</u>	<u>5491</u>	<u>5669</u>	<u>5849</u>	<u>5943</u>	<u>6218</u>	<u>6496</u>	<u>6761</u>	<u>7046</u>	<u>7315</u>	<u>7733</u>	<u>8043</u>

Effective July 1, 2022
Bargaining Unit: RC-006

Pay Grade	Pay Plan Code	S T E P S										
		1e	1b	1a	1	2	3	4	5	6	7	8
1	Q	3221	3326	3428	3451	3545	3635	3720	3821	3902	4063	4231
1	S	3302	3410	3516	3539	3630	3722	3799	3902	3985	4152	4317
2	Q	3304	3411	3517	3541	3631	3719	3812	3907	4000	4167	4332
2	S	3381	3490	3598	3626	3718	3798	3896	3996	4082	4248	4420
3	Q	3386	3494	3604	3631	3720	3827	3923	4017	4121	4286	4455
3	S	3465	3576	3687	3718	3799	3910	4006	4101	4206	4373	4549
4	Q	3467	3577	3689	3720	3830	3928	4043	4149	4256	4441	4621
4	S	3538	3653	3767	3799	3916	4011	4124	4231	4342	4529	4709
5	Q	3685	3802	3922	3959	4081	4212	4341	4479	4613	4830	5023

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

5	S	3763	3884	4004	4045	4167	4300	4429	4565	4699	4923	5118
6	Q	3885	4010	4136	4181	4341	4481	4627	4781	4932	5198	5404
6	S	3964	4093	4219	4267	4429	4567	4716	4872	5029	5290	5501
7	Q	3911	4036	4162	4208	4341	4495	4626	4793	4932	5187	5395
7	S	3990	4118	4247	4296	4429	4579	4714	4885	5029	5279	5490
8	Q	4188	4323	4459	4512	4680	4843	5031	5204	5370	5667	5893
8	S	4265	4403	4542	4600	4766	4933	5127	5297	5469	5765	5993
9	Q	4193	4327	4465	4520	4685	4854	5049	5223	5416	5710	5941
9	S	4273	4412	4550	4608	4775	4951	5140	5320	5514	5807	6038
10	Q	4356	4497	4637	4698	4873	5077	5270	5469	5669	5991	6233
10	S	4443	4586	4731	4792	4968	5170	5363	5565	5768	6085	6332
11	Q	4554	4701	4847	4916	5118	5315	5541	5752	5973	6317	6570
11	S	4636	4786	4936	5006	5209	5406	5638	5844	6074	6411	6668
12	Q	4740	4894	5048	5121	5335	5570	5798	6024	6248	6613	6874
12	S	4823	4981	5138	5212	5431	5665	5890	6125	6344	6707	6974
13	Q	4953	5113	5274	5356	5599	5848	6097	6345	6604	6985	7261
13	S	5042	5205	5369	5451	5695	5948	6197	6445	6700	7081	7365
14	Q	5033	5196	5359	5441	5694	5952	6199	6451	6707	7102	7384
14	S	5120	5286	5451	5536	5791	6049	6295	6548	6799	7197	7485
15	Q	5195	5364	5530	5617	5881	6147	6402	6673	6940	7336	7629
15	S	5280	5451	5624	5714	5979	6246	6501	6775	7034	7436	7734

(Source: Peremptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE I RC-009 (Institutional Employees, AFSCME)**

Title	Title Code	Bargaining Unit	Pay Grade
Activity Program Aide I	00151	RC-009	03
Activity Program Aide II	00152	RC-009	05
Apparel/Dry Goods Specialist I	01231	RC-009	05
Apparel/Dry Goods Specialist II	01232	RC-009	09
Apparel/Dry Goods Specialist III	01233	RC-009	23
Clinical Laboratory Associate	08200	RC-009	09
Clinical Laboratory Phlebotomist	08213	RC-009	06
Clinical Laboratory Technician I	08215	RC-009	16
Clinical Laboratory Technician II	08216	RC-009	22
Cook I	09601	RC-009	07
Cook II	09602	RC-009	14
Educator Aide	13130	RC-009	19
Facility Assistant Fire Chief	14430	RC-009	21
Facility Fire Safety Coordinator	14435	RC-009	21
Facility Firefighter	14439	RC-009	16
Florist II	15652	RC-009	19
Institutional Maintenance Worker	21465	RC-009	10
Laboratory Assistant	22995	RC-009	02
Laboratory Associate I	22997	RC-009	16
Laboratory Associate II	22998	RC-009	22
Laundry Manager I	23191	RC-009	23
Licensed Practical Nurse I	23551	RC-009	16
Licensed Practical Nurse II	23552	RC-009	21
Locksmith	24300	RC-009	27
Mental Health Technician I	27011	RC-009	2405
Mental Health Technician II	27012	RC-009	2509
Mental Health Technician III	27013	RC-009	2612
Mental Health Technician IV	27014	RC-009	2714
Mental Health Technician V	27015	RC-009	2817
Mental Health Technician VI	27016	RC-009	2918
Mental Health Technician Trainee	27020	RC-009	1301
Pest Control Operator	31810	RC-009	15
Physical Therapy Aide II	32192	RC-009	10
Physical Therapy Aide III	32193	RC-009	17

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Rehabilitation Workshop Instructor I	38192	RC-009	12
Rehabilitation Workshop Instructor II	38193	RC-009	20
Residential Care Worker	38277	RC-009	20
Residential Care Worker Trainee	38279	RC-009	11
Security Therapy Aide I	39901	RC-009	25 24
Security Therapy Aide II	39902	RC-009	26 25
Security Therapy Aide III	39903	RC-009	27 26
Security Therapy Aide IV	33904	RC-009	28 27
Security Therapy Aide Trainee	39905	RC-009	14 13
Social Service Aide I	41281	RC-009	12
Social Service Aide II	41282	RC-009	17
Social Service Aide Trainee	41285	RC-009	02
Support Service Coordinator I	44221	RC-009	15
Support Service Coordinator II	44222	RC-009	22
Support Service Lead	44225	RC-009	07
Support Service Worker	44238	RC-009	04
Transportation Officer	45830	RC-009	25
Veterans Nursing Assistant – Certified	47750	RC-009	15 12

NOTES: Sub-Steps – Step 1a, 1b, and 1c shall be implemented for all employees hired on or after May 20, 2013, with a 3% step differential. Effective July 1, 2019, Step 1a, 1b, and 1c shall be increased by \$25 per month, with subsequent \$25 per month increases effective July 1, 2020 and July 1, 2021.

Stipend – Effective July 1, 2023, and implemented upon ratification of the Agreement, all bargaining unit employees on active payroll shall receive a \$1,200 stipend.

General Increases – The pay rates for all bargaining unit classifications and steps shall be increased by the specified percentage amounts effective on the following dates: July 1, 2023, 4.0%; January 1, 2024, 2.5%; July 1, 2024, 4.0%; July 1, 2025, 3.95%; and July 1, 2026, 3.5%. ~~January 1, 2020, 1.50%; July 1, 2020, 2.10%; July 1, 2021, 3.95%; and July 1, 2022, 3.95%.~~ Pay rates for each step and their effective dates are listed in the rate tables in this Section.

Longevity Pay – Effective January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 7 in

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

the same or higher pay grade on or before January 1, 2002, the Step 8 rate shall be increased by \$50 per month. For employees not eligible for longevity pay on or before January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade, the Step 8 rate shall be increased by \$50 per month. Effective July 1, 2010, the Step 8 rate shall be increased by \$50 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010, the Step 8 rate shall be increased by \$75 per month. Effective July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$75 a month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$100 a month. Employees whose salaries are red-circled above the maximum Step rate continue to receive all applicable general increases and any other adjustments (except the longevity pay) provided for in an applicable collective bargaining agreement. For these employees, the longevity pay shall be limited to the amount that would increase the employee's salary to the amount that is equal to that of an employee on the maximum Step rate with the same number of years of continuous and creditable service. Employees receiving the longevity pay shall continue to receive the longevity pay as long as they remain in the same or successor classification as a result of a reclassification or reevaluation. Employees who are eligible for the increase provided for longevity pay on or before January 1, 2002, shall continue to receive longevity pay after being placed on Step 8 while they remain in the same or lower pay grade. Effective January 1, 2024, longevity shall be increased by \$30 to \$105 per month for those employees who attain ten years of continuous service and have three or more years of creditable service on Step 8. For those employees who attain fifteen years of continuous service and have three or more years of creditable service on Step 8, longevity shall be increased by \$30 to \$130 per month.

Effective January 1, 2024

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Bargaining Unit: RC-009

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>01</u>	<u>B</u>	<u>3162</u>	<u>3262</u>	<u>3364</u>	<u>3378</u>	<u>3457</u>	<u>3548</u>	<u>3632</u>	<u>3721</u>	<u>3809</u>	<u>3966</u>	<u>4124</u>
<u>01</u>	<u>Q</u>	<u>3282</u>	<u>3387</u>	<u>3493</u>	<u>3513</u>	<u>3591</u>	<u>3684</u>	<u>3778</u>	<u>3867</u>	<u>3957</u>	<u>4124</u>	<u>4291</u>
<u>02</u>	<u>B</u>	<u>3233</u>	<u>3334</u>	<u>3440</u>	<u>3457</u>	<u>3548</u>	<u>3645</u>	<u>3726</u>	<u>3827</u>	<u>3914</u>	<u>4080</u>	<u>4246</u>
<u>02</u>	<u>Q</u>	<u>3355</u>	<u>3461</u>	<u>3568</u>	<u>3591</u>	<u>3684</u>	<u>3784</u>	<u>3871</u>	<u>3979</u>	<u>4070</u>	<u>4241</u>	<u>4412</u>
<u>03</u>	<u>B</u>	<u>3255</u>	<u>3361</u>	<u>3463</u>	<u>3482</u>	<u>3591</u>	<u>3706</u>	<u>3820</u>	<u>3942</u>	<u>4070</u>	<u>4233</u>	<u>4403</u>
<u>03</u>	<u>Q</u>	<u>3377</u>	<u>3486</u>	<u>3595</u>	<u>3616</u>	<u>3731</u>	<u>3852</u>	<u>3973</u>	<u>4102</u>	<u>4228</u>	<u>4402</u>	<u>4580</u>
<u>04</u>	<u>B</u>	<u>3310</u>	<u>3416</u>	<u>3522</u>	<u>3541</u>	<u>3632</u>	<u>3724</u>	<u>3820</u>	<u>3920</u>	<u>4012</u>	<u>4181</u>	<u>4347</u>
<u>04</u>	<u>Q</u>	<u>3434</u>	<u>3545</u>	<u>3654</u>	<u>3679</u>	<u>3778</u>	<u>3870</u>	<u>3973</u>	<u>4075</u>	<u>4172</u>	<u>4348</u>	<u>4522</u>
<u>05</u>	<u>B</u>	<u>3331</u>	<u>3440</u>	<u>3547</u>	<u>3567</u>	<u>3677</u>	<u>3795</u>	<u>3914</u>	<u>4041</u>	<u>4168</u>	<u>4334</u>	<u>4512</u>
<u>05</u>	<u>Q</u>	<u>3462</u>	<u>3574</u>	<u>3685</u>	<u>3711</u>	<u>3822</u>	<u>3947</u>	<u>4070</u>	<u>4204</u>	<u>4333</u>	<u>4511</u>	<u>4691</u>
<u>06</u>	<u>B</u>	<u>3407</u>	<u>3517</u>	<u>3626</u>	<u>3650</u>	<u>3741</u>	<u>3844</u>	<u>3952</u>	<u>4051</u>	<u>4164</u>	<u>4342</u>	<u>4514</u>
<u>06</u>	<u>Q</u>	<u>3535</u>	<u>3646</u>	<u>3761</u>	<u>3788</u>	<u>3890</u>	<u>3996</u>	<u>4110</u>	<u>4216</u>	<u>4327</u>	<u>4514</u>	<u>4695</u>
<u>07</u>	<u>B</u>	<u>3476</u>	<u>3588</u>	<u>3699</u>	<u>3726</u>	<u>3840</u>	<u>3934</u>	<u>4050</u>	<u>4160</u>	<u>4269</u>	<u>4454</u>	<u>4631</u>
<u>07</u>	<u>Q</u>	<u>3609</u>	<u>3727</u>	<u>3842</u>	<u>3871</u>	<u>3989</u>	<u>4094</u>	<u>4215</u>	<u>4324</u>	<u>4443</u>	<u>4639</u>	<u>4825</u>
<u>08</u>	<u>B</u>	<u>3493</u>	<u>3606</u>	<u>3719</u>	<u>3741</u>	<u>3849</u>	<u>3964</u>	<u>4074</u>	<u>4183</u>	<u>4302</u>	<u>4497</u>	<u>4675</u>
<u>08</u>	<u>Q</u>	<u>3625</u>	<u>3741</u>	<u>3860</u>	<u>3890</u>	<u>4001</u>	<u>4122</u>	<u>4234</u>	<u>4351</u>	<u>4472</u>	<u>4683</u>	<u>4870</u>
<u>09</u>	<u>B</u>	<u>3507</u>	<u>3619</u>	<u>3732</u>	<u>3759</u>	<u>3875</u>	<u>4000</u>	<u>4125</u>	<u>4261</u>	<u>4399</u>	<u>4590</u>	<u>4772</u>
<u>09</u>	<u>Q</u>	<u>3643</u>	<u>3760</u>	<u>3877</u>	<u>3908</u>	<u>4031</u>	<u>4158</u>	<u>4294</u>	<u>4431</u>	<u>4582</u>	<u>4779</u>	<u>4969</u>
<u>10</u>	<u>B</u>	<u>3579</u>	<u>3696</u>	<u>3810</u>	<u>3840</u>	<u>3952</u>	<u>4062</u>	<u>4182</u>	<u>4297</u>	<u>4423</u>	<u>4628</u>	<u>4813</u>
<u>10</u>	<u>Q</u>	<u>3715</u>	<u>3836</u>	<u>3957</u>	<u>3989</u>	<u>4110</u>	<u>4221</u>	<u>4350</u>	<u>4467</u>	<u>4603</u>	<u>4819</u>	<u>5011</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>11</u>	<u>B</u>	<u>3590</u>	<u>3704</u>	<u>3819</u>	<u>3849</u>	<u>3972</u>	<u>4087</u>	<u>4216</u>	<u>4329</u>	<u>4455</u>	<u>4665</u>	<u>4852</u>
<u>11</u>	<u>Q</u>	<u>3729</u>	<u>3849</u>	<u>3968</u>	<u>4001</u>	<u>4133</u>	<u>4249</u>	<u>4387</u>	<u>4505</u>	<u>4640</u>	<u>4859</u>	<u>5054</u>
<u>12</u>	<u>B</u>	<u>3609</u>	<u>3725</u>	<u>3842</u>	<u>3870</u>	<u>3993</u>	<u>4122</u>	<u>4253</u>	<u>4387</u>	<u>4534</u>	<u>4733</u>	<u>4923</u>
<u>12</u>	<u>Q</u>	<u>3750</u>	<u>3870</u>	<u>3991</u>	<u>4027</u>	<u>4151</u>	<u>4288</u>	<u>4426</u>	<u>4568</u>	<u>4725</u>	<u>4930</u>	<u>5128</u>
<u>13</u>	<u>B</u>	<u>3700</u>	<u>3818</u>	<u>3938</u>	<u>3972</u>	<u>4094</u>	<u>4225</u>	<u>4355</u>	<u>4495</u>	<u>4629</u>	<u>4848</u>	<u>5041</u>
<u>13</u>	<u>Q</u>	<u>3848</u>	<u>3971</u>	<u>4095</u>	<u>4133</u>	<u>4260</u>	<u>4396</u>	<u>4532</u>	<u>4680</u>	<u>4820</u>	<u>5048</u>	<u>5253</u>
<u>14</u>	<u>B</u>	<u>3708</u>	<u>3827</u>	<u>3947</u>	<u>3981</u>	<u>4105</u>	<u>4244</u>	<u>4374</u>	<u>4521</u>	<u>4675</u>	<u>4882</u>	<u>5078</u>
<u>14</u>	<u>Q</u>	<u>3853</u>	<u>3976</u>	<u>4101</u>	<u>4139</u>	<u>4270</u>	<u>4412</u>	<u>4552</u>	<u>4709</u>	<u>4870</u>	<u>5090</u>	<u>5296</u>
<u>15</u>	<u>B</u>	<u>3789</u>	<u>3910</u>	<u>4033</u>	<u>4070</u>	<u>4195</u>	<u>4333</u>	<u>4470</u>	<u>4621</u>	<u>4756</u>	<u>4988</u>	<u>5187</u>
<u>15</u>	<u>Q</u>	<u>3935</u>	<u>4061</u>	<u>4188</u>	<u>4228</u>	<u>4363</u>	<u>4510</u>	<u>4657</u>	<u>4816</u>	<u>4951</u>	<u>5198</u>	<u>5408</u>
<u>16</u>	<u>B</u>	<u>3815</u>	<u>3938</u>	<u>4061</u>	<u>4098</u>	<u>4248</u>	<u>4374</u>	<u>4519</u>	<u>4662</u>	<u>4804</u>	<u>5049</u>	<u>5254</u>
<u>16</u>	<u>Q</u>	<u>3966</u>	<u>4095</u>	<u>4221</u>	<u>4264</u>	<u>4421</u>	<u>4552</u>	<u>4708</u>	<u>4854</u>	<u>5008</u>	<u>5274</u>	<u>5484</u>
<u>17</u>	<u>B</u>	<u>3818</u>	<u>3942</u>	<u>4065</u>	<u>4102</u>	<u>4233</u>	<u>4374</u>	<u>4518</u>	<u>4672</u>	<u>4829</u>	<u>5072</u>	<u>5274</u>
<u>17</u>	<u>Q</u>	<u>3971</u>	<u>4099</u>	<u>4226</u>	<u>4267</u>	<u>4402</u>	<u>4552</u>	<u>4707</u>	<u>4867</u>	<u>5034</u>	<u>5296</u>	<u>5505</u>
<u>18</u>	<u>B</u>	<u>3854</u>	<u>3977</u>	<u>4102</u>	<u>4140</u>	<u>4272</u>	<u>4423</u>	<u>4567</u>	<u>4721</u>	<u>4880</u>	<u>5112</u>	<u>5314</u>
<u>18</u>	<u>Q</u>	<u>4009</u>	<u>4137</u>	<u>4266</u>	<u>4310</u>	<u>4449</u>	<u>4603</u>	<u>4756</u>	<u>4921</u>	<u>5087</u>	<u>5335</u>	<u>5547</u>
<u>19</u>	<u>B</u>	<u>3907</u>	<u>4032</u>	<u>4159</u>	<u>4199</u>	<u>4355</u>	<u>4497</u>	<u>4643</u>	<u>4796</u>	<u>4945</u>	<u>5207</u>	<u>5414</u>
<u>19</u>	<u>Q</u>	<u>4058</u>	<u>4189</u>	<u>4321</u>	<u>4367</u>	<u>4532</u>	<u>4683</u>	<u>4838</u>	<u>4995</u>	<u>5155</u>	<u>5431</u>	<u>5651</u>
<u>20</u>	<u>B</u>	<u>3937</u>	<u>4065</u>	<u>4191</u>	<u>4233</u>	<u>4387</u>	<u>4532</u>	<u>4690</u>	<u>4843</u>	<u>5000</u>	<u>5302</u>	<u>5516</u>
<u>20</u>	<u>Q</u>	<u>4094</u>	<u>4225</u>	<u>4356</u>	<u>4402</u>	<u>4568</u>	<u>4722</u>	<u>4882</u>	<u>5046</u>	<u>5216</u>	<u>5539</u>	<u>5759</u>
<u>21</u>	<u>B</u>	<u>4048</u>	<u>4179</u>	<u>4309</u>	<u>4353</u>	<u>4502</u>	<u>4643</u>	<u>4802</u>	<u>4964</u>	<u>5136</u>	<u>5416</u>	<u>5634</u>
<u>21</u>	<u>Q</u>	<u>4208</u>	<u>4345</u>	<u>4481</u>	<u>4528</u>	<u>4690</u>	<u>4838</u>	<u>5003</u>	<u>5174</u>	<u>5361</u>	<u>5654</u>	<u>5882</u>
<u>22</u>	<u>B</u>	<u>4110</u>	<u>4242</u>	<u>4374</u>	<u>4423</u>	<u>4584</u>	<u>4733</u>	<u>4911</u>	<u>5072</u>	<u>5257</u>	<u>5541</u>	<u>5761</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>22</u>	<u>Q</u>	<u>4273</u>	<u>4414</u>	<u>4550</u>	<u>4603</u>	<u>4772</u>	<u>4930</u>	<u>5119</u>	<u>5296</u>	<u>5486</u>	<u>5784</u>	<u>6017</u>
<u>23</u>	<u>B</u>	<u>4205</u>	<u>4342</u>	<u>4478</u>	<u>4525</u>	<u>4693</u>	<u>4856</u>	<u>5042</u>	<u>5215</u>	<u>5385</u>	<u>5679</u>	<u>5907</u>
<u>23</u>	<u>Q</u>	<u>4375</u>	<u>4518</u>	<u>4660</u>	<u>4714</u>	<u>4888</u>	<u>5065</u>	<u>5257</u>	<u>5444</u>	<u>5621</u>	<u>5940</u>	<u>6172</u>
<u>24</u>	<u>B</u>	<u>4211</u>	<u>4349</u>	<u>4484</u>	<u>4534</u>	<u>4702</u>	<u>4871</u>	<u>5056</u>	<u>5241</u>	<u>5425</u>	<u>5717</u>	<u>5950</u>
<u>24</u>	<u>Q</u>	<u>4386</u>	<u>4529</u>	<u>4670</u>	<u>4725</u>	<u>4898</u>	<u>5080</u>	<u>5277</u>	<u>5469</u>	<u>5671</u>	<u>5980</u>	<u>6221</u>
<u>25</u>	<u>B</u>	<u>4572</u>	<u>4718</u>	<u>4866</u>	<u>4927</u>	<u>5124</u>	<u>5325</u>	<u>5552</u>	<u>5762</u>	<u>5988</u>	<u>6339</u>	<u>6591</u>
<u>25</u>	<u>Q</u>	<u>4761</u>	<u>4915</u>	<u>5070</u>	<u>5137</u>	<u>5351</u>	<u>5561</u>	<u>5804</u>	<u>6026</u>	<u>6262</u>	<u>6626</u>	<u>6891</u>
<u>26</u>	<u>B</u>	<u>4751</u>	<u>4905</u>	<u>5057</u>	<u>5126</u>	<u>5355</u>	<u>5576</u>	<u>5812</u>	<u>6042</u>	<u>6272</u>	<u>6641</u>	<u>6901</u>
<u>26</u>	<u>Q</u>	<u>4958</u>	<u>5118</u>	<u>5279</u>	<u>5354</u>	<u>5586</u>	<u>5826</u>	<u>6072</u>	<u>6319</u>	<u>6553</u>	<u>6939</u>	<u>7219</u>
<u>27</u>	<u>B</u>	<u>4977</u>	<u>5137</u>	<u>5300</u>	<u>5375</u>	<u>5605</u>	<u>5845</u>	<u>6091</u>	<u>6332</u>	<u>6566</u>	<u>6944</u>	<u>7221</u>
<u>27</u>	<u>Q</u>	<u>5197</u>	<u>5366</u>	<u>5534</u>	<u>5616</u>	<u>5857</u>	<u>6113</u>	<u>6364</u>	<u>6612</u>	<u>6864</u>	<u>7250</u>	<u>7541</u>

Effective July 1, 2023
Bargaining Unit: RC-009

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>01</u>	<u>B</u>	<u>3085</u>	<u>3182</u>	<u>3282</u>	<u>3296</u>	<u>3373</u>	<u>3461</u>	<u>3543</u>	<u>3630</u>	<u>3716</u>	<u>3869</u>	<u>4023</u>
<u>01</u>	<u>Q</u>	<u>3202</u>	<u>3304</u>	<u>3408</u>	<u>3427</u>	<u>3503</u>	<u>3594</u>	<u>3686</u>	<u>3773</u>	<u>3860</u>	<u>4023</u>	<u>4186</u>
<u>02</u>	<u>B</u>	<u>3154</u>	<u>3253</u>	<u>3356</u>	<u>3373</u>	<u>3461</u>	<u>3556</u>	<u>3635</u>	<u>3734</u>	<u>3819</u>	<u>3980</u>	<u>4142</u>
<u>02</u>	<u>Q</u>	<u>3273</u>	<u>3377</u>	<u>3481</u>	<u>3503</u>	<u>3594</u>	<u>3692</u>	<u>3777</u>	<u>3882</u>	<u>3971</u>	<u>4138</u>	<u>4304</u>
<u>03</u>	<u>B</u>	<u>3176</u>	<u>3279</u>	<u>3379</u>	<u>3397</u>	<u>3503</u>	<u>3616</u>	<u>3727</u>	<u>3846</u>	<u>3971</u>	<u>4130</u>	<u>4296</u>
<u>03</u>	<u>Q</u>	<u>3295</u>	<u>3401</u>	<u>3507</u>	<u>3528</u>	<u>3640</u>	<u>3758</u>	<u>3876</u>	<u>4002</u>	<u>4125</u>	<u>4295</u>	<u>4468</u>
<u>04</u>	<u>B</u>	<u>3229</u>	<u>3333</u>	<u>3436</u>	<u>3455</u>	<u>3543</u>	<u>3633</u>	<u>3727</u>	<u>3824</u>	<u>3914</u>	<u>4079</u>	<u>4241</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>04</u>	<u>Q</u>	<u>3350</u>	<u>3459</u>	<u>3565</u>	<u>3589</u>	<u>3686</u>	<u>3776</u>	<u>3876</u>	<u>3976</u>	<u>4070</u>	<u>4242</u>	<u>4412</u>
<u>05</u>	<u>B</u>	<u>3250</u>	<u>3356</u>	<u>3460</u>	<u>3480</u>	<u>3587</u>	<u>3702</u>	<u>3819</u>	<u>3942</u>	<u>4066</u>	<u>4228</u>	<u>4402</u>
<u>05</u>	<u>Q</u>	<u>3378</u>	<u>3487</u>	<u>3595</u>	<u>3620</u>	<u>3729</u>	<u>3851</u>	<u>3971</u>	<u>4101</u>	<u>4227</u>	<u>4401</u>	<u>4577</u>
<u>06</u>	<u>B</u>	<u>3324</u>	<u>3431</u>	<u>3538</u>	<u>3561</u>	<u>3650</u>	<u>3750</u>	<u>3856</u>	<u>3952</u>	<u>4062</u>	<u>4236</u>	<u>4404</u>
<u>06</u>	<u>Q</u>	<u>3449</u>	<u>3557</u>	<u>3669</u>	<u>3696</u>	<u>3795</u>	<u>3899</u>	<u>4010</u>	<u>4113</u>	<u>4221</u>	<u>4404</u>	<u>4580</u>
<u>07</u>	<u>B</u>	<u>3391</u>	<u>3500</u>	<u>3609</u>	<u>3635</u>	<u>3746</u>	<u>3838</u>	<u>3951</u>	<u>4059</u>	<u>4165</u>	<u>4345</u>	<u>4518</u>
<u>07</u>	<u>Q</u>	<u>3521</u>	<u>3636</u>	<u>3748</u>	<u>3777</u>	<u>3892</u>	<u>3994</u>	<u>4112</u>	<u>4219</u>	<u>4335</u>	<u>4526</u>	<u>4707</u>
<u>08</u>	<u>B</u>	<u>3408</u>	<u>3518</u>	<u>3628</u>	<u>3650</u>	<u>3755</u>	<u>3867</u>	<u>3975</u>	<u>4081</u>	<u>4197</u>	<u>4387</u>	<u>4561</u>
<u>08</u>	<u>Q</u>	<u>3537</u>	<u>3650</u>	<u>3766</u>	<u>3795</u>	<u>3903</u>	<u>4021</u>	<u>4131</u>	<u>4245</u>	<u>4363</u>	<u>4569</u>	<u>4751</u>
<u>09</u>	<u>B</u>	<u>3421</u>	<u>3531</u>	<u>3641</u>	<u>3667</u>	<u>3780</u>	<u>3902</u>	<u>4024</u>	<u>4157</u>	<u>4292</u>	<u>4478</u>	<u>4656</u>
<u>09</u>	<u>Q</u>	<u>3554</u>	<u>3668</u>	<u>3782</u>	<u>3813</u>	<u>3933</u>	<u>4057</u>	<u>4189</u>	<u>4323</u>	<u>4470</u>	<u>4662</u>	<u>4848</u>
<u>10</u>	<u>B</u>	<u>3492</u>	<u>3606</u>	<u>3717</u>	<u>3746</u>	<u>3856</u>	<u>3963</u>	<u>4080</u>	<u>4192</u>	<u>4315</u>	<u>4515</u>	<u>4696</u>
<u>10</u>	<u>Q</u>	<u>3624</u>	<u>3742</u>	<u>3860</u>	<u>3892</u>	<u>4010</u>	<u>4118</u>	<u>4244</u>	<u>4358</u>	<u>4491</u>	<u>4701</u>	<u>4889</u>
<u>11</u>	<u>B</u>	<u>3502</u>	<u>3614</u>	<u>3726</u>	<u>3755</u>	<u>3875</u>	<u>3987</u>	<u>4113</u>	<u>4223</u>	<u>4346</u>	<u>4551</u>	<u>4734</u>
<u>11</u>	<u>Q</u>	<u>3638</u>	<u>3755</u>	<u>3871</u>	<u>3903</u>	<u>4032</u>	<u>4145</u>	<u>4280</u>	<u>4395</u>	<u>4527</u>	<u>4740</u>	<u>4931</u>
<u>12</u>	<u>B</u>	<u>3521</u>	<u>3634</u>	<u>3748</u>	<u>3776</u>	<u>3896</u>	<u>4021</u>	<u>4149</u>	<u>4280</u>	<u>4423</u>	<u>4618</u>	<u>4803</u>
<u>12</u>	<u>Q</u>	<u>3659</u>	<u>3776</u>	<u>3894</u>	<u>3929</u>	<u>4050</u>	<u>4183</u>	<u>4318</u>	<u>4457</u>	<u>4610</u>	<u>4810</u>	<u>5003</u>
<u>13</u>	<u>B</u>	<u>3610</u>	<u>3725</u>	<u>3842</u>	<u>3875</u>	<u>3994</u>	<u>4122</u>	<u>4249</u>	<u>4385</u>	<u>4516</u>	<u>4730</u>	<u>4918</u>
<u>13</u>	<u>Q</u>	<u>3754</u>	<u>3874</u>	<u>3995</u>	<u>4032</u>	<u>4156</u>	<u>4289</u>	<u>4421</u>	<u>4566</u>	<u>4702</u>	<u>4925</u>	<u>5125</u>
<u>14</u>	<u>B</u>	<u>3618</u>	<u>3734</u>	<u>3851</u>	<u>3884</u>	<u>4005</u>	<u>4140</u>	<u>4267</u>	<u>4411</u>	<u>4561</u>	<u>4763</u>	<u>4954</u>
<u>14</u>	<u>Q</u>	<u>3759</u>	<u>3879</u>	<u>4001</u>	<u>4038</u>	<u>4166</u>	<u>4304</u>	<u>4441</u>	<u>4594</u>	<u>4751</u>	<u>4966</u>	<u>5167</u>
<u>15</u>	<u>B</u>	<u>3697</u>	<u>3815</u>	<u>3935</u>	<u>3971</u>	<u>4093</u>	<u>4227</u>	<u>4361</u>	<u>4508</u>	<u>4640</u>	<u>4866</u>	<u>5060</u>
<u>15</u>	<u>Q</u>	<u>3839</u>	<u>3962</u>	<u>4086</u>	<u>4125</u>	<u>4257</u>	<u>4400</u>	<u>4543</u>	<u>4699</u>	<u>4830</u>	<u>5071</u>	<u>5276</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>16</u>	<u>B</u>	<u>3722</u>	<u>3842</u>	<u>3962</u>	<u>3998</u>	<u>4144</u>	<u>4267</u>	<u>4409</u>	<u>4548</u>	<u>4687</u>	<u>4926</u>	<u>5126</u>
<u>16</u>	<u>Q</u>	<u>3869</u>	<u>3995</u>	<u>4118</u>	<u>4160</u>	<u>4313</u>	<u>4441</u>	<u>4593</u>	<u>4736</u>	<u>4886</u>	<u>5145</u>	<u>5350</u>
<u>17</u>	<u>B</u>	<u>3725</u>	<u>3846</u>	<u>3966</u>	<u>4002</u>	<u>4130</u>	<u>4267</u>	<u>4408</u>	<u>4558</u>	<u>4711</u>	<u>4948</u>	<u>5145</u>
<u>17</u>	<u>Q</u>	<u>3874</u>	<u>3999</u>	<u>4123</u>	<u>4163</u>	<u>4295</u>	<u>4441</u>	<u>4592</u>	<u>4748</u>	<u>4911</u>	<u>5167</u>	<u>5371</u>
<u>18</u>	<u>B</u>	<u>3760</u>	<u>3880</u>	<u>4002</u>	<u>4039</u>	<u>4168</u>	<u>4315</u>	<u>4456</u>	<u>4606</u>	<u>4761</u>	<u>4987</u>	<u>5184</u>
<u>18</u>	<u>Q</u>	<u>3911</u>	<u>4036</u>	<u>4162</u>	<u>4205</u>	<u>4340</u>	<u>4491</u>	<u>4640</u>	<u>4801</u>	<u>4963</u>	<u>5205</u>	<u>5412</u>
<u>19</u>	<u>B</u>	<u>3812</u>	<u>3934</u>	<u>4058</u>	<u>4097</u>	<u>4249</u>	<u>4387</u>	<u>4530</u>	<u>4679</u>	<u>4824</u>	<u>5080</u>	<u>5282</u>
<u>19</u>	<u>Q</u>	<u>3959</u>	<u>4087</u>	<u>4216</u>	<u>4260</u>	<u>4421</u>	<u>4569</u>	<u>4720</u>	<u>4873</u>	<u>5029</u>	<u>5299</u>	<u>5513</u>
<u>20</u>	<u>B</u>	<u>3841</u>	<u>3966</u>	<u>4089</u>	<u>4130</u>	<u>4280</u>	<u>4421</u>	<u>4576</u>	<u>4725</u>	<u>4878</u>	<u>5173</u>	<u>5381</u>
<u>20</u>	<u>Q</u>	<u>3994</u>	<u>4122</u>	<u>4250</u>	<u>4295</u>	<u>4457</u>	<u>4607</u>	<u>4763</u>	<u>4923</u>	<u>5089</u>	<u>5404</u>	<u>5619</u>
<u>21</u>	<u>B</u>	<u>3949</u>	<u>4077</u>	<u>4204</u>	<u>4247</u>	<u>4392</u>	<u>4530</u>	<u>4685</u>	<u>4843</u>	<u>5011</u>	<u>5284</u>	<u>5497</u>
<u>21</u>	<u>Q</u>	<u>4105</u>	<u>4239</u>	<u>4372</u>	<u>4418</u>	<u>4576</u>	<u>4720</u>	<u>4881</u>	<u>5048</u>	<u>5230</u>	<u>5516</u>	<u>5739</u>
<u>22</u>	<u>B</u>	<u>4010</u>	<u>4139</u>	<u>4267</u>	<u>4315</u>	<u>4472</u>	<u>4618</u>	<u>4791</u>	<u>4948</u>	<u>5129</u>	<u>5406</u>	<u>5620</u>
<u>22</u>	<u>Q</u>	<u>4169</u>	<u>4306</u>	<u>4439</u>	<u>4491</u>	<u>4656</u>	<u>4810</u>	<u>4994</u>	<u>5167</u>	<u>5352</u>	<u>5643</u>	<u>5870</u>
<u>23</u>	<u>B</u>	<u>4102</u>	<u>4236</u>	<u>4369</u>	<u>4415</u>	<u>4579</u>	<u>4738</u>	<u>4919</u>	<u>5088</u>	<u>5254</u>	<u>5540</u>	<u>5763</u>
<u>23</u>	<u>Q</u>	<u>4268</u>	<u>4408</u>	<u>4546</u>	<u>4599</u>	<u>4769</u>	<u>4941</u>	<u>5129</u>	<u>5311</u>	<u>5484</u>	<u>5795</u>	<u>6021</u>
<u>24</u>	<u>B</u>	<u>4108</u>	<u>4243</u>	<u>4375</u>	<u>4423</u>	<u>4587</u>	<u>4752</u>	<u>4933</u>	<u>5113</u>	<u>5293</u>	<u>5578</u>	<u>5805</u>
<u>24</u>	<u>Q</u>	<u>4279</u>	<u>4419</u>	<u>4556</u>	<u>4610</u>	<u>4779</u>	<u>4956</u>	<u>5148</u>	<u>5336</u>	<u>5533</u>	<u>5834</u>	<u>6069</u>
<u>25</u>	<u>B</u>	<u>4460</u>	<u>4603</u>	<u>4747</u>	<u>4807</u>	<u>4999</u>	<u>5195</u>	<u>5417</u>	<u>5621</u>	<u>5842</u>	<u>6184</u>	<u>6430</u>
<u>25</u>	<u>Q</u>	<u>4645</u>	<u>4795</u>	<u>4946</u>	<u>5012</u>	<u>5220</u>	<u>5425</u>	<u>5662</u>	<u>5879</u>	<u>6109</u>	<u>6464</u>	<u>6723</u>
<u>26</u>	<u>B</u>	<u>4635</u>	<u>4785</u>	<u>4934</u>	<u>5001</u>	<u>5224</u>	<u>5440</u>	<u>5670</u>	<u>5895</u>	<u>6119</u>	<u>6479</u>	<u>6733</u>
<u>26</u>	<u>Q</u>	<u>4837</u>	<u>4993</u>	<u>5150</u>	<u>5223</u>	<u>5450</u>	<u>5684</u>	<u>5924</u>	<u>6165</u>	<u>6393</u>	<u>6770</u>	<u>7043</u>
<u>27</u>	<u>B</u>	<u>4856</u>	<u>5012</u>	<u>5171</u>	<u>5244</u>	<u>5468</u>	<u>5702</u>	<u>5942</u>	<u>6178</u>	<u>6406</u>	<u>6775</u>	<u>7045</u>
<u>27</u>	<u>Q</u>	<u>5070</u>	<u>5235</u>	<u>5399</u>	<u>5479</u>	<u>5714</u>	<u>5964</u>	<u>6209</u>	<u>6451</u>	<u>6697</u>	<u>7073</u>	<u>7357</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Effective July 1, 2022
Bargaining Unit: RC-009

Pay Grade	Pay Plan Code	S T E P S										
		1e	1b	1a	1	2	3	4	5	6	7	8
1	B	2966	3060	3156	3169	3243	3328	3407	3490	3573	3720	3868
1	Q	3079	3177	3277	3295	3368	3456	3544	3628	3712	3868	4025
2	B	3033	3128	3227	3243	3328	3419	3495	3590	3672	3827	3983
2	Q	3147	3247	3347	3368	3456	3550	3632	3733	3818	3979	4138
3	B	3054	3153	3249	3266	3368	3477	3584	3698	3818	3971	4131
3	Q	3168	3270	3372	3392	3500	3613	3727	3848	3966	4130	4296
4	B	3105	3205	3304	3322	3407	3493	3584	3677	3763	3922	4078
4	Q	3221	3326	3428	3451	3544	3631	3727	3823	3913	4079	4242
5	B	3125	3227	3327	3346	3449	3560	3672	3790	3910	4065	4233
5	Q	3248	3353	3457	3481	3586	3703	3818	3943	4064	4232	4401
6	B	3196	3299	3402	3424	3510	3606	3708	3800	3906	4073	4235
6	Q	3316	3420	3528	3554	3649	3749	3856	3955	4059	4235	4404
7	B	3261	3365	3470	3495	3602	3690	3799	3903	4005	4178	4344
7	Q	3386	3496	3604	3632	3742	3840	3954	4057	4168	4352	4526
8	B	3277	3383	3488	3510	3611	3718	3822	3924	4036	4218	4386
8	Q	3401	3510	3621	3649	3753	3866	3972	4082	4195	4393	4568
9	B	3289	3395	3501	3526	3635	3752	3869	3997	4127	4306	4477
9	Q	3417	3527	3637	3666	3782	3901	4028	4157	4298	4483	4662
10	B	3358	3467	3574	3602	3708	3811	3923	4031	4149	4341	4515

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

10	Q	3485	3598	3712	3742	3856	3960	4081	4190	4318	4520	4701
11	B	3367	3475	3583	3611	3726	3834	3955	4061	4179	4376	4552
11	Q	3498	3611	3722	3753	3877	3986	4115	4226	4353	4558	4741
12	B	3386	3494	3604	3631	3746	3866	3989	4115	4253	4440	4618
12	Q	3518	3631	3744	3778	3894	4022	4152	4286	4433	4625	4811
13	B	3471	3582	3694	3726	3840	3963	4086	4216	4342	4548	4729
13	Q	3610	3725	3841	3877	3996	4124	4251	4390	4521	4736	4928
14	B	3479	3590	3703	3735	3851	3981	4103	4241	4386	4580	4763
14	Q	3614	3730	3847	3883	4006	4138	4270	4417	4568	4775	4968
15	B	3555	3668	3784	3818	3936	4064	4193	4335	4462	4679	4865
15	Q	3691	3810	3929	3966	4093	4231	4368	4518	4644	4876	5073
16	B	3579	3694	3810	3844	3985	4103	4239	4373	4507	4737	4929
16	Q	3720	3841	3960	4000	4147	4270	4416	4554	4698	4947	5144
17	B	3582	3698	3813	3848	3971	4103	4238	4383	4530	4758	4947
17	Q	3725	3845	3964	4003	4130	4270	4415	4565	4722	4968	5164
18	B	3615	3731	3848	3884	4008	4149	4285	4429	4578	4795	4985
18	Q	3761	3881	4002	4043	4173	4318	4462	4616	4772	5005	5204
19	B	3665	3783	3902	3939	4086	4218	4356	4499	4638	4885	5079
19	Q	3807	3930	4054	4096	4251	4393	4538	4686	4836	5095	5301
20	B	3693	3813	3932	3971	4115	4251	4400	4543	4690	4974	5174
20	Q	3840	3963	4087	4130	4286	4430	4580	4734	4893	5196	5403
21	B	3797	3920	4042	4084	4223	4356	4505	4657	4818	5081	5286
21	Q	3947	4076	4204	4248	4400	4538	4693	4854	5029	5304	5518

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

22	B	3856	3980	4103	4149	4300	4440	4607	4758	4932	5198	5404
22	Q	4009	4140	4268	4318	4477	4625	4802	4968	5146	5426	5644
23	B	3944	4073	4201	4245	4403	4556	4730	4892	5052	5327	5541
23	Q	4104	4238	4371	4422	4586	4751	4932	5107	5273	5572	5789
24	B	3950	4080	4207	4253	4411	4569	4743	4916	5089	5363	5582
24	Q	4114	4249	4381	4433	4595	4765	4950	5131	5320	5610	5836
25	B	4288	4426	4564	4622	4807	4995	5209	5405	5617	5946	6183
25	Q	4466	4611	4756	4819	5019	5216	5444	5653	5874	6215	6464
26	B	4457	4601	4744	4809	5023	5231	5452	5668	5884	6230	6474
26	Q	4651	4801	4952	5022	5240	5465	5696	5928	6147	6510	6772
27	B	4669	4819	4972	5042	5258	5483	5713	5940	6160	6514	6774
27	Q	4875	5034	5191	5268	5494	5735	5970	6203	6439	6801	7074

(Source: Peremptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE J RC-014 (Clerical Employees, AFSCME)**

<u>Title</u>	<u>Title Code</u>	<u>Bargaining Unit</u>	<u>Pay Grade</u>
Account Clerk I	00111	RC-014	05
Account Clerk II	00112	RC-014	07
Account Technician I	00115	RC-014	10
Account Technician II	00116	RC-014	12
Administrative Services Worker Trainee	00600	RC-014	02
Aircraft Dispatcher	00951	RC-014	12
Aircraft Lead Dispatcher	00952	RC-014	14
Audio Visual Technician I	03501	RC-014	06
Audio Visual Technician II	03502	RC-014	09
Buyer Assistant	05905	RC-014	10
Check Issuance Machine Operator	06920	RC-014	09
Check Issuance Machine Supervisor	06925	RC-014	11
Clerical Trainee	08050	RC-014	01
Communications Dispatcher	08815	RC-014	09
Communications Equipment Technician I	08831	RC-014	17
Communications Equipment Technician II	08832	RC-014	19
Communications Equipment Technician III	08833	RC-014	20
Court Reporter	09900	RC-014	15
Data Processing Assistant	11420	RC-014	06
Data Processing Operator	11425	RC-014	04
Data Processing Operator Trainee	11428	RC-014	02
Drafting Worker	12749	RC-014	11
Electronic Equipment Installer/Repairer	13340	RC-014	10
Electronic Equipment Installer/Repairer Lead Worker	13345	RC-014	12
Electronics Technician	13360	RC-014	15
Emergency Response Lead Telecommunicator	13540	RC-014	13
Emergency Response Telecommunicator	13543	RC-014	11
Employee Benefits Associate	13554	RC-014	11
Employee Benefits Representative	13555	RC-014	14
Engineering Technician II	13732	RC-014	13
Engineering Technician III	13733	RC-014	16
Executive Secretary I	14031	RC-014	11
Executive Secretary II	14032	RC-014	14

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Executive Secretary III	14033	RC-014	16
Graphic Arts Designer	17366	RC-014	14
Graphic Arts Designer Advanced	17370	RC-014	16
Graphic Arts Designer Supervisor	17365	RC-014	18
Graphic Arts Technician	17400	RC-014	12
Human Resources Assistant	19690	RC-014	08
Human Resources Associate	19691	RC-014	11
Human Resources Trainee (Department of Revenue)	19694	RC-014	07
Industrial Commission Reporter	21080	RC-014	16
Industrial Commission Technician	21095	RC-014	11
Insurance Analyst	21571	RC-014	12
Insurance Analyst Trainee	21566	RC-014	07
Intermittent Clerk	21686	RC-014	02H
Library Aide I	23421	RC-014	03
Library Technical Assistant	23450	RC-014	10
Lottery Telemarketing Representative	24520	RC-014	09
Microfilm Laboratory Technician I	27175	RC-014	07
Microfilm Laboratory Technician II	27176	RC-014	09
Microfilm Operator I	27181	RC-014	04
Microfilm Operator II	27182	RC-014	06
Microfilm Operator III	27183	RC-014	08
Office Administrator I	29991	RC-014	07
Office Administrator II	29992	RC-014	09
Office Administrator III	29993	RC-014	11
Office Aide	30005	RC-014	02
Office Assistant	30010	RC-014	06
Office Associate	30015	RC-014	08
Office Clerk	30020	RC-014	04
Office Coordinator	30025	RC-014	09
Photographer	32080	RC-014	14
Photographic Technician I	32091	RC-014	11
Photographic Technician II	32092	RC-014	14
Photographic Technician III	32093	RC-014	15
Procurement Representative	34540	RC-014	09
Property and Supply Clerk I	34791	RC-014	03.5
Property and Supply Clerk II	34792	RC-014	05.5
Property and Supply Clerk III	34793	RC-014	08
Rehabilitation Case Coordinator I	38141	RC-014	08

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Rehabilitation Case Coordinator II	38142	RC-014	10
Reproduction Service Supervisor I	38201	RC-014	13
Reproduction Service Technician I	38203	RC-014	05
Reproduction Service Technician II	38204	RC-014	09
Reproduction Service Technician III	38205	RC-014	11
Safety Responsibility Analyst	38910	RC-014	12
Safety Responsibility Analyst Supervisor	38915	RC-014	14
Storekeeper I	43051	RC-014	10.5
Storekeeper II	43052	RC-014	12.5
Storekeeper III	43053	RC-014	14
Stores Clerk	43060	RC-014	04.5
Switchboard Operator I	44411	RC-014	05
Switchboard Operator II	44412	RC-014	07
Switchboard Operator III	44413	RC-014	09
Telecommunications Supervisor	45305	RC-014	20
Telecommunicator	45321	RC-014	12
Telecommunicator – Command Center	45316	RC-014	13
Telecommunicator Call Taker	45322	RC-014	14
Telecommunicator Lead Call Taker	45323	RC-014	16
Telecommunicator Lead Specialist	45327	RC-014	17
Telecommunicator Lead Worker	45324	RC-014	14
Telecommunicator Lead Worker – Command Center	45318	RC-014	15
Telecommunicator Specialist	45326	RC-014	15
Telecommunicator Trainee	45325	RC-014	10
Vehicle Permit Evaluator	47585	RC-014	11
Veterans Service Officer Associate	47804	RC-014	13

NOTES: Sub-Steps – Step 1a, 1b, and 1c shall be implemented for all employees hired on or after May 20, 2013, with a 3% step differential. Effective July 1, 2019, Step 1a, 1b, and 1c shall be increased by \$25 per month, with subsequent \$25 per month increases effective July 1, 2020 and July 1, 2021.

Stipend – Effective July 1, 2023, and implemented upon ratification of the Agreement, all bargaining unit employees on active payroll shall receive a \$1,200 stipend.

General Increases – The pay rates for all bargaining unit classifications and steps shall be increased by the specified percentage amounts effective on the following dates: July 1, 2023, 4.0%; January 1, 2024, 2.5%; July 1, 2024, 4.0%; July 1, 2025,

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

~~3.95%; and July 1, 2026, 3.5%. January 1, 2020, 1.50%; July 1, 2020, 2.10%; July 1, 2021, 3.95%; and July 1, 2022, 3.95%.~~ Pay rates for each step and their effective dates are listed in the rate tables in this Section.

Longevity Pay – Effective January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002, the Step 8 rate shall be increased by \$50 per month. For employees not eligible for longevity pay on or before January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade, the Step 8 rate shall be increased by \$50 per month. Effective July 1, 2010, the Step 8 rate shall be increased by \$50 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010, the Step 8 rate shall be increased by \$75 per month. Effective July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$75 a month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$100 a month. Employees whose salaries are red-circled above the maximum Step rate continue to receive all applicable general increases and any other adjustments (except the longevity pay) provided for in an applicable collective bargaining agreement. For these employees, the longevity pay shall be limited to the amount that would increase the employee's salary to the amount that is equal to that of an employee on the maximum Step rate with the same number of years of continuous and creditable service. Employees receiving the longevity pay shall continue to receive the longevity pay as long as they remain in the same or successor classification as a result of a reclassification or reevaluation. Employees who are eligible for the increase provided for longevity pay on or before January 1, 2002, shall continue to

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

receive longevity pay after being placed on Step 8 while they remain in the same or lower pay grade. Effective January 1, 2024, longevity shall be increased by \$30 to \$105 per month for those employees who attain ten years of continuous service and have three or more years of creditable service on Step 8. For those employees who attain fifteen years of continuous service and have three or more years of creditable service on Step 8, longevity shall be increased by \$30 to \$130 per month.

Effective July 1, 2023
Bargaining Unit: RC-014

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>S T E P S</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>01</u>	<u>B</u>	<u>2900</u>	<u>2993</u>	<u>3089</u>	<u>3098</u>	<u>3168</u>	<u>3241</u>	<u>3326</u>	<u>3399</u>	<u>3480</u>	<u>3609</u>	<u>3750</u>
<u>01</u>	<u>Q</u>	<u>3007</u>	<u>3103</u>	<u>3201</u>	<u>3215</u>	<u>3293</u>	<u>3365</u>	<u>3453</u>	<u>3537</u>	<u>3617</u>	<u>3750</u>	<u>3902</u>
<u>01</u>	<u>S</u>	<u>3090</u>	<u>3188</u>	<u>3286</u>	<u>3306</u>	<u>3373</u>	<u>3447</u>	<u>3539</u>	<u>3621</u>	<u>3700</u>	<u>3836</u>	<u>3989</u>
<u>02</u>	<u>B</u>	<u>3017</u>	<u>3116</u>	<u>3214</u>	<u>3225</u>	<u>3296</u>	<u>3373</u>	<u>3460</u>	<u>3537</u>	<u>3621</u>	<u>3755</u>	<u>3903</u>
<u>02</u>	<u>Q</u>	<u>3128</u>	<u>3230</u>	<u>3331</u>	<u>3346</u>	<u>3427</u>	<u>3503</u>	<u>3593</u>	<u>3681</u>	<u>3765</u>	<u>3903</u>	<u>4060</u>
<u>02</u>	<u>S</u>	<u>3215</u>	<u>3318</u>	<u>3421</u>	<u>3440</u>	<u>3510</u>	<u>3587</u>	<u>3684</u>	<u>3769</u>	<u>3851</u>	<u>3992</u>	<u>4152</u>
<u>02H</u>	<u>B</u>	<u>18.57</u>	<u>19.18</u>	<u>19.78</u>	<u>19.85</u>	<u>20.28</u>	<u>20.76</u>	<u>21.29</u>	<u>21.77</u>	<u>22.28</u>	<u>23.11</u>	<u>24.02</u>
<u>02H</u>	<u>Q</u>	<u>19.25</u>	<u>19.88</u>	<u>20.50</u>	<u>20.59</u>	<u>21.09</u>	<u>21.56</u>	<u>22.11</u>	<u>22.65</u>	<u>23.17</u>	<u>24.02</u>	<u>24.98</u>
<u>02H</u>	<u>S</u>	<u>19.78</u>	<u>20.42</u>	<u>21.05</u>	<u>21.17</u>	<u>21.60</u>	<u>22.07</u>	<u>22.67</u>	<u>23.19</u>	<u>23.70</u>	<u>24.57</u>	<u>25.55</u>
<u>03</u>	<u>B</u>	<u>3085</u>	<u>3182</u>	<u>3282</u>	<u>3296</u>	<u>3373</u>	<u>3461</u>	<u>3543</u>	<u>3630</u>	<u>3716</u>	<u>3869</u>	<u>4023</u>
<u>03</u>	<u>Q</u>	<u>3202</u>	<u>3304</u>	<u>3408</u>	<u>3427</u>	<u>3503</u>	<u>3594</u>	<u>3686</u>	<u>3773</u>	<u>3860</u>	<u>4023</u>	<u>4186</u>
<u>03</u>	<u>S</u>	<u>3280</u>	<u>3385</u>	<u>3490</u>	<u>3510</u>	<u>3587</u>	<u>3686</u>	<u>3774</u>	<u>3858</u>	<u>3946</u>	<u>4109</u>	<u>4272</u>
<u>03.5</u>	<u>B</u>	<u>3154</u>	<u>3253</u>	<u>3356</u>	<u>3373</u>	<u>3455</u>	<u>3543</u>	<u>3632</u>	<u>3716</u>	<u>3810</u>	<u>3971</u>	<u>4127</u>
<u>03.5</u>	<u>Q</u>	<u>3273</u>	<u>3377</u>	<u>3481</u>	<u>3503</u>	<u>3589</u>	<u>3686</u>	<u>3775</u>	<u>3860</u>	<u>3957</u>	<u>4125</u>	<u>4292</u>
<u>03.5</u>	<u>S</u>	<u>3349</u>	<u>3457</u>	<u>3563</u>	<u>3587</u>	<u>3681</u>	<u>3774</u>	<u>3864</u>	<u>3946</u>	<u>4045</u>	<u>4215</u>	<u>4384</u>
<u>04</u>	<u>B</u>	<u>3154</u>	<u>3253</u>	<u>3356</u>	<u>3373</u>	<u>3461</u>	<u>3556</u>	<u>3635</u>	<u>3734</u>	<u>3819</u>	<u>3980</u>	<u>4142</u>
<u>04</u>	<u>Q</u>	<u>3273</u>	<u>3377</u>	<u>3481</u>	<u>3503</u>	<u>3594</u>	<u>3692</u>	<u>3777</u>	<u>3882</u>	<u>3971</u>	<u>4138</u>	<u>4304</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>04</u>	<u>S</u>	<u>3349</u>	<u>3457</u>	<u>3563</u>	<u>3587</u>	<u>3686</u>	<u>3778</u>	<u>3868</u>	<u>3973</u>	<u>4056</u>	<u>4223</u>	<u>4397</u>
<u>04.5</u>	<u>B</u>	<u>3229</u>	<u>3333</u>	<u>3436</u>	<u>3455</u>	<u>3543</u>	<u>3633</u>	<u>3727</u>	<u>3824</u>	<u>3914</u>	<u>4079</u>	<u>4241</u>
<u>04.5</u>	<u>Q</u>	<u>3350</u>	<u>3459</u>	<u>3565</u>	<u>3589</u>	<u>3686</u>	<u>3776</u>	<u>3876</u>	<u>3976</u>	<u>4070</u>	<u>4242</u>	<u>4412</u>
<u>04.5</u>	<u>S</u>	<u>3434</u>	<u>3546</u>	<u>3657</u>	<u>3681</u>	<u>3774</u>	<u>3867</u>	<u>3959</u>	<u>4060</u>	<u>4159</u>	<u>4333</u>	<u>4504</u>
<u>05</u>	<u>B</u>	<u>3234</u>	<u>3338</u>	<u>3442</u>	<u>3461</u>	<u>3561</u>	<u>3648</u>	<u>3746</u>	<u>3836</u>	<u>3932</u>	<u>4094</u>	<u>4258</u>
<u>05</u>	<u>Q</u>	<u>3356</u>	<u>3464</u>	<u>3572</u>	<u>3594</u>	<u>3696</u>	<u>3794</u>	<u>3892</u>	<u>3987</u>	<u>4088</u>	<u>4258</u>	<u>4426</u>
<u>05</u>	<u>S</u>	<u>3438</u>	<u>3548</u>	<u>3660</u>	<u>3686</u>	<u>3780</u>	<u>3882</u>	<u>3981</u>	<u>4079</u>	<u>4176</u>	<u>4345</u>	<u>4518</u>
<u>05.5</u>	<u>B</u>	<u>3308</u>	<u>3414</u>	<u>3521</u>	<u>3543</u>	<u>3635</u>	<u>3741</u>	<u>3834</u>	<u>3932</u>	<u>4034</u>	<u>4200</u>	<u>4363</u>
<u>05.5</u>	<u>Q</u>	<u>3438</u>	<u>3548</u>	<u>3660</u>	<u>3686</u>	<u>3777</u>	<u>3889</u>	<u>3986</u>	<u>4088</u>	<u>4200</u>	<u>4366</u>	<u>4540</u>
<u>05.5</u>	<u>S</u>	<u>3519</u>	<u>3632</u>	<u>3746</u>	<u>3774</u>	<u>3868</u>	<u>3978</u>	<u>4078</u>	<u>4176</u>	<u>4285</u>	<u>4456</u>	<u>4632</u>
<u>06</u>	<u>B</u>	<u>3324</u>	<u>3431</u>	<u>3538</u>	<u>3561</u>	<u>3650</u>	<u>3750</u>	<u>3856</u>	<u>3952</u>	<u>4062</u>	<u>4236</u>	<u>4404</u>
<u>06</u>	<u>Q</u>	<u>3449</u>	<u>3557</u>	<u>3669</u>	<u>3696</u>	<u>3795</u>	<u>3899</u>	<u>4010</u>	<u>4113</u>	<u>4221</u>	<u>4404</u>	<u>4580</u>
<u>06</u>	<u>S</u>	<u>3526</u>	<u>3639</u>	<u>3752</u>	<u>3780</u>	<u>3884</u>	<u>3984</u>	<u>4100</u>	<u>4204</u>	<u>4315</u>	<u>4495</u>	<u>4677</u>
<u>07</u>	<u>B</u>	<u>3408</u>	<u>3518</u>	<u>3628</u>	<u>3650</u>	<u>3755</u>	<u>3867</u>	<u>3975</u>	<u>4081</u>	<u>4197</u>	<u>4387</u>	<u>4561</u>
<u>07</u>	<u>Q</u>	<u>3537</u>	<u>3650</u>	<u>3766</u>	<u>3795</u>	<u>3903</u>	<u>4021</u>	<u>4131</u>	<u>4245</u>	<u>4363</u>	<u>4569</u>	<u>4751</u>
<u>07</u>	<u>S</u>	<u>3618</u>	<u>3734</u>	<u>3851</u>	<u>3884</u>	<u>3992</u>	<u>4105</u>	<u>4218</u>	<u>4335</u>	<u>4449</u>	<u>4658</u>	<u>4843</u>
<u>08</u>	<u>B</u>	<u>3502</u>	<u>3614</u>	<u>3726</u>	<u>3755</u>	<u>3875</u>	<u>3987</u>	<u>4113</u>	<u>4223</u>	<u>4346</u>	<u>4551</u>	<u>4734</u>
<u>08</u>	<u>Q</u>	<u>3638</u>	<u>3755</u>	<u>3871</u>	<u>3903</u>	<u>4032</u>	<u>4145</u>	<u>4280</u>	<u>4395</u>	<u>4527</u>	<u>4740</u>	<u>4931</u>
<u>08</u>	<u>S</u>	<u>3717</u>	<u>3837</u>	<u>3956</u>	<u>3992</u>	<u>4114</u>	<u>4236</u>	<u>4371</u>	<u>4490</u>	<u>4618</u>	<u>4830</u>	<u>5025</u>
<u>09</u>	<u>B</u>	<u>3610</u>	<u>3725</u>	<u>3842</u>	<u>3875</u>	<u>3994</u>	<u>4122</u>	<u>4249</u>	<u>4385</u>	<u>4516</u>	<u>4730</u>	<u>4918</u>
<u>09</u>	<u>Q</u>	<u>3754</u>	<u>3874</u>	<u>3995</u>	<u>4032</u>	<u>4156</u>	<u>4289</u>	<u>4421</u>	<u>4566</u>	<u>4702</u>	<u>4925</u>	<u>5125</u>
<u>09</u>	<u>S</u>	<u>3829</u>	<u>3951</u>	<u>4076</u>	<u>4114</u>	<u>4241</u>	<u>4377</u>	<u>4513</u>	<u>4657</u>	<u>4794</u>	<u>5020</u>	<u>5223</u>
<u>10</u>	<u>B</u>	<u>3722</u>	<u>3842</u>	<u>3962</u>	<u>3998</u>	<u>4144</u>	<u>4267</u>	<u>4409</u>	<u>4548</u>	<u>4687</u>	<u>4926</u>	<u>5126</u>
<u>10</u>	<u>Q</u>	<u>3869</u>	<u>3995</u>	<u>4118</u>	<u>4160</u>	<u>4313</u>	<u>4441</u>	<u>4593</u>	<u>4736</u>	<u>4886</u>	<u>5145</u>	<u>5350</u>
<u>10</u>	<u>S</u>	<u>3948</u>	<u>4076</u>	<u>4203</u>	<u>4245</u>	<u>4398</u>	<u>4531</u>	<u>4682</u>	<u>4826</u>	<u>4984</u>	<u>5241</u>	<u>5450</u>
<u>10.5</u>	<u>B</u>	<u>3831</u>	<u>3953</u>	<u>4078</u>	<u>4116</u>	<u>4249</u>	<u>4395</u>	<u>4528</u>	<u>4686</u>	<u>4824</u>	<u>5070</u>	<u>5275</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>10.5</u>	<u>Q</u>	<u>3985</u>	<u>4113</u>	<u>4242</u>	<u>4286</u>	<u>4421</u>	<u>4577</u>	<u>4718</u>	<u>4883</u>	<u>5029</u>	<u>5288</u>	<u>5503</u>
<u>10.5</u>	<u>S</u>	<u>4065</u>	<u>4195</u>	<u>4326</u>	<u>4374</u>	<u>4513</u>	<u>4670</u>	<u>4808</u>	<u>4983</u>	<u>5127</u>	<u>5390</u>	<u>5609</u>
<u>11</u>	<u>B</u>	<u>3858</u>	<u>3983</u>	<u>4105</u>	<u>4145</u>	<u>4287</u>	<u>4426</u>	<u>4586</u>	<u>4736</u>	<u>4884</u>	<u>5143</u>	<u>5348</u>
<u>11</u>	<u>Q</u>	<u>4010</u>	<u>4139</u>	<u>4267</u>	<u>4315</u>	<u>4468</u>	<u>4612</u>	<u>4778</u>	<u>4938</u>	<u>5093</u>	<u>5368</u>	<u>5582</u>
<u>11</u>	<u>S</u>	<u>4086</u>	<u>4218</u>	<u>4350</u>	<u>4400</u>	<u>4553</u>	<u>4701</u>	<u>4869</u>	<u>5030</u>	<u>5190</u>	<u>5464</u>	<u>5683</u>
<u>12</u>	<u>B</u>	<u>4010</u>	<u>4139</u>	<u>4267</u>	<u>4315</u>	<u>4472</u>	<u>4618</u>	<u>4791</u>	<u>4948</u>	<u>5129</u>	<u>5406</u>	<u>5620</u>
<u>12</u>	<u>Q</u>	<u>4169</u>	<u>4306</u>	<u>4439</u>	<u>4491</u>	<u>4656</u>	<u>4810</u>	<u>4994</u>	<u>5167</u>	<u>5352</u>	<u>5643</u>	<u>5870</u>
<u>12</u>	<u>S</u>	<u>4249</u>	<u>4386</u>	<u>4525</u>	<u>4578</u>	<u>4744</u>	<u>4900</u>	<u>5091</u>	<u>5263</u>	<u>5452</u>	<u>5745</u>	<u>5976</u>
<u>12.5</u>	<u>B</u>	<u>4102</u>	<u>4236</u>	<u>4369</u>	<u>4415</u>	<u>4579</u>	<u>4738</u>	<u>4919</u>	<u>5088</u>	<u>5254</u>	<u>5540</u>	<u>5763</u>
<u>12.5</u>	<u>Q</u>	<u>4268</u>	<u>4408</u>	<u>4546</u>	<u>4599</u>	<u>4769</u>	<u>4941</u>	<u>5129</u>	<u>5311</u>	<u>5484</u>	<u>5795</u>	<u>6021</u>
<u>12.5</u>	<u>S</u>	<u>4350</u>	<u>4491</u>	<u>4632</u>	<u>4687</u>	<u>4864</u>	<u>5033</u>	<u>5230</u>	<u>5411</u>	<u>5582</u>	<u>5893</u>	<u>6127</u>
<u>13</u>	<u>B</u>	<u>4158</u>	<u>4292</u>	<u>4426</u>	<u>4476</u>	<u>4640</u>	<u>4816</u>	<u>4996</u>	<u>5178</u>	<u>5373</u>	<u>5672</u>	<u>5896</u>
<u>13</u>	<u>Q</u>	<u>4325</u>	<u>4466</u>	<u>4606</u>	<u>4660</u>	<u>4830</u>	<u>5023</u>	<u>5219</u>	<u>5410</u>	<u>5609</u>	<u>5927</u>	<u>6165</u>
<u>13</u>	<u>S</u>	<u>4406</u>	<u>4549</u>	<u>4691</u>	<u>4750</u>	<u>4924</u>	<u>5120</u>	<u>5319</u>	<u>5506</u>	<u>5710</u>	<u>6030</u>	<u>6271</u>
<u>14</u>	<u>B</u>	<u>4331</u>	<u>4471</u>	<u>4610</u>	<u>4668</u>	<u>4843</u>	<u>5033</u>	<u>5254</u>	<u>5444</u>	<u>5650</u>	<u>5982</u>	<u>6221</u>
<u>14</u>	<u>Q</u>	<u>4514</u>	<u>4658</u>	<u>4805</u>	<u>4866</u>	<u>5048</u>	<u>5258</u>	<u>5484</u>	<u>5690</u>	<u>5908</u>	<u>6250</u>	<u>6498</u>
<u>14</u>	<u>S</u>	<u>4593</u>	<u>4742</u>	<u>4890</u>	<u>4956</u>	<u>5149</u>	<u>5350</u>	<u>5582</u>	<u>5793</u>	<u>6008</u>	<u>6350</u>	<u>6601</u>
<u>15</u>	<u>B</u>	<u>4499</u>	<u>4646</u>	<u>4791</u>	<u>4854</u>	<u>5067</u>	<u>5276</u>	<u>5481</u>	<u>5702</u>	<u>5918</u>	<u>6275</u>	<u>6522</u>
<u>15</u>	<u>Q</u>	<u>4692</u>	<u>4844</u>	<u>4997</u>	<u>5064</u>	<u>5285</u>	<u>5506</u>	<u>5727</u>	<u>5964</u>	<u>6184</u>	<u>6551</u>	<u>6818</u>
<u>15</u>	<u>S</u>	<u>4777</u>	<u>4932</u>	<u>5087</u>	<u>5155</u>	<u>5384</u>	<u>5602</u>	<u>5828</u>	<u>6065</u>	<u>6285</u>	<u>6656</u>	<u>6921</u>
<u>16</u>	<u>B</u>	<u>4706</u>	<u>4859</u>	<u>5011</u>	<u>5080</u>	<u>5305</u>	<u>5540</u>	<u>5770</u>	<u>6011</u>	<u>6251</u>	<u>6621</u>	<u>6887</u>
<u>16</u>	<u>Q</u>	<u>4907</u>	<u>5067</u>	<u>5227</u>	<u>5299</u>	<u>5540</u>	<u>5795</u>	<u>6034</u>	<u>6284</u>	<u>6534</u>	<u>6922</u>	<u>7202</u>
<u>16</u>	<u>S</u>	<u>5001</u>	<u>5164</u>	<u>5322</u>	<u>5402</u>	<u>5640</u>	<u>5893</u>	<u>6136</u>	<u>6381</u>	<u>6635</u>	<u>7018</u>	<u>7300</u>
<u>17</u>	<u>B</u>	<u>4928</u>	<u>5087</u>	<u>5246</u>	<u>5322</u>	<u>5567</u>	<u>5823</u>	<u>6069</u>	<u>6316</u>	<u>6572</u>	<u>6963</u>	<u>7243</u>
<u>17</u>	<u>Q</u>	<u>5137</u>	<u>5303</u>	<u>5470</u>	<u>5553</u>	<u>5818</u>	<u>6085</u>	<u>6341</u>	<u>6598</u>	<u>6868</u>	<u>7277</u>	<u>7571</u>
<u>17</u>	<u>S</u>	<u>5229</u>	<u>5398</u>	<u>5567</u>	<u>5652</u>	<u>5921</u>	<u>6189</u>	<u>6445</u>	<u>6700</u>	<u>6968</u>	<u>7382</u>	<u>7675</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>18</u>	<u>B</u>	<u>5181</u>	<u>5350</u>	<u>5517</u>	<u>5601</u>	<u>5870</u>	<u>6141</u>	<u>6425</u>	<u>6684</u>	<u>6953</u>	<u>7367</u>	<u>7664</u>
<u>18</u>	<u>Q</u>	<u>5408</u>	<u>5583</u>	<u>5757</u>	<u>5851</u>	<u>6138</u>	<u>6424</u>	<u>6714</u>	<u>6989</u>	<u>7268</u>	<u>7703</u>	<u>8011</u>
<u>18</u>	<u>S</u>	<u>5495</u>	<u>5673</u>	<u>5853</u>	<u>5947</u>	<u>6236</u>	<u>6522</u>	<u>6817</u>	<u>7090</u>	<u>7372</u>	<u>7799</u>	<u>8114</u>
<u>19</u>	<u>B</u>	<u>5456</u>	<u>5633</u>	<u>5808</u>	<u>5901</u>	<u>6203</u>	<u>6495</u>	<u>6794</u>	<u>7084</u>	<u>7379</u>	<u>7828</u>	<u>8140</u>
<u>19</u>	<u>Q</u>	<u>5698</u>	<u>5884</u>	<u>6067</u>	<u>6168</u>	<u>6485</u>	<u>6783</u>	<u>7108</u>	<u>7402</u>	<u>7714</u>	<u>8179</u>	<u>8507</u>
<u>19</u>	<u>S</u>	<u>5793</u>	<u>5978</u>	<u>6168</u>	<u>6274</u>	<u>6588</u>	<u>6889</u>	<u>7207</u>	<u>7506</u>	<u>7817</u>	<u>8280</u>	<u>8611</u>
<u>20</u>	<u>B</u>	<u>5757</u>	<u>5946</u>	<u>6133</u>	<u>6235</u>	<u>6550</u>	<u>6853</u>	<u>7181</u>	<u>7494</u>	<u>7804</u>	<u>8278</u>	<u>8610</u>
<u>20</u>	<u>Q</u>	<u>6014</u>	<u>6209</u>	<u>6404</u>	<u>6517</u>	<u>6844</u>	<u>7168</u>	<u>7508</u>	<u>7830</u>	<u>8156</u>	<u>8654</u>	<u>9001</u>
<u>20</u>	<u>S</u>	<u>6108</u>	<u>6308</u>	<u>6506</u>	<u>6620</u>	<u>6946</u>	<u>7268</u>	<u>7607</u>	<u>7931</u>	<u>8257</u>	<u>8752</u>	<u>9102</u>

Effective January 1, 2024
Bargaining Unit: RC-014

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>01</u>	<u>B</u>	<u>2973</u>	<u>3068</u>	<u>3166</u>	<u>3175</u>	<u>3247</u>	<u>3322</u>	<u>3409</u>	<u>3484</u>	<u>3567</u>	<u>3699</u>	<u>3844</u>
<u>01</u>	<u>Q</u>	<u>3082</u>	<u>3181</u>	<u>3281</u>	<u>3295</u>	<u>3375</u>	<u>3449</u>	<u>3539</u>	<u>3625</u>	<u>3707</u>	<u>3844</u>	<u>4000</u>
<u>01</u>	<u>S</u>	<u>3167</u>	<u>3268</u>	<u>3368</u>	<u>3389</u>	<u>3457</u>	<u>3533</u>	<u>3627</u>	<u>3712</u>	<u>3793</u>	<u>3932</u>	<u>4089</u>
<u>02</u>	<u>B</u>	<u>3092</u>	<u>3194</u>	<u>3294</u>	<u>3306</u>	<u>3378</u>	<u>3457</u>	<u>3547</u>	<u>3625</u>	<u>3712</u>	<u>3849</u>	<u>4001</u>
<u>02</u>	<u>Q</u>	<u>3206</u>	<u>3311</u>	<u>3414</u>	<u>3430</u>	<u>3513</u>	<u>3591</u>	<u>3683</u>	<u>3773</u>	<u>3859</u>	<u>4001</u>	<u>4162</u>
<u>02</u>	<u>S</u>	<u>3295</u>	<u>3401</u>	<u>3507</u>	<u>3526</u>	<u>3598</u>	<u>3677</u>	<u>3776</u>	<u>3863</u>	<u>3947</u>	<u>4092</u>	<u>4256</u>
<u>02H</u>	<u>B</u>	<u>19.03</u>	<u>19.66</u>	<u>20.27</u>	<u>20.34</u>	<u>20.79</u>	<u>21.27</u>	<u>21.83</u>	<u>22.31</u>	<u>22.84</u>	<u>23.69</u>	<u>24.62</u>
<u>02H</u>	<u>Q</u>	<u>19.73</u>	<u>20.38</u>	<u>21.01</u>	<u>21.11</u>	<u>21.62</u>	<u>22.10</u>	<u>22.66</u>	<u>23.22</u>	<u>23.75</u>	<u>24.62</u>	<u>25.61</u>
<u>02H</u>	<u>S</u>	<u>20.28</u>	<u>20.93</u>	<u>21.58</u>	<u>21.70</u>	<u>22.14</u>	<u>22.63</u>	<u>23.24</u>	<u>23.77</u>	<u>24.29</u>	<u>25.18</u>	<u>26.19</u>
<u>03</u>	<u>B</u>	<u>3162</u>	<u>3262</u>	<u>3364</u>	<u>3378</u>	<u>3457</u>	<u>3548</u>	<u>3632</u>	<u>3721</u>	<u>3809</u>	<u>3966</u>	<u>4124</u>
<u>03</u>	<u>Q</u>	<u>3282</u>	<u>3387</u>	<u>3493</u>	<u>3513</u>	<u>3591</u>	<u>3684</u>	<u>3778</u>	<u>3867</u>	<u>3957</u>	<u>4124</u>	<u>4291</u>
<u>03</u>	<u>S</u>	<u>3362</u>	<u>3470</u>	<u>3577</u>	<u>3598</u>	<u>3677</u>	<u>3778</u>	<u>3868</u>	<u>3954</u>	<u>4045</u>	<u>4212</u>	<u>4379</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>03.5</u>	<u>B</u>	<u>3233</u>	<u>3334</u>	<u>3440</u>	<u>3457</u>	<u>3541</u>	<u>3632</u>	<u>3723</u>	<u>3809</u>	<u>3905</u>	<u>4070</u>	<u>4230</u>
<u>03.5</u>	<u>Q</u>	<u>3355</u>	<u>3461</u>	<u>3568</u>	<u>3591</u>	<u>3679</u>	<u>3778</u>	<u>3869</u>	<u>3957</u>	<u>4056</u>	<u>4228</u>	<u>4399</u>
<u>03.5</u>	<u>S</u>	<u>3433</u>	<u>3543</u>	<u>3652</u>	<u>3677</u>	<u>3773</u>	<u>3868</u>	<u>3961</u>	<u>4045</u>	<u>4146</u>	<u>4320</u>	<u>4494</u>
<u>04</u>	<u>B</u>	<u>3233</u>	<u>3334</u>	<u>3440</u>	<u>3457</u>	<u>3548</u>	<u>3645</u>	<u>3726</u>	<u>3827</u>	<u>3914</u>	<u>4080</u>	<u>4246</u>
<u>04</u>	<u>Q</u>	<u>3355</u>	<u>3461</u>	<u>3568</u>	<u>3591</u>	<u>3684</u>	<u>3784</u>	<u>3871</u>	<u>3979</u>	<u>4070</u>	<u>4241</u>	<u>4412</u>
<u>04</u>	<u>S</u>	<u>3433</u>	<u>3543</u>	<u>3652</u>	<u>3677</u>	<u>3778</u>	<u>3872</u>	<u>3965</u>	<u>4072</u>	<u>4157</u>	<u>4329</u>	<u>4507</u>
<u>04.5</u>	<u>B</u>	<u>3310</u>	<u>3416</u>	<u>3522</u>	<u>3541</u>	<u>3632</u>	<u>3724</u>	<u>3820</u>	<u>3920</u>	<u>4012</u>	<u>4181</u>	<u>4347</u>
<u>04.5</u>	<u>Q</u>	<u>3434</u>	<u>3545</u>	<u>3654</u>	<u>3679</u>	<u>3778</u>	<u>3870</u>	<u>3973</u>	<u>4075</u>	<u>4172</u>	<u>4348</u>	<u>4522</u>
<u>04.5</u>	<u>S</u>	<u>3520</u>	<u>3635</u>	<u>3748</u>	<u>3773</u>	<u>3868</u>	<u>3964</u>	<u>4058</u>	<u>4162</u>	<u>4263</u>	<u>4441</u>	<u>4617</u>
<u>05</u>	<u>B</u>	<u>3315</u>	<u>3421</u>	<u>3528</u>	<u>3548</u>	<u>3650</u>	<u>3739</u>	<u>3840</u>	<u>3932</u>	<u>4030</u>	<u>4196</u>	<u>4364</u>
<u>05</u>	<u>Q</u>	<u>3440</u>	<u>3551</u>	<u>3661</u>	<u>3684</u>	<u>3788</u>	<u>3889</u>	<u>3989</u>	<u>4087</u>	<u>4190</u>	<u>4364</u>	<u>4537</u>
<u>05</u>	<u>S</u>	<u>3524</u>	<u>3637</u>	<u>3752</u>	<u>3778</u>	<u>3875</u>	<u>3979</u>	<u>4081</u>	<u>4181</u>	<u>4280</u>	<u>4454</u>	<u>4631</u>
<u>05.5</u>	<u>B</u>	<u>3391</u>	<u>3499</u>	<u>3609</u>	<u>3632</u>	<u>3726</u>	<u>3835</u>	<u>3930</u>	<u>4030</u>	<u>4135</u>	<u>4305</u>	<u>4472</u>
<u>05.5</u>	<u>Q</u>	<u>3524</u>	<u>3637</u>	<u>3752</u>	<u>3778</u>	<u>3871</u>	<u>3986</u>	<u>4086</u>	<u>4190</u>	<u>4305</u>	<u>4475</u>	<u>4654</u>
<u>05.5</u>	<u>S</u>	<u>3607</u>	<u>3723</u>	<u>3840</u>	<u>3868</u>	<u>3965</u>	<u>4077</u>	<u>4180</u>	<u>4280</u>	<u>4392</u>	<u>4567</u>	<u>4748</u>
<u>06</u>	<u>B</u>	<u>3407</u>	<u>3517</u>	<u>3626</u>	<u>3650</u>	<u>3741</u>	<u>3844</u>	<u>3952</u>	<u>4051</u>	<u>4164</u>	<u>4342</u>	<u>4514</u>
<u>06</u>	<u>Q</u>	<u>3535</u>	<u>3646</u>	<u>3761</u>	<u>3788</u>	<u>3890</u>	<u>3996</u>	<u>4110</u>	<u>4216</u>	<u>4327</u>	<u>4514</u>	<u>4695</u>
<u>06</u>	<u>S</u>	<u>3614</u>	<u>3730</u>	<u>3846</u>	<u>3875</u>	<u>3981</u>	<u>4084</u>	<u>4203</u>	<u>4309</u>	<u>4423</u>	<u>4607</u>	<u>4794</u>
<u>07</u>	<u>B</u>	<u>3493</u>	<u>3606</u>	<u>3719</u>	<u>3741</u>	<u>3849</u>	<u>3964</u>	<u>4074</u>	<u>4183</u>	<u>4302</u>	<u>4497</u>	<u>4675</u>
<u>07</u>	<u>Q</u>	<u>3625</u>	<u>3741</u>	<u>3860</u>	<u>3890</u>	<u>4001</u>	<u>4122</u>	<u>4234</u>	<u>4351</u>	<u>4472</u>	<u>4683</u>	<u>4870</u>
<u>07</u>	<u>S</u>	<u>3708</u>	<u>3827</u>	<u>3947</u>	<u>3981</u>	<u>4092</u>	<u>4208</u>	<u>4323</u>	<u>4443</u>	<u>4560</u>	<u>4774</u>	<u>4964</u>
<u>08</u>	<u>B</u>	<u>3590</u>	<u>3704</u>	<u>3819</u>	<u>3849</u>	<u>3972</u>	<u>4087</u>	<u>4216</u>	<u>4329</u>	<u>4455</u>	<u>4665</u>	<u>4852</u>
<u>08</u>	<u>Q</u>	<u>3729</u>	<u>3849</u>	<u>3968</u>	<u>4001</u>	<u>4133</u>	<u>4249</u>	<u>4387</u>	<u>4505</u>	<u>4640</u>	<u>4859</u>	<u>5054</u>
<u>08</u>	<u>S</u>	<u>3810</u>	<u>3933</u>	<u>4055</u>	<u>4092</u>	<u>4217</u>	<u>4342</u>	<u>4480</u>	<u>4602</u>	<u>4733</u>	<u>4951</u>	<u>5151</u>
<u>09</u>	<u>B</u>	<u>3700</u>	<u>3818</u>	<u>3938</u>	<u>3972</u>	<u>4094</u>	<u>4225</u>	<u>4355</u>	<u>4495</u>	<u>4629</u>	<u>4848</u>	<u>5041</u>
<u>09</u>	<u>Q</u>	<u>3848</u>	<u>3971</u>	<u>4095</u>	<u>4133</u>	<u>4260</u>	<u>4396</u>	<u>4532</u>	<u>4680</u>	<u>4820</u>	<u>5048</u>	<u>5253</u>
<u>09</u>	<u>S</u>	<u>3925</u>	<u>4050</u>	<u>4178</u>	<u>4217</u>	<u>4347</u>	<u>4486</u>	<u>4626</u>	<u>4773</u>	<u>4914</u>	<u>5146</u>	<u>5354</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>10</u>	<u>B</u>	<u>3815</u>	<u>3938</u>	<u>4061</u>	<u>4098</u>	<u>4248</u>	<u>4374</u>	<u>4519</u>	<u>4662</u>	<u>4804</u>	<u>5049</u>	<u>5254</u>
<u>10</u>	<u>Q</u>	<u>3966</u>	<u>4095</u>	<u>4221</u>	<u>4264</u>	<u>4421</u>	<u>4552</u>	<u>4708</u>	<u>4854</u>	<u>5008</u>	<u>5274</u>	<u>5484</u>
<u>10</u>	<u>S</u>	<u>4047</u>	<u>4178</u>	<u>4308</u>	<u>4351</u>	<u>4508</u>	<u>4644</u>	<u>4799</u>	<u>4947</u>	<u>5109</u>	<u>5372</u>	<u>5586</u>
<u>10.5</u>	<u>B</u>	<u>3927</u>	<u>4052</u>	<u>4180</u>	<u>4219</u>	<u>4355</u>	<u>4505</u>	<u>4641</u>	<u>4803</u>	<u>4945</u>	<u>5197</u>	<u>5407</u>
<u>10.5</u>	<u>Q</u>	<u>4085</u>	<u>4216</u>	<u>4348</u>	<u>4393</u>	<u>4532</u>	<u>4691</u>	<u>4836</u>	<u>5005</u>	<u>5155</u>	<u>5420</u>	<u>5641</u>
<u>10.5</u>	<u>S</u>	<u>4167</u>	<u>4300</u>	<u>4434</u>	<u>4483</u>	<u>4626</u>	<u>4787</u>	<u>4928</u>	<u>5108</u>	<u>5255</u>	<u>5525</u>	<u>5749</u>
<u>11</u>	<u>B</u>	<u>3954</u>	<u>4083</u>	<u>4208</u>	<u>4249</u>	<u>4394</u>	<u>4537</u>	<u>4701</u>	<u>4854</u>	<u>5006</u>	<u>5272</u>	<u>5482</u>
<u>11</u>	<u>Q</u>	<u>4110</u>	<u>4242</u>	<u>4374</u>	<u>4423</u>	<u>4580</u>	<u>4727</u>	<u>4897</u>	<u>5061</u>	<u>5220</u>	<u>5502</u>	<u>5722</u>
<u>11</u>	<u>S</u>	<u>4188</u>	<u>4323</u>	<u>4459</u>	<u>4510</u>	<u>4667</u>	<u>4819</u>	<u>4991</u>	<u>5156</u>	<u>5320</u>	<u>5601</u>	<u>5825</u>
<u>12</u>	<u>B</u>	<u>4110</u>	<u>4242</u>	<u>4374</u>	<u>4423</u>	<u>4584</u>	<u>4733</u>	<u>4911</u>	<u>5072</u>	<u>5257</u>	<u>5541</u>	<u>5761</u>
<u>12</u>	<u>Q</u>	<u>4273</u>	<u>4414</u>	<u>4550</u>	<u>4603</u>	<u>4772</u>	<u>4930</u>	<u>5119</u>	<u>5296</u>	<u>5486</u>	<u>5784</u>	<u>6017</u>
<u>12</u>	<u>S</u>	<u>4355</u>	<u>4496</u>	<u>4638</u>	<u>4692</u>	<u>4863</u>	<u>5023</u>	<u>5218</u>	<u>5395</u>	<u>5588</u>	<u>5889</u>	<u>6125</u>
<u>12.5</u>	<u>B</u>	<u>4205</u>	<u>4342</u>	<u>4478</u>	<u>4525</u>	<u>4693</u>	<u>4856</u>	<u>5042</u>	<u>5215</u>	<u>5385</u>	<u>5679</u>	<u>5907</u>
<u>12.5</u>	<u>Q</u>	<u>4375</u>	<u>4518</u>	<u>4660</u>	<u>4714</u>	<u>4888</u>	<u>5065</u>	<u>5257</u>	<u>5444</u>	<u>5621</u>	<u>5940</u>	<u>6172</u>
<u>12.5</u>	<u>S</u>	<u>4459</u>	<u>4603</u>	<u>4748</u>	<u>4804</u>	<u>4986</u>	<u>5159</u>	<u>5361</u>	<u>5546</u>	<u>5722</u>	<u>6040</u>	<u>6280</u>
<u>13</u>	<u>B</u>	<u>4262</u>	<u>4399</u>	<u>4537</u>	<u>4588</u>	<u>4756</u>	<u>4936</u>	<u>5121</u>	<u>5307</u>	<u>5507</u>	<u>5814</u>	<u>6043</u>
<u>13</u>	<u>Q</u>	<u>4433</u>	<u>4578</u>	<u>4721</u>	<u>4777</u>	<u>4951</u>	<u>5149</u>	<u>5349</u>	<u>5545</u>	<u>5749</u>	<u>6075</u>	<u>6319</u>
<u>13</u>	<u>S</u>	<u>4516</u>	<u>4663</u>	<u>4808</u>	<u>4869</u>	<u>5047</u>	<u>5248</u>	<u>5452</u>	<u>5644</u>	<u>5853</u>	<u>6181</u>	<u>6428</u>
<u>14</u>	<u>B</u>	<u>4439</u>	<u>4583</u>	<u>4725</u>	<u>4785</u>	<u>4964</u>	<u>5159</u>	<u>5385</u>	<u>5580</u>	<u>5791</u>	<u>6132</u>	<u>6377</u>
<u>14</u>	<u>Q</u>	<u>4627</u>	<u>4774</u>	<u>4925</u>	<u>4988</u>	<u>5174</u>	<u>5389</u>	<u>5621</u>	<u>5832</u>	<u>6056</u>	<u>6406</u>	<u>6660</u>
<u>14</u>	<u>S</u>	<u>4708</u>	<u>4861</u>	<u>5012</u>	<u>5080</u>	<u>5278</u>	<u>5484</u>	<u>5722</u>	<u>5938</u>	<u>6158</u>	<u>6509</u>	<u>6766</u>
<u>15</u>	<u>B</u>	<u>4611</u>	<u>4762</u>	<u>4911</u>	<u>4975</u>	<u>5194</u>	<u>5408</u>	<u>5618</u>	<u>5845</u>	<u>6066</u>	<u>6432</u>	<u>6685</u>
<u>15</u>	<u>Q</u>	<u>4809</u>	<u>4965</u>	<u>5122</u>	<u>5191</u>	<u>5417</u>	<u>5644</u>	<u>5870</u>	<u>6113</u>	<u>6339</u>	<u>6715</u>	<u>6988</u>
<u>15</u>	<u>S</u>	<u>4896</u>	<u>5055</u>	<u>5214</u>	<u>5284</u>	<u>5519</u>	<u>5742</u>	<u>5974</u>	<u>6217</u>	<u>6442</u>	<u>6822</u>	<u>7094</u>
<u>16</u>	<u>B</u>	<u>4824</u>	<u>4980</u>	<u>5136</u>	<u>5207</u>	<u>5438</u>	<u>5679</u>	<u>5914</u>	<u>6161</u>	<u>6407</u>	<u>6787</u>	<u>7059</u>
<u>16</u>	<u>Q</u>	<u>5030</u>	<u>5194</u>	<u>5358</u>	<u>5431</u>	<u>5679</u>	<u>5940</u>	<u>6185</u>	<u>6441</u>	<u>6697</u>	<u>7095</u>	<u>7382</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>16</u>	<u>S</u>	<u>5126</u>	<u>5293</u>	<u>5455</u>	<u>5537</u>	<u>5781</u>	<u>6040</u>	<u>6289</u>	<u>6541</u>	<u>6801</u>	<u>7193</u>	<u>7483</u>
<u>17</u>	<u>B</u>	<u>5051</u>	<u>5214</u>	<u>5377</u>	<u>5455</u>	<u>5706</u>	<u>5969</u>	<u>6221</u>	<u>6474</u>	<u>6736</u>	<u>7137</u>	<u>7424</u>
<u>17</u>	<u>Q</u>	<u>5265</u>	<u>5436</u>	<u>5607</u>	<u>5692</u>	<u>5963</u>	<u>6237</u>	<u>6500</u>	<u>6763</u>	<u>7040</u>	<u>7459</u>	<u>7760</u>
<u>17</u>	<u>S</u>	<u>5360</u>	<u>5533</u>	<u>5706</u>	<u>5793</u>	<u>6069</u>	<u>6344</u>	<u>6606</u>	<u>6868</u>	<u>7142</u>	<u>7567</u>	<u>7867</u>
<u>18</u>	<u>B</u>	<u>5311</u>	<u>5484</u>	<u>5655</u>	<u>5741</u>	<u>6017</u>	<u>6295</u>	<u>6586</u>	<u>6851</u>	<u>7127</u>	<u>7551</u>	<u>7856</u>
<u>18</u>	<u>Q</u>	<u>5543</u>	<u>5723</u>	<u>5901</u>	<u>5997</u>	<u>6291</u>	<u>6585</u>	<u>6882</u>	<u>7164</u>	<u>7450</u>	<u>7896</u>	<u>8211</u>
<u>18</u>	<u>S</u>	<u>5632</u>	<u>5815</u>	<u>5999</u>	<u>6096</u>	<u>6392</u>	<u>6685</u>	<u>6987</u>	<u>7267</u>	<u>7556</u>	<u>7994</u>	<u>8317</u>
<u>19</u>	<u>B</u>	<u>5592</u>	<u>5774</u>	<u>5953</u>	<u>6049</u>	<u>6358</u>	<u>6657</u>	<u>6964</u>	<u>7261</u>	<u>7563</u>	<u>8024</u>	<u>8344</u>
<u>19</u>	<u>Q</u>	<u>5840</u>	<u>6031</u>	<u>6219</u>	<u>6322</u>	<u>6647</u>	<u>6953</u>	<u>7286</u>	<u>7587</u>	<u>7907</u>	<u>8383</u>	<u>8720</u>
<u>19</u>	<u>S</u>	<u>5938</u>	<u>6127</u>	<u>6322</u>	<u>6431</u>	<u>6753</u>	<u>7061</u>	<u>7387</u>	<u>7694</u>	<u>8012</u>	<u>8487</u>	<u>8826</u>
<u>20</u>	<u>B</u>	<u>5901</u>	<u>6095</u>	<u>6286</u>	<u>6391</u>	<u>6714</u>	<u>7024</u>	<u>7361</u>	<u>7681</u>	<u>7999</u>	<u>8485</u>	<u>8825</u>
<u>20</u>	<u>Q</u>	<u>6164</u>	<u>6364</u>	<u>6564</u>	<u>6680</u>	<u>7015</u>	<u>7347</u>	<u>7696</u>	<u>8026</u>	<u>8360</u>	<u>8870</u>	<u>9226</u>
<u>20</u>	<u>S</u>	<u>6261</u>	<u>6466</u>	<u>6669</u>	<u>6786</u>	<u>7120</u>	<u>7450</u>	<u>7797</u>	<u>8129</u>	<u>8463</u>	<u>8971</u>	<u>9330</u>

Effective July 1, 2022
Bargaining Unit: RC-014

Pay Grade	Pay Plan Code	STEPS										
		1e	1b	1a	1	2	3	4	5	6	7	8
1	B	2788	2878	2970	2979	3046	3116	3198	3268	3346	3470	3606
1	Q	2891	2984	3078	3091	3166	3236	3320	3401	3478	3606	3752
1	S	2971	3065	3160	3179	3243	3314	3403	3482	3558	3688	3836
2	B	2901	2996	3090	3101	3169	3243	3327	3401	3482	3611	3753
2	Q	3008	3106	3203	3217	3295	3368	3455	3539	3620	3753	3904
2	S	3091	3190	3289	3308	3375	3449	3542	3624	3703	3838	3992
02H	B	17.85	18.44	19.02	19.08	19.50	19.96	20.47	20.93	21.43	22.22	23.10
02H	Q	18.51	19.11	19.71	19.80	20.28	20.73	21.26	21.78	22.28	23.10	24.02
02H	S	19.02	19.63	20.24	20.36	20.77	21.22	21.80	22.30	22.79	23.62	24.57

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

3	B	2966	3060	3156	3169	3243	3328	3407	3490	3573	3720	3868
3	Q	3079	3177	3277	3295	3368	3456	3544	3628	3712	3868	4025
3	S	3154	3255	3356	3375	3449	3544	3629	3710	3794	3951	4108
3.5	B	3033	3128	3227	3243	3322	3407	3492	3573	3663	3818	3968
3.5	Q	3147	3247	3347	3368	3451	3544	3630	3712	3805	3966	4127
3.5	S	3220	3324	3426	3449	3539	3629	3715	3794	3889	4053	4215
4	B	3033	3128	3227	3243	3328	3419	3495	3590	3672	3827	3983
4	Q	3147	3247	3347	3368	3456	3550	3632	3733	3818	3979	4138
4	S	3220	3324	3426	3449	3544	3633	3719	3820	3900	4061	4228
4.5	B	3105	3205	3304	3322	3407	3493	3584	3677	3763	3922	4078
4.5	Q	3221	3326	3428	3451	3544	3631	3727	3823	3913	4079	4242
4.5	S	3302	3410	3516	3539	3629	3718	3807	3904	3999	4166	4331
5	B	3110	3210	3310	3328	3424	3508	3602	3688	3781	3937	4094
5	Q	3227	3331	3435	3456	3554	3648	3742	3834	3931	4094	4256
5	S	3306	3412	3519	3544	3635	3733	3828	3922	4015	4178	4344
5.5	B	3181	3283	3386	3407	3495	3597	3687	3781	3879	4038	4195
5.5	Q	3306	3412	3519	3544	3632	3739	3833	3931	4038	4198	4365
5.5	S	3384	3492	3602	3629	3719	3825	3921	4015	4120	4285	4454
6	B	3196	3299	3402	3424	3510	3606	3708	3800	3906	4073	4235
6	Q	3316	3420	3528	3554	3649	3749	3856	3955	4059	4235	4404
6	S	3390	3499	3608	3635	3735	3831	3942	4042	4149	4322	4497
7	B	3277	3383	3488	3510	3611	3718	3822	3924	4036	4218	4386
7	Q	3401	3510	3621	3649	3753	3866	3972	4082	4195	4393	4568
7	S	3479	3590	3703	3735	3838	3947	4056	4168	4278	4479	4657
8	B	3367	3475	3583	3611	3726	3834	3955	4061	4179	4376	4552
8	Q	3498	3611	3722	3753	3877	3986	4115	4226	4353	4558	4741

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

8	S	3574	3689	3804	3838	3956	4073	4203	4317	4440	4644	4832
9	B	3471	3582	3694	3726	3840	3963	4086	4216	4342	4548	4729
9	Q	3610	3725	3841	3877	3996	4124	4251	4390	4521	4736	4928
9	S	3682	3799	3919	3956	4078	4209	4339	4478	4610	4827	5022
10	B	3579	3694	3810	3844	3985	4103	4239	4373	4507	4737	4929
10	Q	3720	3841	3960	4000	4147	4270	4416	4554	4698	4947	5144
10	S	3796	3919	4041	4082	4229	4357	4502	4640	4792	5039	5240
10.5	B	3684	3801	3921	3958	4086	4226	4354	4506	4638	4875	5072
10.5	Q	3832	3955	4079	4121	4251	4401	4537	4695	4836	5085	5291
10.5	S	3909	4034	4160	4206	4339	4490	4623	4791	4930	5183	5393
11	B	3710	3830	3947	3986	4122	4256	4410	4554	4696	4945	5142
11	Q	3856	3980	4103	4149	4296	4435	4594	4748	4897	5162	5367
11	S	3929	4056	4183	4231	4378	4520	4682	4837	4990	5254	5464
12	B	3856	3980	4103	4149	4300	4440	4607	4758	4932	5198	5404
12	Q	4009	4140	4268	4318	4477	4625	4802	4968	5146	5426	5644
12	S	4086	4217	4351	4402	4562	4712	4895	5061	5242	5524	5746
12.5	B	3944	4073	4201	4245	4403	4556	4730	4892	5052	5327	5541
12.5	Q	4104	4238	4371	4422	4586	4751	4932	5107	5273	5572	5789
12.5	S	4183	4318	4454	4507	4677	4839	5029	5203	5367	5666	5891
13	B	3998	4127	4256	4304	4462	4631	4804	4979	5166	5454	5669
13	Q	4159	4294	4429	4481	4644	4830	5018	5202	5393	5699	5928
13	S	4237	4374	4511	4567	4735	4923	5114	5294	5490	5798	6030
14	B	4164	4299	4433	4488	4657	4839	5052	5235	5433	5752	5982
14	Q	4340	4479	4620	4679	4854	5056	5273	5471	5681	6010	6248
14	S	4416	4560	4702	4765	4951	5144	5367	5570	5777	6106	6347
15	B	4326	4467	4607	4667	4872	5073	5270	5483	5690	6034	6271

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

15	Q	4512	4658	4805	4869	5082	5294	5507	5735	5946	6299	6556
15	S	4593	4742	4891	4957	5177	5387	5604	5832	6043	6400	6655
16	B	4525	4672	4818	4885	5101	5327	5548	5780	6011	6366	6622
16	Q	4718	4872	5026	5095	5327	5572	5802	6042	6283	6656	6925
16	S	4809	4965	5117	5194	5423	5666	5900	6136	6380	6748	7019
17	B	4738	4891	5044	5117	5353	5599	5836	6073	6319	6695	6964
17	Q	4939	5099	5260	5339	5594	5851	6097	6344	6604	6997	7280
17	S	5028	5190	5353	5435	5693	5951	6197	6442	6700	7098	7380
18	B	4982	5144	5305	5386	5644	5905	6178	6427	6686	7084	7369
18	Q	5200	5368	5536	5626	5902	6177	6456	6720	6988	7407	7703
18	S	5284	5455	5628	5718	5996	6271	6555	6817	7088	7499	7802
19	B	5246	5416	5585	5674	5964	6245	6533	6812	7095	7527	7827
19	Q	5479	5658	5834	5931	6236	6522	6835	7117	7417	7864	8180
19	S	5570	5748	5931	6033	6335	6624	6930	7217	7516	7962	8280
20	B	5536	5717	5897	5995	6298	6589	6905	7206	7504	7960	8279
20	Q	5783	5970	6158	6266	6581	6892	7219	7529	7842	8321	8655
20	S	5873	6065	6256	6365	6679	6988	7314	7626	7939	8415	8752

(Source: Peremptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE N RC-010 (Professional Legal Unit, AFSCME)**

<u>Title</u>	<u>Title Code</u>	<u>Bargaining Unit</u>	<u>Pay Grade</u>
Hearings Referee	18300	RC-010	23
Hearings Referee – Intermittent	18301	RC-010	23H
Public Service Administrator, Option 8L Departments of Central Management Services, Children and Family Services, Healthcare and Family Services, Labor, Public Health and Revenue, Environmental Protection Agency, Illinois Gaming Board, Guardianship and Advocacy Commission, Pollution Control Board except the Pollution Control Board positions with an attorney assistant function, and administrative law judge function at the Departments of Healthcare and Family Services and Human Services	37015	RC-010	24
Technical Advisor Advanced Program Specialist	45256	RC-010	24
Technical Advisor I	45251	RC-010	18
Technical Advisor II	45252	RC-010	20
Technical Advisor III	45253	RC-010	23

NOTES: Sub-Steps – Step 1a, 1b, and 1c shall be implemented for all employees hired on or after May 20, 2013, with a 3% step differential. Effective July 1, 2019, Step 1a, 1b, and 1c shall be increased by \$25 per month, with subsequent \$25 per month increases effective July 1, 2020 and July 1, 2021.

Stipend – Effective July 1, 2023, and implemented upon ratification of the Agreement, all bargaining unit employees on active payroll shall receive a \$1,200 stipend.

General Increases – The pay rates for all bargaining unit classifications and steps shall be increased by the specified percentage amounts effective on the following dates: July 1, 2023, 4.0%; January 1, 2024, 2.5%; July 1, 2024, 4.0%; July 1, 2025, 3.95%; and July 1, 2026, 3.5% ~~January 1, 2020, 1.50%; July 1, 2020, 2.10%; July 1, 2021, 3.95%; and July 1, 2022, 3.95%~~. Pay rates for each step and their effective dates are listed in the rate tables in this Section.

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Longevity Pay – Effective January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002, the Step 8 rate shall be increased by \$50 per month. For employees not eligible for longevity pay on or before January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade, the Step 8 rate shall be increased by \$50 per month. Effective July 1, 2010, the Step 8 rate shall be increased by \$50 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010, the Step 8 rate shall be increased by \$75 per month. Effective July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$75 a month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$100 a month. Employees whose salaries are red-circled above the maximum Step rate continue to receive all applicable general increases and any other adjustments (except the longevity pay) provided for in an applicable collective bargaining agreement. For these employees, the longevity pay shall be limited to the amount that would increase the employee's salary to the amount that is equal to that of an employee on the maximum Step rate with the same number of years of continuous and creditable service. Employees receiving the longevity pay shall continue to receive the longevity pay as long as they remain in the same or successor classification as a result of a reclassification or reevaluation. Employees who are eligible for the increase provided for longevity pay on or before January 1, 2002, shall continue to receive longevity pay after being placed on Step 8 while they remain in the same or lower pay grade. Effective January 1, 2024, longevity shall be increased by \$30 to \$105 per month for those employees who attain ten years of continuous service and have three or more years of creditable service on Step 8. For those employees who

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

attain fifteen years of continuous service and have three or more years of creditable service on Step 8, longevity shall be increased by \$30 to \$130 per month.

Effective July 1, 2023
Bargaining Unit: RC-010

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>18</u>	<u>B</u>	<u>5181</u>	<u>5350</u>	<u>5517</u>	<u>5601</u>	<u>5870</u>	<u>6141</u>	<u>6425</u>	<u>6684</u>	<u>6953</u>	<u>7367</u>	<u>7664</u>
<u>18</u>	<u>Q</u>	<u>5408</u>	<u>5583</u>	<u>5757</u>	<u>5851</u>	<u>6138</u>	<u>6424</u>	<u>6714</u>	<u>6989</u>	<u>7268</u>	<u>7703</u>	<u>8011</u>
<u>20</u>	<u>B</u>	<u>5757</u>	<u>5946</u>	<u>6133</u>	<u>6235</u>	<u>6550</u>	<u>6853</u>	<u>7181</u>	<u>7494</u>	<u>7804</u>	<u>8278</u>	<u>8610</u>
<u>20</u>	<u>Q</u>	<u>6014</u>	<u>6209</u>	<u>6404</u>	<u>6517</u>	<u>6844</u>	<u>7168</u>	<u>7508</u>	<u>7830</u>	<u>8156</u>	<u>8654</u>	<u>9001</u>
<u>23</u>	<u>B</u>	<u>6805</u>	<u>7027</u>	<u>7249</u>	<u>7385</u>	<u>7775</u>	<u>8175</u>	<u>8562</u>	<u>8955</u>	<u>9342</u>	<u>9935</u>	<u>10333</u>
<u>23</u>	<u>Q</u>	<u>7110</u>	<u>7342</u>	<u>7575</u>	<u>7720</u>	<u>8130</u>	<u>8544</u>	<u>8946</u>	<u>9363</u>	<u>9768</u>	<u>10379</u>	<u>10793</u>
<u>23H</u>	<u>B</u>	<u>41.88</u>	<u>43.24</u>	<u>44.61</u>	<u>45.45</u>	<u>47.85</u>	<u>50.31</u>	<u>52.69</u>	<u>55.11</u>	<u>57.49</u>	<u>61.14</u>	<u>63.59</u>
<u>24</u>	<u>B</u>	<u>7234</u>	<u>7473</u>	<u>7708</u>	<u>7859</u>	<u>8276</u>	<u>8712</u>	<u>9129</u>	<u>9552</u>	<u>9982</u>	<u>10609</u>	<u>11031</u>
<u>24</u>	<u>Q</u>	<u>7560</u>	<u>7805</u>	<u>8053</u>	<u>8215</u>	<u>8653</u>	<u>9103</u>	<u>9543</u>	<u>9979</u>	<u>10430</u>	<u>11086</u>	<u>11529</u>
<u>26</u>	<u>B</u>	<u>8217</u>	<u>8485</u>	<u>8755</u>	<u>8940</u>	<u>9430</u>	<u>9931</u>	<u>10431</u>	<u>10919</u>	<u>11409</u>	<u>12143</u>	<u>12629</u>
<u>26</u>	<u>Q</u>	<u>8613</u>	<u>8893</u>	<u>9173</u>	<u>9371</u>	<u>9878</u>	<u>10401</u>	<u>10926</u>	<u>11438</u>	<u>11949</u>	<u>12722</u>	<u>13230</u>

Effective January 1, 2024
Bargaining Unit: RC-010

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>18</u>	<u>B</u>	<u>5311</u>	<u>5484</u>	<u>5655</u>	<u>5741</u>	<u>6017</u>	<u>6295</u>	<u>6586</u>	<u>6851</u>	<u>7127</u>	<u>7551</u>	<u>7856</u>
<u>18</u>	<u>Q</u>	<u>5543</u>	<u>5723</u>	<u>5901</u>	<u>5997</u>	<u>6291</u>	<u>6585</u>	<u>6882</u>	<u>7164</u>	<u>7450</u>	<u>7896</u>	<u>8211</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>20</u>	<u>B</u>	<u>5901</u>	<u>6095</u>	<u>6286</u>	<u>6391</u>	<u>6714</u>	<u>7024</u>	<u>7361</u>	<u>7681</u>	<u>7999</u>	<u>8485</u>	<u>8825</u>
<u>20</u>	<u>Q</u>	<u>6164</u>	<u>6364</u>	<u>6564</u>	<u>6680</u>	<u>7015</u>	<u>7347</u>	<u>7696</u>	<u>8026</u>	<u>8360</u>	<u>8870</u>	<u>9226</u>
<u>23</u>	<u>B</u>	<u>6975</u>	<u>7203</u>	<u>7430</u>	<u>7570</u>	<u>7969</u>	<u>8379</u>	<u>8776</u>	<u>9179</u>	<u>9576</u>	<u>10183</u>	<u>10591</u>
<u>23</u>	<u>Q</u>	<u>7288</u>	<u>7526</u>	<u>7764</u>	<u>7913</u>	<u>8333</u>	<u>8758</u>	<u>9170</u>	<u>9597</u>	<u>10012</u>	<u>10638</u>	<u>11063</u>
<u>23H</u>	<u>B</u>	<u>42.92</u>	<u>44.33</u>	<u>45.72</u>	<u>46.58</u>	<u>49.04</u>	<u>51.56</u>	<u>54.01</u>	<u>56.49</u>	<u>58.93</u>	<u>62.66</u>	<u>65.18</u>
<u>24</u>	<u>B</u>	<u>7415</u>	<u>7660</u>	<u>7901</u>	<u>8055</u>	<u>8483</u>	<u>8930</u>	<u>9357</u>	<u>9791</u>	<u>10232</u>	<u>10874</u>	<u>11307</u>
<u>24</u>	<u>Q</u>	<u>7749</u>	<u>8000</u>	<u>8254</u>	<u>8420</u>	<u>8869</u>	<u>9331</u>	<u>9782</u>	<u>10228</u>	<u>10691</u>	<u>11363</u>	<u>11817</u>
<u>26</u>	<u>B</u>	<u>8422</u>	<u>8697</u>	<u>8974</u>	<u>9164</u>	<u>9666</u>	<u>10179</u>	<u>10692</u>	<u>11192</u>	<u>11694</u>	<u>12447</u>	<u>12945</u>
<u>26</u>	<u>Q</u>	<u>8828</u>	<u>9115</u>	<u>9402</u>	<u>9605</u>	<u>10125</u>	<u>10661</u>	<u>11199</u>	<u>11724</u>	<u>12248</u>	<u>13040</u>	<u>13561</u>

Effective July 1, 2022
Bargaining Unit: RC-010

Pay Grade	Pay Plan Code	STEPS										
		1c	1b	1a	1	2	3	4	5	6	7	8
18	B	4982	5144	5305	5386	5644	5905	6178	6427	6686	7084	7369
18	Q	5200	5368	5536	5626	5902	6177	6456	6720	6988	7407	7703
20	B	5536	5717	5897	5995	6298	6589	6905	7206	7504	7960	8279
20	Q	5783	5970	6158	6266	6581	6892	7219	7529	7842	8321	8655
23	B	6543	6757	6970	7101	7476	7861	8233	8611	8983	9553	9936
23	Q	6837	7060	7284	7423	7817	8215	8602	9003	9392	9980	10378
23H	B	40.26	41.58	42.89	43.70	46.01	48.38	50.66	52.99	55.28	58.79	61.14
24	B	6956	7186	7412	7557	7958	8377	8778	9185	9598	10201	10607
24	Q	7269	7505	7743	7899	8320	8753	9176	9595	10029	10660	11086
26	B	7901	8159	8418	8596	9067	9549	10030	10499	10970	11676	12143
26	Q	8282	8551	8820	9011	9498	10001	10506	10998	11489	12233	12721

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

(Source: Peremptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE O RC-028 (Paraprofessional Human Services Employees, AFSCME)**

<u>Title</u>	<u>Title Code</u>	<u>Bargaining Unit</u>	<u>Pay Grade</u>
Administrative Assistant I	00501	RC-028	17
Administrative Assistant II	00502	RC-028	19
Apparel/Dry Goods Specialist III	01233	RC-028	12.5
Assistant Reimbursement Officer	02424	RC-028	08
Capital Development Board Media Technician	06525	RC-028	14
Child Development Aide	07184	RC-028	10
Clinical Laboratory Associate	08200	RC-028	08
Clinical Laboratory Technician I	08215	RC-028	10
Clinical Laboratory Technician II	08216	RC-028	12
Compliance Officer	08919	RC-028	14
Contract Specialist I	09566	RC-028	11
Contract Specialist II	09567	RC-028	13
Contract Specialist III	09568	RC-028	17
Crime Scene Investigator	09980	RC-028	21
Data Processing Administrative Specialist	11415	RC-028	14
Data Processing Specialist	11430	RC-028	12
Data Processing Technician	11440	RC-028	09
Data Processing Technician Trainee	11443	RC-028	06
Dental Assistant	11650	RC-028	10
Dental Hygienist	11700	RC-028	14
Electroencephalograph Technician	13300	RC-028	08
Environmental Equipment Operator I	13761	RC-028	12
Environmental Equipment Operator II	13762	RC-028	14
Environmental Protection Technician I	13831	RC-028	08
Environmental Protection Technician II	13832	RC-028	10
Guard Supervisor	17685	RC-028	14
Health Information Associate	18045	RC-028	10
Health Information Technician	18047	RC-028	12
Hearing & Speech Technician II	18262	RC-028	09
Housekeeper	19600	RC-028	03.5
Inhalation Therapist	21259	RC-028	09 08
Inhalation Therapy Supervisor	21260	RC-028	11
Intermittent Unemployment Insurance Technician (Hourly)	21690	RC-028	06H

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Laboratory Assistant	22995	RC-028	04
Laboratory Associate I	22997	RC-028	10
Laboratory Associate II	22998	RC-028	12
Legal Research Assistant	23350	RC-028	13
Licensed Practical Nurse I	23551	RC-028	10.5
Licensed Practical Nurse II	23552	RC-028	11.5
Lock and Dam Tender	24290	RC-028	10
Lottery Commodities Distributor II	24402	RC-028	12
Lottery Drawing Senior Specialist	24413	RC-028	14
Lottery Drawing Specialist	24410	RC-028	12
Natural Resources Technician I	28851	RC-028	10
Natural Resources Technician II	28852	RC-028	13
Office Administrative Specialist	29990	RC-028	12
Office Administrator IV	29994	RC-028	14
Office Administrator V	29995	RC-028	15
Office Specialist	30080	RC-028	11
Pharmacy Lead Technician	32009	RC-028	09
Pharmacy Technician	32011	RC-028	07
Public Aid Eligibility Assistant	35825	RC-028	08
Radiologic Technologist	37500	RC-028	11
Radiologic Technologist Program Coordinator	37507	RC-028	12
Ranger	37725	RC-028	13
Rehabilitation Counselor Aide I	38155	RC-028	09
Rehabilitation Counselor Aide II	38156	RC-028	11
Senior Ranger	40090	RC-028	14
Site Interpreter	41090	RC-028	10
Site Technician I	41131	RC-028	10
Site Technician II	41132	RC-028	12
Social Service Community Planner	41295	RC-028	11
State Police Crime Information Evaluator	41801	RC-028	11
State Police Evidence Technician I	41901	RC-028	12
State Police Evidence Technician II	41902	RC-028	13
Statistical Research Technician	42748	RC-028	11
Veterans Service Officer	47800	RC-028	14
Vocational Instructor	48200	RC-028	12
Waterways Construction Supervisor I	49061	RC-028	16
Waterways Construction Supervisor II (Department of Natural Resources)	49062	RC-028	18

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

NOTES: Sub-Steps – Step 1a, 1b, and 1c shall be implemented for all employees hired on or after May 20, 2013, with a 3% step differential. Effective July 1, 2019, Step 1a, 1b, and 1c shall be increased by \$25 per month, with subsequent \$25 per month increases effective July 1, 2020 and July 1, 2021.

Stipend – Effective July 1, 2023, and implemented upon ratification of the Agreement, all bargaining unit employees on active payroll shall receive a \$1,200 stipend.

General Increases – The pay rates for all bargaining unit classifications and steps shall be increased by the specified percentage amounts effective on the following dates: July 1, 2023, 4.0%; January 1, 2024, 2.5%; July 1, 2024, 4.0%; July 1, 2025, 3.95%; and July 1, 2026, 3.5% ~~January 1, 2020, 1.50%; July 1, 2020, 2.10%; July 1, 2021, 3.95%; and July 1, 2022, 3.95%~~. Pay rates for each step and their effective dates are listed in the rate tables in this Section.

Longevity Pay – Effective January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002, the Step 8 rate shall be increased by \$50 per month. For employees not eligible for longevity pay on or before January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade, the Step 8 rate shall be increased by \$50 per month. Effective July 1, 2010, the Step 8 rate shall be increased by \$50 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010, the Step 8 rate shall be increased by \$75 per month. Effective July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$75 a month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013, the

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Step 8 rate shall be increased by \$25 per month to \$100 a month. Employees whose salaries are red-circled above the maximum Step rate continue to receive all applicable general increases and any other adjustments (except the longevity pay) provided for in an applicable collective bargaining agreement. For these employees, the longevity pay shall be limited to the amount that would increase the employee's salary to the amount that is equal to that of an employee on the maximum Step rate with the same number of years of continuous and creditable service. Employees receiving the longevity pay shall continue to receive the longevity pay as long as they remain in the same or successor classification as a result of a reclassification or reevaluation. Employees who are eligible for the increase provided for longevity pay on or before January 1, 2002, shall continue to receive longevity pay after being placed on Step 8 while they remain in the same or lower pay grade. Effective January 1, 2024, longevity shall be increased by \$30 to \$105 per month for those employees who attain ten years of continuous service and have three or more years of creditable service on Step 8. For those employees who attain fifteen years of continuous service and have three or more years of creditable service on Step 8, longevity shall be increased by \$30 to \$130 per month.

Effective July 1, 2023
Bargaining Unit: RC-028

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>S T E P S</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>03.5</u>	<u>B</u>	<u>3154</u>	<u>3253</u>	<u>3356</u>	<u>3373</u>	<u>3455</u>	<u>3543</u>	<u>3632</u>	<u>3716</u>	<u>3810</u>	<u>3971</u>	<u>4127</u>
<u>03.5</u>	<u>Q</u>	<u>3273</u>	<u>3377</u>	<u>3481</u>	<u>3503</u>	<u>3589</u>	<u>3686</u>	<u>3775</u>	<u>3860</u>	<u>3957</u>	<u>4125</u>	<u>4292</u>
<u>03.5</u>	<u>S</u>	<u>3349</u>	<u>3457</u>	<u>3563</u>	<u>3587</u>	<u>3681</u>	<u>3774</u>	<u>3864</u>	<u>3946</u>	<u>4045</u>	<u>4215</u>	<u>4384</u>
<u>04</u>	<u>B</u>	<u>3154</u>	<u>3253</u>	<u>3356</u>	<u>3373</u>	<u>3461</u>	<u>3556</u>	<u>3635</u>	<u>3734</u>	<u>3819</u>	<u>3980</u>	<u>4142</u>
<u>04</u>	<u>Q</u>	<u>3273</u>	<u>3377</u>	<u>3481</u>	<u>3503</u>	<u>3594</u>	<u>3692</u>	<u>3777</u>	<u>3882</u>	<u>3971</u>	<u>4138</u>	<u>4304</u>
<u>04</u>	<u>S</u>	<u>3349</u>	<u>3457</u>	<u>3563</u>	<u>3587</u>	<u>3686</u>	<u>3778</u>	<u>3868</u>	<u>3973</u>	<u>4056</u>	<u>4223</u>	<u>4397</u>
<u>06</u>	<u>B</u>	<u>3324</u>	<u>3431</u>	<u>3538</u>	<u>3561</u>	<u>3650</u>	<u>3750</u>	<u>3856</u>	<u>3952</u>	<u>4062</u>	<u>4236</u>	<u>4404</u>
<u>06</u>	<u>Q</u>	<u>3449</u>	<u>3557</u>	<u>3669</u>	<u>3696</u>	<u>3795</u>	<u>3899</u>	<u>4010</u>	<u>4113</u>	<u>4221</u>	<u>4404</u>	<u>4580</u>
<u>06</u>	<u>S</u>	<u>3526</u>	<u>3639</u>	<u>3752</u>	<u>3780</u>	<u>3884</u>	<u>3984</u>	<u>4100</u>	<u>4204</u>	<u>4315</u>	<u>4495</u>	<u>4677</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>06H</u>	<u>B</u>	<u>20.46</u>	<u>21.11</u>	<u>21.77</u>	<u>21.91</u>	<u>22.46</u>	<u>23.08</u>	<u>23.73</u>	<u>24.32</u>	<u>25.00</u>	<u>26.07</u>	<u>27.10</u>
<u>06H</u>	<u>Q</u>	<u>21.22</u>	<u>21.89</u>	<u>22.58</u>	<u>22.74</u>	<u>23.35</u>	<u>23.99</u>	<u>24.68</u>	<u>25.31</u>	<u>25.98</u>	<u>27.10</u>	<u>28.18</u>
<u>06H</u>	<u>S</u>	<u>21.70</u>	<u>22.39</u>	<u>23.09</u>	<u>23.26</u>	<u>23.90</u>	<u>24.52</u>	<u>25.23</u>	<u>25.87</u>	<u>26.55</u>	<u>27.66</u>	<u>28.78</u>
<u>07</u>	<u>B</u>	<u>3408</u>	<u>3518</u>	<u>3628</u>	<u>3650</u>	<u>3755</u>	<u>3867</u>	<u>3975</u>	<u>4081</u>	<u>4197</u>	<u>4387</u>	<u>4561</u>
<u>07</u>	<u>Q</u>	<u>3537</u>	<u>3650</u>	<u>3766</u>	<u>3795</u>	<u>3903</u>	<u>4021</u>	<u>4131</u>	<u>4245</u>	<u>4363</u>	<u>4569</u>	<u>4751</u>
<u>07</u>	<u>S</u>	<u>3618</u>	<u>3734</u>	<u>3851</u>	<u>3884</u>	<u>3992</u>	<u>4105</u>	<u>4218</u>	<u>4335</u>	<u>4449</u>	<u>4658</u>	<u>4843</u>
<u>08</u>	<u>B</u>	<u>3502</u>	<u>3614</u>	<u>3726</u>	<u>3755</u>	<u>3875</u>	<u>3987</u>	<u>4113</u>	<u>4223</u>	<u>4346</u>	<u>4551</u>	<u>4734</u>
<u>08</u>	<u>Q</u>	<u>3638</u>	<u>3755</u>	<u>3871</u>	<u>3903</u>	<u>4032</u>	<u>4145</u>	<u>4280</u>	<u>4395</u>	<u>4527</u>	<u>4740</u>	<u>4931</u>
<u>08</u>	<u>S</u>	<u>3717</u>	<u>3837</u>	<u>3956</u>	<u>3992</u>	<u>4114</u>	<u>4236</u>	<u>4371</u>	<u>4490</u>	<u>4618</u>	<u>4830</u>	<u>5025</u>
<u>09</u>	<u>B</u>	<u>3610</u>	<u>3725</u>	<u>3842</u>	<u>3875</u>	<u>3994</u>	<u>4122</u>	<u>4249</u>	<u>4385</u>	<u>4516</u>	<u>4730</u>	<u>4918</u>
<u>09</u>	<u>Q</u>	<u>3754</u>	<u>3874</u>	<u>3995</u>	<u>4032</u>	<u>4156</u>	<u>4289</u>	<u>4421</u>	<u>4566</u>	<u>4702</u>	<u>4925</u>	<u>5125</u>
<u>09</u>	<u>S</u>	<u>3829</u>	<u>3951</u>	<u>4076</u>	<u>4114</u>	<u>4241</u>	<u>4377</u>	<u>4513</u>	<u>4657</u>	<u>4794</u>	<u>5020</u>	<u>5223</u>
<u>09.5</u>	<u>B</u>	<u>3697</u>	<u>3815</u>	<u>3935</u>	<u>3971</u>	<u>4093</u>	<u>4227</u>	<u>4361</u>	<u>4508</u>	<u>4640</u>	<u>4866</u>	<u>5060</u>
<u>09.5</u>	<u>Q</u>	<u>3839</u>	<u>3962</u>	<u>4086</u>	<u>4125</u>	<u>4257</u>	<u>4400</u>	<u>4543</u>	<u>4699</u>	<u>4830</u>	<u>5071</u>	<u>5276</u>
<u>09.5</u>	<u>S</u>	<u>3921</u>	<u>4046</u>	<u>4175</u>	<u>4215</u>	<u>4343</u>	<u>4492</u>	<u>4631</u>	<u>4790</u>	<u>4924</u>	<u>5171</u>	<u>5376</u>
<u>10</u>	<u>B</u>	<u>3722</u>	<u>3842</u>	<u>3962</u>	<u>3998</u>	<u>4144</u>	<u>4267</u>	<u>4409</u>	<u>4548</u>	<u>4687</u>	<u>4926</u>	<u>5126</u>
<u>10</u>	<u>Q</u>	<u>3869</u>	<u>3995</u>	<u>4118</u>	<u>4160</u>	<u>4313</u>	<u>4441</u>	<u>4593</u>	<u>4736</u>	<u>4886</u>	<u>5145</u>	<u>5350</u>
<u>10</u>	<u>S</u>	<u>3948</u>	<u>4076</u>	<u>4203</u>	<u>4245</u>	<u>4398</u>	<u>4531</u>	<u>4682</u>	<u>4826</u>	<u>4984</u>	<u>5241</u>	<u>5450</u>
<u>10.5</u>	<u>B</u>	<u>3841</u>	<u>3966</u>	<u>4089</u>	<u>4130</u>	<u>4280</u>	<u>4421</u>	<u>4576</u>	<u>4725</u>	<u>4878</u>	<u>5173</u>	<u>5381</u>
<u>10.5</u>	<u>Q</u>	<u>3994</u>	<u>4122</u>	<u>4250</u>	<u>4295</u>	<u>4457</u>	<u>4607</u>	<u>4763</u>	<u>4923</u>	<u>5089</u>	<u>5404</u>	<u>5619</u>
<u>10.5</u>	<u>S</u>	<u>4075</u>	<u>4206</u>	<u>4336</u>	<u>4384</u>	<u>4548</u>	<u>4697</u>	<u>4857</u>	<u>5017</u>	<u>5183</u>	<u>5500</u>	<u>5719</u>
<u>11</u>	<u>B</u>	<u>3858</u>	<u>3983</u>	<u>4105</u>	<u>4145</u>	<u>4287</u>	<u>4426</u>	<u>4586</u>	<u>4736</u>	<u>4884</u>	<u>5143</u>	<u>5348</u>
<u>11</u>	<u>Q</u>	<u>4010</u>	<u>4139</u>	<u>4267</u>	<u>4315</u>	<u>4468</u>	<u>4612</u>	<u>4778</u>	<u>4938</u>	<u>5093</u>	<u>5368</u>	<u>5582</u>
<u>11</u>	<u>S</u>	<u>4086</u>	<u>4218</u>	<u>4350</u>	<u>4400</u>	<u>4553</u>	<u>4701</u>	<u>4869</u>	<u>5030</u>	<u>5190</u>	<u>5464</u>	<u>5683</u>
<u>11.5</u>	<u>B</u>	<u>3949</u>	<u>4077</u>	<u>4204</u>	<u>4247</u>	<u>4392</u>	<u>4530</u>	<u>4685</u>	<u>4843</u>	<u>5011</u>	<u>5284</u>	<u>5497</u>
<u>11.5</u>	<u>Q</u>	<u>4105</u>	<u>4239</u>	<u>4372</u>	<u>4418</u>	<u>4576</u>	<u>4720</u>	<u>4881</u>	<u>5048</u>	<u>5230</u>	<u>5516</u>	<u>5739</u>
<u>11.5</u>	<u>S</u>	<u>4184</u>	<u>4319</u>	<u>4455</u>	<u>4504</u>	<u>4663</u>	<u>4811</u>	<u>4978</u>	<u>5149</u>	<u>5333</u>	<u>5622</u>	<u>5848</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>12</u>	<u>B</u>	<u>4010</u>	<u>4139</u>	<u>4267</u>	<u>4315</u>	<u>4472</u>	<u>4618</u>	<u>4791</u>	<u>4948</u>	<u>5129</u>	<u>5406</u>	<u>5620</u>
<u>12</u>	<u>Q</u>	<u>4169</u>	<u>4306</u>	<u>4439</u>	<u>4491</u>	<u>4656</u>	<u>4810</u>	<u>4994</u>	<u>5167</u>	<u>5352</u>	<u>5643</u>	<u>5870</u>
<u>12</u>	<u>S</u>	<u>4249</u>	<u>4386</u>	<u>4525</u>	<u>4578</u>	<u>4744</u>	<u>4900</u>	<u>5091</u>	<u>5263</u>	<u>5452</u>	<u>5745</u>	<u>5976</u>
<u>12.5</u>	<u>B</u>	<u>4102</u>	<u>4236</u>	<u>4369</u>	<u>4415</u>	<u>4579</u>	<u>4738</u>	<u>4919</u>	<u>5088</u>	<u>5254</u>	<u>5540</u>	<u>5763</u>
<u>12.5</u>	<u>Q</u>	<u>4268</u>	<u>4408</u>	<u>4546</u>	<u>4599</u>	<u>4769</u>	<u>4941</u>	<u>5129</u>	<u>5311</u>	<u>5484</u>	<u>5795</u>	<u>6021</u>
<u>12.5</u>	<u>S</u>	<u>4350</u>	<u>4491</u>	<u>4632</u>	<u>4687</u>	<u>4864</u>	<u>5033</u>	<u>5230</u>	<u>5411</u>	<u>5582</u>	<u>5893</u>	<u>6127</u>
<u>13</u>	<u>B</u>	<u>4158</u>	<u>4292</u>	<u>4426</u>	<u>4476</u>	<u>4640</u>	<u>4816</u>	<u>4996</u>	<u>5178</u>	<u>5373</u>	<u>5672</u>	<u>5896</u>
<u>13</u>	<u>Q</u>	<u>4325</u>	<u>4466</u>	<u>4606</u>	<u>4660</u>	<u>4830</u>	<u>5023</u>	<u>5219</u>	<u>5410</u>	<u>5609</u>	<u>5927</u>	<u>6165</u>
<u>13</u>	<u>S</u>	<u>4406</u>	<u>4549</u>	<u>4691</u>	<u>4750</u>	<u>4924</u>	<u>5120</u>	<u>5319</u>	<u>5506</u>	<u>5710</u>	<u>6030</u>	<u>6271</u>
<u>14</u>	<u>B</u>	<u>4331</u>	<u>4471</u>	<u>4610</u>	<u>4668</u>	<u>4843</u>	<u>5033</u>	<u>5254</u>	<u>5444</u>	<u>5650</u>	<u>5982</u>	<u>6221</u>
<u>14</u>	<u>Q</u>	<u>4514</u>	<u>4658</u>	<u>4805</u>	<u>4866</u>	<u>5048</u>	<u>5258</u>	<u>5484</u>	<u>5690</u>	<u>5908</u>	<u>6250</u>	<u>6498</u>
<u>14</u>	<u>S</u>	<u>4593</u>	<u>4742</u>	<u>4890</u>	<u>4956</u>	<u>5149</u>	<u>5350</u>	<u>5582</u>	<u>5793</u>	<u>6008</u>	<u>6350</u>	<u>6601</u>
<u>15</u>	<u>B</u>	<u>4499</u>	<u>4646</u>	<u>4791</u>	<u>4854</u>	<u>5067</u>	<u>5276</u>	<u>5481</u>	<u>5702</u>	<u>5918</u>	<u>6275</u>	<u>6522</u>
<u>15</u>	<u>Q</u>	<u>4692</u>	<u>4844</u>	<u>4997</u>	<u>5064</u>	<u>5285</u>	<u>5506</u>	<u>5727</u>	<u>5964</u>	<u>6184</u>	<u>6551</u>	<u>6818</u>
<u>15</u>	<u>S</u>	<u>4777</u>	<u>4932</u>	<u>5087</u>	<u>5155</u>	<u>5384</u>	<u>5602</u>	<u>5828</u>	<u>6065</u>	<u>6285</u>	<u>6656</u>	<u>6921</u>
<u>16</u>	<u>B</u>	<u>4706</u>	<u>4859</u>	<u>5011</u>	<u>5080</u>	<u>5305</u>	<u>5540</u>	<u>5770</u>	<u>6011</u>	<u>6251</u>	<u>6621</u>	<u>6887</u>
<u>16</u>	<u>Q</u>	<u>4907</u>	<u>5067</u>	<u>5227</u>	<u>5299</u>	<u>5540</u>	<u>5795</u>	<u>6034</u>	<u>6284</u>	<u>6534</u>	<u>6922</u>	<u>7202</u>
<u>16</u>	<u>S</u>	<u>5001</u>	<u>5164</u>	<u>5322</u>	<u>5402</u>	<u>5640</u>	<u>5893</u>	<u>6136</u>	<u>6381</u>	<u>6635</u>	<u>7018</u>	<u>7300</u>
<u>17</u>	<u>B</u>	<u>4928</u>	<u>5087</u>	<u>5246</u>	<u>5322</u>	<u>5567</u>	<u>5823</u>	<u>6069</u>	<u>6316</u>	<u>6572</u>	<u>6963</u>	<u>7243</u>
<u>17</u>	<u>Q</u>	<u>5137</u>	<u>5303</u>	<u>5470</u>	<u>5553</u>	<u>5818</u>	<u>6085</u>	<u>6341</u>	<u>6598</u>	<u>6868</u>	<u>7277</u>	<u>7571</u>
<u>17</u>	<u>S</u>	<u>5229</u>	<u>5398</u>	<u>5567</u>	<u>5652</u>	<u>5921</u>	<u>6189</u>	<u>6445</u>	<u>6700</u>	<u>6968</u>	<u>7382</u>	<u>7675</u>
<u>18</u>	<u>B</u>	<u>5181</u>	<u>5350</u>	<u>5517</u>	<u>5601</u>	<u>5870</u>	<u>6141</u>	<u>6425</u>	<u>6684</u>	<u>6953</u>	<u>7367</u>	<u>7664</u>
<u>18</u>	<u>Q</u>	<u>5408</u>	<u>5583</u>	<u>5757</u>	<u>5851</u>	<u>6138</u>	<u>6424</u>	<u>6714</u>	<u>6989</u>	<u>7268</u>	<u>7703</u>	<u>8011</u>
<u>18</u>	<u>S</u>	<u>5495</u>	<u>5673</u>	<u>5853</u>	<u>5947</u>	<u>6236</u>	<u>6522</u>	<u>6817</u>	<u>7090</u>	<u>7372</u>	<u>7799</u>	<u>8114</u>
<u>19</u>	<u>B</u>	<u>5456</u>	<u>5633</u>	<u>5808</u>	<u>5901</u>	<u>6203</u>	<u>6495</u>	<u>6794</u>	<u>7084</u>	<u>7379</u>	<u>7828</u>	<u>8140</u>
<u>19</u>	<u>Q</u>	<u>5698</u>	<u>5884</u>	<u>6067</u>	<u>6168</u>	<u>6485</u>	<u>6783</u>	<u>7108</u>	<u>7402</u>	<u>7714</u>	<u>8179</u>	<u>8507</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>19</u>	<u>S</u>	<u>5793</u>	<u>5978</u>	<u>6168</u>	<u>6274</u>	<u>6588</u>	<u>6889</u>	<u>7207</u>	<u>7506</u>	<u>7817</u>	<u>8280</u>	<u>8611</u>
<u>21</u>	<u>B</u>	<u>6078</u>	<u>6274</u>	<u>6472</u>	<u>6587</u>	<u>6924</u>	<u>7258</u>	<u>7597</u>	<u>7941</u>	<u>8274</u>	<u>8790</u>	<u>9141</u>
<u>21</u>	<u>Q</u>	<u>6346</u>	<u>6553</u>	<u>6760</u>	<u>6883</u>	<u>7235</u>	<u>7586</u>	<u>7938</u>	<u>8302</u>	<u>8650</u>	<u>9187</u>	<u>9554</u>
<u>21</u>	<u>S</u>	<u>6439</u>	<u>6650</u>	<u>6860</u>	<u>6984</u>	<u>7335</u>	<u>7684</u>	<u>8043</u>	<u>8402</u>	<u>8747</u>	<u>9287</u>	<u>9657</u>

Effective January 1, 2024
Bargaining Unit: RC-028

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>S T E P S</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>03.5</u>	<u>B</u>	<u>3233</u>	<u>3334</u>	<u>3440</u>	<u>3457</u>	<u>3541</u>	<u>3632</u>	<u>3723</u>	<u>3809</u>	<u>3905</u>	<u>4070</u>	<u>4230</u>
<u>03.5</u>	<u>Q</u>	<u>3355</u>	<u>3461</u>	<u>3568</u>	<u>3591</u>	<u>3679</u>	<u>3778</u>	<u>3869</u>	<u>3957</u>	<u>4056</u>	<u>4228</u>	<u>4399</u>
<u>03.5</u>	<u>S</u>	<u>3433</u>	<u>3543</u>	<u>3652</u>	<u>3677</u>	<u>3773</u>	<u>3868</u>	<u>3961</u>	<u>4045</u>	<u>4146</u>	<u>4320</u>	<u>4494</u>
<u>04</u>	<u>B</u>	<u>3233</u>	<u>3334</u>	<u>3440</u>	<u>3457</u>	<u>3548</u>	<u>3645</u>	<u>3726</u>	<u>3827</u>	<u>3914</u>	<u>4080</u>	<u>4246</u>
<u>04</u>	<u>Q</u>	<u>3355</u>	<u>3461</u>	<u>3568</u>	<u>3591</u>	<u>3684</u>	<u>3784</u>	<u>3871</u>	<u>3979</u>	<u>4070</u>	<u>4241</u>	<u>4412</u>
<u>04</u>	<u>S</u>	<u>3433</u>	<u>3543</u>	<u>3652</u>	<u>3677</u>	<u>3778</u>	<u>3872</u>	<u>3965</u>	<u>4072</u>	<u>4157</u>	<u>4329</u>	<u>4507</u>
<u>06</u>	<u>B</u>	<u>3407</u>	<u>3517</u>	<u>3626</u>	<u>3650</u>	<u>3741</u>	<u>3844</u>	<u>3952</u>	<u>4051</u>	<u>4164</u>	<u>4342</u>	<u>4514</u>
<u>06</u>	<u>Q</u>	<u>3535</u>	<u>3646</u>	<u>3761</u>	<u>3788</u>	<u>3890</u>	<u>3996</u>	<u>4110</u>	<u>4216</u>	<u>4327</u>	<u>4514</u>	<u>4695</u>
<u>06</u>	<u>S</u>	<u>3614</u>	<u>3730</u>	<u>3846</u>	<u>3875</u>	<u>3981</u>	<u>4084</u>	<u>4203</u>	<u>4309</u>	<u>4423</u>	<u>4607</u>	<u>4794</u>
<u>06H</u>	<u>B</u>	<u>20.97</u>	<u>21.64</u>	<u>22.31</u>	<u>22.46</u>	<u>23.02</u>	<u>23.66</u>	<u>24.32</u>	<u>24.93</u>	<u>25.62</u>	<u>26.72</u>	<u>27.78</u>
<u>06H</u>	<u>Q</u>	<u>21.75</u>	<u>22.44</u>	<u>23.14</u>	<u>23.31</u>	<u>23.94</u>	<u>24.59</u>	<u>25.29</u>	<u>25.94</u>	<u>26.63</u>	<u>27.78</u>	<u>28.89</u>
<u>06H</u>	<u>S</u>	<u>22.24</u>	<u>22.95</u>	<u>23.67</u>	<u>23.85</u>	<u>24.50</u>	<u>25.13</u>	<u>25.86</u>	<u>26.52</u>	<u>27.22</u>	<u>28.35</u>	<u>29.50</u>
<u>07</u>	<u>B</u>	<u>3493</u>	<u>3606</u>	<u>3719</u>	<u>3741</u>	<u>3849</u>	<u>3964</u>	<u>4074</u>	<u>4183</u>	<u>4302</u>	<u>4497</u>	<u>4675</u>
<u>07</u>	<u>Q</u>	<u>3625</u>	<u>3741</u>	<u>3860</u>	<u>3890</u>	<u>4001</u>	<u>4122</u>	<u>4234</u>	<u>4351</u>	<u>4472</u>	<u>4683</u>	<u>4870</u>
<u>07</u>	<u>S</u>	<u>3708</u>	<u>3827</u>	<u>3947</u>	<u>3981</u>	<u>4092</u>	<u>4208</u>	<u>4323</u>	<u>4443</u>	<u>4560</u>	<u>4774</u>	<u>4964</u>
<u>08</u>	<u>B</u>	<u>3590</u>	<u>3704</u>	<u>3819</u>	<u>3849</u>	<u>3972</u>	<u>4087</u>	<u>4216</u>	<u>4329</u>	<u>4455</u>	<u>4665</u>	<u>4852</u>
<u>08</u>	<u>Q</u>	<u>3729</u>	<u>3849</u>	<u>3968</u>	<u>4001</u>	<u>4133</u>	<u>4249</u>	<u>4387</u>	<u>4505</u>	<u>4640</u>	<u>4859</u>	<u>5054</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>08</u>	<u>S</u>	<u>3810</u>	<u>3933</u>	<u>4055</u>	<u>4092</u>	<u>4217</u>	<u>4342</u>	<u>4480</u>	<u>4602</u>	<u>4733</u>	<u>4951</u>	<u>5151</u>
<u>09</u>	<u>B</u>	<u>3700</u>	<u>3818</u>	<u>3938</u>	<u>3972</u>	<u>4094</u>	<u>4225</u>	<u>4355</u>	<u>4495</u>	<u>4629</u>	<u>4848</u>	<u>5041</u>
<u>09</u>	<u>Q</u>	<u>3848</u>	<u>3971</u>	<u>4095</u>	<u>4133</u>	<u>4260</u>	<u>4396</u>	<u>4532</u>	<u>4680</u>	<u>4820</u>	<u>5048</u>	<u>5253</u>
<u>09</u>	<u>S</u>	<u>3925</u>	<u>4050</u>	<u>4178</u>	<u>4217</u>	<u>4347</u>	<u>4486</u>	<u>4626</u>	<u>4773</u>	<u>4914</u>	<u>5146</u>	<u>5354</u>
<u>09.5</u>	<u>B</u>	<u>3789</u>	<u>3910</u>	<u>4033</u>	<u>4070</u>	<u>4195</u>	<u>4333</u>	<u>4470</u>	<u>4621</u>	<u>4756</u>	<u>4988</u>	<u>5187</u>
<u>09.5</u>	<u>Q</u>	<u>3935</u>	<u>4061</u>	<u>4188</u>	<u>4228</u>	<u>4363</u>	<u>4510</u>	<u>4657</u>	<u>4816</u>	<u>4951</u>	<u>5198</u>	<u>5408</u>
<u>09.5</u>	<u>S</u>	<u>4019</u>	<u>4147</u>	<u>4279</u>	<u>4320</u>	<u>4452</u>	<u>4604</u>	<u>4747</u>	<u>4910</u>	<u>5047</u>	<u>5300</u>	<u>5510</u>
<u>10</u>	<u>B</u>	<u>3815</u>	<u>3938</u>	<u>4061</u>	<u>4098</u>	<u>4248</u>	<u>4374</u>	<u>4519</u>	<u>4662</u>	<u>4804</u>	<u>5049</u>	<u>5254</u>
<u>10</u>	<u>Q</u>	<u>3966</u>	<u>4095</u>	<u>4221</u>	<u>4264</u>	<u>4421</u>	<u>4552</u>	<u>4708</u>	<u>4854</u>	<u>5008</u>	<u>5274</u>	<u>5484</u>
<u>10</u>	<u>S</u>	<u>4047</u>	<u>4178</u>	<u>4308</u>	<u>4351</u>	<u>4508</u>	<u>4644</u>	<u>4799</u>	<u>4947</u>	<u>5109</u>	<u>5372</u>	<u>5586</u>
<u>10.5</u>	<u>B</u>	<u>3937</u>	<u>4065</u>	<u>4191</u>	<u>4233</u>	<u>4387</u>	<u>4532</u>	<u>4690</u>	<u>4843</u>	<u>5000</u>	<u>5302</u>	<u>5516</u>
<u>10.5</u>	<u>Q</u>	<u>4094</u>	<u>4225</u>	<u>4356</u>	<u>4402</u>	<u>4568</u>	<u>4722</u>	<u>4882</u>	<u>5046</u>	<u>5216</u>	<u>5539</u>	<u>5759</u>
<u>10.5</u>	<u>S</u>	<u>4177</u>	<u>4311</u>	<u>4444</u>	<u>4494</u>	<u>4662</u>	<u>4814</u>	<u>4978</u>	<u>5142</u>	<u>5313</u>	<u>5638</u>	<u>5862</u>
<u>11</u>	<u>B</u>	<u>3954</u>	<u>4083</u>	<u>4208</u>	<u>4249</u>	<u>4394</u>	<u>4537</u>	<u>4701</u>	<u>4854</u>	<u>5006</u>	<u>5272</u>	<u>5482</u>
<u>11</u>	<u>Q</u>	<u>4110</u>	<u>4242</u>	<u>4374</u>	<u>4423</u>	<u>4580</u>	<u>4727</u>	<u>4897</u>	<u>5061</u>	<u>5220</u>	<u>5502</u>	<u>5722</u>
<u>11</u>	<u>S</u>	<u>4188</u>	<u>4323</u>	<u>4459</u>	<u>4510</u>	<u>4667</u>	<u>4819</u>	<u>4991</u>	<u>5156</u>	<u>5320</u>	<u>5601</u>	<u>5825</u>
<u>11.5</u>	<u>B</u>	<u>4048</u>	<u>4179</u>	<u>4309</u>	<u>4353</u>	<u>4502</u>	<u>4643</u>	<u>4802</u>	<u>4964</u>	<u>5136</u>	<u>5416</u>	<u>5634</u>
<u>11.5</u>	<u>Q</u>	<u>4208</u>	<u>4345</u>	<u>4481</u>	<u>4528</u>	<u>4690</u>	<u>4838</u>	<u>5003</u>	<u>5174</u>	<u>5361</u>	<u>5654</u>	<u>5882</u>
<u>11.5</u>	<u>S</u>	<u>4289</u>	<u>4427</u>	<u>4566</u>	<u>4617</u>	<u>4780</u>	<u>4931</u>	<u>5102</u>	<u>5278</u>	<u>5466</u>	<u>5763</u>	<u>5994</u>
<u>12</u>	<u>B</u>	<u>4110</u>	<u>4242</u>	<u>4374</u>	<u>4423</u>	<u>4584</u>	<u>4733</u>	<u>4911</u>	<u>5072</u>	<u>5257</u>	<u>5541</u>	<u>5761</u>
<u>12</u>	<u>Q</u>	<u>4273</u>	<u>4414</u>	<u>4550</u>	<u>4603</u>	<u>4772</u>	<u>4930</u>	<u>5119</u>	<u>5296</u>	<u>5486</u>	<u>5784</u>	<u>6017</u>
<u>12</u>	<u>S</u>	<u>4355</u>	<u>4496</u>	<u>4638</u>	<u>4692</u>	<u>4863</u>	<u>5023</u>	<u>5218</u>	<u>5395</u>	<u>5588</u>	<u>5889</u>	<u>6125</u>
<u>12.5</u>	<u>B</u>	<u>4205</u>	<u>4342</u>	<u>4478</u>	<u>4525</u>	<u>4693</u>	<u>4856</u>	<u>5042</u>	<u>5215</u>	<u>5385</u>	<u>5679</u>	<u>5907</u>
<u>12.5</u>	<u>Q</u>	<u>4375</u>	<u>4518</u>	<u>4660</u>	<u>4714</u>	<u>4888</u>	<u>5065</u>	<u>5257</u>	<u>5444</u>	<u>5621</u>	<u>5940</u>	<u>6172</u>
<u>12.5</u>	<u>S</u>	<u>4459</u>	<u>4603</u>	<u>4748</u>	<u>4804</u>	<u>4986</u>	<u>5159</u>	<u>5361</u>	<u>5546</u>	<u>5722</u>	<u>6040</u>	<u>6280</u>
<u>13</u>	<u>B</u>	<u>4262</u>	<u>4399</u>	<u>4537</u>	<u>4588</u>	<u>4756</u>	<u>4936</u>	<u>5121</u>	<u>5307</u>	<u>5507</u>	<u>5814</u>	<u>6043</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>13</u>	<u>Q</u>	<u>4433</u>	<u>4578</u>	<u>4721</u>	<u>4777</u>	<u>4951</u>	<u>5149</u>	<u>5349</u>	<u>5545</u>	<u>5749</u>	<u>6075</u>	<u>6319</u>
<u>13</u>	<u>S</u>	<u>4516</u>	<u>4663</u>	<u>4808</u>	<u>4869</u>	<u>5047</u>	<u>5248</u>	<u>5452</u>	<u>5644</u>	<u>5853</u>	<u>6181</u>	<u>6428</u>
<u>14</u>	<u>B</u>	<u>4439</u>	<u>4583</u>	<u>4725</u>	<u>4785</u>	<u>4964</u>	<u>5159</u>	<u>5385</u>	<u>5580</u>	<u>5791</u>	<u>6132</u>	<u>6377</u>
<u>14</u>	<u>Q</u>	<u>4627</u>	<u>4774</u>	<u>4925</u>	<u>4988</u>	<u>5174</u>	<u>5389</u>	<u>5621</u>	<u>5832</u>	<u>6056</u>	<u>6406</u>	<u>6660</u>
<u>14</u>	<u>S</u>	<u>4708</u>	<u>4861</u>	<u>5012</u>	<u>5080</u>	<u>5278</u>	<u>5484</u>	<u>5722</u>	<u>5938</u>	<u>6158</u>	<u>6509</u>	<u>6766</u>
<u>15</u>	<u>B</u>	<u>4611</u>	<u>4762</u>	<u>4911</u>	<u>4975</u>	<u>5194</u>	<u>5408</u>	<u>5618</u>	<u>5845</u>	<u>6066</u>	<u>6432</u>	<u>6685</u>
<u>15</u>	<u>Q</u>	<u>4809</u>	<u>4965</u>	<u>5122</u>	<u>5191</u>	<u>5417</u>	<u>5644</u>	<u>5870</u>	<u>6113</u>	<u>6339</u>	<u>6715</u>	<u>6988</u>
<u>15</u>	<u>S</u>	<u>4896</u>	<u>5055</u>	<u>5214</u>	<u>5284</u>	<u>5519</u>	<u>5742</u>	<u>5974</u>	<u>6217</u>	<u>6442</u>	<u>6822</u>	<u>7094</u>
<u>16</u>	<u>B</u>	<u>4824</u>	<u>4980</u>	<u>5136</u>	<u>5207</u>	<u>5438</u>	<u>5679</u>	<u>5914</u>	<u>6161</u>	<u>6407</u>	<u>6787</u>	<u>7059</u>
<u>16</u>	<u>Q</u>	<u>5030</u>	<u>5194</u>	<u>5358</u>	<u>5431</u>	<u>5679</u>	<u>5940</u>	<u>6185</u>	<u>6441</u>	<u>6697</u>	<u>7095</u>	<u>7382</u>
<u>16</u>	<u>S</u>	<u>5126</u>	<u>5293</u>	<u>5455</u>	<u>5537</u>	<u>5781</u>	<u>6040</u>	<u>6289</u>	<u>6541</u>	<u>6801</u>	<u>7193</u>	<u>7483</u>
<u>17</u>	<u>B</u>	<u>5051</u>	<u>5214</u>	<u>5377</u>	<u>5455</u>	<u>5706</u>	<u>5969</u>	<u>6221</u>	<u>6474</u>	<u>6736</u>	<u>7137</u>	<u>7424</u>
<u>17</u>	<u>Q</u>	<u>5265</u>	<u>5436</u>	<u>5607</u>	<u>5692</u>	<u>5963</u>	<u>6237</u>	<u>6500</u>	<u>6763</u>	<u>7040</u>	<u>7459</u>	<u>7760</u>
<u>17</u>	<u>S</u>	<u>5360</u>	<u>5533</u>	<u>5706</u>	<u>5793</u>	<u>6069</u>	<u>6344</u>	<u>6606</u>	<u>6868</u>	<u>7142</u>	<u>7567</u>	<u>7867</u>
<u>18</u>	<u>B</u>	<u>5311</u>	<u>5484</u>	<u>5655</u>	<u>5741</u>	<u>6017</u>	<u>6295</u>	<u>6586</u>	<u>6851</u>	<u>7127</u>	<u>7551</u>	<u>7856</u>
<u>18</u>	<u>Q</u>	<u>5543</u>	<u>5723</u>	<u>5901</u>	<u>5997</u>	<u>6291</u>	<u>6585</u>	<u>6882</u>	<u>7164</u>	<u>7450</u>	<u>7896</u>	<u>8211</u>
<u>18</u>	<u>S</u>	<u>5632</u>	<u>5815</u>	<u>5999</u>	<u>6096</u>	<u>6392</u>	<u>6685</u>	<u>6987</u>	<u>7267</u>	<u>7556</u>	<u>7994</u>	<u>8317</u>
<u>19</u>	<u>B</u>	<u>5592</u>	<u>5774</u>	<u>5953</u>	<u>6049</u>	<u>6358</u>	<u>6657</u>	<u>6964</u>	<u>7261</u>	<u>7563</u>	<u>8024</u>	<u>8344</u>
<u>19</u>	<u>Q</u>	<u>5840</u>	<u>6031</u>	<u>6219</u>	<u>6322</u>	<u>6647</u>	<u>6953</u>	<u>7286</u>	<u>7587</u>	<u>7907</u>	<u>8383</u>	<u>8720</u>
<u>19</u>	<u>S</u>	<u>5938</u>	<u>6127</u>	<u>6322</u>	<u>6431</u>	<u>6753</u>	<u>7061</u>	<u>7387</u>	<u>7694</u>	<u>8012</u>	<u>8487</u>	<u>8826</u>
<u>21</u>	<u>B</u>	<u>6230</u>	<u>6431</u>	<u>6634</u>	<u>6752</u>	<u>7097</u>	<u>7439</u>	<u>7787</u>	<u>8140</u>	<u>8481</u>	<u>9010</u>	<u>9370</u>
<u>21</u>	<u>Q</u>	<u>6505</u>	<u>6717</u>	<u>6929</u>	<u>7055</u>	<u>7416</u>	<u>7776</u>	<u>8136</u>	<u>8510</u>	<u>8866</u>	<u>9417</u>	<u>9793</u>
<u>21</u>	<u>S</u>	<u>6600</u>	<u>6816</u>	<u>7032</u>	<u>7159</u>	<u>7518</u>	<u>7876</u>	<u>8244</u>	<u>8612</u>	<u>8966</u>	<u>9519</u>	<u>9898</u>

Effective July 1, 2022
Bargaining Unit: RC-028

STEPS

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Pay Grade	Pay Plan Code	1e	1b	1a	1	2	3	4	5	6	7	8
03.5	B	3033	3128	3227	3243	3322	3407	3492	3573	3663	3818	3968
03.5	Q	3147	3247	3347	3368	3451	3544	3630	3712	3805	3966	4127
03.5	S	3220	3324	3426	3449	3539	3629	3715	3794	3889	4053	4215
04	B	3033	3128	3227	3243	3328	3419	3495	3590	3672	3827	3983
04	Q	3147	3247	3347	3368	3456	3550	3632	3733	3818	3979	4138
04	S	3220	3324	3426	3449	3544	3633	3719	3820	3900	4061	4228
06	B	3196	3299	3402	3424	3510	3606	3708	3800	3906	4073	4235
06	Q	3316	3420	3528	3554	3649	3749	3856	3955	4059	4235	4404
06	S	3390	3499	3608	3635	3735	3831	3942	4042	4149	4322	4497
06H	B	19.67	20.30	20.94	21.07	21.60	22.19	22.82	23.38	24.04	25.06	26.06
06H	Q	20.41	21.05	21.71	21.87	22.46	23.07	23.73	24.34	24.98	26.06	27.10
06H	S	20.86	21.53	22.20	22.37	22.98	23.58	24.26	24.87	25.53	26.60	27.67
07	B	3277	3383	3488	3510	3611	3718	3822	3924	4036	4218	4386
07	Q	3401	3510	3621	3649	3753	3866	3972	4082	4195	4393	4568
07	S	3479	3590	3703	3735	3838	3947	4056	4168	4278	4479	4657
08	B	3367	3475	3583	3611	3726	3834	3955	4061	4179	4376	4552
08	Q	3498	3611	3722	3753	3877	3986	4115	4226	4353	4558	4741
08	S	3574	3689	3804	3838	3956	4073	4203	4317	4440	4644	4832
09	B	3471	3582	3694	3726	3840	3963	4086	4216	4342	4548	4729
09	Q	3610	3725	3841	3877	3996	4124	4251	4390	4521	4736	4928
09	S	3682	3799	3919	3956	4078	4209	4339	4478	4610	4827	5022
09.5	B	3555	3668	3784	3818	3936	4064	4193	4335	4462	4679	4865
09.5	Q	3691	3810	3929	3966	4093	4231	4368	4518	4644	4876	5073
09.5	S	3770	3890	4014	4053	4176	4319	4453	4606	4735	4972	5169

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

10	B	3579	3694	3810	3844	3985	4103	4239	4373	4507	4737	4929
10	Q	3720	3841	3960	4000	4147	4270	4416	4554	4698	4947	5144
10	S	3796	3919	4041	4082	4229	4357	4502	4640	4792	5039	5240
10.5	B	3693	3813	3932	3971	4115	4251	4400	4543	4690	4974	5174
10.5	Q	3840	3963	4087	4130	4286	4430	4580	4734	4893	5196	5403
10.5	S	3918	4044	4169	4215	4373	4516	4670	4824	4984	5288	5499
11	B	3710	3830	3947	3986	4122	4256	4410	4554	4696	4945	5142
11	Q	3856	3980	4103	4149	4296	4435	4594	4748	4897	5162	5367
11	S	3929	4056	4183	4231	4378	4520	4682	4837	4990	5254	5464
11.5	B	3797	3920	4042	4084	4223	4356	4505	4657	4818	5081	5286
11.5	Q	3947	4076	4204	4248	4400	4538	4693	4854	5029	5304	5518
11.5	S	4023	4153	4284	4331	4484	4626	4787	4951	5128	5406	5623
12	B	3856	3980	4103	4149	4300	4440	4607	4758	4932	5198	5404
12	Q	4009	4140	4268	4318	4477	4625	4802	4968	5146	5426	5644
12	S	4086	4217	4351	4402	4562	4712	4895	5061	5242	5524	5746
12.5	B	3944	4073	4201	4245	4403	4556	4730	4892	5052	5327	5541
12.5	Q	4104	4238	4371	4422	4586	4751	4932	5107	5273	5572	5789
12.5	S	4183	4318	4454	4507	4677	4839	5029	5203	5367	5666	5891
13	B	3998	4127	4256	4304	4462	4631	4804	4979	5166	5454	5669
13	Q	4159	4294	4429	4481	4644	4830	5018	5202	5393	5699	5928
13	S	4237	4374	4511	4567	4735	4923	5114	5294	5490	5798	6030
14	B	4164	4299	4433	4488	4657	4839	5052	5235	5433	5752	5982
14	Q	4340	4479	4620	4679	4854	5056	5273	5471	5681	6010	6248
14	S	4416	4560	4702	4765	4951	5144	5367	5570	5777	6106	6347
15	B	4326	4467	4607	4667	4872	5073	5270	5483	5690	6034	6271
15	Q	4512	4658	4805	4869	5082	5294	5507	5735	5946	6299	6556
15	S	4593	4742	4891	4957	5177	5387	5604	5832	6043	6400	6655

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

16	B	4525	4672	4818	4885	5101	5327	5548	5780	6011	6366	6622
16	Q	4718	4872	5026	5095	5327	5572	5802	6042	6283	6656	6925
16	S	4809	4965	5117	5194	5423	5666	5900	6136	6380	6748	7019
17	B	4738	4891	5044	5117	5353	5599	5836	6073	6319	6695	6964
17	Q	4939	5099	5260	5339	5594	5851	6097	6344	6604	6997	7280
17	S	5028	5190	5353	5435	5693	5951	6197	6442	6700	7098	7380
18	B	4982	5144	5305	5386	5644	5905	6178	6427	6686	7084	7369
18	Q	5200	5368	5536	5626	5902	6177	6456	6720	6988	7407	7703
18	S	5284	5455	5628	5718	5996	6271	6555	6817	7088	7499	7802
19	B	5246	5416	5585	5674	5964	6245	6533	6812	7095	7527	7827
19	Q	5479	5658	5834	5931	6236	6522	6835	7117	7417	7864	8180
19	S	5570	5748	5931	6033	6335	6624	6930	7217	7516	7962	8280
21	B	5844	6033	6223	6334	6658	6979	7305	7636	7956	8452	8789
21	Q	6102	6301	6500	6618	6957	7294	7633	7983	8317	8834	9187
21	S	6191	6394	6596	6715	7053	7388	7734	8079	8411	8930	9286

(Source: Peremptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE R RC-042 (Residual Maintenance Workers, AFSCME)**

<u>Title</u>	<u>Title Code</u>	<u>Bargaining Unit</u>	<u>Pay Grade</u>
Building/Grounds Laborer	05598	RC-042	01
Building/Grounds Lead I	05601	RC-042	04
Building/Grounds Lead II	05602	RC-042	05
Building/Grounds Maintenance Worker	05613	RC-042	02
Building/Grounds Supervisor	05605	RC-042	07
Intermittent Laborer (Maintenance) (Hourly)	21687	RC-042	01H
Race Track Maintainer I	37551	RC-042	03
Race Track Maintainer II	37552	RC-042	06
Refrigeration & Air Conditioning Repairer	38119	RC-042	07
Sign Shop Foreman	41000	RC-042	07

NOTES: Sub-Steps – Step 1a, 1b, and 1c shall be implemented for all employees hired on or after May 20, 2013, with a 3% step differential. Effective July 1, 2019, Step 1a, 1b, and 1c shall be increased by \$25 per month with subsequent \$25 per month increases effective July 1, 2020 and July 1, 2021.

Stipend – Effective July 1, 2023, and implemented upon ratification of the Agreement, all bargaining unit employees on active payroll shall receive a \$1,200 stipend.

General Increases – The pay rates for all bargaining unit classifications and steps shall be increased by the specified percentage amounts effective on the following dates: July 1, 2023, 4.0%; January 1, 2024, 2.5%; July 1, 2024, 4.0%; July 1, 2025, 3.95%; and July 1, 2026, 3.5% ~~January 1, 2020, 1.50%; July 1, 2020, 2.10%; July 1, 2021, 3.95%; and July 1, 2022, 3.95%~~. Pay rates for each step and their effective dates are listed in the rate tables in this Section.

Longevity Pay – Effective January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002, the Step 8 rate shall be increased by \$50 per month. For employees not eligible for longevity pay on or before January 1, 2002, the Step 8 rate shall be increased by \$25 per month for

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade, the Step 8 rate shall be increased by \$50 per month. Effective July 1, 2010, the Step 8 rate shall be increased by \$50 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010, the Step 8 rate shall be increased by \$75 per month. Effective July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$75 a month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$100 a month. Employees whose salaries are red-circled above the maximum Step rate continue to receive all applicable general increases and any other adjustments (except the longevity pay) provided for in an applicable collective bargaining agreement. For these employees, the longevity pay shall be limited to the amount that would increase the employee's salary to the amount that is equal to that of an employee on the maximum Step rate with the same number of years of continuous and creditable service. Employees receiving the longevity pay shall continue to receive the longevity pay as long as they remain in the same or successor classification as a result of a reclassification or reevaluation. Employees who are eligible for the increase provided for longevity pay on or before January 1, 2002, shall continue to receive longevity pay after being placed on Step 8 while they remain in the same or lower pay grade. Effective January 1, 2024, longevity shall be increased by \$30 to \$105 per month for those employees who attain ten years of continuous service and have three or more years of creditable service on Step 8. For those employees who attain fifteen years of continuous service and have three or more years of creditable service on Step 8, longevity shall be increased by \$30 to \$130 per month.

Effective July 1, 2023
Bargaining Unit: RC-042

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>01</u>	<u>B</u>	<u>3858</u>	<u>3983</u>	<u>4105</u>	<u>4145</u>	<u>4287</u>	<u>4426</u>	<u>4586</u>	<u>4736</u>	<u>4884</u>	<u>5143</u>	<u>5348</u>
<u>01</u>	<u>Q</u>	<u>4010</u>	<u>4139</u>	<u>4267</u>	<u>4315</u>	<u>4468</u>	<u>4612</u>	<u>4778</u>	<u>4938</u>	<u>5093</u>	<u>5368</u>	<u>5582</u>
<u>01</u>	<u>S</u>	<u>4086</u>	<u>4218</u>	<u>4350</u>	<u>4400</u>	<u>4553</u>	<u>4701</u>	<u>4869</u>	<u>5030</u>	<u>5190</u>	<u>5464</u>	<u>5683</u>
<u>01H</u>	<u>B</u>	<u>23.65</u>	<u>24.42</u>	<u>25.16</u>	<u>25.41</u>	<u>26.28</u>	<u>27.13</u>	<u>28.11</u>	<u>29.03</u>	<u>29.94</u>	<u>31.53</u>	<u>32.78</u>
<u>01H</u>	<u>Q</u>	<u>24.58</u>	<u>25.37</u>	<u>26.16</u>	<u>26.45</u>	<u>27.39</u>	<u>28.27</u>	<u>29.29</u>	<u>30.27</u>	<u>31.22</u>	<u>32.91</u>	<u>34.22</u>
<u>01H</u>	<u>S</u>	<u>25.05</u>	<u>25.86</u>	<u>26.67</u>	<u>26.97</u>	<u>27.91</u>	<u>28.82</u>	<u>29.85</u>	<u>30.84</u>	<u>31.82</u>	<u>33.50</u>	<u>34.84</u>
<u>02</u>	<u>B</u>	<u>4010</u>	<u>4139</u>	<u>4267</u>	<u>4315</u>	<u>4472</u>	<u>4618</u>	<u>4791</u>	<u>4948</u>	<u>5129</u>	<u>5406</u>	<u>5620</u>
<u>02</u>	<u>Q</u>	<u>4169</u>	<u>4306</u>	<u>4439</u>	<u>4491</u>	<u>4656</u>	<u>4810</u>	<u>4994</u>	<u>5167</u>	<u>5352</u>	<u>5643</u>	<u>5870</u>
<u>02</u>	<u>S</u>	<u>4249</u>	<u>4386</u>	<u>4525</u>	<u>4578</u>	<u>4744</u>	<u>4900</u>	<u>5091</u>	<u>5263</u>	<u>5452</u>	<u>5745</u>	<u>5976</u>
<u>03</u>	<u>B</u>	<u>4158</u>	<u>4292</u>	<u>4426</u>	<u>4476</u>	<u>4640</u>	<u>4816</u>	<u>4996</u>	<u>5178</u>	<u>5373</u>	<u>5672</u>	<u>5896</u>
<u>03</u>	<u>Q</u>	<u>4325</u>	<u>4466</u>	<u>4606</u>	<u>4660</u>	<u>4830</u>	<u>5023</u>	<u>5219</u>	<u>5410</u>	<u>5609</u>	<u>5927</u>	<u>6165</u>
<u>03</u>	<u>S</u>	<u>4406</u>	<u>4549</u>	<u>4691</u>	<u>4750</u>	<u>4924</u>	<u>5120</u>	<u>5319</u>	<u>5506</u>	<u>5710</u>	<u>6030</u>	<u>6271</u>
<u>04</u>	<u>B</u>	<u>4158</u>	<u>4292</u>	<u>4426</u>	<u>4476</u>	<u>4640</u>	<u>4816</u>	<u>4996</u>	<u>5178</u>	<u>5373</u>	<u>5672</u>	<u>5896</u>
<u>04</u>	<u>Q</u>	<u>4325</u>	<u>4466</u>	<u>4606</u>	<u>4660</u>	<u>4830</u>	<u>5023</u>	<u>5219</u>	<u>5410</u>	<u>5609</u>	<u>5927</u>	<u>6165</u>
<u>04</u>	<u>S</u>	<u>4406</u>	<u>4549</u>	<u>4691</u>	<u>4750</u>	<u>4924</u>	<u>5120</u>	<u>5319</u>	<u>5506</u>	<u>5710</u>	<u>6030</u>	<u>6271</u>
<u>05</u>	<u>B</u>	<u>4499</u>	<u>4646</u>	<u>4791</u>	<u>4854</u>	<u>5067</u>	<u>5276</u>	<u>5481</u>	<u>5702</u>	<u>5918</u>	<u>6275</u>	<u>6522</u>
<u>05</u>	<u>Q</u>	<u>4692</u>	<u>4844</u>	<u>4997</u>	<u>5064</u>	<u>5285</u>	<u>5506</u>	<u>5727</u>	<u>5964</u>	<u>6184</u>	<u>6551</u>	<u>6818</u>
<u>05</u>	<u>S</u>	<u>4777</u>	<u>4932</u>	<u>5087</u>	<u>5155</u>	<u>5384</u>	<u>5602</u>	<u>5828</u>	<u>6065</u>	<u>6285</u>	<u>6656</u>	<u>6921</u>
<u>06</u>	<u>B</u>	<u>4499</u>	<u>4646</u>	<u>4791</u>	<u>4854</u>	<u>5067</u>	<u>5276</u>	<u>5481</u>	<u>5702</u>	<u>5918</u>	<u>6275</u>	<u>6522</u>
<u>06</u>	<u>Q</u>	<u>4692</u>	<u>4844</u>	<u>4997</u>	<u>5064</u>	<u>5285</u>	<u>5506</u>	<u>5727</u>	<u>5964</u>	<u>6184</u>	<u>6551</u>	<u>6818</u>
<u>06</u>	<u>S</u>	<u>4777</u>	<u>4932</u>	<u>5087</u>	<u>5155</u>	<u>5384</u>	<u>5602</u>	<u>5828</u>	<u>6065</u>	<u>6285</u>	<u>6656</u>	<u>6921</u>
<u>07</u>	<u>B</u>	<u>4499</u>	<u>4646</u>	<u>4791</u>	<u>4854</u>	<u>5067</u>	<u>5276</u>	<u>5481</u>	<u>5702</u>	<u>5918</u>	<u>6275</u>	<u>6522</u>
<u>07</u>	<u>Q</u>	<u>4692</u>	<u>4844</u>	<u>4997</u>	<u>5064</u>	<u>5285</u>	<u>5506</u>	<u>5727</u>	<u>5964</u>	<u>6184</u>	<u>6551</u>	<u>6818</u>
<u>07</u>	<u>S</u>	<u>4777</u>	<u>4932</u>	<u>5087</u>	<u>5155</u>	<u>5384</u>	<u>5602</u>	<u>5828</u>	<u>6065</u>	<u>6285</u>	<u>6656</u>	<u>6921</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Effective January 1, 2024
Bargaining Unit: RC-042

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>01</u>	<u>B</u>	<u>3954</u>	<u>4083</u>	<u>4208</u>	<u>4249</u>	<u>4394</u>	<u>4537</u>	<u>4701</u>	<u>4854</u>	<u>5006</u>	<u>5272</u>	<u>5482</u>
<u>01</u>	<u>Q</u>	<u>4110</u>	<u>4242</u>	<u>4374</u>	<u>4423</u>	<u>4580</u>	<u>4727</u>	<u>4897</u>	<u>5061</u>	<u>5220</u>	<u>5502</u>	<u>5722</u>
<u>01</u>	<u>S</u>	<u>4188</u>	<u>4323</u>	<u>4459</u>	<u>4510</u>	<u>4667</u>	<u>4819</u>	<u>4991</u>	<u>5156</u>	<u>5320</u>	<u>5601</u>	<u>5825</u>
<u>01H</u>	<u>B</u>	<u>24.24</u>	<u>25.03</u>	<u>25.80</u>	<u>26.05</u>	<u>26.94</u>	<u>27.81</u>	<u>28.82</u>	<u>29.76</u>	<u>30.69</u>	<u>32.32</u>	<u>33.61</u>
<u>01H</u>	<u>Q</u>	<u>25.20</u>	<u>26.00</u>	<u>26.81</u>	<u>27.11</u>	<u>28.08</u>	<u>28.98</u>	<u>30.02</u>	<u>31.03</u>	<u>32.00</u>	<u>33.73</u>	<u>35.08</u>
<u>01H</u>	<u>S</u>	<u>25.67</u>	<u>26.5</u>	<u>27.33</u>	<u>27.65</u>	<u>28.61</u>	<u>29.54</u>	<u>30.60</u>	<u>31.61</u>	<u>32.61</u>	<u>34.34</u>	<u>35.71</u>
<u>02</u>	<u>B</u>	<u>4110</u>	<u>4242</u>	<u>4374</u>	<u>4423</u>	<u>4584</u>	<u>4733</u>	<u>4911</u>	<u>5072</u>	<u>5257</u>	<u>5541</u>	<u>5761</u>
<u>02</u>	<u>Q</u>	<u>4273</u>	<u>4414</u>	<u>4550</u>	<u>4603</u>	<u>4772</u>	<u>4930</u>	<u>5119</u>	<u>5296</u>	<u>5486</u>	<u>5784</u>	<u>6017</u>
<u>02</u>	<u>S</u>	<u>4355</u>	<u>4496</u>	<u>4638</u>	<u>4692</u>	<u>4863</u>	<u>5023</u>	<u>5218</u>	<u>5395</u>	<u>5588</u>	<u>5889</u>	<u>6125</u>
<u>03</u>	<u>B</u>	<u>4262</u>	<u>4399</u>	<u>4537</u>	<u>4588</u>	<u>4756</u>	<u>4936</u>	<u>5121</u>	<u>5307</u>	<u>5507</u>	<u>5814</u>	<u>6043</u>
<u>03</u>	<u>Q</u>	<u>4433</u>	<u>4578</u>	<u>4721</u>	<u>4777</u>	<u>4951</u>	<u>5149</u>	<u>5349</u>	<u>5545</u>	<u>5749</u>	<u>6075</u>	<u>6319</u>
<u>03</u>	<u>S</u>	<u>4516</u>	<u>4663</u>	<u>4808</u>	<u>4869</u>	<u>5047</u>	<u>5248</u>	<u>5452</u>	<u>5644</u>	<u>5853</u>	<u>6181</u>	<u>6428</u>
<u>04</u>	<u>B</u>	<u>4262</u>	<u>4399</u>	<u>4537</u>	<u>4588</u>	<u>4756</u>	<u>4936</u>	<u>5121</u>	<u>5307</u>	<u>5507</u>	<u>5814</u>	<u>6043</u>
<u>04</u>	<u>Q</u>	<u>4433</u>	<u>4578</u>	<u>4721</u>	<u>4777</u>	<u>4951</u>	<u>5149</u>	<u>5349</u>	<u>5545</u>	<u>5749</u>	<u>6075</u>	<u>6319</u>
<u>04</u>	<u>S</u>	<u>4516</u>	<u>4663</u>	<u>4808</u>	<u>4869</u>	<u>5047</u>	<u>5248</u>	<u>5452</u>	<u>5644</u>	<u>5853</u>	<u>6181</u>	<u>6428</u>
<u>05</u>	<u>B</u>	<u>4611</u>	<u>4762</u>	<u>4911</u>	<u>4975</u>	<u>5194</u>	<u>5408</u>	<u>5618</u>	<u>5845</u>	<u>6066</u>	<u>6432</u>	<u>6685</u>
<u>05</u>	<u>Q</u>	<u>4809</u>	<u>4965</u>	<u>5122</u>	<u>5191</u>	<u>5417</u>	<u>5644</u>	<u>5870</u>	<u>6113</u>	<u>6339</u>	<u>6715</u>	<u>6988</u>
<u>05</u>	<u>S</u>	<u>4896</u>	<u>5055</u>	<u>5214</u>	<u>5284</u>	<u>5519</u>	<u>5742</u>	<u>5974</u>	<u>6217</u>	<u>6442</u>	<u>6822</u>	<u>7094</u>
<u>06</u>	<u>B</u>	<u>4611</u>	<u>4762</u>	<u>4911</u>	<u>4975</u>	<u>5194</u>	<u>5408</u>	<u>5618</u>	<u>5845</u>	<u>6066</u>	<u>6432</u>	<u>6685</u>
<u>06</u>	<u>Q</u>	<u>4809</u>	<u>4965</u>	<u>5122</u>	<u>5191</u>	<u>5417</u>	<u>5644</u>	<u>5870</u>	<u>6113</u>	<u>6339</u>	<u>6715</u>	<u>6988</u>
<u>06</u>	<u>S</u>	<u>4896</u>	<u>5055</u>	<u>5214</u>	<u>5284</u>	<u>5519</u>	<u>5742</u>	<u>5974</u>	<u>6217</u>	<u>6442</u>	<u>6822</u>	<u>7094</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>07</u>	<u>B</u>	<u>4611</u>	<u>4762</u>	<u>4911</u>	<u>4975</u>	<u>5194</u>	<u>5408</u>	<u>5618</u>	<u>5845</u>	<u>6066</u>	<u>6432</u>	<u>6685</u>
<u>07</u>	<u>Q</u>	<u>4809</u>	<u>4965</u>	<u>5122</u>	<u>5191</u>	<u>5417</u>	<u>5644</u>	<u>5870</u>	<u>6113</u>	<u>6339</u>	<u>6715</u>	<u>6988</u>
<u>07</u>	<u>S</u>	<u>4896</u>	<u>5055</u>	<u>5214</u>	<u>5284</u>	<u>5519</u>	<u>5742</u>	<u>5974</u>	<u>6217</u>	<u>6442</u>	<u>6822</u>	<u>7094</u>

Effective July 1, 2022
Bargaining Unit: RC-042

Pay Grade	Pay Plan Code	STEPS										
		1e	1b	1a	1	2	3	4	5	6	7	8
1	B	3710	3830	3947	3986	4122	4256	4410	4554	4696	4945	5142
1	Q	3856	3980	4103	4149	4296	4435	4594	4748	4897	5162	5367
1	S	3929	4056	4183	4231	4378	4520	4682	4837	4990	5254	5464
01H	B	22.74	23.48	24.20	24.44	25.27	26.09	27.03	27.92	28.79	30.31	31.52
01H	Q	23.64	24.40	25.15	25.43	26.34	27.19	28.16	29.11	30.02	31.64	32.90
01H	S	24.09	24.86	25.64	25.94	26.84	27.71	28.70	29.65	30.59	32.21	33.50
2	B	3856	3980	4103	4149	4300	4440	4607	4758	4932	5198	5404
2	Q	4009	4140	4268	4318	4477	4625	4802	4968	5146	5426	5644
2	S	4086	4217	4351	4402	4562	4712	4895	5061	5242	5524	5746
3	B	3998	4127	4256	4304	4462	4631	4804	4979	5166	5454	5669
3	Q	4159	4294	4429	4481	4644	4830	5018	5202	5393	5699	5928
3	S	4237	4374	4511	4567	4735	4923	5114	5294	5490	5798	6030
4	B	3998	4127	4256	4304	4462	4631	4804	4979	5166	5454	5669
4	Q	4159	4294	4429	4481	4644	4830	5018	5202	5393	5699	5928
4	S	4237	4374	4511	4567	4735	4923	5114	5294	5490	5798	6030
5	B	4326	4467	4607	4667	4872	5073	5270	5483	5690	6034	6271
5	Q	4512	4658	4805	4869	5082	5294	5507	5735	5946	6299	6556
5	S	4593	4742	4891	4957	5177	5387	5604	5832	6043	6400	6655
6	B	4326	4467	4607	4667	4872	5073	5270	5483	5690	6034	6271

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

6	Q	4512	4658	4805	4869	5082	5294	5507	5735	5946	6299	6556
6	S	4593	4742	4891	4957	5177	5387	5604	5832	6043	6400	6655
7	B	4326	4467	4607	4667	4872	5073	5270	5483	5690	6034	6271
7	Q	4512	4658	4805	4869	5082	5294	5507	5735	5946	6299	6556
7	S	4593	4742	4891	4957	5177	5387	5604	5832	6043	6400	6655

(Source: Peremptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE V CU-500 (Supervisory Employees in Corrections and Juvenile Justice, AFSCME)**

<u>Title</u>	<u>Title Code</u>	<u>Bargaining Unit</u>	<u>Pay Grade</u>
Correctional Casework Supervisor	09655	CU-500	20
Correctional Lieutenant	09673	CU-500	19
Corrections Clerk III	09773	CU-500	16
Corrections Food Service Supervisor III	09795	CU-500	18
Corrections Identification Supervisor	09800	CU-500	19
Corrections Industry Supervisor	09807	CU-500	18
Corrections Laundry Manager II	09809	CU-500	17
Corrections Leisure Activity Specialist IV	09814	CU-500	20
Corrections Maintenance Supervisor	09822	CU-500	17
Corrections Residence Counselor II	09838	CU-500	17
Corrections Supply Supervisor III	09863	CU-500	18
Corrections Treatment Officer Supervisor	09865	CU-500	21
Juvenile Justice Supervisor	21980	CU-500	21
Juvenile Justice Youth and Family Specialist Supervisor	21995	CU-500	22
Property and Supply Clerk III	34793	CU-500	08
Public Service Administrator, Option 7	37015	CU-500	24
Storekeeper III	43053	CU-500	13

NOTES: Sub-Steps – Step 1a, 1b, and 1c shall be implemented for all employees hired on or after May 20, 2013, with a 3% step differential. Effective July 1, 2019, Step 1a, 1b, and 1c shall be increased by \$25 per month, with subsequent \$25 per month increases effective July 1, 2020 and July 1, 2021.

Stipend – Effective July 1, 2023, and implemented upon ratification of the Agreement, all bargaining unit employees on active payroll shall receive a \$1,200 stipend.

General Increases – The pay rates for all bargaining unit classifications and steps shall be increased by the specified percentage amounts effective on the following dates: July 1, 2023, 4.0%; January 1, 2024, 2.5%; July 1, 2024, 4.0%; July 1, 2025, 3.95%; and July 1, 2026, 3.5% ~~January 1, 2020, 1.50%; July 1, 2020, 2.10%; July 1, 2021, 3.95%; and July 1, 2022, 3.95%~~. Pay rates for each step and their effective dates are listed in the rate tables in this Section.

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Longevity Pay – Effective July 1, 2013 and 2014, the pay rates for all unit classifications and steps shall be increased by 2%. Effective July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$75 per month for those employees who attain 10 years of continuous service and three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$100 per month. Effective January 1, 2024, longevity shall be increased by \$30 to \$105 per month for those employees who attain ten years of continuous service and have three or more years of creditable service on Step 8. For those employees who attain fifteen years of continuous service and have three or more years of creditable service on Step 8, longevity shall be increased by \$30 to \$130 per month.

Effective July 1, 2023
Bargaining Unit: CU-500

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>S T E P S</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>08</u>	<u>Q</u>	<u>3719</u>	<u>3839</u>	<u>3958</u>	<u>3994</u>	<u>4117</u>	<u>4240</u>	<u>4374</u>	<u>4492</u>	<u>4622</u>	<u>4832</u>	<u>5028</u>
<u>13</u>	<u>Q</u>	<u>4409</u>	<u>4550</u>	<u>4695</u>	<u>4752</u>	<u>4928</u>	<u>5123</u>	<u>5321</u>	<u>5507</u>	<u>5713</u>	<u>6032</u>	<u>6274</u>
<u>16</u>	<u>Q</u>	<u>5004</u>	<u>5167</u>	<u>5327</u>	<u>5406</u>	<u>5641</u>	<u>5894</u>	<u>6138</u>	<u>6382</u>	<u>6646</u>	<u>7019</u>	<u>7302</u>
<u>16</u>	<u>S</u>	<u>5090</u>	<u>5255</u>	<u>5420</u>	<u>5502</u>	<u>5743</u>	<u>5996</u>	<u>6236</u>	<u>6486</u>	<u>6742</u>	<u>7123</u>	<u>7408</u>
<u>17</u>	<u>Q</u>	<u>5233</u>	<u>5403</u>	<u>5572</u>	<u>5659</u>	<u>5922</u>	<u>6190</u>	<u>6447</u>	<u>6709</u>	<u>6975</u>	<u>7386</u>	<u>7679</u>
<u>17</u>	<u>S</u>	<u>5325</u>	<u>5497</u>	<u>5670</u>	<u>5757</u>	<u>6023</u>	<u>6291</u>	<u>6547</u>	<u>6810</u>	<u>7071</u>	<u>7485</u>	<u>7784</u>
<u>18</u>	<u>Q</u>	<u>5498</u>	<u>5676</u>	<u>5856</u>	<u>5950</u>	<u>6237</u>	<u>6523</u>	<u>6818</u>	<u>7091</u>	<u>7374</u>	<u>7804</u>	<u>8118</u>
<u>18</u>	<u>S</u>	<u>5595</u>	<u>5778</u>	<u>5960</u>	<u>6057</u>	<u>6340</u>	<u>6626</u>	<u>6917</u>	<u>7196</u>	<u>7472</u>	<u>7908</u>	<u>8225</u>
<u>19</u>	<u>Q</u>	<u>5796</u>	<u>5982</u>	<u>6173</u>	<u>6276</u>	<u>6590</u>	<u>6891</u>	<u>7209</u>	<u>7508</u>	<u>7821</u>	<u>8283</u>	<u>8614</u>
<u>19</u>	<u>S</u>	<u>5885</u>	<u>6077</u>	<u>6267</u>	<u>6374</u>	<u>6684</u>	<u>6990</u>	<u>7311</u>	<u>7607</u>	<u>7919</u>	<u>8384</u>	<u>8722</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>20</u>	<u>Q</u>	<u>6111</u>	<u>6311</u>	<u>6509</u>	<u>6624</u>	<u>6947</u>	<u>7271</u>	<u>7609</u>	<u>7933</u>	<u>8259</u>	<u>8753</u>	<u>9103</u>
<u>20</u>	<u>S</u>	<u>6205</u>	<u>6404</u>	<u>6606</u>	<u>6725</u>	<u>7053</u>	<u>7375</u>	<u>7714</u>	<u>8040</u>	<u>8360</u>	<u>8856</u>	<u>9212</u>
<u>21</u>	<u>Q</u>	<u>6439</u>	<u>6650</u>	<u>6860</u>	<u>6984</u>	<u>7340</u>	<u>7684</u>	<u>8044</u>	<u>8404</u>	<u>8752</u>	<u>9289</u>	<u>9661</u>
<u>21</u>	<u>S</u>	<u>6535</u>	<u>6745</u>	<u>6960</u>	<u>7088</u>	<u>7438</u>	<u>7790</u>	<u>8144</u>	<u>8508</u>	<u>8849</u>	<u>9390</u>	<u>9767</u>
<u>22</u>	<u>Q</u>	<u>6700</u>	<u>6917</u>	<u>7135</u>	<u>7269</u>	<u>7644</u>	<u>7737</u>	<u>8384</u>	<u>8767</u>	<u>9132</u>	<u>9690</u>	<u>10073</u>
<u>22</u>	<u>S</u>	<u>6793</u>	<u>7016</u>	<u>7234</u>	<u>7373</u>	<u>7739</u>	<u>8114</u>	<u>8481</u>	<u>8868</u>	<u>9231</u>	<u>9791</u>	<u>10180</u>
<u>24</u>	<u>Q</u>	<u>7655</u>	<u>7906</u>	<u>8155</u>	<u>8319</u>	<u>8757</u>	<u>9205</u>	<u>9642</u>	<u>10082</u>	<u>10533</u>	<u>11188</u>	<u>11639</u>
<u>24</u>	<u>S</u>	<u>7745</u>	<u>7997</u>	<u>8249</u>	<u>8419</u>	<u>8851</u>	<u>9306</u>	<u>9745</u>	<u>10182</u>	<u>10637</u>	<u>11289</u>	<u>11741</u>

Effective January 1, 2024
Bargaining Unit: CU-500

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>S T E P S</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>08</u>	<u>Q</u>	<u>3812</u>	<u>3935</u>	<u>4057</u>	<u>4094</u>	<u>4220</u>	<u>4346</u>	<u>4483</u>	<u>4604</u>	<u>4738</u>	<u>4953</u>	<u>5154</u>
<u>13</u>	<u>Q</u>	<u>4519</u>	<u>4664</u>	<u>4812</u>	<u>4871</u>	<u>5051</u>	<u>5251</u>	<u>5454</u>	<u>5645</u>	<u>5856</u>	<u>6183</u>	<u>6431</u>
<u>16</u>	<u>Q</u>	<u>5129</u>	<u>5296</u>	<u>5460</u>	<u>5541</u>	<u>5782</u>	<u>6041</u>	<u>6291</u>	<u>6542</u>	<u>6812</u>	<u>7194</u>	<u>7485</u>
<u>16</u>	<u>S</u>	<u>5217</u>	<u>5386</u>	<u>5556</u>	<u>5640</u>	<u>5887</u>	<u>6146</u>	<u>6392</u>	<u>6648</u>	<u>6911</u>	<u>7301</u>	<u>7593</u>
<u>17</u>	<u>Q</u>	<u>5364</u>	<u>5538</u>	<u>5711</u>	<u>5800</u>	<u>6070</u>	<u>6345</u>	<u>6608</u>	<u>6877</u>	<u>7149</u>	<u>7571</u>	<u>7871</u>
<u>17</u>	<u>S</u>	<u>5458</u>	<u>5634</u>	<u>5812</u>	<u>5901</u>	<u>6174</u>	<u>6448</u>	<u>6711</u>	<u>6980</u>	<u>7248</u>	<u>7672</u>	<u>7979</u>
<u>18</u>	<u>Q</u>	<u>5635</u>	<u>5818</u>	<u>6002</u>	<u>6099</u>	<u>6393</u>	<u>6686</u>	<u>6988</u>	<u>7268</u>	<u>7558</u>	<u>7999</u>	<u>8321</u>
<u>18</u>	<u>S</u>	<u>5735</u>	<u>5922</u>	<u>6109</u>	<u>6208</u>	<u>6499</u>	<u>6792</u>	<u>7090</u>	<u>7376</u>	<u>7659</u>	<u>8106</u>	<u>8431</u>
<u>19</u>	<u>Q</u>	<u>5941</u>	<u>6132</u>	<u>6327</u>	<u>6433</u>	<u>6755</u>	<u>7063</u>	<u>7389</u>	<u>7696</u>	<u>8017</u>	<u>8490</u>	<u>8829</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>19</u>	<u>S</u>	<u>6032</u>	<u>6229</u>	<u>6424</u>	<u>6533</u>	<u>6851</u>	<u>7165</u>	<u>7494</u>	<u>7797</u>	<u>8117</u>	<u>8594</u>	<u>8940</u>
<u>20</u>	<u>Q</u>	<u>6264</u>	<u>6469</u>	<u>6672</u>	<u>6790</u>	<u>7121</u>	<u>7453</u>	<u>7799</u>	<u>8131</u>	<u>8465</u>	<u>8972</u>	<u>9331</u>
<u>20</u>	<u>S</u>	<u>6360</u>	<u>6564</u>	<u>6771</u>	<u>6893</u>	<u>7229</u>	<u>7559</u>	<u>7907</u>	<u>8241</u>	<u>8569</u>	<u>9077</u>	<u>9442</u>
<u>21</u>	<u>Q</u>	<u>6600</u>	<u>6816</u>	<u>7032</u>	<u>7159</u>	<u>7524</u>	<u>7876</u>	<u>8245</u>	<u>8614</u>	<u>8971</u>	<u>9521</u>	<u>9903</u>
<u>21</u>	<u>S</u>	<u>6698</u>	<u>6914</u>	<u>7134</u>	<u>7265</u>	<u>7624</u>	<u>7985</u>	<u>8348</u>	<u>8721</u>	<u>9070</u>	<u>9625</u>	<u>10011</u>
<u>22</u>	<u>Q</u>	<u>6868</u>	<u>7090</u>	<u>7313</u>	<u>7451</u>	<u>7835</u>	<u>7930</u>	<u>8594</u>	<u>8986</u>	<u>9360</u>	<u>9932</u>	<u>10325</u>
<u>22</u>	<u>S</u>	<u>6963</u>	<u>7191</u>	<u>7415</u>	<u>7557</u>	<u>7932</u>	<u>8317</u>	<u>8693</u>	<u>9090</u>	<u>9462</u>	<u>10036</u>	<u>10435</u>
<u>24</u>	<u>Q</u>	<u>7846</u>	<u>8104</u>	<u>8359</u>	<u>8527</u>	<u>8976</u>	<u>9435</u>	<u>9883</u>	<u>10334</u>	<u>10796</u>	<u>11468</u>	<u>11930</u>
<u>24</u>	<u>S</u>	<u>7939</u>	<u>8197</u>	<u>8455</u>	<u>8629</u>	<u>9072</u>	<u>9539</u>	<u>9989</u>	<u>10437</u>	<u>10903</u>	<u>11571</u>	<u>12035</u>

Effective July 1, 2022
Bargaining Unit: CU-500

<u>Grade</u>	<u>Pay Plan Code</u>	STEPS										
		<u>1e</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
08	Q	3576	3694	3806	3840	3959	4077	4206	4319	4444	4646	4835
13	Q	4239	4375	4514	4569	4738	4926	5116	5295	5493	5800	6033
16	Q	4812	4968	5122	5198	5424	5667	5902	6137	6390	6749	7021
16	S	4894	5053	5212	5290	5522	5765	5996	6237	6483	6849	7123
17	Q	5032	5195	5358	5441	5694	5952	6199	6451	6707	7102	7384
17	S	5120	5286	5452	5536	5791	6049	6295	6548	6799	7197	7485
18	Q	5287	5458	5631	5721	5997	6272	6556	6818	7090	7504	7806
18	S	5380	5556	5731	5824	6096	6371	6651	6919	7185	7604	7909
19	Q	5573	5752	5936	6035	6337	6626	6932	7219	7520	7964	8283
19	S	5659	5843	6026	6129	6427	6721	7030	7314	7614	8062	8387

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

20	Q	5876	6068	6259	6369	6680	6991	7316	7628	7941	8416	8753
20	S	5966	6158	6352	6466	6782	7091	7417	7731	8038	8515	8858
21	Q	6191	6394	6596	6715	7058	7388	7735	8081	8415	8932	9289
21	S	6284	6486	6692	6815	7152	7490	7831	8181	8509	9029	9391
22	Q	6442	6651	6861	6989	7350	7439	8062	8430	8781	9317	9686
22	S	6532	6746	6956	7089	7441	7802	8155	8527	8876	9414	9788
24	Q	7361	7602	7841	7999	8420	8851	9271	9694	10128	10758	11191
24	S	7447	7689	7932	8095	8511	8948	9370	9790	10228	10855	11289

(Source: Peremptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE W RC-062 (Technical Employees, AFSCME)**

Title	Title Code	Bargaining Unit	Pay Grade
Accountant	00130	RC-062	14
Accountant Advanced	00133	RC-062	16
Accountant Supervisor	00135	RC-062	18
Accounting and Fiscal Administration Career Trainee	00140	RC-062	12
Activity Therapist	00157	RC-062	15
Activity Therapist Coordinator	00160	RC-062	17
Activity Therapist Supervisor	00163	RC-062	20
Actuarial Assistant	00187	RC-062	16
Actuarial Examiner	00195	RC-062	16
Actuarial Examiner Trainee	00196	RC-062	13
Actuarial Senior Examiner	00197	RC-062	19
Actuary I	00201	RC-062	20
Actuary II	00202	RC-062	24
Agricultural Market News Assistant	00804	RC-062	12
Agricultural Marketing Reporter	00807	RC-062	18
Agricultural Marketing Representative	00810	RC-062	18
Agriculture Land and Water Resource Specialist I	00831	RC-062	14
Agriculture Land and Water Resource Specialist II	00832	RC-062	17
Agriculture Land and Water Resource Specialist III	00833	RC-062	20
Aircraft Pilot I	00955	RC-062	19
Aircraft Pilot II	00956	RC-062	22
Aircraft Pilot II – Dual Rating	00957	RC-062	23
Amusement Ride Safety Inspector	01061	RC-062	16
Appraisal Specialist I	01251	RC-062	14
Appraisal Specialist II	01252	RC-062	16
Appraisal Specialist III	01253	RC-062	18
Arts Council Associate	01523	RC-062	12
Arts Council Program Coordinator	01526	RC-062	18
Arts Council Program Representative	01527	RC-062	15
Assignment Coordinator	01530	RC-062	20
Bank Examiner I	04131	RC-062	16
Bank Examiner II	04132	RC-062	19
Bank Examiner III	04133	RC-062	22

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Behavior Analyst Associate	04375	RC-062	15
Behavior Analyst I	04371	RC-062	17
Behavior Analyst II	04372	RC-062	19
Boiler Safety Supervisor	04914	RC-062	24
Business Administrative Specialist	05810	RC-062	16
Business Manager	05815	RC-062	18
Buyer	05900	RC-062	18
Cancer Registrar I	05951	RC-062	14
Cancer Registrar II	05952	RC-062	16
Cancer Registrar III	05953	RC-062	20
Cancer Registrar Assistant Manager	05954	RC-062	22
Cancer Registrar Manager	05955	RC-062	24
Capital Development Board Account Technician	06515	RC-062	11
Capital Development Board Art in Architecture Technician	06533	RC-062	12
Capital Development Board Construction Support Analyst	06520	RC-062	11
Capital Development Board Project Technician	06530	RC-062	12
Chemist I	06941	RC-062	16
Chemist II	06942	RC-062	19
Chemist III	06943	RC-062	21
Child Protection Advanced Specialist	07161	RC-062	20 19
Child Protection Associate Specialist	07162	RC-062	17 16
Child Protection Specialist	07163	RC-062	19 18
Child Support Specialist I	07198	RC-062	16
Child Support Specialist II	07199	RC-062	17
Child Support Specialist Trainee	07200	RC-062	12
Child Welfare Associate Specialist	07216	RC-062	17 16
Child Welfare Staff Development Coordinator IV	07204	RC-062	22
Children and Family Service Intern – Option I	07241	RC-062	12
Children and Family Service Intern – Option II	07242	RC-062	15
Clinical Laboratory Technologist I	08220	RC-062	18
Clinical Laboratory Technologist II	08221	RC-062	19
Clinical Laboratory Technologist Trainee	08229	RC-062	14
CMS Human Resources Advanced Specialist	08280	RC-062	22
Communications Systems Specialist	08860	RC-062	23
Community Management Specialist I	08891	RC-062	15
Community Management Specialist II	08892	RC-062	17
Community Management Specialist III	08893	RC-062	19
Community Planner I	08901	RC-062	15
Community Planner II	08902	RC-062	17

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Community Planner III	08903	RC-062	19
Conservation Education Representative	09300	RC-062	12
Conservation Grant Administrator I	09311	RC-062	18
Conservation Grant Administrator II	09312	RC-062	20
Conservation Grant Administrator III	09313	RC-062	22
Construction Program Assistant	09525	RC-062	12
Correctional Counselor I	09661	RC-062	15
Correctional Counselor II	09662	RC-062	17
Correctional Counselor III	09663	RC-062	19
Corrections Apprehension Specialist	09750	RC-062	19
Corrections Industries Marketing Representative	09803	RC-062	17
Corrections Law Library Assistant	09819	RC-062	14
Corrections Leisure Activities Specialist I	09811	RC-062	15
Corrections Leisure Activities Specialist II	09812	RC-062	17
Corrections Leisure Activities Specialist III	09813	RC-062	19
Corrections Parole Agent	09842	RC-062	17
Corrections Senior Parole Agent	09844	RC-062	19
Criminal Intelligence Analyst I	10161	RC-062	18
Criminal Intelligence Analyst II	10162	RC-062	20
Criminal Intelligence Analyst Specialist	10165	RC-062	22
Criminal Justice Specialist I	10231	RC-062	16
Criminal Justice Specialist II	10232	RC-062	20
Criminal Justice Specialist Trainee	10236	RC-062	13
Curator of the Lincoln Collection	10750	RC-062	16
Data Processing Supervisor I	11435	RC-062	11
Data Processing Supervisor II	11436	RC-062	14
Data Processing Supervisor III	11437	RC-062	18
Day Care Licensing Representative I	11471	RC-062	16
Developmental Disabilities Council Program Planner I	12361	RC-062	12
Developmental Disabilities Council Program Planner II	12362	RC-062	16
Developmental Disabilities Council Program Planner III	12363	RC-062	18
Dietary Manager I	12501	RC-062	16
Dietary Manager II	12502	RC-062	18
Dietitian	12510	RC-062	15
Disability Appeals Officer	12530	RC-062	22
Disability Claims Adjudicator I	12537	RC-062	16
Disability Claims Adjudicator II	12538	RC-062	18
Disability Claims Adjudicator Trainee	12539	RC-062	13
Disability Claims Analyst	12540	RC-062	21

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Disability Claims Specialist	12558	RC-062	19
Disability Rights Manager	12560	RC-062	19
Disaster Services Planner	12585	RC-062	19
Document Examiner	12640	RC-062	22
Economic Development Representative I	12931	RC-062	17
Economic Development Representative II	12932	RC-062	19
Educational Diagnostician	12965	RC-062	12
Employee Benefits Specialist	13556	RC-062	16
Employment Security Field Office Supervisor	13600	RC-062	20
Employment Security Manpower Representative I	13621	RC-062	12
Employment Security Manpower Representative II	13622	RC-062	14
Employment Security Program Representative	13650	RC-062	14
Employment Security Program Representative – Intermittent	13651	RC-062	14H
Employment Security Service Representative	13667	RC-062	16
Employment Security Service Representative (Intermittent)	13667	RC-062	16H
Employment Security Specialist I	13671	RC-062	14
Employment Security Specialist II	13672	RC-062	16
Employment Security Specialist III	13673	RC-062	19
Employment Security Tax Auditor I	13681	RC-062	17
Employment Security Tax Auditor II	13682	RC-062	19
Energy and Natural Resources Specialist I	13711	RC-062	15
Energy and Natural Resources Specialist II	13712	RC-062	17
Energy and Natural Resources Specialist III	13713	RC-062	19
Energy and Natural Resources Specialist Trainee	13715	RC-062	12
Engineering Technician IV (Department of Public Health)	13734	RC-062	18
Environmental Health Specialist I	13768	RC-062	14
Environmental Health Specialist II	13769	RC-062	16
Environmental Health Specialist III	13770	RC-062	18
Environmental Protection Associate	13785	RC-062	12
Environmental Protection Specialist I	13821	RC-062	14
Environmental Protection Specialist II	13822	RC-062	16
Environmental Protection Specialist III	13823	RC-062	18
Environmental Protection Specialist IV	13824	RC-062	23 ²²
Equal Pay Specialist	13837	RC-062	17
Executive I	13851	RC-062	18
Executive II	13852	RC-062	20
Financial Institutions Examiner I	14971	RC-062	16
Financial Institutions Examiner II	14972	RC-062	19
Financial Institutions Examiner III	14973	RC-062	22

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Financial Institutions Examiner Trainee	14978	RC-062	13
Firearms Eligibility Analyst I	15371	RC-062	13
Firearms Eligibility Analyst II	15372	RC-062	16
Firearms Eligibility Analyst Trainee	15375	RC-062	11
Fire Protection Specialist I	15351	RC-062	16
Flight Safety Coordinator	15640	RC-062	22
Forensic Scientist I	15891	RC-062	18
Forensic Scientist II	15892	RC-062	20
Forensic Scientist III	15893	RC-062	22
Forensic Scientist Trainee	15897	RC-062	15
Gaming Licensing Analyst	17171	RC-062	15
Gaming Licensing Specialist	17172	RC-062	17
Gaming Operations Supervisor	17181	RC-062	26
Gaming Senior Special Agent	17191	RC-062	23
Gaming Shift Supervisor	17187	RC-062	24
Gaming Special Agent	17192	RC-062	19
Gaming Special Agent Trainee	17195	RC-062	14
Gaming Unit Supervisor	17201	RC-062	26
Guardianship Representative	17710	RC-062	17
Habilitation Program Coordinator	17960	RC-062	17
Handicapped Services Representative I	17981	RC-062	11
Health Facilities Surveyor I	18011	RC-062	16
Health Facilities Surveyor II	18012	RC-062	19
Health Facilities Surveyor III	18013	RC-062	20
Health Information Administrator	18041	RC-062	15
Health Services Investigator I – Opt. A	18181	RC-062	19
Health Services Investigator II – Opt. A	18185	RC-062	22
Health Services Investigator II – Opt. C	18187	RC-062	25
Historical Actor (Abraham Lincoln Presidential Library and Museum)	18977	RC-062	16
Historical Documents Conservator	18984	RC-062	13
Historical Exhibits Designer	18985	RC-062	15
Historical Research Editor	19006	RC-062	14
Human Relations Representative	19670	RC-062	16
Human Resources Representative	19692	RC-062	17
Human Resources Specialist	19693	RC-062	20
Human Rights Investigator I	19774	RC-062	16
Human Rights Investigator II	19775	RC-062	18
Human Rights Investigator III	19776	RC-062	19

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Human Rights Investigator Trainee	19768	RC-062	12
Human Rights Mediator	19771	RC-062	17
Human Rights Specialist I	19778	RC-062	14
Human Rights Specialist II	19779	RC-062	16
Human Rights Specialist III	19780	RC-062	18
Human Services Casework Manager	19788	RC-062	20
Human Services Caseworker	19785	RC-062	16
Human Services Grants Coordinator I	19791	RC-062	14
Human Services Grants Coordinator II	19792	RC-062	17
Human Services Grants Coordinator III	19793	RC-062	20
Human Services Grants Coordinator Trainee	19796	RC-062	12
Human Services Sign Language Interpreter	19810	RC-062	16
Iconographer	19880	RC-062	12
Industrial and Community Development Representative I	21051	RC-062	17
Industrial and Community Development Representative II	21052	RC-062	19
Industrial Services Consultant I	21121	RC-062	14
Industrial Services Consultant II	21122	RC-062	16
Industrial Services Consultant Trainee	21125	RC-062	11
Industrial Services Hygienist	21127	RC-062	19
Industrial Services Hygienist Technician	21130	RC-062	16
Industrial Services Hygienist Trainee	21133	RC-062	12
Information Technology/Communication Systems Specialist I	21216	RC-062	19
Information Technology/Communication Systems Specialist II	21217	RC-062	24
Instrument Designer	21500	RC-062	18
Insurance Analyst Specialist	21572	RC-062	14
Insurance Company Claims Examiner II	21602	RC-062	19
Insurance Company Field Staff Examiner	21608	RC-062	16
Insurance Company Financial Examiner Trainee	21610	RC-062	13
Insurance Financial Specialist, Department of Insurance	21613	RC-062	20
Insurance Performance Examiner I	21671	RC-062	14
Insurance Performance Examiner II	21672	RC-062	17
Insurance Performance Examiner III	21673	RC-062	20
Insurance Senior Analyst	21573	RC-062	16
Intermittent Unemployment Insurance Representative	21689	RC-062	12H
Internal Auditor I	21721	RC-062	17
Internal Auditor II	21727	RC-062	20
Internal Auditor Trainee	21726	RC-062	13
Internal Security Investigator I, not Department of Corrections	21731	RC-062	18

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Internal Security Investigator II, not Department of Corrections	21732	RC-062	21
International Marketing Representative I, Department of Agriculture	21761	RC-062	14
Juvenile Justice Youth and Family Specialist, Option 1	21991	RC-062	18
Juvenile Justice Youth and Family Specialist, Option 2	21992	RC-062	20
KidCare Supervisor	22003	RC-062	20
Labor Conciliator	22750	RC-062	20
Laboratory Equipment Specialist	22990	RC-062	18
Laboratory Quality Specialist I	23021	RC-062	19
Laboratory Quality Specialist II	23022	RC-062	21
Laboratory Research Specialist I	23027	RC-062	19
Laboratory Research Specialist II	23028	RC-062	21
Land Acquisition Agent I	23091	RC-062	15
Land Acquisition Agent II	23092	RC-062	18
Land Acquisition Agent III	23093	RC-062	21
Land Reclamation Specialist I	23131	RC-062	14
Land Reclamation Specialist II	23132	RC-062	17
Liability Claims Adjuster I	23371	RC-062	14
Liability Claims Adjuster II	23372	RC-062	18
Library Associate	23430	RC-062	12
Liquor Control Investigator	23753	RC-062	19
Liquor Control Investigator Trainee	23756	RC-062	14
Life Sciences Career Trainee	23600	RC-062	12
Local Historical Services Representative	24000	RC-062	17
Local Housing Advisor I	24031	RC-062	14
Local Housing Advisor II	24032	RC-062	16
Local Housing Advisor III	24033	RC-062	18
Local Revenue and Fiscal Advisor I	24101	RC-062	15
Local Revenue and Fiscal Advisor II	24102	RC-062	17
Local Revenue and Fiscal Advisor III	24103	RC-062	19
Lottery Regional Coordinator	24504	RC-062	19
Lottery Sales Representative	24515	RC-062	16
Management Operations Analyst I	25541	RC-062	18
Management Operations Analyst II	25542	RC-062	20
Manpower Planner I	25591	RC-062	14
Manpower Planner II	25592	RC-062	17
Manpower Planner III	25593	RC-062	20
Manpower Planner Trainee	25597	RC-062	12

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Medical Assistance Consultant I	26501	RC-062	13
Medical Assistance Consultant II	26502	RC-062	16
Medical Assistance Consultant III	26503	RC-062	19
Mental Health Administrator I	26811	RC-062	18
Mental Health Administrator II	26812	RC-062	20
Mental Health Administrator Trainee	26817	RC-062	16
Mental Health Recovery Support Specialist I	26921	RC-062	17
Mental Health Recovery Support Specialist II	26922	RC-062	18
Mental Health Specialist I	26924	RC-062	12
Mental Health Specialist II	26925	RC-062	14
Mental Health Specialist III	26926	RC-062	16
Mental Health Specialist Trainee	26928	RC-062	11
Meteorologist	27120	RC-062	18
Methods and Procedures Advisor I	27131	RC-062	14
Methods and Procedures Advisor II	27132	RC-062	16
Methods and Procedures Advisor III	27133	RC-062	20
Methods and Procedures Career Associate I	27135	RC-062	11
Methods and Procedures Career Associate II	27136	RC-062	12
Methods and Procedures Career Associate Trainee	27137	RC-062	09
Metrologist Associate	27146	RC-062	15
Microbiologist I	27151	RC-062	16
Microbiologist II	27152	RC-062	19
Museum Theater Systems Technician (Abraham Lincoln Presidential Library and Museum)	28700	RC-062	15
Natural Resources Advanced Specialist	28833	RC-062	20
Natural Resources Coordinator	28831	RC-062	15
Natural Resources Specialist	28832	RC-062	18
Oral Health Consultant	30317	RC-062	18
Paralegal Assistant	30860	RC-062	14
Plumbing Consultant (Department of Public Health)	32910	RC-062	22
Police Training Specialist	32990	RC-062	17
Private Secretary I	34201	RC-062	16
Program Integrity Auditor I	34631	RC-062	16
Program Integrity Auditor II	34632	RC-062	19
Program Integrity Auditor Trainee	34635	RC-062	12
Property Consultant	34900	RC-062	15
Public Aid Investigator	35870	RC-062	19
Public Aid Investigator Trainee	35874	RC-062	14
Public Aid Lead Casework Specialist	35880	RC-062	17

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Public Aid Program Quality Analyst	35890	RC-062	19
Public Aid Quality Control Reviewer	35892	RC-062	17
Public Aid Quality Control Supervisor	35900	RC-062	19
Public Aid Staff Development Specialist I	36071	RC-062	15
Public Aid Staff Development Specialist II	36072	RC-062	17
Public Health Educator Associate	36434	RC-062	14
Public Health Program Specialist I	36611	RC-062	14
Public Health Program Specialist II	36612	RC-062	16
Public Health Program Specialist III	36613	RC-062	19
Public Health Program Specialist Trainee	36615	RC-062	12
Public Information Coordinator	36750	RC-062	18
Public Information Officer III	37003	RC-062	19
Public Information Officer IV	37004	RC-062	21
Public Safety Drug Screening Specialist	37006	RC-062	17
Public Safety Inspector	37007	RC-062	16
Public Safety Inspector Trainee	37010	RC-062	10
Public Service Administrator, Option 8Z	37015	RC-062	19
Public Service Administrator, Options 2, 6, 7 Gaming Board and Departments of Healthcare and Family Services and Revenue, 8C, 9A and 9B	37015	RC-062	24
Public Service Administrator, Options 8B and 8Y	37015	RC-062	23
Railroad Safety Specialist I	37601	RC-062	19
Railroad Safety Specialist II	37602	RC-062	21
Railroad Safety Specialist III	37603	RC-062	23
Railroad Safety Specialist IV	37604	RC-062	25
Real Estate Investigator	37730	RC-062	19
Real Estate Professions Examiner	37760	RC-062	22
Recreation Worker I	38001	RC-062	12
Recreation Worker II	38002	RC-062	14
Rehabilitation Counselor	38145	RC-062	17
Rehabilitation Counselor Senior	38158	RC-062	19
Rehabilitation Counselor Trainee	38159	RC-062	15
Rehabilitation Services Advisor I	38176	RC-062	20
Rehabilitation Workshop Supervisor I	38194	RC-062	12
Rehabilitation Workshop Supervisor II	38195	RC-062	14
Rehabilitation Workshop Supervisor III	38196	RC-062	16
Reimbursement Officer I	38199	RC-062	14
Reimbursement Officer II	38200	RC-062	16
Research Economist	38209	RC-062	18

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Research Scientist I	38231	RC-062	13
Research Scientist II	38232	RC-062	16
Research Scientist III	38233	RC-062	20
Residential Services Supervisor	38280	RC-062	15
Resource Planner I	38281	RC-062	17
Resource Planner II	38282	RC-062	19
Resource Planner III	38283	RC-062	22
Retirement Benefits Representative (State Retirement Systems)	38313	RC-062	12
Retirement Benefits Representative Supervisor (State Retirement Systems)	38314	RC-062	14
Retirement Benefits Representative Trainee (State Retirement Systems)	38316	RC-062	10
Retirement System Benefits Technician I	38321	RC-062	14
Retirement System Benefits Technician II	38322	RC-062	19
Retirement System Disability Specialist	38310	RC-062	19
Revenue Audit Supervisor	38369	RC-062	25
Revenue Audit Supervisor (states other than IL and not assigned to RC-062-29 – Hired prior to April 1, 2013)	38369	RC-062	27
Revenue Audit Supervisor (See contract – Hired prior to April 1, 2013)	38369	RC-062	29
Revenue Auditor I	38371	RC-062	16
Revenue Auditor I (states other than IL and not assigned to RC-062-21 – Hired prior to April 1, 2013)	38371	RC-062	19
Revenue Auditor I (See contract – Hired prior to April 1, 2013)	38371	RC-062	21
Revenue Auditor II	38372	RC-062	19
Revenue Auditor II (states other than IL and not assigned to RC-062-24 – Hired prior to April 1, 2013)	38372	RC-062	22
Revenue Auditor II (See contract – Hired prior to April 1, 2013)	38372	RC-062	24
Revenue Auditor III	38373	RC-062	22
Revenue Auditor III (states other than IL and not assigned to RC-062-26 – Hired prior to April 1, 2013)	38373	RC-062	24
Revenue Auditor III (See contract – Hired prior to April 1, 2013)	38373	RC-062	26
Revenue Auditor Trainee	38375	RC-062	12
Revenue Auditor Trainee (states other than IL and not assigned to RC-062-15 – Hired prior to April 1, 2013)	38375	RC-062	13

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Revenue Auditor Trainee (See contract – Hired prior to April 1, 2013)	38375	RC-062	15
Revenue Collection Officer I	38401	RC-062	15
Revenue Collection Officer II	38402	RC-062	17
Revenue Collection Officer III	38403	RC-062	19
Revenue Collection Officer Trainee	38405	RC-062	12
Revenue Computer Audit Specialist	38425	RC-062	23
Revenue Computer Audit Specialist (states other than IL and not assigned to RC-062-27 – Hired prior to April 1, 2013)	38425	RC-062	25
Revenue Computer Audit Specialist (See contract – Hired prior to April 1, 2013)	38425	RC-062	27
Revenue Senior Special Agent	38557	RC-062	23
Revenue Special Agent	38558	RC-062	19
Revenue Special Agent Trainee	38565	RC-062	14
Revenue Tax Specialist I	38571	RC-062	12
Revenue Tax Specialist II (IL)	38572	RC-062	14
Revenue Tax Specialist II (states other than IL, CA or NJ)	38572	RC-062	17
Revenue Tax Specialist II (CA or NJ)	38572	RC-062	19
Revenue Tax Specialist III	38573	RC-062	17
Revenue Tax Specialist Trainee	38575	RC-062	10
Sex Offender Therapist I	40531	RC-062	17
Sex Offender Therapist II	40532	RC-062	19
Site Assistant Superintendent I	41071	RC-062	15
Site Assistant Superintendent II	41072	RC-062	17
Site Interpretive Coordinator	41093	RC-062	13
Site Services Specialist I	41117	RC-062	15
Site Services Specialist II	41118	RC-062	17
Social Service Consultant I	41301	RC-062	18
Social Service Consultant II	41302	RC-062	19
Social Service Program Planner I	41311	RC-062	15
Social Service Program Planner II	41312	RC-062	17
Social Service Program Planner III	41313	RC-062	20
Social Service Program Planner IV	41314	RC-062	22
Social Services Career Trainee	41320	RC-062	12
Social Worker I	41411	RC-062	17
Staff Development Specialist I	41771	RC-062	18
Staff Development Technician I	41781	RC-062	12
Staff Development Technician II	41782	RC-062	15
State Mine Inspector	42230	RC-062	19

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

State Mine Inspector-at-Large	42240	RC-062	21
State Police Field Specialist I	42001	RC-062	18
State Police Field Specialist II	42002	RC-062	20
Statistical Research Specialist I	42741	RC-062	12
Statistical Research Specialist II	42742	RC-062	14
Statistical Research Specialist III	42743	RC-062	17
Storage Tank Safety Specialist	43005	RC-062	18
Telecommunications Specialist	45295	RC-062	15
Telecommunications Systems Analyst	45308	RC-062	17
Telecommunications Systems Technician I	45312	RC-062	10
Telecommunications Systems Technician II	45313	RC-062	13
Terrorism Research Specialist I	45371	RC-062	18
Terrorism Research Specialist II	45372	RC-062	20
Terrorism Research Specialist III	45373	RC-062	22
Terrorism Research Specialist Trainee	45375	RC-062	14
Unemployment Insurance Adjudicator I	47001	RC-062	11
Unemployment Insurance Adjudicator II	47002	RC-062	13
Unemployment Insurance Adjudicator III	47003	RC-062	15
Unemployment Insurance Revenue Analyst I	47081	RC-062	15
Unemployment Insurance Revenue Analyst II	47082	RC-062	17
Unemployment Insurance Revenue Specialist	47087	RC-062	13
Unemployment Insurance Special Agent	47096	RC-062	18
Vehicle Emission Compliance Supervisor, Environmental Protection Agency	47583	RC-062	15
Veterans Educational Specialist	47686	RC-062	22
Veterans Educational Specialist I	47681	RC-062	15
Veterans Educational Specialist II	47682	RC-062	17
Veterans Educational Specialist III	47683	RC-062	21
Veterans Employment Representative I	47701	RC-062	14
Veterans Employment Representative II	47702	RC-062	16
Veterans Employment Representative III	47703	RC-062	18
Volunteer Services Coordinator I	48481	RC-062	13
Volunteer Services Coordinator II	48482	RC-062	16
Volunteer Services Coordinator III	48483	RC-062	18
Wage Claims Specialist	48770	RC-062	09
Weatherization Specialist I	49101	RC-062	14
Weatherization Specialist II	49102	RC-062	17
Weatherization Specialist III	49103	RC-062	20
Weatherization Specialist Trainee	49105	RC-062	12

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Workers Compensation Insurance Compliance Investigator 49640 RC-062 20

NOTES: Sub-Steps – Step 1a, 1b, and 1c shall be implemented for all employees hired on or after May 20, 2013, with a 3% step differential. Effective July 1, 2019, Step 1a, 1b, and 1c shall be increased by \$25 per month, with subsequent \$25 per month increases effective July 1, 2020 and July 1, 2021.

Stipend – Effective July 1, 2023, and implemented upon ratification of the Agreement, all bargaining unit employees on active payroll shall receive a \$1,200 stipend.

General Increases – Pay rates for all bargaining unit classifications and steps shall be increased by the specified percentage amounts effective on the following dates: July 1, 2023, 4.0%; January 1, 2024, 2.5%; July 1, 2024, 4.0%; July 1, 2025, 3.95%; and July 1, 2026, 3.5%. ~~January 1, 2020, 1.50%; July 1, 2020, 2.10%; July 1, 2021, 3.95%; July 1, 2022, 3.95%.~~ Pay rates for each step and their effective dates are listed in the rate tables in this Section.

Longevity Pay – Effective January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002, the Step 8 rate shall be increased by \$50 per month. For employees not eligible for longevity pay on or before January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade, the Step 8 rate shall be increased by \$50 per month. Effective July 1, 2010, the Step 8 rate shall be increased by \$50 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010, the Step 8 rate shall be increased by \$75 per month. Effective July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$75 a month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013. For those employees

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$100 a month. Employees whose salaries are red-circled above the maximum Step rate continue to receive all applicable general increases and any other adjustments (except the longevity pay) provided for in an applicable collective bargaining agreement. For these employees, the longevity pay shall be limited to the amount that would increase the employee's salary to the amount that is equal to that of an employee on the maximum Step rate with the same number of years of continuous and creditable service. Employees receiving the longevity pay shall continue to receive the longevity pay as long as they remain in the same or successor classification as a result of a reclassification or reevaluation. Employees who are eligible for the increase provided for longevity pay on or before January 1, 2002, shall continue to receive longevity pay after being placed on Step 8 while they remain in the same or lower pay grade. Effective January 1, 2024, longevity shall be increased by \$30 to \$105 per month for those employees who attain ten years of continuous service and have three or more years of creditable service on Step 8. For those employees who attain fifteen years of continuous service and have three or more years of creditable service on Step 8, longevity shall be increased by \$30 to \$130 per month.

Effective July 1, 2023
Bargaining Unit: RC-062

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>S T E P S</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>09</u>	<u>B</u>	<u>3610</u>	<u>3725</u>	<u>3842</u>	<u>3875</u>	<u>3994</u>	<u>4122</u>	<u>4249</u>	<u>4385</u>	<u>4516</u>	<u>4730</u>	<u>4918</u>
<u>09</u>	<u>Q</u>	<u>3754</u>	<u>3874</u>	<u>3995</u>	<u>4032</u>	<u>4156</u>	<u>4289</u>	<u>4421</u>	<u>4566</u>	<u>4702</u>	<u>4925</u>	<u>5125</u>
<u>09</u>	<u>S</u>	<u>3829</u>	<u>3951</u>	<u>4076</u>	<u>4114</u>	<u>4241</u>	<u>4377</u>	<u>4513</u>	<u>4657</u>	<u>4794</u>	<u>5020</u>	<u>5223</u>
<u>10</u>	<u>B</u>	<u>3722</u>	<u>3842</u>	<u>3962</u>	<u>3998</u>	<u>4144</u>	<u>4267</u>	<u>4409</u>	<u>4548</u>	<u>4687</u>	<u>4926</u>	<u>5126</u>
<u>10</u>	<u>Q</u>	<u>3869</u>	<u>3995</u>	<u>4118</u>	<u>4160</u>	<u>4313</u>	<u>4441</u>	<u>4593</u>	<u>4736</u>	<u>4886</u>	<u>5145</u>	<u>5350</u>
<u>10</u>	<u>S</u>	<u>3948</u>	<u>4076</u>	<u>4203</u>	<u>4245</u>	<u>4398</u>	<u>4531</u>	<u>4682</u>	<u>4826</u>	<u>4984</u>	<u>5241</u>	<u>5450</u>
<u>11</u>	<u>B</u>	<u>3858</u>	<u>3983</u>	<u>4105</u>	<u>4145</u>	<u>4287</u>	<u>4426</u>	<u>4586</u>	<u>4736</u>	<u>4884</u>	<u>5143</u>	<u>5348</u>
<u>11</u>	<u>Q</u>	<u>4010</u>	<u>4139</u>	<u>4267</u>	<u>4315</u>	<u>4468</u>	<u>4612</u>	<u>4778</u>	<u>4938</u>	<u>5093</u>	<u>5368</u>	<u>5582</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>11</u>	<u>S</u>	<u>4086</u>	<u>4218</u>	<u>4350</u>	<u>4400</u>	<u>4553</u>	<u>4701</u>	<u>4869</u>	<u>5030</u>	<u>5190</u>	<u>5464</u>	<u>5683</u>
<u>12</u>	<u>B</u>	<u>4010</u>	<u>4139</u>	<u>4267</u>	<u>4315</u>	<u>4472</u>	<u>4618</u>	<u>4791</u>	<u>4948</u>	<u>5129</u>	<u>5406</u>	<u>5620</u>
<u>12</u>	<u>Q</u>	<u>4169</u>	<u>4306</u>	<u>4439</u>	<u>4491</u>	<u>4656</u>	<u>4810</u>	<u>4994</u>	<u>5167</u>	<u>5352</u>	<u>5643</u>	<u>5870</u>
<u>12</u>	<u>S</u>	<u>4249</u>	<u>4386</u>	<u>4525</u>	<u>4578</u>	<u>4744</u>	<u>4900</u>	<u>5091</u>	<u>5263</u>	<u>5452</u>	<u>5745</u>	<u>5976</u>
<u>12H</u>	<u>B</u>	<u>24.68</u>	<u>25.47</u>	<u>26.26</u>	<u>26.55</u>	<u>27.52</u>	<u>28.42</u>	<u>29.48</u>	<u>30.45</u>	<u>31.56</u>	<u>33.27</u>	<u>34.58</u>
<u>12H</u>	<u>Q</u>	<u>25.66</u>	<u>26.50</u>	<u>27.32</u>	<u>27.64</u>	<u>28.65</u>	<u>29.60</u>	<u>30.73</u>	<u>31.80</u>	<u>32.94</u>	<u>34.73</u>	<u>36.12</u>
<u>12H</u>	<u>S</u>	<u>26.15</u>	<u>26.99</u>	<u>27.85</u>	<u>28.17</u>	<u>29.19</u>	<u>30.15</u>	<u>31.33</u>	<u>32.39</u>	<u>33.55</u>	<u>35.35</u>	<u>36.78</u>
<u>13</u>	<u>B</u>	<u>4158</u>	<u>4292</u>	<u>4426</u>	<u>4476</u>	<u>4640</u>	<u>4816</u>	<u>4996</u>	<u>5178</u>	<u>5373</u>	<u>5672</u>	<u>5896</u>
<u>13</u>	<u>Q</u>	<u>4325</u>	<u>4466</u>	<u>4606</u>	<u>4660</u>	<u>4830</u>	<u>5023</u>	<u>5219</u>	<u>5410</u>	<u>5609</u>	<u>5927</u>	<u>6165</u>
<u>13</u>	<u>S</u>	<u>4406</u>	<u>4549</u>	<u>4691</u>	<u>4750</u>	<u>4924</u>	<u>5120</u>	<u>5319</u>	<u>5506</u>	<u>5710</u>	<u>6030</u>	<u>6271</u>
<u>14</u>	<u>B</u>	<u>4331</u>	<u>4471</u>	<u>4610</u>	<u>4668</u>	<u>4843</u>	<u>5033</u>	<u>5254</u>	<u>5444</u>	<u>5650</u>	<u>5982</u>	<u>6221</u>
<u>14</u>	<u>Q</u>	<u>4514</u>	<u>4658</u>	<u>4805</u>	<u>4866</u>	<u>5048</u>	<u>5258</u>	<u>5484</u>	<u>5690</u>	<u>5908</u>	<u>6250</u>	<u>6498</u>
<u>14</u>	<u>S</u>	<u>4593</u>	<u>4742</u>	<u>4890</u>	<u>4956</u>	<u>5149</u>	<u>5350</u>	<u>5582</u>	<u>5793</u>	<u>6008</u>	<u>6350</u>	<u>6601</u>
<u>14H</u>	<u>B</u>	<u>26.65</u>	<u>27.51</u>	<u>28.37</u>	<u>28.73</u>	<u>29.80</u>	<u>30.97</u>	<u>32.33</u>	<u>33.50</u>	<u>34.77</u>	<u>36.81</u>	<u>38.28</u>
<u>14H</u>	<u>Q</u>	<u>27.78</u>	<u>28.66</u>	<u>29.57</u>	<u>29.94</u>	<u>31.06</u>	<u>32.36</u>	<u>33.75</u>	<u>35.02</u>	<u>36.36</u>	<u>38.46</u>	<u>39.99</u>
<u>14H</u>	<u>S</u>	<u>28.26</u>	<u>29.18</u>	<u>30.09</u>	<u>30.50</u>	<u>31.69</u>	<u>32.92</u>	<u>34.35</u>	<u>35.65</u>	<u>36.97</u>	<u>39.08</u>	<u>40.62</u>
<u>15</u>	<u>B</u>	<u>4499</u>	<u>4646</u>	<u>4791</u>	<u>4854</u>	<u>5067</u>	<u>5276</u>	<u>5481</u>	<u>5702</u>	<u>5918</u>	<u>6275</u>	<u>6522</u>
<u>15</u>	<u>Q</u>	<u>4692</u>	<u>4844</u>	<u>4997</u>	<u>5064</u>	<u>5285</u>	<u>5506</u>	<u>5727</u>	<u>5964</u>	<u>6184</u>	<u>6551</u>	<u>6818</u>
<u>15</u>	<u>S</u>	<u>4777</u>	<u>4932</u>	<u>5087</u>	<u>5155</u>	<u>5384</u>	<u>5602</u>	<u>5828</u>	<u>6065</u>	<u>6285</u>	<u>6656</u>	<u>6921</u>
<u>16</u>	<u>B</u>	<u>4706</u>	<u>4859</u>	<u>5011</u>	<u>5080</u>	<u>5305</u>	<u>5540</u>	<u>5770</u>	<u>6011</u>	<u>6251</u>	<u>6621</u>	<u>6887</u>
<u>16</u>	<u>Q</u>	<u>4907</u>	<u>5067</u>	<u>5227</u>	<u>5299</u>	<u>5540</u>	<u>5795</u>	<u>6034</u>	<u>6284</u>	<u>6534</u>	<u>6922</u>	<u>7202</u>
<u>16</u>	<u>S</u>	<u>5001</u>	<u>5164</u>	<u>5322</u>	<u>5402</u>	<u>5640</u>	<u>5893</u>	<u>6136</u>	<u>6381</u>	<u>6635</u>	<u>7018</u>	<u>7300</u>
<u>16H</u>	<u>B</u>	<u>28.96</u>	<u>29.90</u>	<u>30.84</u>	<u>31.26</u>	<u>32.65</u>	<u>34.09</u>	<u>35.51</u>	<u>36.99</u>	<u>38.47</u>	<u>40.74</u>	<u>42.38</u>
<u>16H</u>	<u>Q</u>	<u>30.20</u>	<u>31.18</u>	<u>32.17</u>	<u>32.61</u>	<u>34.09</u>	<u>35.66</u>	<u>37.13</u>	<u>38.67</u>	<u>40.21</u>	<u>42.60</u>	<u>44.32</u>
<u>16H</u>	<u>S</u>	<u>30.78</u>	<u>31.78</u>	<u>32.75</u>	<u>33.24</u>	<u>34.71</u>	<u>36.26</u>	<u>37.76</u>	<u>39.27</u>	<u>40.83</u>	<u>43.19</u>	<u>44.92</u>
<u>17</u>	<u>B</u>	<u>4928</u>	<u>5087</u>	<u>5246</u>	<u>5322</u>	<u>5567</u>	<u>5823</u>	<u>6069</u>	<u>6316</u>	<u>6572</u>	<u>6963</u>	<u>7243</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>17</u>	<u>Q</u>	<u>5137</u>	<u>5303</u>	<u>5470</u>	<u>5553</u>	<u>5818</u>	<u>6085</u>	<u>6341</u>	<u>6598</u>	<u>6868</u>	<u>7277</u>	<u>7571</u>
<u>17</u>	<u>S</u>	<u>5229</u>	<u>5398</u>	<u>5567</u>	<u>5652</u>	<u>5921</u>	<u>6189</u>	<u>6445</u>	<u>6700</u>	<u>6968</u>	<u>7382</u>	<u>7675</u>
<u>18</u>	<u>B</u>	<u>5181</u>	<u>5350</u>	<u>5517</u>	<u>5601</u>	<u>5870</u>	<u>6141</u>	<u>6425</u>	<u>6684</u>	<u>6953</u>	<u>7367</u>	<u>7664</u>
<u>18</u>	<u>Q</u>	<u>5408</u>	<u>5583</u>	<u>5757</u>	<u>5851</u>	<u>6138</u>	<u>6424</u>	<u>6714</u>	<u>6989</u>	<u>7268</u>	<u>7703</u>	<u>8011</u>
<u>18</u>	<u>S</u>	<u>5495</u>	<u>5673</u>	<u>5853</u>	<u>5947</u>	<u>6236</u>	<u>6522</u>	<u>6817</u>	<u>7090</u>	<u>7372</u>	<u>7799</u>	<u>8114</u>
<u>19</u>	<u>B</u>	<u>5456</u>	<u>5633</u>	<u>5808</u>	<u>5901</u>	<u>6203</u>	<u>6495</u>	<u>6794</u>	<u>7084</u>	<u>7379</u>	<u>7828</u>	<u>8140</u>
<u>19</u>	<u>J</u>	<u>5456</u>	<u>5633</u>	<u>5808</u>	<u>5901</u>	<u>6203</u>	<u>6495</u>	<u>6794</u>	<u>7084</u>	<u>7379</u>	<u>7828</u>	<u>8140</u>
<u>19</u>	<u>Q</u>	<u>5698</u>	<u>5884</u>	<u>6067</u>	<u>6168</u>	<u>6485</u>	<u>6783</u>	<u>7108</u>	<u>7402</u>	<u>7714</u>	<u>8179</u>	<u>8507</u>
<u>19</u>	<u>S</u>	<u>5793</u>	<u>5978</u>	<u>6168</u>	<u>6274</u>	<u>6588</u>	<u>6889</u>	<u>7207</u>	<u>7506</u>	<u>7817</u>	<u>8280</u>	<u>8611</u>
<u>20</u>	<u>B</u>	<u>5757</u>	<u>5946</u>	<u>6133</u>	<u>6235</u>	<u>6550</u>	<u>6853</u>	<u>7181</u>	<u>7494</u>	<u>7804</u>	<u>8278</u>	<u>8610</u>
<u>20</u>	<u>Q</u>	<u>6014</u>	<u>6209</u>	<u>6404</u>	<u>6517</u>	<u>6844</u>	<u>7168</u>	<u>7508</u>	<u>7830</u>	<u>8156</u>	<u>8654</u>	<u>9001</u>
<u>20</u>	<u>S</u>	<u>6108</u>	<u>6308</u>	<u>6506</u>	<u>6620</u>	<u>6946</u>	<u>7268</u>	<u>7607</u>	<u>7931</u>	<u>8257</u>	<u>8752</u>	<u>9102</u>
<u>21</u>	<u>B</u>	<u>6078</u>	<u>6274</u>	<u>6472</u>	<u>6587</u>	<u>6924</u>	<u>7258</u>	<u>7597</u>	<u>7941</u>	<u>8274</u>	<u>8790</u>	<u>9141</u>
<u>21</u>	<u>U</u>	<u>6078</u>	<u>6274</u>	<u>6472</u>	<u>6587</u>	<u>6924</u>	<u>7258</u>	<u>7597</u>	<u>7941</u>	<u>8274</u>	<u>8790</u>	<u>9141</u>
<u>21</u>	<u>Q</u>	<u>6346</u>	<u>6553</u>	<u>6760</u>	<u>6883</u>	<u>7235</u>	<u>7586</u>	<u>7938</u>	<u>8302</u>	<u>8650</u>	<u>9187</u>	<u>9554</u>
<u>21</u>	<u>S</u>	<u>6439</u>	<u>6650</u>	<u>6860</u>	<u>6984</u>	<u>7335</u>	<u>7684</u>	<u>8043</u>	<u>8402</u>	<u>8747</u>	<u>9287</u>	<u>9657</u>
<u>22</u>	<u>B</u>	<u>6422</u>	<u>6628</u>	<u>6837</u>	<u>6962</u>	<u>7325</u>	<u>7681</u>	<u>8045</u>	<u>8418</u>	<u>8767</u>	<u>9313</u>	<u>9687</u>
<u>22</u>	<u>Q</u>	<u>6704</u>	<u>6921</u>	<u>7140</u>	<u>7274</u>	<u>7655</u>	<u>8030</u>	<u>8406</u>	<u>8794</u>	<u>9166</u>	<u>9733</u>	<u>10119</u>
<u>22</u>	<u>S</u>	<u>6798</u>	<u>7023</u>	<u>7244</u>	<u>7379</u>	<u>7751</u>	<u>8132</u>	<u>8507</u>	<u>8899</u>	<u>9271</u>	<u>9835</u>	<u>10229</u>
<u>23</u>	<u>B</u>	<u>6805</u>	<u>7027</u>	<u>7249</u>	<u>7385</u>	<u>7775</u>	<u>8175</u>	<u>8562</u>	<u>8955</u>	<u>9342</u>	<u>9935</u>	<u>10333</u>
<u>23</u>	<u>Q</u>	<u>7110</u>	<u>7342</u>	<u>7575</u>	<u>7720</u>	<u>8130</u>	<u>8544</u>	<u>8946</u>	<u>9363</u>	<u>9768</u>	<u>10379</u>	<u>10793</u>
<u>23</u>	<u>S</u>	<u>7201</u>	<u>7436</u>	<u>7670</u>	<u>7822</u>	<u>8228</u>	<u>8646</u>	<u>9049</u>	<u>9462</u>	<u>9870</u>	<u>10481</u>	<u>10896</u>
<u>24</u>	<u>B</u>	<u>7234</u>	<u>7473</u>	<u>7708</u>	<u>7859</u>	<u>8276</u>	<u>8712</u>	<u>9129</u>	<u>9552</u>	<u>9982</u>	<u>10609</u>	<u>11031</u>
<u>24</u>	<u>J</u>	<u>7234</u>	<u>7473</u>	<u>7708</u>	<u>7859</u>	<u>8276</u>	<u>8712</u>	<u>9129</u>	<u>9552</u>	<u>9982</u>	<u>10609</u>	<u>11031</u>
<u>24</u>	<u>Q</u>	<u>7560</u>	<u>7805</u>	<u>8053</u>	<u>8215</u>	<u>8653</u>	<u>9103</u>	<u>9543</u>	<u>9979</u>	<u>10430</u>	<u>11086</u>	<u>11529</u>
<u>24</u>	<u>S</u>	<u>7653</u>	<u>7904</u>	<u>8153</u>	<u>8317</u>	<u>8751</u>	<u>9201</u>	<u>9639</u>	<u>10082</u>	<u>10533</u>	<u>11185</u>	<u>11632</u>
<u>25</u>	<u>B</u>	<u>7710</u>	<u>7961</u>	<u>8212</u>	<u>8377</u>	<u>8836</u>	<u>9303</u>	<u>9766</u>	<u>10229</u>	<u>10696</u>	<u>11382</u>	<u>11835</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>25</u>	<u>J</u>	<u>7710</u>	<u>7961</u>	<u>8212</u>	<u>8377</u>	<u>8836</u>	<u>9303</u>	<u>9766</u>	<u>10229</u>	<u>10696</u>	<u>11382</u>	<u>11835</u>
<u>25</u>	<u>Q</u>	<u>8048</u>	<u>8312</u>	<u>8573</u>	<u>8752</u>	<u>9231</u>	<u>9715</u>	<u>10209</u>	<u>10695</u>	<u>11178</u>	<u>11893</u>	<u>12370</u>
<u>25</u>	<u>S</u>	<u>8141</u>	<u>8408</u>	<u>8675</u>	<u>8855</u>	<u>9333</u>	<u>9818</u>	<u>10306</u>	<u>10791</u>	<u>11274</u>	<u>11994</u>	<u>12478</u>
<u>26</u>	<u>B</u>	<u>8217</u>	<u>8485</u>	<u>8755</u>	<u>8940</u>	<u>9430</u>	<u>9931</u>	<u>10431</u>	<u>10919</u>	<u>11409</u>	<u>12143</u>	<u>12629</u>
<u>26</u>	<u>U</u>	<u>8217</u>	<u>8485</u>	<u>8755</u>	<u>8940</u>	<u>9430</u>	<u>9931</u>	<u>10431</u>	<u>10919</u>	<u>11409</u>	<u>12143</u>	<u>12629</u>
<u>26</u>	<u>Q</u>	<u>8613</u>	<u>8893</u>	<u>9173</u>	<u>9371</u>	<u>9878</u>	<u>10401</u>	<u>10926</u>	<u>11438</u>	<u>11949</u>	<u>12722</u>	<u>13230</u>
<u>26</u>	<u>S</u>	<u>8691</u>	<u>8974</u>	<u>9256</u>	<u>9457</u>	<u>9973</u>	<u>10502</u>	<u>11032</u>	<u>11546</u>	<u>12064</u>	<u>12847</u>	<u>13362</u>
<u>27</u>	<u>B</u>	<u>8766</u>	<u>9054</u>	<u>9341</u>	<u>9544</u>	<u>10064</u>	<u>10592</u>	<u>11129</u>	<u>11652</u>	<u>12176</u>	<u>12962</u>	<u>13483</u>
<u>27</u>	<u>J</u>	<u>8766</u>	<u>9054</u>	<u>9341</u>	<u>9544</u>	<u>10064</u>	<u>10592</u>	<u>11129</u>	<u>11652</u>	<u>12176</u>	<u>12962</u>	<u>13483</u>
<u>27</u>	<u>U</u>	<u>8766</u>	<u>9054</u>	<u>9341</u>	<u>9544</u>	<u>10064</u>	<u>10592</u>	<u>11129</u>	<u>11652</u>	<u>12176</u>	<u>12962</u>	<u>13483</u>
<u>27</u>	<u>Q</u>	<u>9161</u>	<u>9461</u>	<u>9760</u>	<u>9975</u>	<u>10516</u>	<u>11072</u>	<u>11637</u>	<u>12180</u>	<u>12726</u>	<u>13549</u>	<u>14092</u>
<u>28</u>	<u>B</u>	<u>9195</u>	<u>9496</u>	<u>9796</u>	<u>10013</u>	<u>10555</u>	<u>11114</u>	<u>11680</u>	<u>12227</u>	<u>12775</u>	<u>13601</u>	<u>14147</u>
<u>29</u>	<u>U</u>	<u>9647</u>	<u>9961</u>	<u>10276</u>	<u>10506</u>	<u>11079</u>	<u>11664</u>	<u>12255</u>	<u>12830</u>	<u>13406</u>	<u>14274</u>	<u>14843</u>

Effective January 1, 2024
Bargaining Unit: RC-062

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>09</u>	<u>B</u>	<u>3700</u>	<u>3818</u>	<u>3938</u>	<u>3972</u>	<u>4094</u>	<u>4225</u>	<u>4355</u>	<u>4495</u>	<u>4629</u>	<u>4848</u>	<u>5041</u>
<u>09</u>	<u>Q</u>	<u>3848</u>	<u>3971</u>	<u>4095</u>	<u>4133</u>	<u>4260</u>	<u>4396</u>	<u>4532</u>	<u>4680</u>	<u>4820</u>	<u>5048</u>	<u>5253</u>
<u>09</u>	<u>S</u>	<u>3925</u>	<u>4050</u>	<u>4178</u>	<u>4217</u>	<u>4347</u>	<u>4486</u>	<u>4626</u>	<u>4773</u>	<u>4914</u>	<u>5146</u>	<u>5354</u>
<u>10</u>	<u>B</u>	<u>3815</u>	<u>3938</u>	<u>4061</u>	<u>4098</u>	<u>4248</u>	<u>4374</u>	<u>4519</u>	<u>4662</u>	<u>4804</u>	<u>5049</u>	<u>5254</u>
<u>10</u>	<u>Q</u>	<u>3966</u>	<u>4095</u>	<u>4221</u>	<u>4264</u>	<u>4421</u>	<u>4552</u>	<u>4708</u>	<u>4854</u>	<u>5008</u>	<u>5274</u>	<u>5484</u>
<u>10</u>	<u>S</u>	<u>4047</u>	<u>4178</u>	<u>4308</u>	<u>4351</u>	<u>4508</u>	<u>4644</u>	<u>4799</u>	<u>4947</u>	<u>5109</u>	<u>5372</u>	<u>5586</u>
<u>11</u>	<u>B</u>	<u>3954</u>	<u>4083</u>	<u>4208</u>	<u>4249</u>	<u>4394</u>	<u>4537</u>	<u>4701</u>	<u>4854</u>	<u>5006</u>	<u>5272</u>	<u>5482</u>
<u>11</u>	<u>Q</u>	<u>4110</u>	<u>4242</u>	<u>4374</u>	<u>4423</u>	<u>4580</u>	<u>4727</u>	<u>4897</u>	<u>5061</u>	<u>5220</u>	<u>5502</u>	<u>5722</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>11</u>	<u>S</u>	<u>4188</u>	<u>4323</u>	<u>4459</u>	<u>4510</u>	<u>4667</u>	<u>4819</u>	<u>4991</u>	<u>5156</u>	<u>5320</u>	<u>5601</u>	<u>5825</u>
<u>12</u>	<u>B</u>	<u>4110</u>	<u>4242</u>	<u>4374</u>	<u>4423</u>	<u>4584</u>	<u>4733</u>	<u>4911</u>	<u>5072</u>	<u>5257</u>	<u>5541</u>	<u>5761</u>
<u>12</u>	<u>Q</u>	<u>4273</u>	<u>4414</u>	<u>4550</u>	<u>4603</u>	<u>4772</u>	<u>4930</u>	<u>5119</u>	<u>5296</u>	<u>5486</u>	<u>5784</u>	<u>6017</u>
<u>12</u>	<u>S</u>	<u>4355</u>	<u>4496</u>	<u>4638</u>	<u>4692</u>	<u>4863</u>	<u>5023</u>	<u>5218</u>	<u>5395</u>	<u>5588</u>	<u>5889</u>	<u>6125</u>
<u>12H</u>	<u>B</u>	<u>25.29</u>	<u>26.10</u>	<u>26.92</u>	<u>27.22</u>	<u>28.21</u>	<u>29.13</u>	<u>30.22</u>	<u>31.21</u>	<u>32.35</u>	<u>34.10</u>	<u>35.45</u>
<u>12H</u>	<u>Q</u>	<u>26.30</u>	<u>27.16</u>	<u>28.00</u>	<u>28.33</u>	<u>29.37</u>	<u>30.34</u>	<u>31.50</u>	<u>32.59</u>	<u>33.76</u>	<u>35.59</u>	<u>37.03</u>
<u>12H</u>	<u>S</u>	<u>26.80</u>	<u>27.67</u>	<u>28.54</u>	<u>28.87</u>	<u>29.93</u>	<u>30.91</u>	<u>32.11</u>	<u>33.20</u>	<u>34.39</u>	<u>36.24</u>	<u>37.69</u>
<u>13</u>	<u>B</u>	<u>4262</u>	<u>4399</u>	<u>4537</u>	<u>4588</u>	<u>4756</u>	<u>4936</u>	<u>5121</u>	<u>5307</u>	<u>5507</u>	<u>5814</u>	<u>6043</u>
<u>13</u>	<u>Q</u>	<u>4433</u>	<u>4578</u>	<u>4721</u>	<u>4777</u>	<u>4951</u>	<u>5149</u>	<u>5349</u>	<u>5545</u>	<u>5749</u>	<u>6075</u>	<u>6319</u>
<u>13</u>	<u>S</u>	<u>4516</u>	<u>4663</u>	<u>4808</u>	<u>4869</u>	<u>5047</u>	<u>5248</u>	<u>5452</u>	<u>5644</u>	<u>5853</u>	<u>6181</u>	<u>6428</u>
<u>14</u>	<u>B</u>	<u>4439</u>	<u>4583</u>	<u>4725</u>	<u>4785</u>	<u>4964</u>	<u>5159</u>	<u>5385</u>	<u>5580</u>	<u>5791</u>	<u>6132</u>	<u>6377</u>
<u>14</u>	<u>Q</u>	<u>4627</u>	<u>4774</u>	<u>4925</u>	<u>4988</u>	<u>5174</u>	<u>5389</u>	<u>5621</u>	<u>5832</u>	<u>6056</u>	<u>6406</u>	<u>6660</u>
<u>14</u>	<u>S</u>	<u>4708</u>	<u>4861</u>	<u>5012</u>	<u>5080</u>	<u>5278</u>	<u>5484</u>	<u>5722</u>	<u>5938</u>	<u>6158</u>	<u>6509</u>	<u>6766</u>
<u>14H</u>	<u>B</u>	<u>27.32</u>	<u>28.20</u>	<u>29.08</u>	<u>29.45</u>	<u>30.55</u>	<u>31.75</u>	<u>33.14</u>	<u>34.34</u>	<u>35.64</u>	<u>37.74</u>	<u>39.24</u>
<u>14H</u>	<u>Q</u>	<u>28.47</u>	<u>29.38</u>	<u>30.31</u>	<u>30.70</u>	<u>31.84</u>	<u>33.16</u>	<u>34.59</u>	<u>35.89</u>	<u>37.27</u>	<u>39.42</u>	<u>40.98</u>
<u>14H</u>	<u>S</u>	<u>28.97</u>	<u>29.91</u>	<u>30.84</u>	<u>31.26</u>	<u>32.48</u>	<u>33.75</u>	<u>35.21</u>	<u>36.54</u>	<u>37.90</u>	<u>40.06</u>	<u>41.64</u>
<u>15</u>	<u>B</u>	<u>4611</u>	<u>4762</u>	<u>4911</u>	<u>4975</u>	<u>5194</u>	<u>5408</u>	<u>5618</u>	<u>5845</u>	<u>6066</u>	<u>6432</u>	<u>6685</u>
<u>15</u>	<u>Q</u>	<u>4809</u>	<u>4965</u>	<u>5122</u>	<u>5191</u>	<u>5417</u>	<u>5644</u>	<u>5870</u>	<u>6113</u>	<u>6339</u>	<u>6715</u>	<u>6988</u>
<u>15</u>	<u>S</u>	<u>4896</u>	<u>5055</u>	<u>5214</u>	<u>5284</u>	<u>5519</u>	<u>5742</u>	<u>5974</u>	<u>6217</u>	<u>6442</u>	<u>6822</u>	<u>7094</u>
<u>16</u>	<u>B</u>	<u>4824</u>	<u>4980</u>	<u>5136</u>	<u>5207</u>	<u>5438</u>	<u>5679</u>	<u>5914</u>	<u>6161</u>	<u>6407</u>	<u>6787</u>	<u>7059</u>
<u>16</u>	<u>Q</u>	<u>5030</u>	<u>5194</u>	<u>5358</u>	<u>5431</u>	<u>5679</u>	<u>5940</u>	<u>6185</u>	<u>6441</u>	<u>6697</u>	<u>7095</u>	<u>7382</u>
<u>16</u>	<u>S</u>	<u>5126</u>	<u>5293</u>	<u>5455</u>	<u>5537</u>	<u>5781</u>	<u>6040</u>	<u>6289</u>	<u>6541</u>	<u>6801</u>	<u>7193</u>	<u>7483</u>
<u>16H</u>	<u>B</u>	<u>29.69</u>	<u>30.65</u>	<u>31.61</u>	<u>32.04</u>	<u>33.46</u>	<u>34.95</u>	<u>36.39</u>	<u>37.91</u>	<u>39.43</u>	<u>41.77</u>	<u>43.44</u>
<u>16H</u>	<u>Q</u>	<u>30.95</u>	<u>31.96</u>	<u>32.97</u>	<u>33.42</u>	<u>34.95</u>	<u>36.55</u>	<u>38.06</u>	<u>39.64</u>	<u>41.21</u>	<u>43.66</u>	<u>45.43</u>
<u>16H</u>	<u>S</u>	<u>31.54</u>	<u>32.57</u>	<u>33.57</u>	<u>34.07</u>	<u>35.58</u>	<u>37.17</u>	<u>38.70</u>	<u>40.25</u>	<u>41.85</u>	<u>44.26</u>	<u>46.05</u>
<u>17</u>	<u>B</u>	<u>5051</u>	<u>5214</u>	<u>5377</u>	<u>5455</u>	<u>5706</u>	<u>5969</u>	<u>6221</u>	<u>6474</u>	<u>6736</u>	<u>7137</u>	<u>7424</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>17</u>	<u>Q</u>	<u>5265</u>	<u>5436</u>	<u>5607</u>	<u>5692</u>	<u>5963</u>	<u>6237</u>	<u>6500</u>	<u>6763</u>	<u>7040</u>	<u>7459</u>	<u>7760</u>
<u>17</u>	<u>S</u>	<u>5360</u>	<u>5533</u>	<u>5706</u>	<u>5793</u>	<u>6069</u>	<u>6344</u>	<u>6606</u>	<u>6868</u>	<u>7142</u>	<u>7567</u>	<u>7867</u>
<u>18</u>	<u>B</u>	<u>5311</u>	<u>5484</u>	<u>5655</u>	<u>5741</u>	<u>6017</u>	<u>6295</u>	<u>6586</u>	<u>6851</u>	<u>7127</u>	<u>7551</u>	<u>7856</u>
<u>18</u>	<u>Q</u>	<u>5543</u>	<u>5723</u>	<u>5901</u>	<u>5997</u>	<u>6291</u>	<u>6585</u>	<u>6882</u>	<u>7164</u>	<u>7450</u>	<u>7896</u>	<u>8211</u>
<u>18</u>	<u>S</u>	<u>5632</u>	<u>5815</u>	<u>5999</u>	<u>6096</u>	<u>6392</u>	<u>6685</u>	<u>6987</u>	<u>7267</u>	<u>7556</u>	<u>7994</u>	<u>8317</u>
<u>19</u>	<u>B</u>	<u>5592</u>	<u>5774</u>	<u>5953</u>	<u>6049</u>	<u>6358</u>	<u>6657</u>	<u>6964</u>	<u>7261</u>	<u>7563</u>	<u>8024</u>	<u>8344</u>
<u>19</u>	<u>J</u>	<u>5592</u>	<u>5774</u>	<u>5953</u>	<u>6049</u>	<u>6358</u>	<u>6657</u>	<u>6964</u>	<u>7261</u>	<u>7563</u>	<u>8024</u>	<u>8344</u>
<u>19</u>	<u>Q</u>	<u>5840</u>	<u>6031</u>	<u>6219</u>	<u>6322</u>	<u>6647</u>	<u>6953</u>	<u>7286</u>	<u>7587</u>	<u>7907</u>	<u>8383</u>	<u>8720</u>
<u>19</u>	<u>S</u>	<u>5938</u>	<u>6127</u>	<u>6322</u>	<u>6431</u>	<u>6753</u>	<u>7061</u>	<u>7387</u>	<u>7694</u>	<u>8012</u>	<u>8487</u>	<u>8826</u>
<u>20</u>	<u>B</u>	<u>5901</u>	<u>6095</u>	<u>6286</u>	<u>6391</u>	<u>6714</u>	<u>7024</u>	<u>7361</u>	<u>7681</u>	<u>7999</u>	<u>8485</u>	<u>8825</u>
<u>20</u>	<u>Q</u>	<u>6164</u>	<u>6364</u>	<u>6564</u>	<u>6680</u>	<u>7015</u>	<u>7347</u>	<u>7696</u>	<u>8026</u>	<u>8360</u>	<u>8870</u>	<u>9226</u>
<u>20</u>	<u>S</u>	<u>6261</u>	<u>6466</u>	<u>6669</u>	<u>6786</u>	<u>7120</u>	<u>7450</u>	<u>7797</u>	<u>8129</u>	<u>8463</u>	<u>8971</u>	<u>9330</u>
<u>21</u>	<u>B</u>	<u>6230</u>	<u>6431</u>	<u>6634</u>	<u>6752</u>	<u>7097</u>	<u>7439</u>	<u>7787</u>	<u>8140</u>	<u>8481</u>	<u>9010</u>	<u>9370</u>
<u>21</u>	<u>U</u>	<u>6230</u>	<u>6431</u>	<u>6634</u>	<u>6752</u>	<u>7097</u>	<u>7439</u>	<u>7787</u>	<u>8140</u>	<u>8481</u>	<u>9010</u>	<u>9370</u>
<u>21</u>	<u>Q</u>	<u>6505</u>	<u>6717</u>	<u>6929</u>	<u>7055</u>	<u>7416</u>	<u>7776</u>	<u>8136</u>	<u>8510</u>	<u>8866</u>	<u>9417</u>	<u>9793</u>
<u>21</u>	<u>S</u>	<u>6600</u>	<u>6816</u>	<u>7032</u>	<u>7159</u>	<u>7518</u>	<u>7876</u>	<u>8244</u>	<u>8612</u>	<u>8966</u>	<u>9519</u>	<u>9898</u>
<u>22</u>	<u>B</u>	<u>6583</u>	<u>6794</u>	<u>7008</u>	<u>7136</u>	<u>7508</u>	<u>7873</u>	<u>8246</u>	<u>8628</u>	<u>8986</u>	<u>9546</u>	<u>9929</u>
<u>22</u>	<u>Q</u>	<u>6872</u>	<u>7094</u>	<u>7319</u>	<u>7456</u>	<u>7846</u>	<u>8231</u>	<u>8616</u>	<u>9014</u>	<u>9395</u>	<u>9976</u>	<u>10372</u>
<u>22</u>	<u>S</u>	<u>6968</u>	<u>7199</u>	<u>7425</u>	<u>7563</u>	<u>7945</u>	<u>8335</u>	<u>8720</u>	<u>9121</u>	<u>9503</u>	<u>10081</u>	<u>10485</u>
<u>23</u>	<u>B</u>	<u>6975</u>	<u>7203</u>	<u>7430</u>	<u>7570</u>	<u>7969</u>	<u>8379</u>	<u>8776</u>	<u>9179</u>	<u>9576</u>	<u>10183</u>	<u>10591</u>
<u>23</u>	<u>Q</u>	<u>7288</u>	<u>7526</u>	<u>7764</u>	<u>7913</u>	<u>8333</u>	<u>8758</u>	<u>9170</u>	<u>9597</u>	<u>10012</u>	<u>10638</u>	<u>11063</u>
<u>23</u>	<u>S</u>	<u>7381</u>	<u>7622</u>	<u>7862</u>	<u>8018</u>	<u>8434</u>	<u>8862</u>	<u>9275</u>	<u>9699</u>	<u>10117</u>	<u>10743</u>	<u>11168</u>
<u>24</u>	<u>B</u>	<u>7415</u>	<u>7660</u>	<u>7901</u>	<u>8055</u>	<u>8483</u>	<u>8930</u>	<u>9357</u>	<u>9791</u>	<u>10232</u>	<u>10874</u>	<u>11307</u>
<u>24</u>	<u>J</u>	<u>7415</u>	<u>7660</u>	<u>7901</u>	<u>8055</u>	<u>8483</u>	<u>8930</u>	<u>9357</u>	<u>9791</u>	<u>10232</u>	<u>10874</u>	<u>11307</u>
<u>24</u>	<u>Q</u>	<u>7749</u>	<u>8000</u>	<u>8254</u>	<u>8420</u>	<u>8869</u>	<u>9331</u>	<u>9782</u>	<u>10228</u>	<u>10691</u>	<u>11363</u>	<u>11817</u>
<u>24</u>	<u>S</u>	<u>7844</u>	<u>8102</u>	<u>8357</u>	<u>8525</u>	<u>8970</u>	<u>9431</u>	<u>9880</u>	<u>10334</u>	<u>10796</u>	<u>11465</u>	<u>11923</u>
<u>25</u>	<u>B</u>	<u>7903</u>	<u>8160</u>	<u>8417</u>	<u>8586</u>	<u>9057</u>	<u>9536</u>	<u>10010</u>	<u>10485</u>	<u>10963</u>	<u>11667</u>	<u>12131</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>25</u>	<u>J</u>	<u>7903</u>	<u>8160</u>	<u>8417</u>	<u>8586</u>	<u>9057</u>	<u>9536</u>	<u>10010</u>	<u>10485</u>	<u>10963</u>	<u>11667</u>	<u>12131</u>
<u>25</u>	<u>Q</u>	<u>8249</u>	<u>8520</u>	<u>8787</u>	<u>8971</u>	<u>9462</u>	<u>9958</u>	<u>10464</u>	<u>10962</u>	<u>11457</u>	<u>12190</u>	<u>12679</u>
<u>25</u>	<u>S</u>	<u>8345</u>	<u>8618</u>	<u>8892</u>	<u>9076</u>	<u>9566</u>	<u>10063</u>	<u>10564</u>	<u>11061</u>	<u>11556</u>	<u>12294</u>	<u>12790</u>
<u>26</u>	<u>B</u>	<u>8422</u>	<u>8697</u>	<u>8974</u>	<u>9164</u>	<u>9666</u>	<u>10179</u>	<u>10692</u>	<u>11192</u>	<u>11694</u>	<u>12447</u>	<u>12945</u>
<u>26</u>	<u>U</u>	<u>8422</u>	<u>8697</u>	<u>8974</u>	<u>9164</u>	<u>9666</u>	<u>10179</u>	<u>10692</u>	<u>11192</u>	<u>11694</u>	<u>12447</u>	<u>12945</u>
<u>26</u>	<u>Q</u>	<u>8828</u>	<u>9115</u>	<u>9402</u>	<u>9605</u>	<u>10125</u>	<u>10661</u>	<u>11199</u>	<u>11724</u>	<u>12248</u>	<u>13040</u>	<u>13561</u>
<u>26</u>	<u>S</u>	<u>8908</u>	<u>9198</u>	<u>9487</u>	<u>9693</u>	<u>10222</u>	<u>10765</u>	<u>11308</u>	<u>11835</u>	<u>12366</u>	<u>13168</u>	<u>13696</u>
<u>27</u>	<u>B</u>	<u>8985</u>	<u>9280</u>	<u>9575</u>	<u>9783</u>	<u>10316</u>	<u>10857</u>	<u>11407</u>	<u>11943</u>	<u>12480</u>	<u>13286</u>	<u>13820</u>
<u>27</u>	<u>J</u>	<u>8985</u>	<u>9280</u>	<u>9575</u>	<u>9783</u>	<u>10316</u>	<u>10857</u>	<u>11407</u>	<u>11943</u>	<u>12480</u>	<u>13286</u>	<u>13820</u>
<u>27</u>	<u>U</u>	<u>8985</u>	<u>9280</u>	<u>9575</u>	<u>9783</u>	<u>10316</u>	<u>10857</u>	<u>11407</u>	<u>11943</u>	<u>12480</u>	<u>13286</u>	<u>13820</u>
<u>27</u>	<u>Q</u>	<u>9390</u>	<u>9698</u>	<u>10004</u>	<u>10224</u>	<u>10779</u>	<u>11349</u>	<u>11928</u>	<u>12485</u>	<u>13044</u>	<u>13888</u>	<u>14444</u>
<u>28</u>	<u>B</u>	<u>9425</u>	<u>9733</u>	<u>10041</u>	<u>10263</u>	<u>10819</u>	<u>11392</u>	<u>11972</u>	<u>12533</u>	<u>13094</u>	<u>13941</u>	<u>14501</u>
<u>29</u>	<u>U</u>	<u>9888</u>	<u>10210</u>	<u>10533</u>	<u>10769</u>	<u>11356</u>	<u>11956</u>	<u>12561</u>	<u>13151</u>	<u>13741</u>	<u>14631</u>	<u>15214</u>

Effective July 1, 2022
Bargaining Unit: RC-062

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1e</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
9	B	3471	3582	3694	3726	3840	3963	4086	4216	4342	4548	4729
9	Q	3610	3725	3841	3877	3996	4124	4251	4390	4521	4736	4928
9	S	3682	3799	3919	3956	4078	4209	4339	4478	4610	4827	5022
10	B	3579	3694	3810	3844	3985	4103	4239	4373	4507	4737	4929
10	Q	3720	3841	3960	4000	4147	4270	4416	4554	4698	4947	5144
10	S	3796	3919	4041	4082	4229	4357	4502	4640	4792	5039	5240
11	B	3710	3830	3947	3986	4122	4256	4410	4554	4696	4945	5142
11	Q	3856	3980	4103	4149	4296	4435	4594	4748	4897	5162	5367
11	S	3929	4056	4183	4231	4378	4520	4682	4837	4990	5254	5464

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

12	B	3856	3980	4103	4149	4300	4440	4607	4758	4932	5198	5404
12	Q	4009	4140	4268	4318	4477	4625	4802	4968	5146	5426	5644
12	S	4086	4217	4351	4402	4562	4712	4895	5061	5242	5524	5746
12H	B	23.73	24.49	25.25	25.53	26.46	27.32	28.35	29.28	30.35	31.99	33.26
12H	Q	24.67	25.48	26.26	26.57	27.55	28.46	29.55	30.57	31.67	33.39	34.73
12H	S	25.14	25.95	26.78	27.09	28.07	29.00	30.12	31.14	32.26	33.99	35.36
13	B	3998	4127	4256	4304	4462	4631	4804	4979	5166	5454	5669
13	Q	4159	4294	4429	4481	4644	4830	5018	5202	5393	5699	5928
13	S	4237	4374	4511	4567	4735	4923	5114	5294	5490	5798	6030
14	B	4164	4299	4433	4488	4657	4839	5052	5235	5433	5752	5982
14	Q	4340	4479	4620	4679	4854	5056	5273	5471	5681	6010	6248
14	S	4416	4560	4702	4765	4951	5144	5367	5570	5777	6106	6347
14H	B	25.62	26.46	27.28	27.62	28.66	29.78	31.09	32.22	33.43	35.40	36.81
14H	Q	26.71	27.56	28.43	28.79	29.87	31.11	32.45	33.67	34.96	36.98	38.45
14H	S	27.18	28.06	28.94	29.32	30.47	31.66	33.03	34.28	35.55	37.58	39.06
15	B	4326	4467	4607	4667	4872	5073	5270	5483	5690	6034	6271
15	Q	4512	4658	4805	4869	5082	5294	5507	5735	5946	6299	6556
15	S	4593	4742	4891	4957	5177	5387	5604	5832	6043	6400	6655
16	B	4525	4672	4818	4885	5101	5327	5548	5780	6011	6366	6622
16	Q	4718	4872	5026	5095	5327	5572	5802	6042	6283	6656	6925
16	S	4809	4965	5117	5194	5423	5666	5900	6136	6380	6748	7019
16H	B	27.85	28.75	29.65	30.06	31.39	32.78	34.14	35.57	36.99	39.18	40.75
16H	Q	29.03	29.98	30.93	31.35	32.78	34.29	35.70	37.18	38.66	40.96	42.62
16H	S	29.59	30.55	31.49	31.96	33.37	34.87	36.31	37.76	39.26	41.53	43.19

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

17	B	4738	4891	5044	5117	5353	5599	5836	6073	6319	6695	6964
17	Q	4939	5099	5260	5339	5594	5851	6097	6344	6604	6997	7280
17	S	5028	5190	5353	5435	5693	5951	6197	6442	6700	7098	7380
18	B	4982	5144	5305	5386	5644	5905	6178	6427	6686	7084	7369
18	Q	5200	5368	5536	5626	5902	6177	6456	6720	6988	7407	7703
18	S	5284	5455	5628	5718	5996	6271	6555	6817	7088	7499	7802
19	B	5246	5416	5585	5674	5964	6245	6533	6812	7095	7527	7827
19	J	5246	5416	5585	5674	5964	6245	6533	6812	7095	7527	7827
19	Q	5479	5658	5834	5931	6236	6522	6835	7117	7417	7864	8180
19	S	5570	5748	5931	6033	6335	6624	6930	7217	7516	7962	8280
20	B	5536	5717	5897	5995	6298	6589	6905	7206	7504	7960	8279
20	Q	5783	5970	6158	6266	6581	6892	7219	7529	7842	8321	8655
20	S	5873	6065	6256	6365	6679	6988	7314	7626	7939	8415	8752
21	B	5844	6033	6223	6334	6658	6979	7305	7636	7956	8452	8789
21	U	5844	6033	6223	6334	6658	6979	7305	7636	7956	8452	8789
21	Q	6102	6301	6500	6618	6957	7294	7633	7983	8317	8834	9187
21	S	6191	6394	6596	6715	7053	7388	7734	8079	8411	8930	9286
22	B	6175	6373	6574	6694	7043	7386	7736	8094	8430	8955	9314
22	Q	6446	6655	6865	6994	7361	7721	8083	8456	8813	9359	9730
22	S	6537	6753	6965	7095	7453	7819	8180	8557	8914	9457	9836
23	B	6543	6757	6970	7101	7476	7861	8233	8611	8983	9553	9936
23	Q	6837	7060	7284	7423	7817	8215	8602	9003	9392	9980	10378
23	S	6924	7150	7375	7521	7912	8313	8701	9098	9490	10078	10477
24	B	6956	7186	7412	7557	7958	8377	8778	9185	9598	10201	10607
24	J	6956	7186	7412	7557	7958	8377	8778	9185	9598	10201	10607
24	Q	7269	7505	7743	7899	8320	8753	9176	9595	10029	10660	11086

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

24	S	7359	7600	7839	7997	8414	8847	9268	9694	10128	10755	11185
25	B	7413	7655	7896	8055	8496	8945	9390	9836	10285	10944	11380
25	J	7413	7655	7896	8055	8496	8945	9390	9836	10285	10944	11380
25	Q	7738	7992	8243	8415	8876	9341	9816	10284	10748	11436	11894
25	S	7828	8085	8341	8514	8974	9440	9910	10376	10840	11533	11998
26	B	7901	8159	8418	8596	9067	9549	10030	10499	10970	11676	12143
26	U	7901	8159	8418	8596	9067	9549	10030	10499	10970	11676	12143
26	Q	8282	8551	8820	9011	9498	10001	10506	10998	11489	12233	12721
26	S	8357	8629	8900	9093	9589	10098	10608	11102	11600	12353	12848
27	B	8429	8706	8982	9177	9677	10185	10701	11204	11708	12463	12964
27	J	8429	8706	8982	9177	9677	10185	10701	11204	11708	12463	12964
27	U	8429	8706	8982	9177	9677	10185	10701	11204	11708	12463	12964
27	Q	8809	9097	9385	9591	10112	10646	11189	11712	12237	13028	13550
28	B	8841	9131	9419	9628	10149	10687	11231	11757	12284	13078	13603
29	U	9276	9578	9881	10102	10653	11215	11784	12337	12890	13725	14272

(Source: Peremptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE X RC-063 (Professional Employees, AFSCME)**

<u>Title</u>	<u>Title Code</u>	<u>Bargaining Unit</u>	<u>Pay Grade</u>
Actuary III	00203	RC-063	26
Architect	01440	RC-063	22
Chaplain I	06901	RC-063	17
Chaplain II	06902	RC-063	20
Child Welfare Administrative Case Reviewer	07190	RC-063	23
Child Welfare Advanced Specialist	07215	RC-063	20 19
Child Welfare Court Facilitator	07196	RC-063	22
Child Welfare Senior Specialist	07217	RC-063	22
Child Welfare Specialist	07218	RC-063	19 18
Civil Engineer I	07601	RC-063	15
Civil Engineer II	07602	RC-063	17
Civil Engineer III	07603	RC-063	19
Civil Engineer IV	07604	RC-063	22
Clinical Pharmacist	08235	RC-063	25
Clinical Psychologist	08250	RC-063	23
Clinical Psychology Associate	08255	RC-063	18
Corrections Assessment Specialist	09758	RC-063	19
Day Care Licensing Representative II	11472	RC-063	19 18
Dentist I	11751	RC-063	23
Dentist II	11752	RC-063	26
Educator – Career and Technical (9 Months), Illinois School for the Visually Impaired	13103	RC-063	11.5
Educator – Career and Technical (12 Months), Department of Juvenile Justice	13103	RC-063	14
Electrical Engineer, Department of Public Health	13180	RC-063	22
Environmental Engineer I	13751	RC-063	15
Environmental Engineer II	13752	RC-063	17
Environmental Engineer III	13753	RC-063	19
Environmental Engineer IV	13754	RC-063	23 22
Environmental Protection Engineer I	13791	RC-063	15
Environmental Protection Engineer II	13792	RC-063	17
Environmental Protection Engineer III	13793	RC-063	19
Environmental Protection Engineer IV	13794	RC-063	22
Environmental Protection Geologist I	13801	RC-063	15

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Environmental Protection Geologist II	13802	RC-063	17
Environmental Protection Geologist III	13803	RC-063	19
Fire Protection Engineer (State Fire Marshal)	15340	RC-063	22
Geographic Information Specialist I	17271	RC-063	19
Geographic Information Specialist II	17272	RC-063	23
Geographic Information Trainee	17276	RC-063	15
Graduate Pharmacist	17345	RC-063	20
Hearing and Speech Advanced Specialist	18227	RC-063	22
Hearing and Speech Associate	18231	RC-063	18
Hearing and Speech Specialist	18233	RC-063	20
Historical Library Chief of Acquisitions	16987	RC-063	19
Information Services Intern	21160	RC-063	15
Information Services Specialist I	21161	RC-063	17
Information Services Specialist II	21162	RC-063	19
Information Systems Analyst I	21165	RC-063	21
Information Systems Analyst II	21166	RC-063	23
Information Systems Analyst III	21167	RC-063	25
Laboratory Research Scientist	23025	RC-063	23
Landscape Architect	23145	RC-063	22
Landscape Planner	23150	RC-063	19
Librarian I	23401	RC-063	16
Librarian II	23402	RC-063	18
Management Systems Specialist	25583	RC-063	21
Manuscripts Manager, Abraham Lincoln Presidential Library and Museum	25610	RC-063	19
Mechanical Engineer I	26201	RC-063	15
Mechanical Engineer II	26202	RC-063	17
Mechanical Engineer III	26203	RC-063	19
Nutritionist	29820	RC-063	18
Occupational Therapist	29900	RC-063	17
Occupational Therapist Program Coordinator	29908	RC-063	19
Occupational Therapist Supervisor	29910	RC-063	21
Pharmacy Manager (Department of Human Services)	32025	RC-063	27
Pharmacy Services Coordinator	32010	RC-063	25
Physical Therapist	32145	RC-063	17
Physical Therapist Program Coordinator	32153	RC-063	19
Podiatrist	32960	RC-063	14
Project Designer	34725	RC-063	19

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Psychologist I	35611	RC-063	17
Psychologist II	35612	RC-063	20
Psychologist III	35613	RC-063	22
Psychologist Associate	35626	RC-063	15
Public Health Educator	36430	RC-063	19
Public Service Administrator, Option 8D	37015	RC-063	23
Public Service Administrator, Option 8P	37015	RC-063	26
Department of Human Services			
Public Service Administrator, Option 8U	37015	RC-063	21
Department of Human Services			
Public Service Administrator, Options 1, 3, 4, 6, 6E, 7 Criminal Justice Information Authority, 8A Department of Public Health, 8E, 8N, 8S Departments of Human Services and Veterans' Affairs and 8T	37015	RC-063	24
Public Service Administrator, Options 8H, 8I Department of Natural Resources and 9G	37015	RC-063	22
Rehabilitation/Mobility Instructor	38163	RC-063	19
Rehabilitation/Mobility Instructor Trainee	38167	RC-063	15
School Psychologist	39200	RC-063	19
Social Worker II	41412	RC-063	19
Social Worker III	41413	RC-063	20
Social Worker IV	41414	RC-063	22
Staff Pharmacist	41787	RC-063	24
Statistical Research Supervisor	42745	RC-063	20
Veterinarian I	47901	RC-063	18
Veterinarian II	47902	RC-063	20
Veterinarian III	47903	RC-063	21
Vision/Hearing Consultant I	47941	RC-063	16
Vision/Hearing Consultant II	47942	RC-063	20
Vision/Hearing Consultant III	47943	RC-063	21

NOTES: Sub-Steps – Step 1a, 1b, and 1c shall be implemented for all employees hired on or after May 20, 2013, with a 3% step differential. Effective July 1, 2019, Step 1a, 1b, and 1c shall be increased by \$25 per month, with subsequent \$25 per month increases effective July 1, 2020 and July 1, 2021.

Stipend – Effective July 1, 2023, and implemented upon ratification of the Agreement, all bargaining unit employees on active payroll shall receive a \$1,200 stipend.

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

General Increases – Pay rates for all bargaining unit classifications and steps shall be increased by the specified percentage amounts effective on the following dates: July 1, 2023, 4.0%; January 1, 2024, 2.5%; July 1, 2024, 4.0%; July 1, 2025, 3.95%; and July 1, 2026, 3.5% ~~January 1, 2020, 1.50%; July 1, 2020, 2.10%; July 1, 2021, 3.95%; July 1, 2022, 3.95%~~. Pay rates for each step and their effective dates are listed in the rate tables in this Section.

Longevity Pay – Effective January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002, the Step 8 rate shall be increased by \$50 per month. For employees not eligible for longevity pay on or before January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade, the Step 8 rate shall be increased by \$50 per month. Effective July 1, 2010, the Step 8 rate shall be increased by \$50 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010, the Step 8 rate shall be increased by \$75 per month. Effective July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$75 a month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$100 a month. Employees whose salaries are red-circled (see Section 310.220(f)) above the maximum Step rate continue to receive all applicable general increases and any other adjustments (except the longevity pay) provided for in an applicable collective bargaining agreement. For these employees, the longevity pay shall be limited to the amount that would increase the employee's salary to the amount that is equal to that of an employee on the maximum Step rate with the same number of years of continuous

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

and creditable service. Employees receiving the longevity pay shall continue to receive the longevity pay as long as they remain in the same or successor classification as a result of a reclassification or reevaluation. Employees who are eligible for the increase provided for longevity pay on or before January 1, 2002 shall continue to receive longevity pay after being placed on Step 8 while they remain in the same or lower pay grade. Effective January 1, 2024, longevity shall be increased by \$30 to \$105 per month for those employees who attain ten years of continuous service and have three or more years of creditable service on Step 8. For those employees who attain fifteen years of continuous service and have three or more years of creditable service on Step 8, longevity shall be increased by \$30 to \$130 per month.

Effective July 1, 2023
Bargaining Unit: RC-063

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>11.5</u>	<u>B</u>	<u>3717</u>	<u>3836</u>	<u>3954</u>	<u>3992</u>	<u>4176</u>	<u>4366</u>	<u>4552</u>	<u>4736</u>	<u>4928</u>	<u>5223</u>	<u>5431</u>
<u>11.5</u>	<u>Q</u>	<u>3874</u>	<u>3999</u>	<u>4124</u>	<u>4163</u>	<u>4363</u>	<u>4566</u>	<u>4755</u>	<u>4949</u>	<u>5151</u>	<u>5457</u>	<u>5677</u>
<u>11.5</u>	<u>S</u>	<u>3943</u>	<u>4070</u>	<u>4196</u>	<u>4240</u>	<u>4441</u>	<u>4643</u>	<u>4834</u>	<u>5026</u>	<u>5226</u>	<u>5536</u>	<u>5755</u>
<u>14</u>	<u>B</u>	<u>4331</u>	<u>4471</u>	<u>4610</u>	<u>4668</u>	<u>4843</u>	<u>5033</u>	<u>5254</u>	<u>5444</u>	<u>5650</u>	<u>5982</u>	<u>6221</u>
<u>14</u>	<u>E</u>	<u>4331</u>	<u>4471</u>	<u>4610</u>	<u>4668</u>	<u>4843</u>	<u>5033</u>	<u>5254</u>	<u>5444</u>	<u>5650</u>	<u>5982</u>	<u>6221</u>
<u>14</u>	<u>Q</u>	<u>4514</u>	<u>4658</u>	<u>4805</u>	<u>4866</u>	<u>5048</u>	<u>5258</u>	<u>5484</u>	<u>5690</u>	<u>5908</u>	<u>6250</u>	<u>6498</u>
<u>14</u>	<u>L</u>	<u>4514</u>	<u>4658</u>	<u>4805</u>	<u>4866</u>	<u>5048</u>	<u>5258</u>	<u>5484</u>	<u>5690</u>	<u>5908</u>	<u>6250</u>	<u>6498</u>
<u>14</u>	<u>S</u>	<u>4593</u>	<u>4742</u>	<u>4890</u>	<u>4956</u>	<u>5149</u>	<u>5350</u>	<u>5582</u>	<u>5793</u>	<u>6008</u>	<u>6350</u>	<u>6601</u>
<u>14</u>	<u>P</u>	<u>4593</u>	<u>4742</u>	<u>4890</u>	<u>4956</u>	<u>5149</u>	<u>5350</u>	<u>5582</u>	<u>5793</u>	<u>6008</u>	<u>6350</u>	<u>6601</u>
<u>15</u>	<u>B</u>	<u>4499</u>	<u>4646</u>	<u>4791</u>	<u>4854</u>	<u>5067</u>	<u>5276</u>	<u>5481</u>	<u>5702</u>	<u>5918</u>	<u>6275</u>	<u>6522</u>
<u>15</u>	<u>Q</u>	<u>4692</u>	<u>4844</u>	<u>4997</u>	<u>5064</u>	<u>5285</u>	<u>5506</u>	<u>5727</u>	<u>5964</u>	<u>6184</u>	<u>6551</u>	<u>6818</u>
<u>15</u>	<u>S</u>	<u>4777</u>	<u>4932</u>	<u>5087</u>	<u>5155</u>	<u>5384</u>	<u>5602</u>	<u>5828</u>	<u>6065</u>	<u>6285</u>	<u>6656</u>	<u>6921</u>
<u>16</u>	<u>B</u>	<u>4706</u>	<u>4859</u>	<u>5011</u>	<u>5080</u>	<u>5305</u>	<u>5540</u>	<u>5770</u>	<u>6011</u>	<u>6251</u>	<u>6621</u>	<u>6887</u>
<u>16</u>	<u>Q</u>	<u>4907</u>	<u>5067</u>	<u>5227</u>	<u>5299</u>	<u>5540</u>	<u>5795</u>	<u>6034</u>	<u>6284</u>	<u>6534</u>	<u>6922</u>	<u>7202</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>16</u>	<u>S</u>	<u>5001</u>	<u>5164</u>	<u>5322</u>	<u>5402</u>	<u>5640</u>	<u>5893</u>	<u>6136</u>	<u>6381</u>	<u>6635</u>	<u>7018</u>	<u>7300</u>
<u>17</u>	<u>B</u>	<u>4928</u>	<u>5087</u>	<u>5246</u>	<u>5322</u>	<u>5567</u>	<u>5823</u>	<u>6069</u>	<u>6316</u>	<u>6572</u>	<u>6963</u>	<u>7243</u>
<u>17</u>	<u>Q</u>	<u>5137</u>	<u>5303</u>	<u>5470</u>	<u>5553</u>	<u>5818</u>	<u>6085</u>	<u>6341</u>	<u>6598</u>	<u>6868</u>	<u>7277</u>	<u>7571</u>
<u>17</u>	<u>S</u>	<u>5229</u>	<u>5398</u>	<u>5567</u>	<u>5652</u>	<u>5921</u>	<u>6189</u>	<u>6445</u>	<u>6700</u>	<u>6968</u>	<u>7382</u>	<u>7675</u>
<u>18</u>	<u>B</u>	<u>5181</u>	<u>5350</u>	<u>5517</u>	<u>5601</u>	<u>5870</u>	<u>6141</u>	<u>6425</u>	<u>6684</u>	<u>6953</u>	<u>7367</u>	<u>7664</u>
<u>18</u>	<u>Q</u>	<u>5408</u>	<u>5583</u>	<u>5757</u>	<u>5851</u>	<u>6138</u>	<u>6424</u>	<u>6714</u>	<u>6989</u>	<u>7268</u>	<u>7703</u>	<u>8011</u>
<u>18</u>	<u>S</u>	<u>5495</u>	<u>5673</u>	<u>5853</u>	<u>5947</u>	<u>6236</u>	<u>6522</u>	<u>6817</u>	<u>7090</u>	<u>7372</u>	<u>7799</u>	<u>8114</u>
<u>19</u>	<u>B</u>	<u>5456</u>	<u>5633</u>	<u>5808</u>	<u>5901</u>	<u>6203</u>	<u>6495</u>	<u>6794</u>	<u>7084</u>	<u>7379</u>	<u>7828</u>	<u>8140</u>
<u>19</u>	<u>Q</u>	<u>5698</u>	<u>5884</u>	<u>6067</u>	<u>6168</u>	<u>6485</u>	<u>6783</u>	<u>7108</u>	<u>7402</u>	<u>7714</u>	<u>8179</u>	<u>8507</u>
<u>19</u>	<u>S</u>	<u>5793</u>	<u>5978</u>	<u>6168</u>	<u>6274</u>	<u>6588</u>	<u>6889</u>	<u>7207</u>	<u>7506</u>	<u>7817</u>	<u>8280</u>	<u>8611</u>
<u>20</u>	<u>B</u>	<u>5757</u>	<u>5946</u>	<u>6133</u>	<u>6235</u>	<u>6550</u>	<u>6853</u>	<u>7181</u>	<u>7494</u>	<u>7804</u>	<u>8278</u>	<u>8610</u>
<u>20</u>	<u>Q</u>	<u>6014</u>	<u>6209</u>	<u>6404</u>	<u>6517</u>	<u>6844</u>	<u>7168</u>	<u>7508</u>	<u>7830</u>	<u>8156</u>	<u>8654</u>	<u>9001</u>
<u>20</u>	<u>S</u>	<u>6108</u>	<u>6308</u>	<u>6506</u>	<u>6620</u>	<u>6946</u>	<u>7268</u>	<u>7607</u>	<u>7931</u>	<u>8257</u>	<u>8752</u>	<u>9102</u>
<u>21</u>	<u>B</u>	<u>6078</u>	<u>6274</u>	<u>6472</u>	<u>6587</u>	<u>6924</u>	<u>7258</u>	<u>7597</u>	<u>7941</u>	<u>8274</u>	<u>8790</u>	<u>9141</u>
<u>21</u>	<u>Q</u>	<u>6346</u>	<u>6553</u>	<u>6760</u>	<u>6883</u>	<u>7235</u>	<u>7586</u>	<u>7938</u>	<u>8302</u>	<u>8650</u>	<u>9187</u>	<u>9554</u>
<u>21</u>	<u>S</u>	<u>6439</u>	<u>6650</u>	<u>6860</u>	<u>6984</u>	<u>7335</u>	<u>7684</u>	<u>8043</u>	<u>8402</u>	<u>8747</u>	<u>9287</u>	<u>9657</u>
<u>22</u>	<u>B</u>	<u>6422</u>	<u>6628</u>	<u>6837</u>	<u>6962</u>	<u>7325</u>	<u>7681</u>	<u>8045</u>	<u>8418</u>	<u>8767</u>	<u>9313</u>	<u>9687</u>
<u>22</u>	<u>Q</u>	<u>6704</u>	<u>6921</u>	<u>7140</u>	<u>7274</u>	<u>7655</u>	<u>8030</u>	<u>8406</u>	<u>8794</u>	<u>9166</u>	<u>9733</u>	<u>10119</u>
<u>22</u>	<u>S</u>	<u>6798</u>	<u>7023</u>	<u>7244</u>	<u>7379</u>	<u>7751</u>	<u>8132</u>	<u>8507</u>	<u>8899</u>	<u>9271</u>	<u>9835</u>	<u>10229</u>
<u>23</u>	<u>B</u>	<u>6805</u>	<u>7027</u>	<u>7249</u>	<u>7385</u>	<u>7775</u>	<u>8175</u>	<u>8562</u>	<u>8955</u>	<u>9342</u>	<u>9935</u>	<u>10333</u>
<u>23</u>	<u>Q</u>	<u>7110</u>	<u>7342</u>	<u>7575</u>	<u>7720</u>	<u>8130</u>	<u>8544</u>	<u>8946</u>	<u>9363</u>	<u>9768</u>	<u>10379</u>	<u>10793</u>
<u>23</u>	<u>S</u>	<u>7201</u>	<u>7436</u>	<u>7670</u>	<u>7822</u>	<u>8228</u>	<u>8646</u>	<u>9049</u>	<u>9462</u>	<u>9870</u>	<u>10481</u>	<u>10896</u>
<u>24</u>	<u>B</u>	<u>7234</u>	<u>7473</u>	<u>7708</u>	<u>7859</u>	<u>8276</u>	<u>8712</u>	<u>9129</u>	<u>9552</u>	<u>9982</u>	<u>10609</u>	<u>11031</u>
<u>24</u>	<u>Q</u>	<u>7560</u>	<u>7805</u>	<u>8053</u>	<u>8215</u>	<u>8653</u>	<u>9103</u>	<u>9543</u>	<u>9979</u>	<u>10430</u>	<u>11086</u>	<u>11529</u>
<u>24</u>	<u>S</u>	<u>7653</u>	<u>7904</u>	<u>8153</u>	<u>8317</u>	<u>8751</u>	<u>9201</u>	<u>9639</u>	<u>10082</u>	<u>10533</u>	<u>11185</u>	<u>11632</u>
<u>25</u>	<u>B</u>	<u>7710</u>	<u>7961</u>	<u>8212</u>	<u>8377</u>	<u>8836</u>	<u>9303</u>	<u>9766</u>	<u>10229</u>	<u>10696</u>	<u>11382</u>	<u>11835</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>25</u>	<u>Q</u>	<u>8048</u>	<u>8312</u>	<u>8573</u>	<u>8752</u>	<u>9231</u>	<u>9715</u>	<u>10209</u>	<u>10695</u>	<u>11178</u>	<u>11893</u>	<u>12370</u>
<u>25</u>	<u>S</u>	<u>8141</u>	<u>8408</u>	<u>8675</u>	<u>8855</u>	<u>9333</u>	<u>9818</u>	<u>10306</u>	<u>10791</u>	<u>11274</u>	<u>11994</u>	<u>12478</u>
<u>26</u>	<u>B</u>	<u>8217</u>	<u>8485</u>	<u>8755</u>	<u>8940</u>	<u>9430</u>	<u>9931</u>	<u>10431</u>	<u>10919</u>	<u>11409</u>	<u>12143</u>	<u>12629</u>
<u>26</u>	<u>Q</u>	<u>8613</u>	<u>8893</u>	<u>9173</u>	<u>9371</u>	<u>9878</u>	<u>10401</u>	<u>10926</u>	<u>11438</u>	<u>11949</u>	<u>12722</u>	<u>13230</u>
<u>26</u>	<u>S</u>	<u>8691</u>	<u>8974</u>	<u>9256</u>	<u>9457</u>	<u>9973</u>	<u>10502</u>	<u>11032</u>	<u>11546</u>	<u>12064</u>	<u>12847</u>	<u>13362</u>
<u>27</u>	<u>B</u>	<u>8766</u>	<u>9054</u>	<u>9341</u>	<u>9544</u>	<u>10064</u>	<u>10592</u>	<u>11129</u>	<u>11652</u>	<u>12176</u>	<u>12962</u>	<u>13483</u>
<u>27</u>	<u>Q</u>	<u>9161</u>	<u>9461</u>	<u>9760</u>	<u>9975</u>	<u>10516</u>	<u>11072</u>	<u>11637</u>	<u>12180</u>	<u>12726</u>	<u>13549</u>	<u>14092</u>
<u>28</u>	<u>B</u>	<u>9195</u>	<u>9496</u>	<u>9796</u>	<u>10013</u>	<u>10555</u>	<u>11114</u>	<u>11680</u>	<u>12227</u>	<u>12775</u>	<u>13601</u>	<u>14147</u>
<u>29</u>	<u>B</u>	<u>9647</u>	<u>9961</u>	<u>10276</u>	<u>10506</u>	<u>11079</u>	<u>11664</u>	<u>12255</u>	<u>12830</u>	<u>13406</u>	<u>14274</u>	<u>14843</u>

Effective January 1, 2024
Bargaining Unit: RC-063

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>11.5</u>	<u>B</u>	<u>3810</u>	<u>3932</u>	<u>4053</u>	<u>4092</u>	<u>4280</u>	<u>4475</u>	<u>4666</u>	<u>4854</u>	<u>5051</u>	<u>5354</u>	<u>5567</u>
<u>11.5</u>	<u>Q</u>	<u>3971</u>	<u>4099</u>	<u>4227</u>	<u>4267</u>	<u>4472</u>	<u>4680</u>	<u>4874</u>	<u>5073</u>	<u>5280</u>	<u>5593</u>	<u>5819</u>
<u>11.5</u>	<u>S</u>	<u>4042</u>	<u>4172</u>	<u>4301</u>	<u>4346</u>	<u>4552</u>	<u>4759</u>	<u>4955</u>	<u>5152</u>	<u>5357</u>	<u>5674</u>	<u>5899</u>
<u>14</u>	<u>B</u>	<u>4439</u>	<u>4583</u>	<u>4725</u>	<u>4785</u>	<u>4964</u>	<u>5159</u>	<u>5385</u>	<u>5580</u>	<u>5791</u>	<u>6132</u>	<u>6377</u>
<u>14</u>	<u>E</u>	<u>4439</u>	<u>4583</u>	<u>4725</u>	<u>4785</u>	<u>4964</u>	<u>5159</u>	<u>5385</u>	<u>5580</u>	<u>5791</u>	<u>6132</u>	<u>6377</u>
<u>14</u>	<u>Q</u>	<u>4627</u>	<u>4774</u>	<u>4925</u>	<u>4988</u>	<u>5174</u>	<u>5389</u>	<u>5621</u>	<u>5832</u>	<u>6056</u>	<u>6406</u>	<u>6660</u>
<u>14</u>	<u>L</u>	<u>4627</u>	<u>4774</u>	<u>4925</u>	<u>4988</u>	<u>5174</u>	<u>5389</u>	<u>5621</u>	<u>5832</u>	<u>6056</u>	<u>6406</u>	<u>6660</u>
<u>14</u>	<u>S</u>	<u>4708</u>	<u>4861</u>	<u>5012</u>	<u>5080</u>	<u>5278</u>	<u>5484</u>	<u>5722</u>	<u>5938</u>	<u>6158</u>	<u>6509</u>	<u>6766</u>
<u>14</u>	<u>P</u>	<u>4708</u>	<u>4861</u>	<u>5012</u>	<u>5080</u>	<u>5278</u>	<u>5484</u>	<u>5722</u>	<u>5938</u>	<u>6158</u>	<u>6509</u>	<u>6766</u>
<u>15</u>	<u>B</u>	<u>4611</u>	<u>4762</u>	<u>4911</u>	<u>4975</u>	<u>5194</u>	<u>5408</u>	<u>5618</u>	<u>5845</u>	<u>6066</u>	<u>6432</u>	<u>6685</u>
<u>15</u>	<u>Q</u>	<u>4809</u>	<u>4965</u>	<u>5122</u>	<u>5191</u>	<u>5417</u>	<u>5644</u>	<u>5870</u>	<u>6113</u>	<u>6339</u>	<u>6715</u>	<u>6988</u>
<u>15</u>	<u>S</u>	<u>4896</u>	<u>5055</u>	<u>5214</u>	<u>5284</u>	<u>5519</u>	<u>5742</u>	<u>5974</u>	<u>6217</u>	<u>6442</u>	<u>6822</u>	<u>7094</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>16</u>	<u>B</u>	<u>4824</u>	<u>4980</u>	<u>5136</u>	<u>5207</u>	<u>5438</u>	<u>5679</u>	<u>5914</u>	<u>6161</u>	<u>6407</u>	<u>6787</u>	<u>7059</u>
<u>16</u>	<u>Q</u>	<u>5030</u>	<u>5194</u>	<u>5358</u>	<u>5431</u>	<u>5679</u>	<u>5940</u>	<u>6185</u>	<u>6441</u>	<u>6697</u>	<u>7095</u>	<u>7382</u>
<u>16</u>	<u>S</u>	<u>5126</u>	<u>5293</u>	<u>5455</u>	<u>5537</u>	<u>5781</u>	<u>6040</u>	<u>6289</u>	<u>6541</u>	<u>6801</u>	<u>7193</u>	<u>7483</u>
<u>17</u>	<u>B</u>	<u>5051</u>	<u>5214</u>	<u>5377</u>	<u>5455</u>	<u>5706</u>	<u>5969</u>	<u>6221</u>	<u>6474</u>	<u>6736</u>	<u>7137</u>	<u>7424</u>
<u>17</u>	<u>Q</u>	<u>5265</u>	<u>5436</u>	<u>5607</u>	<u>5692</u>	<u>5963</u>	<u>6237</u>	<u>6500</u>	<u>6763</u>	<u>7040</u>	<u>7459</u>	<u>7760</u>
<u>17</u>	<u>S</u>	<u>5360</u>	<u>5533</u>	<u>5706</u>	<u>5793</u>	<u>6069</u>	<u>6344</u>	<u>6606</u>	<u>6868</u>	<u>7142</u>	<u>7567</u>	<u>7867</u>
<u>18</u>	<u>B</u>	<u>5311</u>	<u>5484</u>	<u>5655</u>	<u>5741</u>	<u>6017</u>	<u>6295</u>	<u>6586</u>	<u>6851</u>	<u>7127</u>	<u>7551</u>	<u>7856</u>
<u>18</u>	<u>Q</u>	<u>5543</u>	<u>5723</u>	<u>5901</u>	<u>5997</u>	<u>6291</u>	<u>6585</u>	<u>6882</u>	<u>7164</u>	<u>7450</u>	<u>7896</u>	<u>8211</u>
<u>18</u>	<u>S</u>	<u>5632</u>	<u>5815</u>	<u>5999</u>	<u>6096</u>	<u>6392</u>	<u>6685</u>	<u>6987</u>	<u>7267</u>	<u>7556</u>	<u>7994</u>	<u>8317</u>
<u>19</u>	<u>B</u>	<u>5592</u>	<u>5774</u>	<u>5953</u>	<u>6049</u>	<u>6358</u>	<u>6657</u>	<u>6964</u>	<u>7261</u>	<u>7563</u>	<u>8024</u>	<u>8344</u>
<u>19</u>	<u>Q</u>	<u>5840</u>	<u>6031</u>	<u>6219</u>	<u>6322</u>	<u>6647</u>	<u>6953</u>	<u>7286</u>	<u>7587</u>	<u>7907</u>	<u>8383</u>	<u>8720</u>
<u>19</u>	<u>S</u>	<u>5938</u>	<u>6127</u>	<u>6322</u>	<u>6431</u>	<u>6753</u>	<u>7061</u>	<u>7387</u>	<u>7694</u>	<u>8012</u>	<u>8487</u>	<u>8826</u>
<u>20</u>	<u>B</u>	<u>5901</u>	<u>6095</u>	<u>6286</u>	<u>6391</u>	<u>6714</u>	<u>7024</u>	<u>7361</u>	<u>7681</u>	<u>7999</u>	<u>8485</u>	<u>8825</u>
<u>20</u>	<u>Q</u>	<u>6164</u>	<u>6364</u>	<u>6564</u>	<u>6680</u>	<u>7015</u>	<u>7347</u>	<u>7696</u>	<u>8026</u>	<u>8360</u>	<u>8870</u>	<u>9226</u>
<u>20</u>	<u>S</u>	<u>6261</u>	<u>6466</u>	<u>6669</u>	<u>6786</u>	<u>7120</u>	<u>7450</u>	<u>7797</u>	<u>8129</u>	<u>8463</u>	<u>8971</u>	<u>9330</u>
<u>21</u>	<u>B</u>	<u>6230</u>	<u>6431</u>	<u>6634</u>	<u>6752</u>	<u>7097</u>	<u>7439</u>	<u>7787</u>	<u>8140</u>	<u>8481</u>	<u>9010</u>	<u>9370</u>
<u>21</u>	<u>Q</u>	<u>6505</u>	<u>6717</u>	<u>6929</u>	<u>7055</u>	<u>7416</u>	<u>7776</u>	<u>8136</u>	<u>8510</u>	<u>8866</u>	<u>9417</u>	<u>9793</u>
<u>21</u>	<u>S</u>	<u>6600</u>	<u>6816</u>	<u>7032</u>	<u>7159</u>	<u>7518</u>	<u>7876</u>	<u>8244</u>	<u>8612</u>	<u>8966</u>	<u>9519</u>	<u>9898</u>
<u>22</u>	<u>B</u>	<u>6583</u>	<u>6794</u>	<u>7008</u>	<u>7136</u>	<u>7508</u>	<u>7873</u>	<u>8246</u>	<u>8628</u>	<u>8986</u>	<u>9546</u>	<u>9929</u>
<u>22</u>	<u>Q</u>	<u>6872</u>	<u>7094</u>	<u>7319</u>	<u>7456</u>	<u>7846</u>	<u>8231</u>	<u>8616</u>	<u>9014</u>	<u>9395</u>	<u>9976</u>	<u>10372</u>
<u>22</u>	<u>S</u>	<u>6968</u>	<u>7199</u>	<u>7425</u>	<u>7563</u>	<u>7945</u>	<u>8335</u>	<u>8720</u>	<u>9121</u>	<u>9503</u>	<u>10081</u>	<u>10485</u>
<u>23</u>	<u>B</u>	<u>6975</u>	<u>7203</u>	<u>7430</u>	<u>7570</u>	<u>7969</u>	<u>8379</u>	<u>8776</u>	<u>9179</u>	<u>9576</u>	<u>10183</u>	<u>10591</u>
<u>23</u>	<u>Q</u>	<u>7288</u>	<u>7526</u>	<u>7764</u>	<u>7913</u>	<u>8333</u>	<u>8758</u>	<u>9170</u>	<u>9597</u>	<u>10012</u>	<u>10638</u>	<u>11063</u>
<u>23</u>	<u>S</u>	<u>7381</u>	<u>7622</u>	<u>7862</u>	<u>8018</u>	<u>8434</u>	<u>8862</u>	<u>9275</u>	<u>9699</u>	<u>10117</u>	<u>10743</u>	<u>11168</u>
<u>24</u>	<u>B</u>	<u>7415</u>	<u>7660</u>	<u>7901</u>	<u>8055</u>	<u>8483</u>	<u>8930</u>	<u>9357</u>	<u>9791</u>	<u>10232</u>	<u>10874</u>	<u>11307</u>
<u>24</u>	<u>Q</u>	<u>7749</u>	<u>8000</u>	<u>8254</u>	<u>8420</u>	<u>8869</u>	<u>9331</u>	<u>9782</u>	<u>10228</u>	<u>10691</u>	<u>11363</u>	<u>11817</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>24</u>	<u>S</u>	<u>7844</u>	<u>8102</u>	<u>8357</u>	<u>8525</u>	<u>8970</u>	<u>9431</u>	<u>9880</u>	<u>10334</u>	<u>10796</u>	<u>11465</u>	<u>11923</u>
<u>25</u>	<u>B</u>	<u>7903</u>	<u>8160</u>	<u>8417</u>	<u>8586</u>	<u>9057</u>	<u>9536</u>	<u>10010</u>	<u>10485</u>	<u>10963</u>	<u>11667</u>	<u>12131</u>
<u>25</u>	<u>Q</u>	<u>8249</u>	<u>8520</u>	<u>8787</u>	<u>8971</u>	<u>9462</u>	<u>9958</u>	<u>10464</u>	<u>10962</u>	<u>11457</u>	<u>12190</u>	<u>12679</u>
<u>25</u>	<u>S</u>	<u>8345</u>	<u>8618</u>	<u>8892</u>	<u>9076</u>	<u>9566</u>	<u>10063</u>	<u>10564</u>	<u>11061</u>	<u>11556</u>	<u>12294</u>	<u>12790</u>
<u>26</u>	<u>B</u>	<u>8422</u>	<u>8697</u>	<u>8974</u>	<u>9164</u>	<u>9666</u>	<u>10179</u>	<u>10692</u>	<u>11192</u>	<u>11694</u>	<u>12447</u>	<u>12945</u>
<u>26</u>	<u>Q</u>	<u>8828</u>	<u>9115</u>	<u>9402</u>	<u>9605</u>	<u>10125</u>	<u>10661</u>	<u>11199</u>	<u>11724</u>	<u>12248</u>	<u>13040</u>	<u>13561</u>
<u>26</u>	<u>S</u>	<u>8908</u>	<u>9198</u>	<u>9487</u>	<u>9693</u>	<u>10222</u>	<u>10765</u>	<u>11308</u>	<u>11835</u>	<u>12366</u>	<u>13168</u>	<u>13696</u>
<u>27</u>	<u>B</u>	<u>8985</u>	<u>9280</u>	<u>9575</u>	<u>9783</u>	<u>10316</u>	<u>10857</u>	<u>11407</u>	<u>11943</u>	<u>12480</u>	<u>13286</u>	<u>13820</u>
<u>27</u>	<u>Q</u>	<u>9390</u>	<u>9698</u>	<u>10004</u>	<u>10224</u>	<u>10779</u>	<u>11349</u>	<u>11928</u>	<u>12485</u>	<u>13044</u>	<u>13888</u>	<u>14444</u>
<u>28</u>	<u>B</u>	<u>9425</u>	<u>9733</u>	<u>10041</u>	<u>10263</u>	<u>10819</u>	<u>11392</u>	<u>11972</u>	<u>12533</u>	<u>13094</u>	<u>13941</u>	<u>14501</u>
<u>29</u>	<u>B</u>	<u>9888</u>	<u>10210</u>	<u>10533</u>	<u>10769</u>	<u>11356</u>	<u>11956</u>	<u>12561</u>	<u>13151</u>	<u>13741</u>	<u>14631</u>	<u>15214</u>

Effective July 1, 2022
Bargaining Unit: RC-063

Pay Grade	Pay Plan Code	STEPS										
		1e	1b	1a	1	2	3	4	5	6	7	8
11.5	B	3574	3688	3802	3838	4015	4198	4377	4554	4738	5022	5222
11.5	Q	3725	3845	3965	4003	4195	4390	4572	4759	4953	5247	5459
11.5	S	3791	3913	4035	4077	4270	4464	4648	4833	5025	5323	5534
14	B	4164	4299	4433	4488	4657	4839	5052	5235	5433	5752	5982
14	E	4164	4299	4433	4488	4657	4839	5052	5235	5433	5752	5982
14	Q	4340	4479	4620	4679	4854	5056	5273	5471	5681	6010	6248
14	L	4340	4479	4620	4679	4854	5056	5273	5471	5681	6010	6248
14	S	4416	4560	4702	4765	4951	5144	5367	5570	5777	6106	6347
14	P	4416	4560	4702	4765	4951	5144	5367	5570	5777	6106	6347
15	B	4326	4467	4607	4667	4872	5073	5270	5483	5690	6034	6271

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

15	Q	4512	4658	4805	4869	5082	5294	5507	5735	5946	6299	6556
15	S	4593	4742	4891	4957	5177	5387	5604	5832	6043	6400	6655
16	B	4525	4672	4818	4885	5101	5327	5548	5780	6011	6366	6622
16	Q	4718	4872	5026	5095	5327	5572	5802	6042	6283	6656	6925
16	S	4809	4965	5117	5194	5423	5666	5900	6136	6380	6748	7019
17	B	4738	4891	5044	5117	5353	5599	5836	6073	6319	6695	6964
17	Q	4939	5099	5260	5339	5594	5851	6097	6344	6604	6997	7280
17	S	5028	5190	5353	5435	5693	5951	6197	6442	6700	7098	7380
18	B	4982	5144	5305	5386	5644	5905	6178	6427	6686	7084	7369
18	Q	5200	5368	5536	5626	5902	6177	6456	6720	6988	7407	7703
18	S	5284	5455	5628	5718	5996	6271	6555	6817	7088	7499	7802
19	B	5246	5416	5585	5674	5964	6245	6533	6812	7095	7527	7827
19	Q	5479	5658	5834	5931	6236	6522	6835	7117	7417	7864	8180
19	S	5570	5748	5931	6033	6335	6624	6930	7217	7516	7962	8280
20	B	5536	5717	5897	5995	6298	6589	6905	7206	7504	7960	8279
20	Q	5783	5970	6158	6266	6581	6892	7219	7529	7842	8321	8655
20	S	5873	6065	6256	6365	6679	6988	7314	7626	7939	8415	8752
21	B	5844	6033	6223	6334	6658	6979	7305	7636	7956	8452	8789
21	Q	6102	6301	6500	6618	6957	7294	7633	7983	8317	8834	9187
21	S	6191	6394	6596	6715	7053	7388	7734	8079	8411	8930	9286
22	B	6175	6373	6574	6694	7043	7386	7736	8094	8430	8955	9314
22	Q	6446	6655	6865	6994	7361	7721	8083	8456	8813	9359	9730
22	S	6537	6753	6965	7095	7453	7819	8180	8557	8914	9457	9836
23	B	6543	6757	6970	7101	7476	7861	8233	8611	8983	9553	9936
23	Q	6837	7060	7284	7423	7817	8215	8602	9003	9392	9980	10378
23	S	6924	7150	7375	7521	7912	8313	8701	9098	9490	10078	10477

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

24	B	6956	7186	7412	7557	7958	8377	8778	9185	9598	10201	10607
24	Q	7269	7505	7743	7899	8320	8753	9176	9595	10029	10660	11086
24	S	7359	7600	7839	7997	8414	8847	9268	9694	10128	10755	11185
25	B	7413	7655	7896	8055	8496	8945	9390	9836	10285	10944	11380
25	Q	7738	7992	8243	8415	8876	9341	9816	10284	10748	11436	11894
25	S	7828	8085	8341	8514	8974	9440	9910	10376	10840	11533	11998
26	B	7901	8159	8418	8596	9067	9549	10030	10499	10970	11676	12143
26	Q	8282	8551	8820	9011	9498	10001	10506	10998	11489	12233	12721
26	S	8357	8629	8900	9093	9589	10098	10608	11102	11600	12353	12848
27	B	8429	8706	8982	9177	9677	10185	10701	11204	11708	12463	12964
27	Q	8809	9097	9385	9591	10112	10646	11189	11712	12237	13028	13550
28	B	8841	9131	9419	9628	10149	10687	11231	11757	12284	13078	13603
29	B	9276	9578	9881	10102	10653	11215	11784	12337	12890	13725	14272

(Source: Peremptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE Y RC-063 (Educators, Juvenile Justice School Counselors and Special Education Resources Coordinators, AFSCME)**

<u>Title</u>	<u>Title Code</u>	<u>Bargaining Unit</u>	<u>Months</u>	<u>Education Levels</u>	<u>Pay Plan Codes</u>
Educator	13100	RC-063	12	All	E, L, & P
Educator	13100	RC-063	9	All	M, O, V, W & X
Juvenile Justice School Counselor	21970	RC-063	12	MA through MA +32	L & P
Special Education Resources Coordinator	41680	RC-063	12	All	L & P

NOTES: Sub-Steps – Step 1a, 1b, and 1c shall be implemented for all employees hired on or after May 20, 2013, with a 3% step differential. Effective July 1, 2019, Step 1a, 1b, and 1c shall be increased by \$25 per month, with subsequent \$25 per month increases effective July 1, 2020 and July 1, 2021.

Stipend – Effective July 1, 2023, and implemented upon ratification of the Agreement, all bargaining unit employees on active payroll shall receive a \$1,200 stipend.

General Increases – The pay rates for all bargaining unit classifications and steps shall be increased by the specified percentage amounts effective on the following dates: July 1, 2023, 4.0%; January 1, 2024, 2.5%; July 1, 2024, 4.0%; July 1, 2025, 3.95%; and July 1, 2026, 3.5% ~~January 1, 2020, 1.50%; July 1, 2020, 2.10%; July 1, 2021, 3.95%; and July 1, 2022, 3.95%~~. Pay rates for each step and their effective dates are listed in the rate tables in this Section.

Longevity Pay – Effective January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002, the Step 8 rate shall be increased by \$50 per month. For employees not eligible for longevity pay on or before January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade. For those

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade, the Step 8 rate shall be increased by \$50 per month. Effective July 1, 2010, the Step 8 rate shall be increased by \$50 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010, the Step 8 rate shall be increased by \$75 per month. Effective July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$75 a month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2013, the Step 8 rate shall be increased by \$25 per month to \$100 a month. Employees whose salaries are red-circled above the maximum Step rate continue to receive all applicable general increases and any other adjustments (except the longevity pay) provided for in an applicable collective bargaining agreement. For these employees, the longevity pay shall be limited to the amount that would increase the employee's salary to the amount that is equal to that of an employee on the maximum Step rate with the same number of years of continuous and creditable service. Employees receiving the longevity pay shall continue to receive the longevity pay as long as they remain in the same or successor classification as a result of a reclassification or reevaluation. Employees who are eligible for the increase provided for longevity pay on or before January 1, 2002, shall continue to receive longevity pay after being placed on Step 8 while they remain in the same or lower pay grade. Effective January 1, 2024, longevity shall be increased by \$30 to \$105 per month for those employees who attain ten years of continuous service and have three or more years of creditable service on Step 8. For those employees who attain fifteen years of continuous service and have three or more years of creditable service on Step 8, longevity shall be increased by \$30 to \$130 per month.

Effective July 1, 2023
Bargaining Unit: RC-063

<u>12- Month Lane</u>	<u>Educational Level</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
			<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>01</u>	<u>BA</u>	<u>E</u>	<u>5032</u>	<u>5195</u>	<u>5357</u>	<u>5438</u>	<u>5692</u>	<u>5942</u>	<u>6214</u>	<u>6534</u>	<u>6837</u>	<u>7418</u>	<u>7714</u>
<u>01</u>	<u>BA</u>	<u>L</u>	<u>5103</u>	<u>5270</u>	<u>5434</u>	<u>5517</u>	<u>5771</u>	<u>6030</u>	<u>6308</u>	<u>6630</u>	<u>6939</u>	<u>7528</u>	<u>7827</u>
<u>01</u>	<u>BA</u>	<u>P</u>	<u>5193</u>	<u>5360</u>	<u>5530</u>	<u>5614</u>	<u>5878</u>	<u>6126</u>	<u>6405</u>	<u>6730</u>	<u>7043</u>	<u>7626</u>	<u>7931</u>
<u>02</u>	<u>BA + 8 Hours</u>	<u>E</u>	<u>5164</u>	<u>5331</u>	<u>5497</u>	<u>5581</u>	<u>5839</u>	<u>6104</u>	<u>6424</u>	<u>6753</u>	<u>7071</u>	<u>7669</u>	<u>7977</u>
<u>02</u>	<u>BA + 8 Hours</u>	<u>L</u>	<u>5241</u>	<u>5411</u>	<u>5582</u>	<u>5667</u>	<u>5924</u>	<u>6190</u>	<u>6515</u>	<u>6847</u>	<u>7174</u>	<u>7782</u>	<u>8092</u>
<u>02</u>	<u>BA + 8 Hours</u>	<u>P</u>	<u>5332</u>	<u>5503</u>	<u>5676</u>	<u>5767</u>	<u>6029</u>	<u>6291</u>	<u>6616</u>	<u>6950</u>	<u>7277</u>	<u>7879</u>	<u>8194</u>
<u>03</u>	<u>BA + 16 Hours</u>	<u>E</u>	<u>5285</u>	<u>5456</u>	<u>5628</u>	<u>5715</u>	<u>5988</u>	<u>6293</u>	<u>6626</u>	<u>6945</u>	<u>7299</u>	<u>7915</u>	<u>8232</u>
<u>03</u>	<u>BA + 16 Hours</u>	<u>L</u>	<u>5359</u>	<u>5535</u>	<u>5709</u>	<u>5799</u>	<u>6074</u>	<u>6382</u>	<u>6724</u>	<u>7049</u>	<u>7405</u>	<u>8030</u>	<u>8353</u>
<u>03</u>	<u>BA + 16 Hours</u>	<u>P</u>	<u>5451</u>	<u>5628</u>	<u>5803</u>	<u>5896</u>	<u>6176</u>	<u>6486</u>	<u>6824</u>	<u>7148</u>	<u>7508</u>	<u>8132</u>	<u>8457</u>
<u>04</u>	<u>BA + 24 Hours</u>	<u>E</u>	<u>5404</u>	<u>5580</u>	<u>5752</u>	<u>5843</u>	<u>6137</u>	<u>6484</u>	<u>6826</u>	<u>7175</u>	<u>7523</u>	<u>8175</u>	<u>8503</u>
<u>04</u>	<u>BA + 24 Hours</u>	<u>L</u>	<u>5481</u>	<u>5660</u>	<u>5836</u>	<u>5931</u>	<u>6230</u>	<u>6578</u>	<u>6925</u>	<u>7284</u>	<u>7634</u>	<u>8292</u>	<u>8626</u>
<u>04</u>	<u>BA + 24 Hours</u>	<u>P</u>	<u>5575</u>	<u>5755</u>	<u>5939</u>	<u>6034</u>	<u>6326</u>	<u>6678</u>	<u>7023</u>	<u>7387</u>	<u>7736</u>	<u>8399</u>	<u>8733</u>
<u>05</u>	<u>MA</u>	<u>E</u>	<u>5540</u>	<u>5720</u>	<u>5900</u>	<u>5996</u>	<u>6313</u>	<u>6674</u>	<u>7029</u>	<u>7399</u>	<u>7744</u>	<u>8420</u>	<u>8758</u>
<u>05</u>	<u>MA</u>	<u>L</u>	<u>5618</u>	<u>5800</u>	<u>5981</u>	<u>6080</u>	<u>6405</u>	<u>6769</u>	<u>7132</u>	<u>7506</u>	<u>7864</u>	<u>8544</u>	<u>8889</u>
<u>05</u>	<u>MA</u>	<u>P</u>	<u>5714</u>	<u>5897</u>	<u>6083</u>	<u>6184</u>	<u>6505</u>	<u>6868</u>	<u>7228</u>	<u>7606</u>	<u>7965</u>	<u>8646</u>	<u>8992</u>
<u>06</u>	<u>MA + 16 Hours</u>	<u>E</u>	<u>5639</u>	<u>5823</u>	<u>6005</u>	<u>6105</u>	<u>6462</u>	<u>6818</u>	<u>7174</u>	<u>7546</u>	<u>7901</u>	<u>8591</u>	<u>8932</u>
<u>06</u>	<u>MA + 16 Hours</u>	<u>L</u>	<u>5720</u>	<u>5905</u>	<u>6091</u>	<u>6192</u>	<u>6551</u>	<u>6916</u>	<u>7279</u>	<u>7662</u>	<u>8015</u>	<u>8718</u>	<u>9066</u>
<u>06</u>	<u>MA + 16 Hours</u>	<u>P</u>	<u>5809</u>	<u>6000</u>	<u>6188</u>	<u>6292</u>	<u>6656</u>	<u>7015</u>	<u>7386</u>	<u>7762</u>	<u>8121</u>	<u>8811</u>	<u>9166</u>
<u>07</u>	<u>MA + 32 Hours</u>	<u>E</u>	<u>5808</u>	<u>5999</u>	<u>6186</u>	<u>6291</u>	<u>6646</u>	<u>7010</u>	<u>7375</u>	<u>7741</u>	<u>8101</u>	<u>8796</u>	<u>9149</u>
<u>07</u>	<u>MA + 32 Hours</u>	<u>L</u>	<u>5893</u>	<u>6084</u>	<u>6275</u>	<u>6381</u>	<u>6742</u>	<u>7113</u>	<u>7485</u>	<u>7859</u>	<u>8219</u>	<u>8922</u>	<u>9281</u>
<u>07</u>	<u>MA + 32 Hours</u>	<u>P</u>	<u>5984</u>	<u>6181</u>	<u>6374</u>	<u>6485</u>	<u>6841</u>	<u>7216</u>	<u>7586</u>	<u>7963</u>	<u>8319</u>	<u>9026</u>	<u>9388</u>

Effective July 1, 2023
Bargaining Unit: RC-063

<u>9- Month Lane</u>	<u>Educational Level</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
			<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>01</u>	<u>BA</u>	<u>M</u>	<u>3737</u>	<u>3858</u>	<u>3979</u>	<u>4014</u>	<u>4236</u>	<u>4467</u>	<u>4686</u>	<u>4926</u>	<u>5155</u>	<u>5659</u>	<u>5883</u>
<u>01</u>	<u>BA</u>	<u>O</u>	<u>3737</u>	<u>3858</u>	<u>3979</u>	<u>4014</u>	<u>4236</u>	<u>4467</u>	<u>4686</u>	<u>4926</u>	<u>5155</u>	<u>5659</u>	<u>5883</u>
<u>01</u>	<u>BA</u>	<u>V</u>	<u>3737</u>	<u>3858</u>	<u>3979</u>	<u>4014</u>	<u>4236</u>	<u>4467</u>	<u>4686</u>	<u>4926</u>	<u>5155</u>	<u>5659</u>	<u>5883</u>
<u>01</u>	<u>BA</u>	<u>W</u>	<u>3792</u>	<u>3915</u>	<u>4035</u>	<u>4073</u>	<u>4293</u>	<u>4533</u>	<u>4757</u>	<u>5001</u>	<u>5233</u>	<u>5742</u>	<u>5969</u>
<u>01</u>	<u>BA</u>	<u>X</u>	<u>3857</u>	<u>3981</u>	<u>4105</u>	<u>4144</u>	<u>4372</u>	<u>4605</u>	<u>4830</u>	<u>5074</u>	<u>5311</u>	<u>5817</u>	<u>6049</u>
<u>02</u>	<u>BA + 8 Hours</u>	<u>M</u>	<u>3850</u>	<u>3977</u>	<u>4100</u>	<u>4140</u>	<u>4362</u>	<u>4601</u>	<u>4839</u>	<u>5091</u>	<u>5333</u>	<u>5841</u>	<u>6076</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>02</u>	<u>BA + 8</u> <u>Hours</u>	<u>O</u>	<u>3850</u>	<u>3977</u>	<u>4100</u>	<u>4140</u>	<u>4362</u>	<u>4601</u>	<u>4839</u>	<u>5091</u>	<u>5333</u>	<u>5841</u>	<u>6076</u>
<u>02</u>	<u>BA + 8</u> <u>Hours</u>	<u>V</u>	<u>3850</u>	<u>3977</u>	<u>4100</u>	<u>4140</u>	<u>4362</u>	<u>4601</u>	<u>4839</u>	<u>5091</u>	<u>5333</u>	<u>5841</u>	<u>6076</u>
<u>02</u>	<u>BA + 8</u> <u>Hours</u>	<u>W</u>	<u>3909</u>	<u>4035</u>	<u>4162</u>	<u>4205</u>	<u>4427</u>	<u>4668</u>	<u>4909</u>	<u>5162</u>	<u>5411</u>	<u>5929</u>	<u>6163</u>
<u>02</u>	<u>BA + 8</u> <u>Hours</u>	<u>X</u>	<u>3977</u>	<u>4104</u>	<u>4233</u>	<u>4276</u>	<u>4504</u>	<u>4743</u>	<u>4984</u>	<u>5238</u>	<u>5488</u>	<u>6002</u>	<u>6240</u>
<u>03</u>	<u>BA + 16</u> <u>Hours</u>	<u>M</u>	<u>3949</u>	<u>4077</u>	<u>4204</u>	<u>4247</u>	<u>4496</u>	<u>4748</u>	<u>4996</u>	<u>5234</u>	<u>5500</u>	<u>6033</u>	<u>6275</u>
<u>03</u>	<u>BA + 16</u> <u>Hours</u>	<u>O</u>	<u>3949</u>	<u>4077</u>	<u>4204</u>	<u>4247</u>	<u>4496</u>	<u>4748</u>	<u>4996</u>	<u>5234</u>	<u>5500</u>	<u>6033</u>	<u>6275</u>
<u>03</u>	<u>BA + 16</u> <u>Hours</u>	<u>V</u>	<u>3949</u>	<u>4077</u>	<u>4204</u>	<u>4247</u>	<u>4496</u>	<u>4748</u>	<u>4996</u>	<u>5234</u>	<u>5500</u>	<u>6033</u>	<u>6275</u>
<u>03</u>	<u>BA + 16</u> <u>Hours</u>	<u>W</u>	<u>4005</u>	<u>4136</u>	<u>4263</u>	<u>4312</u>	<u>4561</u>	<u>4815</u>	<u>5069</u>	<u>5311</u>	<u>5580</u>	<u>6121</u>	<u>6368</u>
<u>03</u>	<u>BA + 16</u> <u>Hours</u>	<u>X</u>	<u>4074</u>	<u>4205</u>	<u>4333</u>	<u>4383</u>	<u>4636</u>	<u>4893</u>	<u>5145</u>	<u>5387</u>	<u>5659</u>	<u>6197</u>	<u>6448</u>
<u>04</u>	<u>BA + 24</u> <u>Hours</u>	<u>M</u>	<u>4058</u>	<u>4188</u>	<u>4319</u>	<u>4366</u>	<u>4630</u>	<u>4889</u>	<u>5147</u>	<u>5415</u>	<u>5673</u>	<u>6228</u>	<u>6479</u>
<u>04</u>	<u>BA + 24</u> <u>Hours</u>	<u>O</u>	<u>4058</u>	<u>4188</u>	<u>4319</u>	<u>4366</u>	<u>4630</u>	<u>4889</u>	<u>5147</u>	<u>5415</u>	<u>5673</u>	<u>6228</u>	<u>6479</u>
<u>04</u>	<u>BA + 24</u> <u>Hours</u>	<u>V</u>	<u>4058</u>	<u>4188</u>	<u>4319</u>	<u>4366</u>	<u>4630</u>	<u>4889</u>	<u>5147</u>	<u>5415</u>	<u>5673</u>	<u>6228</u>	<u>6479</u>
<u>04</u>	<u>BA + 24</u> <u>Hours</u>	<u>W</u>	<u>4114</u>	<u>4247</u>	<u>4382</u>	<u>4431</u>	<u>4700</u>	<u>4961</u>	<u>5224</u>	<u>5497</u>	<u>5756</u>	<u>6316</u>	<u>6574</u>
<u>04</u>	<u>BA + 24</u> <u>Hours</u>	<u>X</u>	<u>4186</u>	<u>4321</u>	<u>4458</u>	<u>4510</u>	<u>4772</u>	<u>5036</u>	<u>5295</u>	<u>5575</u>	<u>5833</u>	<u>6397</u>	<u>6656</u>
<u>05</u>	<u>MA</u>	<u>M</u>	<u>4180</u>	<u>4315</u>	<u>4450</u>	<u>4499</u>	<u>4762</u>	<u>5029</u>	<u>5299</u>	<u>5575</u>	<u>5839</u>	<u>6408</u>	<u>6666</u>
<u>05</u>	<u>MA</u>	<u>O</u>	<u>4180</u>	<u>4315</u>	<u>4450</u>	<u>4499</u>	<u>4762</u>	<u>5029</u>	<u>5299</u>	<u>5575</u>	<u>5839</u>	<u>6408</u>	<u>6666</u>
<u>05</u>	<u>MA</u>	<u>V</u>	<u>4180</u>	<u>4315</u>	<u>4450</u>	<u>4499</u>	<u>4762</u>	<u>5029</u>	<u>5299</u>	<u>5575</u>	<u>5839</u>	<u>6408</u>	<u>6666</u>
<u>05</u>	<u>MA</u>	<u>W</u>	<u>4239</u>	<u>4375</u>	<u>4513</u>	<u>4565</u>	<u>4833</u>	<u>5101</u>	<u>5375</u>	<u>5657</u>	<u>5931</u>	<u>6504</u>	<u>6766</u>
<u>05</u>	<u>MA</u>	<u>X</u>	<u>4310</u>	<u>4448</u>	<u>4587</u>	<u>4643</u>	<u>4909</u>	<u>5177</u>	<u>5451</u>	<u>5729</u>	<u>6005</u>	<u>6580</u>	<u>6843</u>
<u>06</u>	<u>MA + 16</u> <u>Hours</u>	<u>M</u>	<u>4275</u>	<u>4414</u>	<u>4552</u>	<u>4606</u>	<u>4872</u>	<u>5142</u>	<u>5413</u>	<u>5692</u>	<u>5951</u>	<u>6533</u>	<u>6790</u>
<u>06</u>	<u>MA + 16</u> <u>Hours</u>	<u>O</u>	<u>4275</u>	<u>4414</u>	<u>4552</u>	<u>4606</u>	<u>4872</u>	<u>5142</u>	<u>5413</u>	<u>5692</u>	<u>5951</u>	<u>6533</u>	<u>6790</u>
<u>06</u>	<u>MA + 16</u> <u>Hours</u>	<u>V</u>	<u>4275</u>	<u>4414</u>	<u>4552</u>	<u>4606</u>	<u>4872</u>	<u>5142</u>	<u>5413</u>	<u>5692</u>	<u>5951</u>	<u>6533</u>	<u>6790</u>
<u>06</u>	<u>MA + 16</u> <u>Hours</u>	<u>W</u>	<u>4336</u>	<u>4477</u>	<u>4619</u>	<u>4674</u>	<u>4941</u>	<u>5215</u>	<u>5492</u>	<u>5779</u>	<u>6039</u>	<u>6628</u>	<u>6892</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>06</u>	<u>MA + 16 Hours</u>	<u>X</u>	<u>4406</u>	<u>4548</u>	<u>4690</u>	<u>4750</u>	<u>5018</u>	<u>5290</u>	<u>5573</u>	<u>5854</u>	<u>6118</u>	<u>6700</u>	<u>6969</u>
<u>07</u>	<u>MA + 32 Hours</u>	<u>M</u>	<u>4403</u>	<u>4546</u>	<u>4688</u>	<u>4746</u>	<u>5013</u>	<u>5284</u>	<u>5560</u>	<u>5835</u>	<u>6106</u>	<u>6689</u>	<u>6960</u>
<u>07</u>	<u>MA + 32 Hours</u>	<u>O</u>	<u>4403</u>	<u>4546</u>	<u>4688</u>	<u>4746</u>	<u>5013</u>	<u>5284</u>	<u>5560</u>	<u>5835</u>	<u>6106</u>	<u>6689</u>	<u>6960</u>
<u>07</u>	<u>MA + 32 Hours</u>	<u>V</u>	<u>4403</u>	<u>4546</u>	<u>4688</u>	<u>4746</u>	<u>5013</u>	<u>5284</u>	<u>5560</u>	<u>5835</u>	<u>6106</u>	<u>6689</u>	<u>6960</u>
<u>07</u>	<u>MA + 32 Hours</u>	<u>W</u>	<u>4466</u>	<u>4610</u>	<u>4755</u>	<u>4814</u>	<u>5088</u>	<u>5360</u>	<u>5643</u>	<u>5925</u>	<u>6194</u>	<u>6784</u>	<u>7060</u>
<u>07</u>	<u>MA + 32 Hours</u>	<u>X</u>	<u>4534</u>	<u>4684</u>	<u>4828</u>	<u>4892</u>	<u>5160</u>	<u>5438</u>	<u>5719</u>	<u>6003</u>	<u>6270</u>	<u>6865</u>	<u>7142</u>

Effective January 1, 2024
Bargaining Unit: RC-063

<u>12-Month Lane</u>	<u>Educational Level</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
			<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>01</u>	<u>BA</u>	<u>E</u>	<u>5158</u>	<u>5325</u>	<u>5491</u>	<u>5574</u>	<u>5834</u>	<u>6091</u>	<u>6369</u>	<u>6697</u>	<u>7008</u>	<u>7603</u>	<u>7907</u>
<u>01</u>	<u>BA</u>	<u>L</u>	<u>5231</u>	<u>5402</u>	<u>5570</u>	<u>5655</u>	<u>5915</u>	<u>6181</u>	<u>6466</u>	<u>6796</u>	<u>7112</u>	<u>7716</u>	<u>8023</u>
<u>01</u>	<u>BA</u>	<u>P</u>	<u>5323</u>	<u>5494</u>	<u>5668</u>	<u>5754</u>	<u>6025</u>	<u>6279</u>	<u>6565</u>	<u>6898</u>	<u>7219</u>	<u>7817</u>	<u>8129</u>
<u>02</u>	<u>BA + 8 Hours</u>	<u>E</u>	<u>5293</u>	<u>5464</u>	<u>5634</u>	<u>5721</u>	<u>5985</u>	<u>6257</u>	<u>6585</u>	<u>6922</u>	<u>7248</u>	<u>7861</u>	<u>8176</u>
<u>02</u>	<u>BA + 8 Hours</u>	<u>L</u>	<u>5372</u>	<u>5546</u>	<u>5722</u>	<u>5809</u>	<u>6072</u>	<u>6345</u>	<u>6678</u>	<u>7018</u>	<u>7353</u>	<u>7977</u>	<u>8294</u>
<u>02</u>	<u>BA + 8 Hours</u>	<u>P</u>	<u>5465</u>	<u>5641</u>	<u>5818</u>	<u>5911</u>	<u>6180</u>	<u>6448</u>	<u>6781</u>	<u>7124</u>	<u>7459</u>	<u>8076</u>	<u>8399</u>
<u>03</u>	<u>BA + 16 Hours</u>	<u>E</u>	<u>5417</u>	<u>5592</u>	<u>5769</u>	<u>5858</u>	<u>6138</u>	<u>6450</u>	<u>6792</u>	<u>7119</u>	<u>7481</u>	<u>8113</u>	<u>8438</u>
<u>03</u>	<u>BA + 16 Hours</u>	<u>L</u>	<u>5493</u>	<u>5673</u>	<u>5852</u>	<u>5944</u>	<u>6226</u>	<u>6542</u>	<u>6892</u>	<u>7225</u>	<u>7590</u>	<u>8231</u>	<u>8562</u>
<u>03</u>	<u>BA + 16 Hours</u>	<u>P</u>	<u>5587</u>	<u>5769</u>	<u>5948</u>	<u>6043</u>	<u>6330</u>	<u>6648</u>	<u>6995</u>	<u>7327</u>	<u>7696</u>	<u>8335</u>	<u>8668</u>
<u>04</u>	<u>BA + 24 Hours</u>	<u>E</u>	<u>5539</u>	<u>5720</u>	<u>5896</u>	<u>5989</u>	<u>6290</u>	<u>6646</u>	<u>6997</u>	<u>7354</u>	<u>7711</u>	<u>8379</u>	<u>8716</u>
<u>04</u>	<u>BA + 24 Hours</u>	<u>L</u>	<u>5618</u>	<u>5802</u>	<u>5982</u>	<u>6079</u>	<u>6386</u>	<u>6742</u>	<u>7098</u>	<u>7466</u>	<u>7825</u>	<u>8499</u>	<u>8842</u>
<u>04</u>	<u>BA + 24 Hours</u>	<u>P</u>	<u>5714</u>	<u>5899</u>	<u>6087</u>	<u>6185</u>	<u>6484</u>	<u>6845</u>	<u>7199</u>	<u>7572</u>	<u>7929</u>	<u>8609</u>	<u>8951</u>
<u>05</u>	<u>MA</u>	<u>E</u>	<u>5679</u>	<u>5863</u>	<u>6048</u>	<u>6146</u>	<u>6471</u>	<u>6841</u>	<u>7205</u>	<u>7584</u>	<u>7938</u>	<u>8631</u>	<u>8977</u>
<u>05</u>	<u>MA</u>	<u>L</u>	<u>5758</u>	<u>5945</u>	<u>6131</u>	<u>6232</u>	<u>6565</u>	<u>6938</u>	<u>7310</u>	<u>7694</u>	<u>8061</u>	<u>8758</u>	<u>9111</u>
<u>05</u>	<u>MA</u>	<u>P</u>	<u>5857</u>	<u>6044</u>	<u>6235</u>	<u>6339</u>	<u>6668</u>	<u>7040</u>	<u>7409</u>	<u>7796</u>	<u>8164</u>	<u>8862</u>	<u>9217</u>
<u>06</u>	<u>MA + 16 Hours</u>	<u>E</u>	<u>5780</u>	<u>5969</u>	<u>6155</u>	<u>6258</u>	<u>6624</u>	<u>6988</u>	<u>7353</u>	<u>7735</u>	<u>8099</u>	<u>8806</u>	<u>9155</u>
<u>06</u>	<u>MA + 16 Hours</u>	<u>L</u>	<u>5863</u>	<u>6053</u>	<u>6243</u>	<u>6347</u>	<u>6715</u>	<u>7089</u>	<u>7461</u>	<u>7854</u>	<u>8215</u>	<u>8936</u>	<u>9293</u>
<u>06</u>	<u>MA + 16 Hours</u>	<u>P</u>	<u>5954</u>	<u>6150</u>	<u>6343</u>	<u>6449</u>	<u>6822</u>	<u>7190</u>	<u>7571</u>	<u>7956</u>	<u>8324</u>	<u>9031</u>	<u>9395</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>07</u>	<u>MA + 32 Hours</u>	<u>E</u>	<u>5953</u>	<u>6149</u>	<u>6341</u>	<u>6448</u>	<u>6812</u>	<u>7185</u>	<u>7559</u>	<u>7935</u>	<u>8304</u>	<u>9016</u>	<u>9378</u>
<u>07</u>	<u>MA + 32 Hours</u>	<u>L</u>	<u>6040</u>	<u>6236</u>	<u>6432</u>	<u>6541</u>	<u>6911</u>	<u>7291</u>	<u>7672</u>	<u>8055</u>	<u>8424</u>	<u>9145</u>	<u>9513</u>
<u>07</u>	<u>MA + 32 Hours</u>	<u>P</u>	<u>6134</u>	<u>6336</u>	<u>6533</u>	<u>6647</u>	<u>7012</u>	<u>7396</u>	<u>7776</u>	<u>8162</u>	<u>8527</u>	<u>9252</u>	<u>9623</u>

Effective January 1, 2024
Bargaining Unit: RC-063

<u>9- Month Lane</u>	<u>Educational Level</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
			<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>01</u>	<u>BA</u>	<u>M</u>	<u>3830</u>	<u>3954</u>	<u>4078</u>	<u>4114</u>	<u>4342</u>	<u>4579</u>	<u>4803</u>	<u>5049</u>	<u>5284</u>	<u>5800</u>	<u>6030</u>
<u>01</u>	<u>BA</u>	<u>O</u>	<u>3830</u>	<u>3954</u>	<u>4078</u>	<u>4114</u>	<u>4342</u>	<u>4579</u>	<u>4803</u>	<u>5049</u>	<u>5284</u>	<u>5800</u>	<u>6030</u>
<u>01</u>	<u>BA</u>	<u>V</u>	<u>3830</u>	<u>3954</u>	<u>4078</u>	<u>4114</u>	<u>4342</u>	<u>4579</u>	<u>4803</u>	<u>5049</u>	<u>5284</u>	<u>5800</u>	<u>6030</u>
<u>01</u>	<u>BA</u>	<u>W</u>	<u>3887</u>	<u>4013</u>	<u>4136</u>	<u>4175</u>	<u>4400</u>	<u>4646</u>	<u>4876</u>	<u>5126</u>	<u>5364</u>	<u>5886</u>	<u>6118</u>
<u>01</u>	<u>BA</u>	<u>X</u>	<u>3953</u>	<u>4081</u>	<u>4208</u>	<u>4248</u>	<u>4481</u>	<u>4720</u>	<u>4951</u>	<u>5201</u>	<u>5444</u>	<u>5962</u>	<u>6200</u>
<u>02</u>	<u>BA + 8 Hours</u>	<u>M</u>	<u>3946</u>	<u>4076</u>	<u>4203</u>	<u>4244</u>	<u>4471</u>	<u>4716</u>	<u>4960</u>	<u>5218</u>	<u>5466</u>	<u>5987</u>	<u>6228</u>
<u>02</u>	<u>BA + 8 Hours</u>	<u>O</u>	<u>3946</u>	<u>4076</u>	<u>4203</u>	<u>4244</u>	<u>4471</u>	<u>4716</u>	<u>4960</u>	<u>5218</u>	<u>5466</u>	<u>5987</u>	<u>6228</u>
<u>02</u>	<u>BA + 8 Hours</u>	<u>V</u>	<u>3946</u>	<u>4076</u>	<u>4203</u>	<u>4244</u>	<u>4471</u>	<u>4716</u>	<u>4960</u>	<u>5218</u>	<u>5466</u>	<u>5987</u>	<u>6228</u>
<u>02</u>	<u>BA + 8 Hours</u>	<u>W</u>	<u>4007</u>	<u>4136</u>	<u>4266</u>	<u>4310</u>	<u>4538</u>	<u>4785</u>	<u>5032</u>	<u>5291</u>	<u>5546</u>	<u>6077</u>	<u>6317</u>
<u>02</u>	<u>BA + 8 Hours</u>	<u>X</u>	<u>4076</u>	<u>4207</u>	<u>4339</u>	<u>4383</u>	<u>4617</u>	<u>4862</u>	<u>5109</u>	<u>5369</u>	<u>5625</u>	<u>6152</u>	<u>6396</u>
<u>03</u>	<u>BA + 16 Hours</u>	<u>M</u>	<u>4048</u>	<u>4179</u>	<u>4309</u>	<u>4353</u>	<u>4608</u>	<u>4867</u>	<u>5121</u>	<u>5365</u>	<u>5638</u>	<u>6184</u>	<u>6432</u>
<u>03</u>	<u>BA + 16 Hours</u>	<u>O</u>	<u>4048</u>	<u>4179</u>	<u>4309</u>	<u>4353</u>	<u>4608</u>	<u>4867</u>	<u>5121</u>	<u>5365</u>	<u>5638</u>	<u>6184</u>	<u>6432</u>
<u>03</u>	<u>BA + 16 Hours</u>	<u>V</u>	<u>4048</u>	<u>4179</u>	<u>4309</u>	<u>4353</u>	<u>4608</u>	<u>4867</u>	<u>5121</u>	<u>5365</u>	<u>5638</u>	<u>6184</u>	<u>6432</u>
<u>03</u>	<u>BA + 16 Hours</u>	<u>W</u>	<u>4105</u>	<u>4239</u>	<u>4370</u>	<u>4420</u>	<u>4675</u>	<u>4935</u>	<u>5196</u>	<u>5444</u>	<u>5720</u>	<u>6274</u>	<u>6527</u>
<u>03</u>	<u>BA + 16 Hours</u>	<u>X</u>	<u>4176</u>	<u>4310</u>	<u>4441</u>	<u>4493</u>	<u>4752</u>	<u>5015</u>	<u>5274</u>	<u>5522</u>	<u>5800</u>	<u>6352</u>	<u>6609</u>
<u>04</u>	<u>BA + 24 Hours</u>	<u>M</u>	<u>4159</u>	<u>4293</u>	<u>4427</u>	<u>4475</u>	<u>4746</u>	<u>5011</u>	<u>5276</u>	<u>5550</u>	<u>5815</u>	<u>6384</u>	<u>6641</u>
<u>04</u>	<u>BA + 24 Hours</u>	<u>O</u>	<u>4159</u>	<u>4293</u>	<u>4427</u>	<u>4475</u>	<u>4746</u>	<u>5011</u>	<u>5276</u>	<u>5550</u>	<u>5815</u>	<u>6384</u>	<u>6641</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>04</u>	<u>BA + 24</u> <u>Hours</u>	<u>V</u>	<u>4159</u>	<u>4293</u>	<u>4427</u>	<u>4475</u>	<u>4746</u>	<u>5011</u>	<u>5276</u>	<u>5550</u>	<u>5815</u>	<u>6384</u>	<u>6641</u>
<u>04</u>	<u>BA + 24</u> <u>Hours</u>	<u>W</u>	<u>4217</u>	<u>4353</u>	<u>4492</u>	<u>4542</u>	<u>4818</u>	<u>5085</u>	<u>5355</u>	<u>5634</u>	<u>5900</u>	<u>6474</u>	<u>6738</u>
<u>04</u>	<u>BA + 24</u> <u>Hours</u>	<u>X</u>	<u>4291</u>	<u>4429</u>	<u>4569</u>	<u>4623</u>	<u>4891</u>	<u>5162</u>	<u>5427</u>	<u>5714</u>	<u>5979</u>	<u>6557</u>	<u>6822</u>
<u>05</u>	<u>MA</u>	<u>M</u>	<u>4285</u>	<u>4423</u>	<u>4561</u>	<u>4611</u>	<u>4881</u>	<u>5155</u>	<u>5431</u>	<u>5714</u>	<u>5985</u>	<u>6568</u>	<u>6833</u>
<u>05</u>	<u>MA</u>	<u>O</u>	<u>4285</u>	<u>4423</u>	<u>4561</u>	<u>4611</u>	<u>4881</u>	<u>5155</u>	<u>5431</u>	<u>5714</u>	<u>5985</u>	<u>6568</u>	<u>6833</u>
<u>05</u>	<u>MA</u>	<u>V</u>	<u>4285</u>	<u>4423</u>	<u>4561</u>	<u>4611</u>	<u>4881</u>	<u>5155</u>	<u>5431</u>	<u>5714</u>	<u>5985</u>	<u>6568</u>	<u>6833</u>
<u>05</u>	<u>MA</u>	<u>W</u>	<u>4345</u>	<u>4484</u>	<u>4626</u>	<u>4679</u>	<u>4954</u>	<u>5229</u>	<u>5509</u>	<u>5798</u>	<u>6079</u>	<u>6667</u>	<u>6935</u>
<u>05</u>	<u>MA</u>	<u>X</u>	<u>4418</u>	<u>4559</u>	<u>4702</u>	<u>4759</u>	<u>5032</u>	<u>5306</u>	<u>5587</u>	<u>5872</u>	<u>6155</u>	<u>6745</u>	<u>7014</u>
<u>06</u>	<u>MA + 16</u> <u>Hours</u>	<u>M</u>	<u>4382</u>	<u>4524</u>	<u>4666</u>	<u>4721</u>	<u>4994</u>	<u>5271</u>	<u>5548</u>	<u>5834</u>	<u>6100</u>	<u>6696</u>	<u>6960</u>
<u>06</u>	<u>MA + 16</u> <u>Hours</u>	<u>O</u>	<u>4382</u>	<u>4524</u>	<u>4666</u>	<u>4721</u>	<u>4994</u>	<u>5271</u>	<u>5548</u>	<u>5834</u>	<u>6100</u>	<u>6696</u>	<u>6960</u>
<u>06</u>	<u>MA + 16</u> <u>Hours</u>	<u>V</u>	<u>4382</u>	<u>4524</u>	<u>4666</u>	<u>4721</u>	<u>4994</u>	<u>5271</u>	<u>5548</u>	<u>5834</u>	<u>6100</u>	<u>6696</u>	<u>6960</u>
<u>06</u>	<u>MA + 16</u> <u>Hours</u>	<u>W</u>	<u>4444</u>	<u>4589</u>	<u>4734</u>	<u>4791</u>	<u>5065</u>	<u>5345</u>	<u>5629</u>	<u>5923</u>	<u>6190</u>	<u>6794</u>	<u>7064</u>
<u>06</u>	<u>MA + 16</u> <u>Hours</u>	<u>X</u>	<u>4516</u>	<u>4662</u>	<u>4807</u>	<u>4869</u>	<u>5143</u>	<u>5422</u>	<u>5712</u>	<u>6000</u>	<u>6271</u>	<u>6868</u>	<u>7143</u>
<u>07</u>	<u>MA + 32</u> <u>Hours</u>	<u>M</u>	<u>4513</u>	<u>4660</u>	<u>4805</u>	<u>4865</u>	<u>5138</u>	<u>5416</u>	<u>5699</u>	<u>5981</u>	<u>6259</u>	<u>6856</u>	<u>7134</u>
<u>07</u>	<u>MA + 32</u> <u>Hours</u>	<u>O</u>	<u>4513</u>	<u>4660</u>	<u>4805</u>	<u>4865</u>	<u>5138</u>	<u>5416</u>	<u>5699</u>	<u>5981</u>	<u>6259</u>	<u>6856</u>	<u>7134</u>
<u>07</u>	<u>MA + 32</u> <u>Hours</u>	<u>V</u>	<u>4513</u>	<u>4660</u>	<u>4805</u>	<u>4865</u>	<u>5138</u>	<u>5416</u>	<u>5699</u>	<u>5981</u>	<u>6259</u>	<u>6856</u>	<u>7134</u>
<u>07</u>	<u>MA + 32</u> <u>Hours</u>	<u>W</u>	<u>4578</u>	<u>4725</u>	<u>4874</u>	<u>4934</u>	<u>5215</u>	<u>5494</u>	<u>5784</u>	<u>6073</u>	<u>6349</u>	<u>6954</u>	<u>7237</u>
<u>07</u>	<u>MA + 32</u> <u>Hours</u>	<u>X</u>	<u>4647</u>	<u>4801</u>	<u>4949</u>	<u>5014</u>	<u>5289</u>	<u>5574</u>	<u>5862</u>	<u>6153</u>	<u>6427</u>	<u>7037</u>	<u>7321</u>

Effective July 1, 2022
Bargaining Unit: RC-063

12- Month Lane	Educational Level	Pay Plan Code	STEPS										
			1c	1b	1a	1	2	3	4	5	6	7	8
04	BA	E	4838	4995	5151	5229	5473	5713	5975	6283	6574	7133	7417
04	BA	L	4907	5067	5225	5305	5549	5798	6065	6375	6672	7238	7526

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

01	BA	P	4993	5154	5317	5398	5652	5890	6159	6471	6772	7333	7626
02	BA+8 Hours	E	4965	5126	5286	5366	5614	5869	6177	6493	6799	7374	7670
02	BA+8 Hours	L	5039	5203	5367	5449	5696	5952	6264	6584	6898	7483	7781
02	BA+8 Hours	P	5127	5291	5458	5545	5797	6049	6362	6683	6997	7576	7879
03	BA+16 Hours	E	5082	5246	5412	5495	5758	6051	6371	6678	7018	7611	7915
03	BA+16 Hours	L	5153	5322	5489	5576	5840	6137	6465	6778	7120	7721	8032
03	BA+16 Hours	P	5241	5412	5580	5669	5938	6237	6562	6873	7219	7819	8132
04	BA+24 Hours	E	5196	5365	5531	5618	5901	6235	6563	6899	7234	7861	8176
04	BA+24 Hours	L	5270	5442	5612	5703	5990	6325	6659	7004	7340	7973	8294
04	BA+24 Hours	P	5361	5534	5711	5802	6083	6421	6753	7103	7438	8076	8397
05	MA	E	5327	5500	5673	5765	6070	6417	6759	7114	7446	8096	8421
05	MA	L	5402	5577	5751	5846	6159	6509	6858	7217	7562	8215	8547
05	MA	P	5494	5670	5849	5946	6255	6604	6950	7313	7659	8313	8646
06	MA+16 Hours	E	5422	5599	5774	5870	6213	6556	6898	7256	7597	8261	8588
06	MA+16 Hours	L	5500	5678	5857	5954	6299	6650	6999	7367	7707	8383	8717
06	MA+16 Hours	P	5586	5769	5950	6050	6400	6745	7102	7463	7809	8472	8813
07	MA+32 Hours	E	5585	5768	5948	6049	6390	6740	7091	7443	7789	8458	8797
07	MA+32 Hours	L	5666	5850	6034	6136	6483	6839	7197	7557	7903	8579	8924
07	MA+32 Hours	P	5754	5943	6129	6236	6578	6938	7294	7657	7999	8679	9027

Effective July 1, 2022
Bargaining Unit: RC-063

9-Month Lane	Educational Level	Pay Plan Code	STEPS										
			1e	1b	1a	1	2	3	4	5	6	7	8
01	BA	M	3593	3710	3826	3860	4073	4295	4506	4737	4957	5441	5657
01	BA	O	3593	3710	3826	3860	4073	4295	4506	4737	4957	5441	5657
01	BA	V	3593	3710	3826	3860	4073	4295	4506	4737	4957	5441	5657
01	BA	W	3646	3764	3880	3916	4128	4359	4574	4809	5032	5521	5739
01	BA	X	3709	3828	3947	3985	4204	4428	4644	4879	5107	5593	5816
02	BA+8 Hours	M	3702	3824	3942	3981	4194	4424	4653	4895	5128	5616	5842
02	BA+8 Hours	O	3702	3824	3942	3981	4194	4424	4653	4895	5128	5616	5842
02	BA+8 Hours	V	3702	3824	3942	3981	4194	4424	4653	4895	5128	5616	5842

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

02	BA+8 Hours	W	3759	3880	4002	4043	4257	4488	4720	4963	5203	5701	5926
02	BA+8 Hours	X	3824	3946	4070	4112	4331	4561	4792	5037	5277	5771	6000
03	BA+16 Hours	M	3797	3920	4042	4084	4323	4565	4804	5033	5288	5801	6034
03	BA+16 Hours	Ø	3797	3920	4042	4084	4323	4565	4804	5033	5288	5801	6034
03	BA+16 Hours	V	3797	3920	4042	4084	4323	4565	4804	5033	5288	5801	6034
03	BA+16 Hours	W	3851	3977	4099	4146	4386	4630	4874	5107	5365	5886	6123
03	BA+16 Hours	X	3917	4043	4166	4214	4458	4705	4947	5180	5441	5959	6200
04	BA+24 Hours	M	3902	4027	4153	4198	4452	4701	4949	5207	5455	5988	6230
04	BA+24 Hours	Ø	3902	4027	4153	4198	4452	4701	4949	5207	5455	5988	6230
04	BA+24 Hours	V	3902	4027	4153	4198	4452	4701	4949	5207	5455	5988	6230
04	BA+24 Hours	W	3956	4084	4213	4261	4519	4770	5023	5286	5535	6073	6321
04	BA+24 Hours	X	4025	4155	4287	4337	4588	4842	5091	5361	5609	6151	6400
05	MA	M	4019	4149	4279	4326	4579	4836	5095	5361	5614	6162	6410
05	MA	Ø	4019	4149	4279	4326	4579	4836	5095	5361	5614	6162	6410
05	MA	V	4019	4149	4279	4326	4579	4836	5095	5361	5614	6162	6410
05	MA	W	4076	4207	4339	4389	4647	4905	5168	5439	5703	6254	6506
05	MA	X	4144	4277	4411	4464	4720	4978	5241	5509	5774	6327	6580
06	MA+16 Hours	M	4111	4244	4377	4429	4685	4944	5205	5473	5722	6282	6529
06	MA+16 Hours	Ø	4111	4244	4377	4429	4685	4944	5205	5473	5722	6282	6529
06	MA+16 Hours	V	4111	4244	4377	4429	4685	4944	5205	5473	5722	6282	6529
06	MA+16 Hours	W	4169	4305	4441	4494	4751	5014	5281	5557	5807	6373	6627
06	MA+16 Hours	X	4237	4373	4510	4567	4825	5087	5359	5629	5883	6442	6701
07	MA+32 Hours	M	4234	4371	4508	4563	4820	5081	5346	5611	5871	6432	6692
07	MA+32 Hours	Ø	4234	4371	4508	4563	4820	5081	5346	5611	5871	6432	6692
07	MA+32 Hours	V	4234	4371	4508	4563	4820	5081	5346	5611	5871	6432	6692
07	MA+32 Hours	W	4294	4433	4572	4629	4892	5154	5426	5697	5956	6523	6788
07	MA+32 Hours	X	4360	4504	4642	4704	4962	5229	5499	5772	6029	6601	6867

(Source: Peremptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE Z RC-063 (Physicians, AFSCME)**

<u>Title</u>	<u>Title Code</u>	<u>Bargaining Unit</u>	<u>Pay Grade</u>
Physician	32200	RC-063	MD
Physician Specialist, Option A	32221	RC-063	MD-A
Physician Specialist, Option B	32222	RC-063	MD-B
Physician Specialist, Option C	32223	RC-063	MD-C
Physician Specialist, Option D	32224	RC-063	MD-D
Physician Specialist, Option E	32225	RC-063	MD-E

NOTES: Sub-Steps – Step 1a, 1b, and 1c shall be implemented for all employees hired on or after May 20, 2013, with a 3% step differential. Effective July 1, 2019, Step 1a, 1b, and 1c shall be increased by \$25 per month, with subsequent \$25 per month increases effective July 1, 2020 and July 1, 2021.

Stipend – Effective July 1, 2023, and implemented upon ratification of the Agreement, all bargaining unit employees on active payroll shall receive a \$1,200 stipend.

General Increases – The pay rates for all bargaining unit classifications and steps shall be increased by the specified percentage amounts effective on the following dates: July 1, 2023, 4.0%; January 1, 2024, 2.5%; July 1, 2024, 4.0%; July 1, 2025, 3.95%; and July 1, 2026, 3.5% ~~January 1, 2020, 1.50%; July 1, 2020, 2.10%; July 1, 2021, 3.95%; and July 1, 2022, 3.95%~~. Pay rates for each step and their effective dates are listed in the rate tables in this Section.

Longevity Pay – Effective January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 7 in the same or higher pay grade on or before January 1, 2002, the Step 8 rate shall be increased by \$50 per month. For employees not eligible for longevity pay on or before January 1, 2002, the Step 8 rate shall be increased by \$25 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade, the Step 8 rate shall

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

be increased by \$50 per month. Effective July 1, 2010, the Step 8 rate shall be increased by \$50 per month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 8 in the same or higher pay grade on or before July 1, 2010, the Step 8 rate shall be increased by \$75 per month. Effective July 1, 2013, the Step 6 rate shall be increased by \$25 per month to \$75 a month for those employees who attain 10 years of continuous service and have three or more years of creditable service on Step 6 in the same or higher pay grade on or before July 1, 2013. For those employees who attain 15 years of continuous service and have three or more years of creditable service on Step 6 in the same or higher pay grade on or before July 1, 2013, the Step 6 rate shall be increased by \$25 per month to \$100 a month. Employees whose salaries are red-circled above the maximum Step rate continue to receive all applicable general increases and any other adjustments (except the longevity pay) provided for in an applicable collective bargaining agreement. For these employees, the longevity pay shall be limited to the amount that would increase the employee's salary to the amount that is equal to that of an employee on the maximum Step rate with the same number of years of continuous and creditable service. Employees receiving the longevity pay shall continue to receive the longevity pay as long as they remain in the same or successor classification as a result of a reclassification or reevaluation. Employees who are eligible for the increase provided for longevity pay on or before January 1, 2002, shall continue to receive longevity pay after being placed on Step 6 while they remain in the same or lower pay grade. Effective January 1, 2024, longevity shall be increased by \$30 to \$105 per month for those employees who attain ten years of continuous service and have three or more years of creditable service on Step 8. For those employees who attain fifteen years of continuous service and have three or more years of creditable service on Step 8, longevity shall be increased by \$30 to \$130 per month.

Effective July 1, 2023
Bargaining Unit: RC-063

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>								
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
<u>MD</u>	<u>B</u>	<u>11092</u>	<u>11456</u>	<u>11819</u>	<u>12096</u>	<u>12791</u>	<u>13492</u>	<u>14189</u>	<u>14895</u>	<u>15583</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>MD</u>	<u>Q</u>	<u>11590</u>	<u>11968</u>	<u>12347</u>	<u>12643</u>	<u>13368</u>	<u>14100</u>	<u>14829</u>	<u>15563</u>	<u>16286</u>
<u>MD</u>	<u>S</u>	<u>11680</u>	<u>12063</u>	<u>12445</u>	<u>12742</u>	<u>13467</u>	<u>14203</u>	<u>14931</u>	<u>15664</u>	<u>16391</u>
<u>MD-A</u>	<u>B</u>	<u>11724</u>	<u>12108</u>	<u>12491</u>	<u>12791</u>	<u>13582</u>	<u>14374</u>	<u>15165</u>	<u>15956</u>	<u>16744</u>
<u>MD-A</u>	<u>Q</u>	<u>12250</u>	<u>12651</u>	<u>13051</u>	<u>13368</u>	<u>14198</u>	<u>15021</u>	<u>15854</u>	<u>16677</u>	<u>17503</u>
<u>MD-A</u>	<u>S</u>	<u>12341</u>	<u>12744</u>	<u>13150</u>	<u>13467</u>	<u>14295</u>	<u>15126</u>	<u>15954</u>	<u>16781</u>	<u>17604</u>
<u>MD-B</u>	<u>B</u>	<u>12782</u>	<u>13199</u>	<u>13619</u>	<u>13952</u>	<u>14787</u>	<u>15629</u>	<u>16464</u>	<u>17307</u>	<u>18147</u>
<u>MD-B</u>	<u>Q</u>	<u>13357</u>	<u>13796</u>	<u>14234</u>	<u>14588</u>	<u>15455</u>	<u>16337</u>	<u>17212</u>	<u>18088</u>	<u>18963</u>
<u>MD-B</u>	<u>S</u>	<u>13448</u>	<u>13887</u>	<u>14329</u>	<u>14685</u>	<u>15560</u>	<u>16440</u>	<u>17310</u>	<u>18185</u>	<u>19066</u>
<u>MD-C</u>	<u>B</u>	<u>14265</u>	<u>14734</u>	<u>15201</u>	<u>15583</u>	<u>16511</u>	<u>17449</u>	<u>18374</u>	<u>19306</u>	<u>20234</u>
<u>MD-C</u>	<u>Q</u>	<u>14906</u>	<u>15394</u>	<u>15883</u>	<u>16286</u>	<u>17261</u>	<u>18236</u>	<u>19203</u>	<u>20177</u>	<u>21146</u>
<u>MD-C</u>	<u>S</u>	<u>14999</u>	<u>15492</u>	<u>15984</u>	<u>16391</u>	<u>17361</u>	<u>18335</u>	<u>19307</u>	<u>20276</u>	<u>21251</u>
<u>MD-D</u>	<u>B</u>	<u>15962</u>	<u>16487</u>	<u>17008</u>	<u>17449</u>	<u>18374</u>	<u>19306</u>	<u>20234</u>	<u>21162</u>	<u>22095</u>
<u>MD-D</u>	<u>Q</u>	<u>16677</u>	<u>17227</u>	<u>17773</u>	<u>18236</u>	<u>19203</u>	<u>20177</u>	<u>21146</u>	<u>22125</u>	<u>23094</u>
<u>MD-D</u>	<u>S</u>	<u>16768</u>	<u>17318</u>	<u>17868</u>	<u>18335</u>	<u>19307</u>	<u>20276</u>	<u>21251</u>	<u>22222</u>	<u>23191</u>
<u>MD-E</u>	<u>B</u>	<u>16915</u>	<u>17469</u>	<u>18024</u>	<u>18493</u>	<u>19480</u>	<u>20467</u>	<u>21451</u>	<u>22441</u>	<u>23422</u>
<u>MD-E</u>	<u>Q</u>	<u>17673</u>	<u>18254</u>	<u>18833</u>	<u>19328</u>	<u>20359</u>	<u>21393</u>	<u>22418</u>	<u>23451</u>	<u>24477</u>
<u>MD-E</u>	<u>S</u>	<u>17769</u>	<u>18355</u>	<u>18936</u>	<u>19434</u>	<u>20455</u>	<u>21488</u>	<u>22519</u>	<u>23554</u>	<u>24582</u>

Effective January 1, 2024
Bargaining Unit: RC-063

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>								
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
<u>MD</u>	<u>B</u>	<u>11369</u>	<u>11742</u>	<u>12114</u>	<u>12398</u>	<u>13111</u>	<u>13829</u>	<u>14544</u>	<u>15267</u>	<u>15973</u>
<u>MD</u>	<u>Q</u>	<u>11880</u>	<u>12267</u>	<u>12656</u>	<u>12959</u>	<u>13702</u>	<u>14453</u>	<u>15200</u>	<u>15952</u>	<u>16693</u>
<u>MD</u>	<u>S</u>	<u>11972</u>	<u>12365</u>	<u>12756</u>	<u>13061</u>	<u>13804</u>	<u>14558</u>	<u>15304</u>	<u>16056</u>	<u>16801</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

<u>MD-A</u>	<u>B</u>	<u>12017</u>	<u>12411</u>	<u>12803</u>	<u>13111</u>	<u>13922</u>	<u>14733</u>	<u>15544</u>	<u>16355</u>	<u>17163</u>
<u>MD-A</u>	<u>Q</u>	<u>12556</u>	<u>12967</u>	<u>13377</u>	<u>13702</u>	<u>14553</u>	<u>15397</u>	<u>16250</u>	<u>17094</u>	<u>17941</u>
<u>MD-A</u>	<u>S</u>	<u>12650</u>	<u>13063</u>	<u>13479</u>	<u>13804</u>	<u>14652</u>	<u>15504</u>	<u>16353</u>	<u>17201</u>	<u>18044</u>
<u>MD-B</u>	<u>B</u>	<u>13102</u>	<u>13529</u>	<u>13959</u>	<u>14301</u>	<u>15157</u>	<u>16020</u>	<u>16876</u>	<u>17740</u>	<u>18601</u>
<u>MD-B</u>	<u>Q</u>	<u>13691</u>	<u>14141</u>	<u>14590</u>	<u>14953</u>	<u>15841</u>	<u>16745</u>	<u>17642</u>	<u>18540</u>	<u>19437</u>
<u>MD-B</u>	<u>S</u>	<u>13784</u>	<u>14234</u>	<u>14687</u>	<u>15052</u>	<u>15949</u>	<u>16851</u>	<u>17743</u>	<u>18640</u>	<u>19543</u>
<u>MD-C</u>	<u>B</u>	<u>14622</u>	<u>15102</u>	<u>15581</u>	<u>15973</u>	<u>16924</u>	<u>17885</u>	<u>18833</u>	<u>19789</u>	<u>20740</u>
<u>MD-C</u>	<u>Q</u>	<u>15279</u>	<u>15779</u>	<u>16280</u>	<u>16693</u>	<u>17693</u>	<u>18692</u>	<u>19683</u>	<u>20681</u>	<u>21675</u>
<u>MD-C</u>	<u>S</u>	<u>15374</u>	<u>15879</u>	<u>16384</u>	<u>16801</u>	<u>17795</u>	<u>18793</u>	<u>19790</u>	<u>20783</u>	<u>21782</u>
<u>MD-D</u>	<u>B</u>	<u>16361</u>	<u>16899</u>	<u>17433</u>	<u>17885</u>	<u>18833</u>	<u>19789</u>	<u>20740</u>	<u>21691</u>	<u>22647</u>
<u>MD-D</u>	<u>Q</u>	<u>17094</u>	<u>17658</u>	<u>18217</u>	<u>18692</u>	<u>19683</u>	<u>20681</u>	<u>21675</u>	<u>22678</u>	<u>23671</u>
<u>MD-D</u>	<u>S</u>	<u>17187</u>	<u>17751</u>	<u>18315</u>	<u>18793</u>	<u>19790</u>	<u>20783</u>	<u>21782</u>	<u>22778</u>	<u>23771</u>
<u>MD-E</u>	<u>B</u>	<u>17338</u>	<u>17906</u>	<u>18475</u>	<u>18955</u>	<u>19967</u>	<u>20979</u>	<u>21987</u>	<u>23002</u>	<u>24008</u>
<u>MD-E</u>	<u>Q</u>	<u>18115</u>	<u>18710</u>	<u>19304</u>	<u>19811</u>	<u>20868</u>	<u>21928</u>	<u>22978</u>	<u>24037</u>	<u>25089</u>
<u>MD-E</u>	<u>S</u>	<u>18213</u>	<u>18814</u>	<u>19409</u>	<u>19920</u>	<u>20966</u>	<u>22025</u>	<u>23082</u>	<u>24143</u>	<u>25197</u>

Effective July 1, 2022
Bargaining Unit: RC-063

Pay Grade	Pay Plan Code	STEPS								
		1e	1b	1a	1	2	3	4	5	6
MD	B	10665	11015	11364	11631	12299	12973	13643	14322	14984
MD	Q	11144	11508	11872	12157	12854	13558	14259	14964	15660
MD	S	11231	11599	11966	12252	12949	13657	14357	15062	15761
MD-A	B	11273	11642	12011	12299	13060	13821	14582	15342	16100
MD-A	Q	11779	12164	12549	12854	13652	14443	15244	16036	16830
MD-A	S	11866	12254	12644	12949	13745	14544	15340	16136	16927
MD-B	B	12290	12691	13095	13415	14218	15028	15831	16641	17449

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF PEREMPTORY AMENDMENTS

MD-B	Q	12843	13265	13687	14027	14861	15709	16550	17392	18234
MD-B	S	12931	13353	13778	14120	14962	15808	16644	17486	18333
MD-C	B	13716	14167	14616	14984	15876	16778	17667	18563	19456
MD-C	Q	14333	14802	15272	15660	16597	17535	18464	19401	20333
MD-C	S	14422	14896	15369	15761	16693	17630	18564	19496	20434
MD-D	B	15348	15853	16354	16778	17667	18563	19456	20348	21245
MD-D	Q	16036	16564	17089	17535	18464	19401	20333	21274	22206
MD-D	S	16123	16652	17181	17630	18564	19496	20434	21367	22299
MD-E	B	16264	16797	17331	17782	18731	19680	20626	21578	22521
MD-E	Q	16993	17552	18109	18585	19576	20570	21556	22549	23536
MD-E	S	17086	17649	18208	18687	19668	20662	21653	22648	23637

(Source: Peremptory amendment at 47 Ill. Reg. 15712, effective October 18, 2023)

SECRETARY OF STATE

NOTICE OF WITHDRAWAL OF PROPOSED AMENDMENTS

- 1) Heading of the Part: Cancellation, Revocation or Suspension of Licenses or Permits
- 2) Code Citation: 92 Ill. Adm. Code 1040
- 3)

<u>Section Numbers</u> :	<u>Proposed Actions</u> :
1040.20	Amendment
1040.41	Amendment
1040.108	Amendment
- 4) Date Notice of Proposed Amendments Published in the *Illinois Register*:

October 13, 2023 , 47 Ill. Reg. 14311
(issue date)
- 5) Reason for the Withdrawal: The Secretary of State is withdrawing this rule to make additional changes necessary to update the offense code.

DEPARTMENT OF TRANSPORTATION

NOTICE OF RECODIFICATION

- 1) Heading of the Part: Diesel Emission Inspection Program
- 2) Code Citation: 92 Ill. Adm. Code 460
- 3) Date of Administrative Code Division Review: October 17, 2023
- 4) Headings and Section Numbers of the Part Being Recodified:

<u>Section Numbers:</u>	<u>Headings:</u>
SUBPART B:	OFFICIAL TESTING STATION REQUIREMENTS FOR DIESEL EMISSION INSPECTIONS
460.200	Official Testing Station Requirements

- 5) Outline of the Section Numbers and Headings of the Part as Recodified:

<u>Section Numbers:</u>	<u>Headings:</u>
SUBPART B:	REQUIREMENTS FOR DIESEL EMISSION INSPECTIONS
460.200	Official Testing Station Requirements

- 6) Conversion Table of Present and Recodified Parts:

<u>Present Part:</u>		<u>Recodified Part:</u>	
SUBPART B:	OFFICIAL TESTING STATION REQUIREMENTS FOR DIESEL EMISSION INSPECTIONS	SUBPART B:	REQUIREMENTS FOR DIESEL EMISSION INSPECTIONS
460.200	Official Testing Station Requirements	460.200	Official Testing Station Requirements

JOINT COMMITTEE ON ADMINISTRATIVE RULES

NOVEMBER MEETING AGENDA

STRATTON BUILDING
ROOM D-1
SPRINGFIELD, ILLINOIS
10:30 A.M.
NOVEMBER 7, 2023

NOTICE: JCAR policy is to allow only representatives of State agencies to testify orally on any rule under consideration at Committee hearings. If members of the public wish to express their views with respect to a proposed rulemaking, they should submit written comments to the JCAR Office at the following address:

Joint Committee on Administrative Rules
700 Stratton Office Building
Springfield, Illinois 62706
217/785-2254 jcar@ilga.gov

AGENDA**I. Attendance Roll Call****II. Approval of October 17, 2023 Minutes****III. Consideration of Rulemakings/Issues**

The following rulemakings are scheduled for review at this meeting. JCAR staff may be proposing action with respect to some of these rulemakings. JCAR members may have questions concerning, and may initiate action with respect to, any item scheduled for JCAR review and any other issues within the Committee's purview.

PROPOSED RULEMAKINGSAuditor General

44-500-23-11496 KK

1. Purchases and Contracts (44 Ill. Adm. Code 500)
 - First Notice Published: 47 Ill. Reg. 11496 – 8/4/23
 - Expiration of Second Notice: 11/18/23

Capital Development Board

JOINT COMMITTEE ON ADMINISTRATIVE RULES

NOVEMBER MEETING AGENDA

71-10-23-11856 KK

2. Board Action (71 Ill. Adm. Code 10)
 - First Notice Published: 47 Ill. Reg. 11856 – 8/11/23
 - Expiration of Second Notice: 11/17/23

71-600-23-07177 KK

3. Illinois Energy Conservation Code (71 Ill. Adm. Code 600)
 - First Notice Published: 47 Ill. Reg. 7177 – 6/2/23
 - Expiration of Second Notice: 11/13/23

Criminal Justice Information Authority

20-1590-23-07219 BT

4. Violent Crime Witness Protection Program (20 Ill. Adm. Code 1590)
 - First Notice Published: 47 Ill. Reg. 7219 – 6/2/23
 - Expiration of Second Notice: 12/10/23

Education

23-1-23-08055 EMS

5. Public Schools Evaluation, Recognition and Supervision (23 Ill. Adm. Code 1)
 - First Notice Published: 47 Ill. Reg. 8055 – 6/16/23
 - Expiration of Second Notice: 11/17/23

23-555-23-08285 EMS

6. Children's Mental Health Initiative Grants (23 Ill. Adm. Code 555)
 - First Notice Published: 47 Ill. Reg. 8285 – 6/16/23
 - Expiration of Second Notice: 11/17/23

Educational Labor Relations Board

80-1110-23-11509 KS

7. Representation Procedures (80 Ill. Adm. Code 1110)
 - First Notice Published: 47 Ill. Reg. 11509 – 8/4/23
 - Expiration of Second Notice: 12/2/23

80-1120-23-11525 KS

8. Unfair Labor Practice Procedures (80 Ill. Adm. Code 1120)
 - First Notice Published: 47 Ill. Reg. 11525 – 8/4/23

JOINT COMMITTEE ON ADMINISTRATIVE RULES

NOVEMBER MEETING AGENDA

-Expiration of Second Notice: 12/2/23

Elevator Safety Review Board

41-1000-23-06388 BT

9. Illinois Elevator Safety Rules (41 Ill. Adm. Code 1000)
-First Notice Published: 47 Ill. Reg. 6388 – 5/12/23
-Expiration of Second Notice: 11/28/23

Financial and Professional Regulation

38-150-23-11949 KK

10. Collection Agency Act (38 Ill. Adm. Code 150)
-First Notice Published: 47 Ill. Reg. 11949 – 8/11/23
-Expiration of Second Notice: 12/3/23

38-185-22-19726 KK

11. Credit Union Community Reinvestment (38 Ill. Adm. Code 185)
-First Notice Published: 46 Ill. Reg. 19726 – 12/16/22
-Expiration of Second Notice: 12/26/23

38-345-22-19794 KK

12. Bank Community Reinvestment (38 Ill. Adm. Code 345)
-First Notice Published: 46 Ill. Reg. 19794 – 12/16/22
-Expiration of Second Notice: 12/26/23

38-385-22-19856 KK

13. Rules Governing the Request for Reconsideration of Examination Findings (38 Ill. Adm. Code 385)
-First Notice Published: 46 Ill. Reg. 19856 – 12/16/22
-Expiration of Second Notice: 12/26/23

38-1055-22-19861 KK

14. Mortgage Community Reinvestment (38 Ill. Adm. Code 1055)
-First Notice Published: 46 Ill. Reg. 19861 – 12/16/22
-Expiration of Second Notice: 12/26/23

68-1210-23-11964 KK

15. Collection Agency Act (Repealer) (68 Ill. Adm. Code 1210)

JOINT COMMITTEE ON ADMINISTRATIVE RULES

NOVEMBER MEETING AGENDA

-First Notice Published: 47 Ill. Reg. 11964 – 8/11/23

-Expiration of Second Notice: 12/3/23

68-1290-23-11980 KK

16. Rules for Administration of the Compassionate Use of Medical Cannabis Pilot Program (68 Ill. Adm. Code 1290)

-First Notice Published: 47 Ill. Reg. 11980 – 8/11/23

-Expiration of Second Notice: 11/25/23

Healthcare and Family Services

89-102-23-06230 EMS

17. Rights and Responsibilities (89 Ill. Adm. Code 102)

-First Notice Published: 47 Ill. Reg. 6230 – 5/5/23

-Expiration of Second Notice: 12/2/23

89-140-23-00315 EMS

18. Medical Payment (89 Ill. Adm. Code 140)

-First Notice Published: 47 Ill. Reg. 315 – 1/13/23

-Expiration of Second Notice: 12/8/23

89-140-23-12212 EMS

19. Medical Payment (89 Ill. Adm. Code 140)

-First Notice Published: 47 Ill. Reg. 12212 – 8/18/23

-Expiration of Second Notice: 11/23/23

89-146-23-12239 EMS

20. Specialized Health Care Delivery Systems (89 Ill. Adm. Code 146)

-First Notice Published: 47 Ill. Reg. 12239 – 8/18/23

-Expiration of Second Notice: 11/23/23

89-146-22-19321 EMS

21. Specialized Health Care Delivery Systems (89 Ill. Adm. Code 146)

-First Notice Published: 46 Ill. Reg. 19321 – 12/9/22

-Expiration of Second Notice: 12/10/23

89-153-23-12282 EMS

22. Long Term Care Reimbursement Changes (89 Ill. Adm. Code 153)

-First Notice Published: 47 Ill. Reg. 12282 – 8/18/23

JOINT COMMITTEE ON ADMINISTRATIVE RULES

NOVEMBER MEETING AGENDA

-Expiration of Second Notice: 11/23/23

Human Services

89-50-23-08806 EMS

23. Child Care (89 Ill. Adm. Code 50)

-First Notice Published: 47 Ill. Reg. 8806 – 6/23/23

-Expiration of Second Notice: 11/25/23

89-50-23-09555 EMS

24. Child Care (89 Ill. Adm. Code 50)

-First Notice Published: 47 Ill. Reg. 9555 – 7/14/23

-Expiration of Second Notice: 12/7/23

89-686-23-07038 EMS

25. Provider Requirements, Type Services, and Rates of Payment (89 Ill. Adm. Code 686)

-First Notice Published: 47 Ill. Reg. 7038 – 5/26/23

-Expiration of Second Notice: 12/10/23

Natural Resources

17-670-23-10849 BT

26. White-Tailed Deer Hunting By Use of Bow and Arrow (17 Ill. Adm. Code 670)

-First Notice Published: 47 Ill. Reg. 10849 – 7/21/23

-Expiration of Second Notice: 12/13/23

17-805-23-12345 BT

27. Injurious Species (17 Ill. Adm. Code 805)

-First Notice Published: 47 Ill. Reg. 12345 – 8/18/23

-Expiration of Second Notice: 12/10/23

Public Health

77-545-23-07830 EMS

28. Sexual Assault Survivors Emergency Treatment Code (77 Ill. Adm. Code 545)

-First Notice Published: 47 Ill. Reg. 7830 – 6/9/23

-Expiration of Second Notice: 11/23/23

JOINT COMMITTEE ON ADMINISTRATIVE RULES

NOVEMBER MEETING AGENDA

77-685-23-09158 EMS

29. Vision Screening (77 Ill. Adm. Code 685)
-First Notice Published: 47 Ill. Reg. 9158 – 7/7/23
-Expiration of Second Notice: 11/23/23

77-690-23-07323 EMS

30. Control of Communicable Diseases Code (77 Ill. Adm. Code 690)
-First Notice Published: 47 Ill. Reg. 7323 – 6/2/23
-Expiration of Second Notice: 11/16/23

Revenue

86-130-23-12680 BT

31. Retailer's Occupation Tax (86 Ill. Adm. Code 130)
-First Notice Published: 47 Ill. Reg. 12680 – 8/25/23
-Expiration of Second Notice: 12/2/23

86-510-23-10453 BT

32. The Public Utilities Revenue Act (86 Ill. Adm. Code 510)
-First Notice Published: 47 Ill. Reg. 10453 – 7/14/23
-Expiration of Second Notice: 11/12/23

Secretary of State

92-1030-23-12360 KK

33. Issuance of Licenses (92 Ill. Adm. Code 1030)
-First Notice Published: 47 Ill. Reg. 12360 – 8/18/23
-Expiration of Second Notice: 11/23/23

92-1060-23-12372 KK

34. Commercial Driver Training Schools (92 Ill. Adm. Code 1060)
-First Notice Published: 47 Ill. Reg. 12372 – 8/18/23
-Expiration of Second Notice: 11/23/23

State Fire Marshal

41-109-23-06614 BT

35. Fire Sprinkler Contractor Licensing Rules (41 Ill. Adm. Code 109)
-First Notice Published: 47 Ill. Reg. 6614 – 5/19/23

JOINT COMMITTEE ON ADMINISTRATIVE RULES

NOVEMBER MEETING AGENDA

-Expiration of Second Notice: 11/27/23

Treasurer

74-721-23-13071 KK

- 36. Secure Choice Savings Program (74 Ill. Adm. Code 721)
 - First Notice Published: 47 Ill. Reg. 13071 – 9/8/23
 - Expiration of Second Notice: 12/7/23

EMERGENCY RULEMAKINGS

Healthcare and Family Services

89-118-23-09114E EMS

- 37. Special Eligibility Groups (89 Ill. Adm. Code 118)
 - Eff.: 6/16/23; Exp.: 11/12/23

Secretary of State

92-1030-23-14580E KK

- 38. Issuance of Licenses (92 Ill. Adm. Code 121)
 - Eff.: 9/26/23; Exp.: 2/22/24

State Police

20-1230-23-14038E BT

- 39. Firearm Owner's Identification Card Act (20 Ill. Adm. Code 1230)
 - Eff.: 9/15/23; Exp.: 2/11/24

PEREMPTORY RULEMAKING

Human Services

89-121-23-14594P EMS

- 40. Supplemental Nutrition Assistance Program (SNAP) (89 Ill. Adm. Code 121)
 - Eff.: 10/2/23

EXEMPT RULEMAKING

JOINT COMMITTEE ON ADMINISTRATIVE RULES

NOVEMBER MEETING AGENDA

Pollution Control Board

35-243-23-11412 EMS

41. Air Quality Standards (35 Ill. Adm. Code 243)
-Published: 47 Ill. Reg. 11412 – 7/28/23

AGENCY RESPONSE

Children and Family Services

89-407-23-08052 EMS

42. Licensing Standards for Day Care Centers (89 Ill. Adm. Code 407)
-Published: 47 Ill. Reg. 8052 – 6/16/23
-Agency Response: Agree

IV. Announcement of the next JCAR Meeting

V. Adjournment

JOINT COMMITTEE ON ADMINISTRATIVE RULES
ILLINOIS GENERAL ASSEMBLYSTATEMENT OF RECOMMENDATION
TO EMERGENCY RULEMAKING

ILLINOIS STATE POLICE

Heading of the Part: Firearm Owner's Identification Card Act

Code Citation: 20 Ill. Adm. Code 1230

Section Numbers: 1230.10 1230.65
1230.15 1230.Appendix A
1230.50 1230.Appendix B

Date Originally Published in the *Illinois Register*: 9/29/23
47 Ill. Reg. 14038

At its meeting on October 17, 2023, the Joint Committee on Administrative Rules considered the above-cited emergency rule and recommends that the Illinois State Police add clarifying detail to the rulemaking, including: the definitions of "assault weapon" and "assault weapon attachment"; when an individual's weapons may to be returned to them upon reinstatement of a FOID card; the duration and location of affidavit exempt activities; and addressing any other commenter concerns. Further the Committee recommends that ISP hold 3 public hearings on this topic, answer questions of the Committee and public commenters in writing within 60 days, and update the Committee on its progress at the Committee's November meeting.

The agency should respond to this Recommendation in writing within 90 days after receipt of this Statement. Failure to respond will constitute refusal to accede to the Committee's Recommendation. The agency's response will be placed on the JCAR agenda for further consideration.

JOINT COMMITTEE ON ADMINISTRATIVE RULES

SECOND NOTICES RECEIVED

The following second notices were received during the period of October 17, 2023 through October 23, 2023. The rulemakings listed are scheduled for November 7, 2023 meeting. Other items not contained in this published list may also be considered. Members of the public wishing to express their views with respect to a rulemaking should submit written comments to the Committee at the following address: Joint Committee on Administrative Rules, 700 Stratton Bldg., Springfield IL 62706.

Second Notice Expires	Agency and Rule	Start of First Notice	JCAR Meeting
11/25/23	<u>Department of Human Services, Child Care</u> (89 Ill. Adm. Code 50)	6/23/23 47 Ill. Reg. 8806	11/7/23
12/2/23	<u>Educational Labor Relations Board, Unfair Labor Practice Procedures</u> (80 Ill. Adm. Code 1120)	8/4/23 47 Ill. Reg. 11525	11/7/23
12/2/23	<u>Educational Labor Relations Board, Representation Procedures</u> (80 Ill. Adm. Code 1110)	8/4/23 47 Ill. Reg. 11509	11/7/23
12/2/23	<u>Department of Revenue, Retailer's Occupation Tax</u> (86 Ill. Adm. Code 130)	8/25/23 47 Ill. Reg. 12680	11/7/23
12/2/23	<u>Healthcare and Family Services, Rights and Responsibilities</u> (89 Ill. Adm. Code 102)	5/5/23 47 Ill. Reg. 6230	11/7/23
12/3/23	<u>Financial and Professional Regulation, Collection Agency Act</u> (38 Ill. Adm. Code 150)	8/11/23 47 Ill. Reg. 11949	11/7/23
12/3/23	<u>Financial and Professional Regulation, Collection Agency Act (Repealer)</u> (68 Ill. Adm. Code 1210)	8/11/23 47 Ill. Reg. 11964	11/7/23

JOINT COMMITTEE ON ADMINISTRATIVE RULES
ILLINOIS GENERAL ASSEMBLY

STATEMENT OF OBJECTION
TO PROPOSED RULEMAKING

DEPARTMENT OF CHILDREN AND FAMILY SERVICES

Heading of the Part: Licensing Standards for Day Care Centers

Code Citation: 89 Ill. Adm. Code 407

Section Numbers: 407.90 407.190

Date Originally Published in the *Illinois Register*: 6/16/23
47 Ill. Reg. 8052

At its meeting on 10/17/23, the Joint Committee on Administrative Rules objected to the above-referenced rulemaking because this rulemaking does not meet the criteria for review established in 1 Ill. Adm. Code 220.900(a)(2)(A) and (a)(3)(E), which requires an agency to provide adequate justification and rationale for the proposed rulemaking. The Department has not presented adequate justification and rationale for considering only work experience acquired in licensed day care centers and licensed exempt locations in determining whether an assistant is qualified to supervise children under age 2. Licensed day care centers have relied heavily on assistant supervision of infants and toddlers for more than 3 years and frequently hire assistants with child care experience in other environments such as in day care homes and as professional nannies. The Committee strongly encourages the Department to genuinely engage with stakeholders on this topic and to find a comprehensive solution for day care staffing issues.

Failure of the agency to respond within 90 days after receipt of the Statement of Objection shall constitute withdrawal of this proposed rulemaking. The agency's response will be placed on the JCAR agenda for further consideration.

JOINT COMMITTEE ON ADMINISTRATIVE RULES
ILLINOIS GENERAL ASSEMBLY

NOTICE OF FAILURE TO REMEDY OBJECTION TO EMERGENCY RULEMAKING

DEPARTMENT OF CHILDREN AND FAMILY SERVICES

- 1) Heading of Part: Licensing Standards for Day Care Centers
- 2) Code Citation: 89 Ill Adm Code 407
- 3) Section Numbers: 407.90 407.190
- 4) Notice of Emergency Published in *Illinois Register*: June 16, 2023; 47 Ill. Reg. 8756
- 5) Summary of Rulemaking: DCFS adopted emergency rules, effective June 2, 2023, under which licensed day care centers could allow early childhood assistants to supervise classrooms for up to 3 hours per day in the absence of an early childhood teacher, subject to restrictions and conditions established in the rule.
- 6) JCAR Action: Objection/Suspension; 7/18/23; 47 Ill. Reg. 11836
- 7) Basis for JCAR Action: JCAR objected to and partially suspended the emergency rule because it imposed new restrictions, without adequate justification, on the use of early childhood assistants that previous emergency rules and Department guidance did not include, such as limiting use of assistants to the first and last 90 minutes of the day, to no more than 50% of classrooms, and only to classrooms of children age 2 and older.
- 8) Agency Response: The Department strongly disagrees with the Committee's findings regarding the suspended portions of the emergency rule that limited the use of early childhood assistants in classrooms of infants and toddlers (under age 2). Since the non-suspended portions of the emergency rule are important flexibilities to ensure the continued availability of daycare services, the Department did not withdraw or modify the rule.
- 9) Basis for JCAR Determination of Failure to Remedy: The Department ultimately did not make any modifications to the emergency rule, despite numerous appeals from day care providers stating that the restrictions it contained concerning the age range of children who could be supervised by assistants, the number of classrooms and times of the day when assistants could be used, and other matters would jeopardize their ability to offer day care services.

JOINT COMMITTEE ON ADMINISTRATIVE RULES
ILLINOIS GENERAL ASSEMBLY

NOTICE OF FAILURE TO REMEDY OBJECTION TO PROPOSED RULEMAKING

DEPARTMENT OF NATURAL RESOURCES

- 1) Heading of Part: Land and Water Conservation Fund (LWCF) Grant Program
- 2) Code Citation: 17 Ill Adm Code 3030
- 3) Section Numbers: 3030.40
- 4) Notice of Proposal Published in *Illinois Register*: 1/27/23; 47 Ill. Reg. 1286
- 5) Summary of Rulemaking: This Part is being amended to eliminate the requirement that Land and Water Conservation Fund (LWCF) Grant Program grant recommendations be submitted to the Natural Resources Advisory Board (NRAB) prior to submission to the Director. There is no statutory obligation to submit LWCF grant recommendations to NRAB.
- 6) JCAR Action: Objection; 6/13/23; 47 Ill. Reg. 9518
- 7) Basis for JCAR Action: JCAR objected to the rulemaking for failure to meet the requirement of 1 Ill. Adm. Code 220.900 (a)(2)(A). The Department has not provided the Committee and the public with adequate justification for removing the longstanding practice of permitting the Natural Resources Advisory Board to participate in the grant review process for this grant program. This Board has provided public input and oversight to State supported improvement projects for decades, and should not be removed from this role without adequate justification.
- 8) Agency Response: The Department would like NRAB to participate in the development of grant programs goals and objectives, but having NRAB review individual grants is not authorized by statute, could lead to non-compliance with the law, and creates additional delays that result in the loss of funding. The application process is very time consuming and keeping the additional requirement that NRAB review each grant application and provide a non-binding recommendation would only delay grant issuance further.
- 9) Basis for JCAR Determination of Failure to Remedy: The Department sought and received input on Land and Water Conservation Fund (LWCF) grants from the NRAB for decades before removing the NRAB from the grant review process. JCAR is unaware of any allegations of non-compliance with the law while NRAB reviewed these grant applications. Unfortunately, the Department declined to explore alternative options that

JOINT COMMITTEE ON ADMINISTRATIVE RULES
ILLINOIS GENERAL ASSEMBLY

would have allowed the NRAB to be notified and provide non-binding comments on grant applications within the Department's grant review timeline. This change resulted in the elimination of a valuable public review process for the grant fund program.

JOINT COMMITTEE ON ADMINISTRATIVE RULES
ILLINOIS GENERAL ASSEMBLY

NOTICE OF FAILURE TO REMEDY OBJECTION TO PROPOSED RULEMAKING

DEPARTMENT OF NATURAL RESOURCES

- 1) Heading of Part: Boat Access Area Development Program
- 2) Code Citation: 17 Ill Adm Code 3035
- 3) Section Numbers: 3035.60
- 4) Notice of Proposal Published in *Illinois Register*: 1/27/23; 47 Ill. Reg. 01291
- 5) Summary of Rulemaking: This Part is being amended to eliminate the requirement that the Boat Access Area Development Program grant recommendations be submitted to the Natural Resources Advisory Board prior to submission to the Director. There is no statutory obligation to submit the Boat Access Area Development Program grant recommendations to NRAB.
- 6) JCAR Action: Objection; 06/13/23; 47 Ill. Reg. 9519
- 7) Basis for JCAR Action: JCAR objected to the rulemaking for failure to meet the requirement of 1 Ill. Adm. Code 220.900 (a)(2)(A). The Department has not provided the Committee and the public with adequate justification for removing the longstanding practice of permitting the Natural Resources Advisory Board to participate in the grant review process for this grant program. This Board has provided public input and oversight to State supported improvement projects for decades, and should not be removed from this role without adequate justification.
- 8) Agency Response: The Department would like NRAB to participate in the development of grant programs goals and objectives, but having NRAB review individual grants is not authorized by statute, could lead to non-compliance with the law, and creates additional delays that result in the loss of funding. The application process is very time consuming and keeping the additional requirement that NRAB review each grant application and provide a non-binding recommendation would only delay grant issuance further.
- 9) Basis for JCAR Determination of Failure to Remedy: The Department sought and received input on Boat Access Area Development Program grants from the NRAB for decades before removing the NRAB from the grant review process. JCAR is unaware of any allegations of non-compliance with the law while NRAB reviewed these grant applications. Unfortunately, the Department declined to explore alternative options that

JOINT COMMITTEE ON ADMINISTRATIVE RULES
ILLINOIS GENERAL ASSEMBLY

would have allowed the NRAB to be notified and provide non-binding comments on grant applications within the Department's grant review timeline. This change resulted in the elimination of a valuable public review process for the grant fund program.

DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES

NOTICE OF PUBLIC INFORMATION

- 1) Statutory Authority: Illinois Public Aid Code 305 ILCS 5/12-4.35(a-5)
- 2) Summary of Hearing: The Illinois Department of Healthcare and Family Services (the Department) is providing public notice that enrollment in the Health Benefits for Immigrant Seniors (HBIS) program will be temporarily paused effective November 6, 2023. This action is being taken through emergency rulemaking, under the authority granted to the Department by the Illinois General Assembly in Public Act 103-0102 under 5 ILCS 100/5-45.37, to ensure the program does not exceed the funds available and appropriated in the Fiscal Year 2024 (FY24) Budget.

Anyone who is already enrolled in and remains eligible for coverage through the HBIS program will continue to be covered. Enrollment in the Health Benefits for Immigrant Adults (HBIA) program will also remain paused, pursuant to the Public Notice on Health Benefits for Immigrant Adults (HBIA) and Health Benefits for Immigrant Seniors (HBIS) Emergency Rulemaking & HBIA Temporary Enrollment Pause (June 16, 2023) at:

<https://hfs.illinois.gov/content/dam/soi/en/web/hfs/sitecollectiondocuments/06162023publicnoticehibahbis.pdf>

The emergency rules allowing the Department to close or open enrollment with no later than 14 days calendar notice can be viewed under 89 Illinois Administrative Code 118.760(a).

This notice may be viewed at the DHS local offices (except in Cook County). In Cook County, the notice may be reviewed at the Office of the Director, Illinois Department of Healthcare and Family Services, 401 South Clinton Street, 1st Floor, Chicago, Illinois.

This notice is being provided in accordance with the processes outlined in the emergency rules under 47 Illinois Register 9114.

If you have any questions or concerns, please feel free to contact the Department via email at HFS.Rules@Illinois.gov.

ILLINOIS ADMINISTRATIVE CODE
Issue Index - With Effective Dates

Rules acted upon in Volume 47, Issue 44 are listed in the Issues Index by Title number, Part number, Volume and Issue. Inquiries about the Issue Index may be directed to the Administrative Code Division at (217) 782-7017/18.

PROPOSED RULES

89 - 240	15309
80 - 3000	15547
56 - 200	15559
35 - 211	15589
2 - 1200	15616
2 - 1201	15624
86 - 435	15629
92 - 460	15634

ADOPTED RULES

44 - 7070	10/19/2023	15671
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EMERGENCY RULES

89 - 240	10/18/2023	15675
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PEREMPTORY RULES

80 - 310	10/18/2023	15712
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NOTICE OF CODIFICATION CHANGES

92 - 460	15855
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**JOINT COMMITTEE ON
ADMINISTRATIVE RULES
STATEMENTS OF RECOMMENDATION**

20 - 1230	15864
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**JCAR REVIEW OF EXISTING RULES
STATEMENT OF OBJECTIONS**

89 - 407	15866
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**NOTICE OF FAILURE TO REMEDY
JCAR OBJECTIONS**

89 - 407	15867
17 - 3030	15868
17 - 3035	15870

WITHDRAWAL OF PROPOSED RULES

92 - 1040	15854
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